

Minutes of Meeting—February 11, 1999

I. Call to Order and Introductions

The Iowa Coordinating Council for Post-High School Education met on Wednesday, February 11, 1999, at the West Des Moines Marriott, West Des Moines, Iowa. Chairman Paul Tambrino called the meeting to order, and the members and guests introduced themselves. The following individuals were present:

Members of the State Board of Education

No representatives were present.

Community College Representatives

David Buettner*
William Hierstein*
Paul Tambrino*

Department of Education Representative

Roger Foelske

Members of the Board of Regents

Clarkson Kelly*

University Representatives

Mary Sue Coleman*
Robert Koob*
Rabinda Mukerjea

Members of the Bd. of Trustees of Member Institutions

Bob Larson*
Bob Lester*
Ralph Schlenker*

Representatives of Independent Colleges

Bruce Haddox*
Jim Ross*

Iowa College Student Aid Commission Representative

Gary Nichols*

Representative of Private Business Schools

No representatives were present.

Student Representative*

Rachel Allbaugh*

Representative of Iowa Private Specialized Schools Association

Cynthia Becher*

Liaison Representatives

Bob Barak, Iowa Board of Regents
John Hartung, Iowa Assoc. of Ind. Colleges and Universities

Representative of the IPTV Board

C. David Bolender

Guests

Joe Alber, Drake University

Carol Brobst, Hawkeye Community College

Frank Burt, St. Ambrose University

Michael Cheney, Drake University

John Collin, St. Ambrose University

John Folkins, University of Iowa

Allan Hoffman, University of Osteopathic Medicine and Health Sciences

Sandy Maurer, Grand View College

II. Approval of Minutes

Roger Foelske presented the minutes from the December 10, 1998, Council meeting. Robert Lester moved that minutes be approved as presented and Dave Buettner seconded the motion. The motion was approved.

III. Treasurer's Report

John Hartung presented a statement of the Council's income expenditures for the period of time of July 1, 1998, through January 31, 1999. As of January 31, 1999, the Council had a balance of \$14,435.61. He also reported that all sectors except the private specialized schools have submitted their payment for 1998-99 dues to the Council. Jim Ross moved that the report be accepted as presented, and Bruce Haddox seconded the motion. The motion was approved.

IV. Coordination (Program Requests)

A. New Business

1. St. Ambrose University

St. Ambrose University requested approval to offer a Master of Business Administration in Health Care at Davenport, Burlington, and Cedar Rapids.

Action: Ralph Schlenker moved that the requests be approved as submitted. Robert Lester seconded the motion. The motion was approved.

2. University of Northern Iowa

The University of Northern Iowa withdrew its proposal to offer a Master of Public Policy degree at eight off-campus sites via ICN.

Action: No action was taken.

B. Old Business

1. Hawkeye Community College

Hawkeye Community College requested approval to offer a diploma program in Microcomputer Operation on-campus. William Hierstein reported that the college had contacted Robin Thorne of the American Institute of Commerce at its Cedar Falls campus and had discussed the proposed offering.

Action: Dave Buettner moved the request be approved as submitted. Rachel Allbaugh seconded the motion. The motion was approved.

V. Legislative Updates

A. Independent Colleges and Universities

John Hartung reported on behalf of the independent colleges and universities. He indicated that he had visited with members of the General Assembly about the potential linkage between increases in Iowa tuition grants and tuition fees at independent colleges and universities. He stated that based on a review of the tuition increases in the past 10 years, there does not appear to be a relationship at this time. He also stated that there was much interest from the educational community for the use of forgivable loans as a mechanism to encourage students to stay in Iowa after they complete their programs of study.

B. Community Colleges

Dave Buettner reported that the community college trustees and the Iowa State Board of Education had recently held a joint meeting concerning fiscal year 2000 legislative requests. He stated that the colleges anticipated a modest increase in general aid funding for the community colleges. He also shared that several community colleges had recently conducted studies of the major employers in each of their respective geographic areas (Skill 2000 Reports) to determine the skills needed by those employers. He reported that in most areas of the state, employers are beginning to forecast a shortage in available personnel with necessary skills for their work places. Many of these employers would be looking to the education system for assistance in these areas. He was hopeful that there would a major role for the community colleges in this effort.

C. Regents' Institutions

Robert Koob reported that the three universities had submitted their combined budget requests.

VII. Appointment of Committee on Revision of “14-Day Enrollment Report”

Robert Barak requested that each sector nominate an individual to represent their sector on a committee for the revision of the “Fourteen-Day Enrollment Report.” The committee will review the procedures currently being utilized by higher education to generate data for multi-year enrollment comparison.

VIII. Proposed Change in Program Approval Procedures

The Council’s procedures for approving new programs were briefly reviewed. Concerns were expressed concerning the Council’s role and responsibilities for approval of programs. Is its purpose one of advising other institutions or a consultation process? The impact of new delivery modes (Internet) was also discussed. It was suggested that perhaps the Council should give consideration to the elimination of the requirement of institutions to bring requests to implement new programs on their own campus. It was agreed to continue this discussion at another Council meeting when more of the membership could participate in the discussion.

IX. Report on Registration of Postsecondary Institutions in Iowa

Robert Barak reported that the Secretary of State’s Office had contacted his office concerning the requirements in the Code of Iowa (261B.10) concerning the registration of postsecondary institutions. The Secretary of State’s Office stated that currently several institutions in the state were given a conditional approval and that the Code required the Secretary to appoint a committee to review these applications.

The Secretary of State’s Office had requested that the Council nominate individuals to represent each sector of higher education on this committee. The following individuals were nominated by their sector representatives and then appointed by the Council Chair:

Community Colleges: William Hierstein and Paul Tambrino

Regents: Robert Koob and Robert Barak

Independent Colleges and Universities: Fred Moore and Jim Ross

Private Institutions: Susan Spivey

X. Informational Item – Appointment of Advisory Committee on Postsecondary School Registration per Iowa Code 261B.10

Paul Tambrino announced the appointment of a subcommittee to develop a concept paper suitable to present to the Governor’s Office and others, and to research what is currently available in the market in terms of similar conferences; determine dates for the conference; estimate costs; how they plan to market; etc. The subcommittee’s membership is as follows: Kay Oliver, Chair; John Hartung; Charles Kniker; Mike Walker; Rich Allen; and Jane Knaak-Esbeck

XI. Request for Support from the Way-Up Committee

Paul Tambrino shared correspondence that he had received from the Way-up Conference Committee requesting support for their upcoming conference.

Action: Dave Buettner moved that the Council provide the Way-up Conference Committee \$500 to be designated for the provision of a guest speaker at the conference. Motion was seconded by Ralph Schlenker. Ralph Schlenker then requested that the motion be amended to request that the Council's Chairperson appoint an individual to serve as the Council's liaison to the Way-up Conference Committee. Motion was passed. Chairman Tambrino then appointed Cynthia Becker to be the Council's liaison to the Committee.

XII. Future Use of the ICN for Council Meetings

After a brief discussion concerning the use of the ICN for future Council meetings, it was suggested that the Council return to its original plan and conduct its December and February meetings on the ICN.

XIII. For the Good of the Order

The next meeting of the Council will be held on May 6, 1999, from 10:00 a.m. – 2:00 p.m., at the American Institute of Business in Des Moines.

The meeting was adjourned at 1:30 PM.

Respectfully submitted,

Roger Foelske
Recording Secretary on behalf of Evelyn Anderson
515/281-4700