

**Iowa Coordinating Council for Post-High School Education
IACCT Office
855 E. Court Avenue
Des Moines, Iowa 50309**

ICCPHSE Meeting Minutes – Tuesday, October 7, 2014

1. Welcome

The Iowa Coordinating Council for Post-High School Education (ICCPHSE) met on Tuesday, October 7, 2014, at 10:00 a.m. at the IACCT Office. Vice Chair John Sellars welcomed the Council members and guests to the meeting.

2. Call to Order and Introductions

Vice Chair Sellars called the meeting to order, and then the Council members and guests introduced themselves. The following individuals were present

State Board of Education Members

Institutional Representatives

Dan Kinney, Iowa Central Community College, Fort Dodge *

Dan Kinney, Iowa Western Community College, Council Bluffs *

Department of Education Representative

Jeremy Varner *

University Representatives

Dave Holger, Iowa State University, Ames*

Michael Licari, University of Northern Iowa, Cedar Falls*

Chet Rzonca, University of Iowa, Iowa City*

Representatives of Independent Colleges

Rosemary Link, Simpson College, Indianola

John Sellars, Graceland University, Lamoni*

Representative of Private Proprietor Schools

Susan Spivey, Kaplan University*

Representative of the IPTV Board

Terry Rinehart, Iowa Public Television*

Member of the Board of Regents

Diana Gonzalez*

Bob Donley*

Iowa College Student Aid Commission Representatives
Julie Leeper*

Student Representatives

Liaison Representative

M.J. Dolan, Iowa Association of Community College Trustees (for Karen Gorham)*

Guests

Robert King, Iowa Department of Veterans' Affairs

Carolyn Bucklin

Ilene Tuttle, Board of Regents Office

* Indicates voting delegate.

3. Approval of Meeting Minutes—Jeremy Varner, Recording Secretary

Jeremy Varner presented the minutes from the April 16, 2014, ICCPHSE meeting, and minutes from the July 16, 2014, ICCPHSE executive committee meeting.

Action: A motion was made and seconded for approval of the minutes as presented. Motion passed.

4. Presentation: Home Base Iowa—John Sellars, Vice Chair

The special guest presenters at today's meeting are as follows:

- A. Col. (Ret.) Bob King, Executive Director, Iowa Department of Veteran Affairs – Col. (Ret.) King presented a detailed overview of Home Base Iowa.
- B. Jeremy Varner, Administrator, Division of Community Colleges, Iowa Department of Education – Jeremy shared information related to criteria followed and various modifications to accommodate differing enrollment situations.
- C. Diana Gonzalez, Chief Academic Officer, Iowa Board of Regents – Diana shared copies of the "Report of Home Base Iowa – Sub Group on Transfer of Credits" (July 7, 2014) and information relating to "Transfer in Iowa.org"

5. Treasurer's Report—John Sellars

John Sellars presented a statement of the Council's income and expenditures through September 2014. The treasury balance was listed at \$966.44.

Status of Dues Payment: President Sellars will follow up on the payment of dues.

Status of Audit: The Executive Committee completed the review.

Action: A motion was made and seconded for approval of the treasurer’s report as presented. Motion passed.

6. Notices of Intent—Diana Gonzalez

A. Programs Without Concerns for Ratification

Diana Gonzalez reported that those colleges which had programs without concerns for ratification have been notified. Vice Chair Sellars clarified the process and asked for a motion.

Northeast Iowa Community College, Calmar

Finance, General

Associate of applied Science

CIP # 52.0801

On campus

Iowa Valley Community College, Marshalltown

Culinary Arts/Chef Training

Associate of Applied Science

CIP # 12.0503

On campus

Buena Vista University, Storm Lake

M.Ed. in Curriculum and Instruction

Master’s

CIP # 13.0301 (Effective Teaching), 13.1004 (TAG), 13.1401 (TESL)

Hopewell Elementary School, Bettendorf

Action: It was moved and seconded to ratify the above noted program. Motion passed.

B. Program with Concern Resolved for Ratification

Diana Gonzalez reported that the following program is being presented for ratification by the ICCPHSE.

Iowa Central Community College, Fort Dodge

Digital Communication and Media/Multimedia

Associate of Applied Arts

CIP # 09.0702

On campus

(The University of Northern Iowa withdrew their concern on October 3, 2014. An email was sent to the ICCPHSE list serve.)

Action: It was moved and seconded to ratify the above noted program. Motion passed.

C. Programs Submitted to ICCPHSE Listserv—Pending 20-Day Review

Diana Gonzalez reported that the following colleges were submitted to the ICCPHSE listserv and are pending 20-day review (not for ratification).

Iowa Western Community College, Council Bluffs

Physical Fitness Technician

Certificate

CIP # 31.0507

On-campus 20th day = 10/6/14

Buena Vista University, Storm Lake

NEW LOCATION – Southeastern Community College, West Burlington

Bachelor's

CIP # 13.1202 – Elementary Education and Teaching

13.1305 – English/Language Arts Teacher Education

13.1328 – History Teacher Education

43.0100 – Criminal Justice and Corrections (general)

Campus of Southeastern Community College, West Burlington

20th day = 10/7/14

The University of Iowa, Iowa City

M. S. in Business Analytics

M.S.

CIP # 52.1399

On campus 20th day =10/21

Action: It was moved and seconded to ratify the above listed programs. Motion passed.

7. Meeting Schedule for 2014-15—Diana Gonzalez

The following meeting dates and locations were proposed for 2014-2015:

- January 21, 2015 (conference call, if needed)
- April 15, 2015— University of Northern Iowa

8. M-SARA Update—Julie Leeper, Iowa College Student Aid Commission

Leeper presented a detailed M-SARA update. The Governor's office, AG's office, ICSAC and representatives from many other entities are involved in the process. Another M-SARA update will be planned.

9. ICCPHSE Tools—Diana Gonzalez

- Listserv: Gonzalez indicated that all personnel changes to the listserv need to be given to Ilene Tuttle. An email will be sent out to the listserv to remind recipients to inform the Board of Regents office of any listserv changes.
- Taxonomy: Attendees were asked to check the Taxonomy for programs that are no longer offered and should be deleted, etc. Any changes should be sent to Ilene Tuttle.

10. Membership for 2014 - 2015

Diana requested that any changes to the membership list be submitted to her. Changes include: Sister Jude leaving the State Board of Education and, consequently, ICCPHSE -- the State Board of Education will be represented by Rosie Hussey; Beth Ingram from SUI left; no alternate is listed for the University of Dubuque representative.

11. Fall 2014 Enrollment Report Survey Update—Diana Gonzalez

Gonzalez reported on the plans for the upcoming fall 2014 enrollment report. She is currently working with staff at the University of Iowa. (The University of Iowa assists with the data collection and preparation of the report.) While reporting enrollment information for the report is voluntary, Gonzalez will remind all postsecondary institutions in the state that the report is used by a variety of entities which include state agencies and the state legislature. It is important that everyone looking at enrollment data have complete information.

12. For the Good of the Order—John Sellars

The meeting was adjourned at 1:30 p.m.

Respectfully submitted by:
Jeremy Varner, ICCPHSE Recording Secretary