

Iowa City, Iowa
October 13-14, 1960

The State Board of Regents met at the State University of Iowa,
Iowa City, Iowa, on October 13-14, 1960.

Present:

Members of the State Board of Regents

| | |
|-----------------|------------------|
| Mr. Barlow | All sessions |
| Mr. Crabbe | October 14, only |
| Mr. Drebenstedt | All sessions |
| Mrs. Evans | All sessions |
| Mr. Gillette | All sessions |
| Mr. Hagemann | All sessions |
| Mr. Noehren | All sessions |
| Mrs. Rosenfield | All sessions |
| Mrs. Valentine | All sessions |

Members of the Finance Committee

| | |
|--------------------|--------------|
| Secretary Dancer | All sessions |
| Chairman Gernetzky | All sessions |

Office of the State Board of Regents

| | |
|--------------------------------|--------------|
| Director Cottrell | All sessions |
| Secretary to Secretary Lenihan | All sessions |

State University of Iowa

| | |
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| President Hancher | All sessions |
| Provost Davis | All sessions |
| Vice President Jolliffe | All sessions |
| Director Jordan | All sessions |

Iowa State University

| | |
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| President Hilton | All sessions |
| Provost Jensen | All sessions |
| Vice President Platt | All sessions |

Iowa State Teachers College

| | |
|---------------------------|--------------|
| President Maucker | All sessions |
| Dean Lang | All sessions |
| Business Manager Jennings | All sessions |

Iowa School for the Deaf

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|---------------------------|-------------|
| Superintendent Berg | No session* |
| Business Manager Geasland | No session* |

State Sanatorium

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| Superintendent Spear | No session* |
| Business Manager Wynn | All sessions |

Iowa Braille and Sight Saving School

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| Superintendent Iverson | All sessions |
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* Excused by Finance Committee.

October 13-14, 1960 - General or miscellaneous

The Board met at 11 a.m., October 13, 1960, with President Hagemann in the chair and Mr. Dancer secretary of the meeting; recessed for lunch and continuation of committee meetings; and reconvened at 3 p.m. The Board meeting was preceded by meetings of the Educational Policy Committee and the Building and Business Committee.

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on October 14, 1960:

PLANS ON FUTURE DIRECTIONS OF THE DEVELOPMENT OF THE THREE INSTITUTIONS OF HIGHER EDUCATION - UNIFORMITY IN CALENDARS, TRANSFER OF STUDENTS AND CREDIT -RESIDENCY REQUIREMENTS - RETIREMENT POLICIES. At the meeting held on September 8-9, 1960, Mr. Gillette stated that when the Educational Policy Committee is considering the proposed "platform" or "rationale" regarding the future directions of the development of the three state institutions of higher learning the following are some of the matters which should be given consideration by the Committee: (See page 413, Board minutes of May 12-13, 1960; and page 56, Board minutes of September 8-9, 1960.)

1. Uniformity in calendars to facilitate transfer of students and credits.
2. Residency requirements.
3. Uniformity in retirement policies.

President Maucker reported that at the meeting of the Presidents at Okoboji on September 27, 1960 they had on their agenda the matter of the feasibility and desirability of greater uniformity in the calendars of the three institutions, the requirements for credit in residence, and the matter of retirement ages, but did not discuss the items with the

October 13-14, 1960 - General of miscellaneous

idea that there would be time for considering them at this meeting.
(October Board meeting.)

President Maucker reported further that the first item, uniformity in calendars, is in the hands of the Registrar's Committee on Coordination and that a report would be submitted at the November meeting; and that a report about residency requirements would be submitted later.

A summarized report of the retirement policies of the institutions was discussed, and the policies are to be studied by the Educational Policy Committee and considered at the November meeting.

Mr. Gillette stated that the report and recommendations of the Educational Policy Committee would be made later.

SELF-LIQUIDATING PROJECTS - POLICY REGARDING USE - IOWA STATE MEMORIAL UNION. At the meeting on September 8-9, 1960, President Hilton stated that the report regarding the use of the Iowa State Memorial Union during the year 1959-1960 had been prepared and mailed to members of the State Board of Regents and the Finance Committee; and President Hagemann said that the report would be considered at the October meeting. (See page 2, Board minutes of July 14-15, 1960, and page 56, Board minutes of September 8-9, 1960.)

There were no questions about the report regarding the use of the Iowa State Memorial Union, so the item was ordered dropped from the docket.

POLICY - EMPLOYMENT STATUS OF MARRIED FACULTY. At the meeting held on May 12-13, 1960, the executives of the state institutions of higher education were requested to review the policies regarding the employment status of married faculty and employees and report back with recommendations regarding policy changes that should be considered. (See page

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414, Board minutes of May 12-13, 1960.)

President Hancher submitted a statement of policy recommended by the executives regarding the employment of relatives in institutions under the Board of Regents, and suggested that policies previously adopted by the State Board of Regents be rescinded.

On motion, which was seconded and passed the proposed statement of policy regarding the employment of relatives was referred to the Educational Policy Committee for consideration and report back to the Board.

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on September 8-9, 1960, were corrected and approved.

APPROVAL OF MINUTES - MEETINGS OF THE FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

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|--------------------------------------|----------------------------|
| State University of Iowa | July 21, 1960 |
| Iowa State University | August 17, 1960 |
| Iowa State Teachers College | July 19 and August 9, 1960 |
| Iowa School for the Deaf | August 11, 1960 |
| Iowa Braille and Sight Saving School | July 25, 1960 |
| State Sanatorium | July 22, 1960 |

LONG RANGE CAMPUS PLANNING AND BUILDING PROGRAM - FINANCING. Consideration was given to various methods of financing a long range campus planning and building program which were outlined in a letter dated July 6, 1960, that Mr. Dancer wrote to Board members.

Mr. Gillette moved that the State Board of Regents endorse the idea of securing a standing appropriation for capital improvements at the state institutions. The motion was seconded by Mr. Noehren and passed.

October 13-14, 1960 - General or miscellaneous.

PROPOSED LEGISLATION, 59th G.A. The memorandum distributed at the September Board meeting outlining corrective and new legislation that had been proposed for submission to the 59th General Assembly was considered. (See page 80, Board minutes of September 8-9, 1960.)

The following were approved without designation of priority:

1. Amendments to Chapter 184, 58th G.A., to provide for the construction of buildings and improvements from the proceeds from the sale of land in addition to the purchase of additional land.
2. Amendments to Chapter 262, Code of Iowa 1958, State Board of Regents, which would authorize the Board to grant easements.
3. Amendments to Chapter 262, Code of Iowa 1958, State Board of Regents, to authorize the Board to establish a sabbatical leave program for academic faculty at the three state collegiate institutions.
4. Amendments to Chapter 262, Code of Iowa 1958, State Board of Regents, and such other chapters as are necessary, to give the Board authority to determine salaries paid employees in the Central Office.
5. Amendments to Chapter 262, Code of Iowa 1958, State Board of Regents, to provide that the three non-collegiate institutions may pay tuition to local school districts for the elementary or high school education of students residing on land owned by the state and under the control of the State Board of Regents from funds appropriated by the legislature.
6. Amendments to Chapter 262, Code of Iowa 1958, State Board of Regents, to provide for more than one alumnus from each of the state-supported institutions of higher learning to serve on the State Board of Regents.

Action on the other proposed legislation was deferred until the November meeting.

COMMITTEE ON EDUCATIONAL COORDINATION - REPORT. Provost Davis reported in general about the activities of the Committee on Educational Coordination.

INCREASED ENROLLMENTS - UTILIZATION OF FACILITIES - THREE SEMESTER OR FOUR QUARTER BASIS. At the meeting held on April 14-15, 1960, it was resolved that Presidents Hilton, Maucker and Hancher be requested to

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give serious consideration to the advisability of going to a three semester or four quarter a year arrangement, and to make a written report to the Board giving their recommendations. (See page 366, Board minutes of April 14-15, 1960.)

President Maucker stated that the Registrar's Committee on Coordination had submitted a report to the presidents and that, after consideration, it had been referred back to the registrars with the specific suggestion that it include dates for the trimester calendar as contrasted with present calendars; reference to the war time experience at the State University of Iowa, particularly in the College of Medicine; and the initial statement of a series of questions or issues involved in this general matter.

President Maucker said that the report should be ready for presentation to the Board at an early meeting.

OFF CAMPUS AND EXTENSION SERVICES. President Hilton stated that the report of the Iowa State University regarding off campus and extension services would be submitted to the Board at the November meeting. (See page 81, Board minutes of September 8-9, 1960.)

INVESTMENTS. Mr. Gernetzky submitted a report of the investments made by the Finance Committee during the month of September, 1960, and the report was accepted.

TREASURERS - DEPOSITORY BANKS - ACCOUNT ACTIVITY. Mr. Gernetzky submitted and distributed copies of an Analysis of Bank Account Activity of the various depository banks for the three-month period that ended September 30, 1960, and a summarized treasurers' report of deposits in

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banks for the Month of August, 1960. (See page 415, Board minutes of May 12-13, 1960.)

President Hagemann stated that the report would be considered at the next meeting of the Board.

IOWA COMMITTEE ON SECONDARY SCHOOL AND COLLEGE RELATIONS - PUBLIC JUNIOR COLLEGES - REPORT. At the meeting held on September 8-9, 1960, President Hagemann reported that in executive session Marshall Beard, Registrar of the Iowa State Teachers College, submitted a report dated September, 1960, of the Iowa Committee on Secondary School and College Relations; and he stated that the report would be considered at the next meeting. (See page 82, Board minutes of September 8-9, 1960.)

Marshall Beard, Registrar of the Iowa State Teachers College and a member of the Iowa Committee on Secondary School and College Relations, was present and answered questions relative to the report about public junior colleges that was submitted in executive session at the September meeting.

SURVEY-EDUCATIONAL LOADS AND COSTS. At the meeting held on July 14-15, 1960, it was moved, seconded and passed that a survey and studies be made prior to 1963 to determine the educational load factor applicable to the three state institutions of higher learning. (See page 6, Board minutes of July 14-15, 1960.)

President Maucker reported that the three presidents met with the members of the Finance Committee and had a good discussion regarding the extent of the survey and studies to be made to determine the educational load factor applicable to the three institutions of higher learning, and

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under whose auspices, but that they were not ready to submit a report and recommendations.

CIVIL DEFENSE - CAMPUS PLANNING. (IOWA SURVIVAL PLAN PROJECT ON CIVIL DEFENSE.) At the meeting held on September 11-12, 1958, the State Board of Regents agreed to cooperate in the Iowa Survival Plan Project of Civil Defense, and authorized President Hagemann to sign the Iowa Preliminary Operational Survival Plan, Annex J., Institutions, indicating acceptance of the Plan by the State Board of Regents. (See page 48, Board minutes of September 11-12, 1958.)

Mr. Gernetzky stated that under the plan the Chairman of the Board of Control and the President of the State Board of Regents are an advisory council to the Chief of Institutions Service; that the Chief of Institutions Service directs the execution of the State Institutions plan in the name of the State Civil Defense Director; that the operation of the Institutions Service will be through the Civil Defense chain of command; that the State Chief of Institutions will be responsible for coordinating the activities of the Institutions Service at lower echelons; and that Ralph E. Patterson, associate director of Engineering Extension Service, Iowa State University, had been appointed Chief of Institutions Service.

The presidents reported that very little had been done by the institutions in the way of campus planning for civil defense at the institutions; and President Hilton stated that while the Iowa State University would be glad to cooperate in Iowa Survival Plan Project of Civil Defense he felt that Professor Patterson should be relieved as Chief of Institutions Service.

No action was taken.

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LEGISLATIVE DINNER. Secretary Dancer reported that on Wednesday, January 25, 1961, the alumni groups of the institutions would have a dinner at the Fort Des Moines Hotel in Des Moines, Iowa, for members of the legislature.

STUDY COMMITTEE ON HIGHER EDUCATION IN IOWA - PROPOSAL TO SPONSOR PILOT PROGRAM. Secretary Dancer submitted for approval a proposal of the Study Committee on Higher Education in Iowa, as follows:

- A. That the Study Committee undertake to sponsor a pilot program to study the financial needs of higher education in Iowa and the potential financial support for higher education in Iowa, and to acquaint the people of Iowa and their leadership with objectives and obligations for support of higher education in Iowa as developed and found practical and reasonable in the light of the new and increasing demands upon higher education in Iowa.
- B. That the endorsement and support of the Association of Iowa College Presidents, the Iowa Junior College Association, the State Board of Regents, the State Board of Public Instruction, and other interests directly concerned with higher education in Iowa, be sought for the program.
- C. That the Study Committee appoint a sub-committee to design a program to achieve these purposes in the form of a "presentation" for the consideration of a philanthropic foundation.
- D. That the Study Committee undertake discussions with the Council for Financial Aid to Education to explore the possibilities for joint action on all or part of the program with the Council for Financial Aid to Education and seek Council for Financial Aid to Education support and endorsement of an approach to an appropriate foundation and/or other sources of possible support for such a pilot program.
- E. That the Study Committee explore means by which initial money support and other resources in talent, time and other aids might be invested by Iowa institutions and interests in "priming the pump" and demonstrating to possible support sources the earnest concern of Iowa in studying and solving its problems in financing higher education and in providing a practical example for other States to do the same.
- F. That the Study Committee explore its legal status and relationship to higher education and the State with a view to placing itself in position to receive, disburse and properly account for grants made for these purposes, and otherwise to perform the obligations which might attach to such a grant.

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Mr. Gillette moved that the foregoing proposal of the Study Committee on Higher Education in Iowa be approved, and the motion was seconded by Mrs. Valentine and passed.

FINANCIAL REQUIREMENTS, 59th GENERAL ASSEMBLY (LEGISLATIVE ASKINGS FOR 1961-1963.) Mr. Gernetzky stated that copies of Section 1, of the Biennial Report of the State Board of Regents for the period ending June 30, 1960, outlining the financial requirements of the Board, were now available for distribution, and Mr. Jordan showed a film "What Makes the Difference", that had been prepared for use by individuals or groups in support of the program.

NEXT MEETINGS. The next meetings of the State Board of Regents were scheduled, as follows:

November 10-11, 1960, Roosevelt Hotel, Cedar Rapids, Iowa, on November 10; and Iowa Braille and Sight Saving School, Vinton, Iowa, on November 11.

December 8-9, 1960, Board's Office, Des Moines, Iowa.

EXECUTIVE SESSION. The Board resolved itself into executive session at 3:30 p.m. The Board arose from executive session at 3:55 p.m. and resumed regular business.

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IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on October 13, 1960:

EXCUSED FROM MEETING. Mr. Gernetzky reported that the Finance Committee had excused Superintendent Berg and Business Manager Geasland from attending the October 13-14, 1960 Board meeting.

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa School for the Deaf for the month of September, 1960, were approved and ratified.

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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on October 13, 1960:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa Braille and Sight-Saving School for the month of September, 1960, were approved and ratified.

1960-1961 BUDGET INCREASE. The Building and Business Committee reported that Superintendent Iverson had stated that in connection with the student teacher training program at the Iowa Braille and Sight-Saving School the Iowa State Teachers College pays the School \$37.50 for each student teacher to cover the costs of supervision; that each student teacher pays the School \$12.75 a week for board and room; and that there will be an average of five student teachers per quarter at the School during the 1960-1961 school year; and had submitted the following proposed addition to the 1960-1961 budget:

| | | |
|---|---------------|------------|
| Estimated income (budget increase) | | |
| \$12.75 a week per student teacher (12.75 x 5 x 36) | \$2,295.00 | |
| 37.50 per student teacher (\$37.50 x 20) | <u>750.00</u> | \$3,045.00 |
| Expenditures | | |
| Dietary (\$9.55 x 5 x 36) | \$1,719.00 | |
| Housekeeping and Laundry (\$1.60 x 5 x 36) | 288.00 | |
| Buildings and Grounds (\$1.60 x 5 x 36) | 288.00 | |
| Educational (37.50 x 20) | <u>750.00</u> | \$3,045.00 |

October 13-14, 1960 -- Iowa Braille and Sight-Saving School

Detail of Educational Expenditures

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| Comprehensive memberships in the Association for Student Teaching, to be held by the school -- 2 at \$8.00 | \$ 16.00 |
| Additions to the School's library of professional publications (books and periodicals) | 100.00 |
| Expense fund for staff members to attend Association for Student Teaching state meetings | 50.00 |
| Fees for new faculty members to take course in supervision of student teaching | 80.00 |
| Fees, honoraria and other expenses for in-service training programs | 254.00 |
| Expenses for staff members to attend Teacher Education and Professional Standards Commission meeting | 50.00 |
| Payment of partial expenses for staff members to participate in summer workshops and conventions having direct bearing on the work of the school (AAIB and/or American Foundation for the Blind workshops on travel, etc.) | <u>200.00</u> |
| Total | \$ 750.00 |

Upon the recommendation of the Building and Business Committee the budget of the Iowa Braille and Sight-Saving School for the year 1960-1961 was increased by \$3,045.00 and the expenditures outlined in the foregoing report were authorized, with the understanding that a report is to be filed with the State Comptroller as provided by law.

APPROPRIATION FOR CAPITAL IMPROVEMENTS, 53RD G. A. - FINAL REPORT. The Building and Business Committee reported that Superintendent Iverson had submitted a final report regarding the appropriation made by the 53rd General Assembly for capital improvements, summarized as follows:

Income

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| Chapter 7, 53rd G.A., allocation to the Iowa Braille and Sight-Saving School from a total appropriation of \$2,700,893.00, | |
| Control 7-2-5-53 G.A. | \$180,000.00 |

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Disbursements

| | | |
|---|-----------------|---------------------|
| Dormitory for Boys, 5-1-5-1-51 | \$153,138.22 | |
| Dormitory for Boys, Furniture and equipment, 5-1-5-2-51 | 11,149.22 | |
| Improvements to Steam & Electrical System, 7-2-5-1-53 | 12,279.24 | |
| Heating and Power Plant, Generators and Auxiliaries, Electrical Equip- ment and Wiring, 6-12-3-1-54 | <u>1,240.00</u> | <u>\$177,806.68</u> |
| Unallocated balance in Control Account 7-2-5-53, State Comptroller, to be reverted to General Fund | | \$ 2,193.32 |

Upon the recommendation of the Building and Business Committee the final report of the appropriation of \$180,000 made by the 53 G.A. for capital improvements at the Iowa Braille and Sight-Saving School was accepted, and authority was granted to revert the balance of \$2,193.32 to the General Fund.

FIRE PROTECTION PROJECT, PHASE I - FIRE ESCAPES - ACCEPTANCE. The Building and Business Committee reported that final inspection of the Fire Escapes had been made by representatives of the architects, Grow and Devoe, and the Youngblut Construction Company and they had found that the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Fire Escapes, Fire Protection Project, Phase I, were accepted as of this date, October 13, 1960, from the Youngblut Construction Company, Contractor, and authority was granted to make final payment in accordance with the provisions of Chapter 573, 1958 Code of Iowa.

HEATING AND POWER PLANT - CONVERSION OF MURRAY "LO-COST" BOILER TO GAS. The Building and Business Committee reported that the Brown Engineering

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Company, Des Moines, Iowa, had submitted its report dated July, 1960, on the Feasibility of Burning Natural Gas in the Heating Plant of the Iowa Braille and Sight-Saving School; and that the report indicated:

1. It would not be practical to convert either of the two larger boilers to gas.
2. It would cost approximately \$3,200 to convert the Murray "Lo-Cost" 175-HP fire-tube boiler from coal to gas; and, using the GN-07 gas rate, there would be an annual saving in fuel cost over coal firing of \$703.63 which would amortize the cost of conversion in four years and seven months.

Upon the recommendation of the Building and Business Committee a project for the conversion of the Murray "Lo-Cost" 175-HP fire-tube boiler from coal to gas, at an estimated cost of \$3,200 to be paid from unallocated capital improvement funds, was approved subject to approval by the Budget and Financial Control Committee and allocation by the Committee of funds for that purpose as follows:

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| From Rewiring Main Building Control 5-2-4-1-56 | \$1,957.28 |
| From Reinforce Sub-Basement, Main Building, Control 5-2-4-3-56 | 1,242.72 |

PHYSICAL EDUCATION BUILDING - PAINTING. The Building and Business Committee reported that the following bids had been received for labor costs of painting in the Physical Education Building:

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| Ralph Noeller | \$3,527.00 |
| Reimer Decorating and Painting | 1,588.67 |

Upon the recommendation of the Building and Business Committee the low bid of Reimer Decorating and Painting in the amount of \$1,588.57 for labor costs for painting in the Physical Education Building was accepted, and authority was granted for the expenditure of \$479.33 for paint, subject to approval by the Budget and Financial Control Committee and allocation by the Committee of \$2,068 for that purpose from the appropriation for

October 13-14, 1960 - Iowa Braille and Sight-Saving School

Rewiring (Main Building), Control 5-2-4-1-56.

STORM DAMAGE. The Building and Business Committee reported that on October 4, 1960, the Budget and Financial Control Committee had allocated \$87,47 from the General Contingent Fund to reimburse the Iowa Braille and Sight-Saving School for the cost of repairing damage caused by a storm on April 16, 1960. (See page 91, Board minutes of September 8-9, 1960.)

IOWA STATE HIGHWAY COMMISSION - BENTON COUNTY PROJECT F-58, HIGHWAY 218 - TRANSFER OF JURISDICTION OF LAND. Secretary Dancer reported that on September 19, 1960, the Executive Council of Iowa approved the resolution adopted by the State Board of Regents on September 8, 1960, providing for the transfer of jurisdiction over a tract of land containing 0.3 acres located in Benton County, Iowa, from the State Board of Regents to the Iowa State Highway Commission in connection with the relocation of Primary Highway 218. (See page 92, Board minutes of September 8-9, 1960.)

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STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on October 13, 1960:

EXCUSED FROM MEETING. Mr. Gernetzky reported that the Finance Committee had excused Superintendent Spear from attending the October 13-14, 1960, Board meeting.

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State Sanatorium for the month of September, 1960, were approved and ratified.

SALARY INCREASES. Upon the recommendation of the Educational Policy Committee salary increases were made, as follows:

Robert W. Kent, M.D., staff physician, from \$9,000 with full maintenance to \$9,600 with full maintenance, twelve months' basis, effective as of October 1, 1960.

Milo D. Wynn, business manager and secretary, from \$8,000 with full maintenance to \$8,300 with full maintenance, twelve months' basis, effective as of October 1, 1960.

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STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on October 14, 1960:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State University of Iowa for the month of September, 1960, were approved and ratified.

RESIGNATION. Upon the recommendation of the Educational Policy Committee and President Hancher the resignation of Josef M. Jauch, professor in the Department of Physics and Astronomy, College of Liberal Arts, effective as of June 10, 1960, was accepted. Professor Jauch has accepted a position at the University of Geneva, Switzerland.

CHANGES IN APPOINTMENT AND SALARY. Upon the recommendation of the Educational Policy Committee and President Hancher the following changes in appointment and salary were made:

Dr. Daniel E. Waite, associate professor and head of Oral Surgery in the College of Dentistry and consultant in the College of Medicine Hospital Dental Department, appointment changed by the termination of appointment as consultant in the College of Medicine Hospital Dental Department, effective as of September 15, 1960, and salary changed from \$13,500 (P plus 5%) to \$14,175, plus insurance programs, twelve months' basis, effective as of October 1, 1960; salary payable from Account A 442 as follows: line 44, \$13,500; line 45, \$675.

Sherwood D. Tuttle, appointment changed from associate professor in the Geology Department to associate professor in the Geology Department and associate director of the Honors Program, College of Liberal Arts, effective as of September, 1960, without change in salary but with present salary of \$8,000 plus insurance programs, nine months' basis, to be paid as follows: Account A 152, line 6, \$6,000; Account A 157, line 2, \$2,000.

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CHANGE IN SALARY. Upon the recommendation of the Educational Policy Committee and President Hancher, the salary of Harvey H. Davis, Provost, was increased from \$19,500 to \$22,000 a year, plus insurance programs, twelve months' basis, effective as of September 1, 1960; salary to be paid as follows: Account A 022, line 1, \$19,500; Account A 881, \$2,500.

APPOINTMENT. Upon the recommendation of the Educational Policy Committee and President Hancher, Robert J. Blakely was appointed dean of the Extension Division and professor of Adult Education in the College of Education, at a salary of \$17,000 a year, plus insurance programs, twelve months' basis, effective February 1, 1961; salary to be paid as follows: Account A 738, line 1, \$15,000; Account A 881, \$2,000. (Mr. Blakely met with the Educational Policy Committee and visited with other members of the Board at luncheon.)

GRADUATE EXAMINATIONS COMMITTEES - VISITING OR NON-RESIDENT SCHOLARS AS MEMBERS. Upon the recommendation of the Educational Policy Committee and President Hancher authority was granted to include visiting or non-resident scholars as members of committees selected to examine candidates for advanced degrees, subject to the following conditions:

I. The chairman of the graduate student's committee may nominate outside scholars to serve as members of the examining committee. The number of persons nominated shall be limited so that a majority of the committee is composed of regular State University of Iowa staff members on the Graduate Faculty in residence.

II. The outside members shall be outstanding scholars with the doctorate degree who have an excellent reputation and who are located at a university or institute with an established reputation for scholarly work and research.

III. With the approval of the President, the Dean of the Graduate College shall be authorized to appoint such scholars as temporary non-resident members of the graduate faculty (without stipend) to serve as voting members of the examining committees. The Dean may prescribe any regulation necessary to safe-guard this privilege.

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IV. This procedure shall be reviewed by the Graduate Council at five-year intervals (1965, 1970) and recommendations shall be made as to future operations.

AIR FORCE AND ARMY BASIC ROTC PROGRAMS. Upon the recommendation of the Educational Policy Committee and President Hancher the State University of Iowa was authorized (1) to review all previous actions requiring undergraduate men students to enroll in basis Reserve Officers Training Corps courses in Air Science or in Military Science and Tactics, or requiring a specified number of semester hours credit in these courses for graduation, and (2) to present to the State Board of Regents specific proposals with respect to these matters at a later date.

COLLEGE OF NURSING. Upon the recommendation of the Educational Policy Committee and President Hancher the State University of Iowa was authorized (1) to review all previous actions regarding the program in the College of Nursing, and (2) to present to the State Board of Regents specific proposals with respect to any changes at a later date.

CURRIER HALL ROOF REPAIR. Upon the recommendation of the Building and Business Committee a project and preliminary plans to replace the slate roof on the older sections of Currier Hall with cement asbestos shingles, cover the copper gutters with Saraloy, and install new copper in all valley, stepped flashing and ridge, were approved; the Division of Planning and Construction of the Physical Plant Department was designated as architect and clerk-of-the-works with authority to proceed with the preparation of final plans and specifications and advertisement for bids; and the following project budget was adopted:

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Funds available

Dormitory System Reserve for Major Building Repairs \$17,500

Estimated expenditures

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| 150 squares of shingles at \$50 | \$7,500 | |
| 3,500 sq. ft. Saraloy at \$1 | 3,500 | |
| Copper flashing, etc. | 2,000 | |
| Flat deck built up roof 46 sq. at \$50 | 2,300 | |
| Contingencies | 1,500 | |
| Planning and supervision | 700 | |
| Total estimated expenditures | | \$17,500 |

UNIVERSITY LAUNDRY SERVICE - COOPERATIVE AGREEMENT WITH BOARD OF CONTROL OF STATE INSTITUTIONS. Upon the recommendation of the Building and Business Committee the following Cooperative Agreement with the Board of Control of State Institutions was approved and President Hancher was authorized to sign it: (See page 170, Board minutes of January 10-11, 1952.)

WHEREAS, the 58th General Assembly of the State of Iowa enacted into law House File 503, the same now appearing as Chapter 162, Acts of the 58th General Assembly of the State of Iowa, and

WHEREAS, said Chapter 162 provides that: "The board of control is authorized to secure the services of consultants to furnish advice on administrative, professional or technical problems to the board, its employees or employees of institutions under the jurisdiction of the board, or to provide in-service training and instruction for such employees. The board of control is authorized to pay the consultants at a rate to be determined by the board from funds under the control of the board of any institution under its jurisdiction as the board may determine", and

WHEREAS, the Board of Control of State Institutions of the State of Iowa wishes to secure the services of consultants to furnish advice on technical and administrative laundry problems to the said Board of Control and employees of institutions under the jurisdiction of said Board of Control, and

WHEREAS, the State University of Iowa has indicated a willingness to provide such advice through the University Laundry Service and Mr. L. A. Bradley.

NOW THEREFORE, it is mutually agreed by and between the State University of Iowa and the Board of Control of State Institutions of the State of Iowa as follows:

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I

The STATE UNIVERSITY OF IOWA hereby agrees that the University Laundry Service and Mr. L. A. Bradley will provide the following consultation services to the BOARD OF CONTROL OF STATE INSTITUTIONS OF THE STATE OF IOWA and to the institutions under its jurisdiction:

1. Inspect the laundry at each of the institutions and prepare equipment, indicating the condition of each item of equipment, and propose a program of equipment replacement.
2. Devise a uniform accounting system for each laundry in order that comparable reports of the operation of each laundry may be obtained.
3. Inspect each laundry annually following the initial inspection, and instruct the managers of each laundry in the most modern methods applicable to each laundry. Instruction will include methods of reduction of operating costs and increasing the life of linens.
4. Provide a monthly test piece service to each laundry whereby each laundry will wash, twenty or more times, a test piece provided each laundry by the University Laundry. Each test piece will be ironed and returned to the University Laundry where it will be evaluated for washing efficiency, and recommendations made to the manager of each laundry as considered necessary by Mr. L. A. Bradley.
5. Provide a monthly bulletin service to each laundry which will include a brief summary of new products, new laundry techniques, and other information pertaining to good laundry operation.
6. Plan and conduct an annual conference or short course to be held at the STATE UNIVERSITY OF IOWA for the purpose of continuing education in good laundry operation.
7. Provide consultation and advice by telephone or by mail from time to time as required by each laundry.

II

The BOARD OF CONTROL OF STATE INSTITUTIONS OF THE STATE OF IOWA hereby agrees to pay to the STATE UNIVERSITY OF IOWA for the above services at the rate of FOUR HUNDRED AND FORTY DOLLARS (\$440.00) per month until termination of this agreement.

III

The parties hereto further mutually agree that this memorandum of agreement shall commence on the 1st day of November, 1960, and terminate without notice on the 30th day of June, 1961, unless sooner terminated in which event either party hereto may terminate this agreement by written notice 30 days in advance of such termination.

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IV

It is further mutually agreed by and between the parties hereto that in the event that Mr. L. A. Bradley's employment with the State University of Iowa is terminated, this agreement shall be automatically terminated as of the date of his termination of employment with said University.

IN WITNESS WHEREOF, we have hereunto affixed our signatures on this ____ day of _____, 1960, to quadruplicate originals of this agreement.

In connection with the foregoing agreement, a memorandum was submitted regarding a salary adjustment for L. A. Bradley, manager of the University Laundry Service, which would be recommended later.

CITY OF IOWA CITY - ANNEXATION OF PROPERTY. Mr. Barlow reported that Vice President Jolliffe had recommended that certain described property belonging to the State University of Iowa be annexed by the City of Iowa City, Iowa, and that the Building and Business Committee had approved the recommendation.

Mr. Barlow moved that Vice President Jolliffe be authorized to petition the City of Iowa City, Iowa for annexation of the following described property owned by the State of Iowa for the use and benefit of the State University of Iowa:

Commencing at the Southeast Corner of Section 8, Township 79 North, Range 6 West of the 5th principal meridian, which point is also the point of beginning:

Thence West along South line of said Section 8, 1045.9 feet; thence South approximately 450.0 feet to the center line of County Trunk Highway "W", also known as the I. W. V. Road; thence Northwesterly along center line of said highway to the West line of the Northeast Quarter of Section 17, in above said Township; thence North along said One Quarter Section Line to the South Line of said Section 8 thence West along South Line of said Section 8 and center line of said County Road "W" approximately one mile to the Southwest Corner of the Southeast Quarter of Section 7; thence North along Quarter Section Line to the center of said Section 7; thence East along the North Line of the Southeast Quarter, of Section 7

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to the West Line of Section 8; then in the same direction along the South line of the Northwest Quarter of Section 8, 1827.3 feet; thence North 16.9 feet; thence N 4° 00' W, to the South Right of Way Line of the Chicago, Rock Island and Pacific Railway; thence Southeasterly along said Right of Way Line to its intersection with the North line of the Southwest Quarter of the Southwest Quarter of Section 9 in the same above Township; thence West along North line of said quarter quarter section to the East line of Section 8; thence South along East line of said Section 8, one quarter mile to the Southeast Corner of said Section and the point of beginning.

The motion was seconded by Mr. Noehren and passed with Mrs. Valentine voting "no".

IOWA MEMORIAL UNION - PETITION - COUNSEL. Secretary Dancer reported that on September 19, 1960, the Executive Council of Iowa, approved the appointment of Herschel G. Langdon, Des Moines, Iowa, and A. O. Leff, Iowa City, Iowa, as Special Assistant Attorneys General, in accordance with the provisions of Section 13.7, Code of Iowa, 1958, for the purpose of handling the litigation in connection with the construction of Units IV, V and VI of the Iowa Memorial Union; compensation to be paid by the State University of Iowa. (See page 107, Board minutes of September 8-9, 1960.)

HAWKEYE APARTMENTS - ACCEPTANCE. The Building and Business Committee reported that representatives of the State University of Iowa and the contractors had inspected the work done under the following contracts for the construction of the Hawkeye Apartments and had found that the work had been completed in accordance with the plans and specifications and contract documents:

- General Construction contract
- Plumbing, Heating and Ventilating contract
- Electrical contract
- Utilities contract

Upon the recommendation of the Building and Business Committee the

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work indicated in connection with the construction of Hawkeye Apartments was accepted as of this date, October 14, 1960, from contractors as follows and payment of the final estimates in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized:

| | |
|-------------------------------|-----------------------------------|
| Conner Brothers | General construction |
| Linder Company | Plumbing, Heating and Ventilating |
| Cedar Rapids Electric Company | Electrical |
| Winger Construction Company | Utilities |

HILLCREST DINING ROOM AND ADDITIONAL FACILITIES - ELECTRICAL WORK - ACCEPTANCE. The Building and Business Committee reported that on October 6, 1960, Don Peck for the State University of Iowa and Jerry Shea for the Cedar Rapids Electric Supply Company, Contractor, inspected the electrical work in the Hillcrest Dining Room and Additional Facilities project and found that the contractor had completed the work in accordance with the plans and specifications and contract documents. (See page 31, Board minutes of September 12-13, 1957.)

Upon the recommendation of the Building and Business Committee the electrical work in connection with the construction of Hillcrest Dining Room and Additional Facilities was accepted as of this date, October 14, 1960, from the contractor, the Cedar Rapids Electric Supply Company, and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

TENANT PROPERTIES - LEASE. Mr. Barlow moved that the Business Manager of the State University of Iowa be authorized to execute a lease with Bruce G. Hyde for the property located at 15 East Bloomington Street, Iowa City, Iowa, for the period September 12, 1960, to February 28, 1961, at a rental of \$100.00 a month. The motion was seconded and on roll call the vote

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was, as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mr. Noehren,
Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mrs. Evans and Mr. Gillette.

The chairman declared the motion passed.

PHARMACY BUILDING WITHOUT EQUIPMENT - FEDERAL GRANT. Secretary Dancer reported that the National Institutes of Health, United States Health Service (Department of Health, Education and Welfare), had approved a federal grant in an amount of not to exceed \$207,495 for "Constructing a New College of Pharmacy Building", from the fiscal year 1961 appropriation. (See page 240, Board minutes of January 14-15, 1960, and page 443, Board minutes of May 12-13, 1960.)

Upon the recommendation of the Building and Business Committee the federal grant of \$207,495 for the Pharmacy Building was accepted.

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IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on October 13, 1960:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State Teachers College for the month of September, 1960, were approved and ratified.

DEATH. Mr. Gillette stated that President Maucker had reported to the Educational Policy Committee the death on September 21, 1960, of Dwight K. Curtis, professor and head of the Department of Teaching. Dr. Curtis had been in charge of the student teaching program and the entire operation of the Laboratory School since 1945.

CHANGE OF APPOINTMENT AND SALARY. Upon the recommendation of the Educational Policy Committee and President Maucker, the appointment of Dr. Guy Wagner was changed from professor and director of the Curriculum Laboratory, at a salary of \$9,150.00 for the 1960-1961 academic year, to professor and director of the Curriculum Laboratory and acting head of the Department of Teaching at a salary rate of \$9,600.00 for the academic year, effective as of October 3, 1960. Dr. Wagner will serve as a temporary replacement for Dr. Dwight Curtis until a permanent successor is named, which probably will be in June or September, 1961.

CAMPUS UTILITIES DISTRIBUTION SYSTEM - HEATING TUNNEL AND TUNNEL PIPING (TUNNEL T-41, VAULT B AND INSTALLATION OF PIPING) - PUBLIC HEARING - BIDS - CONTRACT. The Building and Business Committee reported that at 1:30 p.m.,

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October 11, 1960, a public hearing about Heating Tunnel and Tunnel Piping Additions was held in the Office of the President, Iowa State Teachers College, Cedar Falls, Iowa, with Assistant to the President Pendergraft, Business Manager Jennings, and Director of Physical Plant Cole present; that no objections were filed and no objectors appeared; and that at 2 p.m., October 11, 1960, bids for the project were received and opened. (See page 39 and 41, Board minutes of July 14-15, 1960.)

Copies of the tabulation of bids received on October 11, 1960, for the Heating Tunnel and Tunnel Piping (Tunnel T-41, Vault B and Installation of Piping) were distributed.

Upon the recommendation of the Building and Business Committee and the Brown Engineering Company the contract for the construction of Tunnel T-41, Vault B, and Installation of Piping (Duct Run) was awarded to the low bidder, Jens Olesen and Sons Construction Company, on the basis of that firm's base bid of \$95,450.00, subject to approval and allocation of funds by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been filed.

CAMPUS UTILITIES DISTRIBUTION SYSTEM - ENGINEER'S REPORT, VOLUME II. At the meeting held on October 8-10, 1959, the Brown Engineering Company was employed on a contract basis to prepare a report outlining the existing utilities at the Iowa State Teachers College and a plan for the extension of the utilities to meet future requirements. (See page 127, Board minutes of October 8-10, 1959, and page 37, Board minutes of July 14-15, 1960.)

The Building and Business Committee reported that under date of

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September 27, 1960, the Brown Engineering Company, Des Moines, Iowa, submitted Volume II, of the Engineering Report, Campus Utilities Distribution System, Iowa State Teachers College, dated July, 1960, containing an analysis, discussion and recommendations for expansion of the following:

Division II, Electric System
Division III, Water System
Division IV, Sanitary System

This report is a companion to Volume I, which was devoted entirely to the Steam Distribution and Condensate Return System. (See page 37, Board minutes of July 14-15, 1960.)

PURCHASE OF PROPERTY - ROBERT HAROLD JOHNSON AND IRENE J. JOHNSON. The following resolution was submitted:

WHEREAS, the following described property is needed for the use and benefit of the Iowa State Teachers College:

That part of the Southeast Quarter of the Southwest Quarter of Section No. Fourteen (14), Township No. Eighty-nine (89) North, Range No. Fourteen (14) West of the Fifth (5th) Principal Meridian, Black Hawk County, Iowa, lying within the following described boundaries: Beginning at a point on the East line of the Southwest Quarter of said Section that is Three Hundred Eighty-four (384) feet North of the Southeast corner of the said Southwest Quarter; running thence North along the East line of the said Southwest Quarter a distance of One Hundred Forty (140) feet; thence Westerly at right angles a distance of Two Hundred Sixty-four (264) feet to a point that is Five Hundred Twenty-two and Three-tenths (522.3) feet North of the South line of the said Southwest Quarter; thence continuing westerly and along a line parallel with the South line of said Southwest Quarter a distance of Twenty-seven and Seven-tenths (27.7) feet; thence South along a line that is parallel with the East line of the said Southwest Quarter a distance of One Hundred Thirty-eight and Three-tenths (138.3) feet to a line that is parallel with and Three Hundred Eighty-four (384) feet North of the South line of said Southwest Quarter; thence East along a line that is parallel with the South line of the Southwest Quarter of said Section a distance of two Hundred Ninety-one and seven-tenths (291.7) feet to the place of beginning; except the East forty-five (45) feet thereof, conveyed to the State of Iowa for highway purposes and except the West Six and Seven-tenths (6.7) feet thereof in even width. Also excepting all legal highways.

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WHEREAS, the property described in the foregoing paragraph is situated on the west side of Highway 57 across from the Iowa State Teachers College baseball bleachers, has a frontage of 140' and depth of 240' (33,600 square feet), and located on the property is a double garage with an estimated value of \$500.00; and

WHEREAS, the Business Manager of the Iowa State Teachers College has reported that the property can be purchased from the owners, Robert Harold Johnson and Irene J. Johnson, husband and wife at a price of \$8,000.00; now, therefore,

BE IT RESOLVED that the expenditure of \$8,000.00 of the appropriation made by the 58th General Assembly for Land Purchases at the Iowa State Teachers College for the purchase of the property described in this resolution is for the best interests of the state; and,

BE IT FURTHER RESOLVED that, subject to approval by the Executive Council of Iowa under the provisions of Section 262.9, 1958 Code of Iowa, and the Budget and Financial Control Committee, the property described in this resolution be purchased from the owners, Robert Harold Johnson and Irene J. Johnson, husband and wife, at a price of \$8,000 payable on or before January 3, 1961, and upon delivery of a deed and a satisfactory abstract of title and possession of the property, payment to be made from funds appropriated by the 58th General Assembly for the purchase of land.

Mr. Barlow moved that the foregoing resolution be adopted. The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Barlow, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette,
Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mr. Crabbe and Mr. Noehren.

The chairman declared the resolution adopted.

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IOWA STATE UNIVERSITY

The following business relating to the Iowa State University was transacted on October 13, 1960:

CLASSROOM BUILDING AND EQUIPMENT - PUBLIC HEARING - BIDS - CONTRACTS. The Building and Business Committee reported that at 1 p.m., October 6, 1960, a public hearing was held in the Office of the Vice President for Business and Finance, Iowa State University, Ames, Iowa, relative to the classroom Building and Equipment; that present at the hearing were Vice President Platt, Superintendent Schaefer, and Supervising Architect Wolf, of the Iowa State University, Secretary Dancer of the Board's Office, and Mr. Wetherell, Mr. Skiles and Mr. Utterback, of Wetherell and Harrison, Architects; that no objections were filed and no objectors appeared; and that at 2 p.m., in Bearshear Hall bids for the project were received and opened with the following present: Vice President Platt, Superintendent Schaefer, Supervising Architect Wolf, Draftsman Porter, Treasurer Dodds, Professor Coover, Professor Walker, and Associate Director Disque, all of the Iowa State University; Secretary Dancer, of the Office of the State Board of Regents; Mr. Wetherell, Mr. Skiles, and Mr. Utterback, of Wetherell and Harrison, Architects, and Frank L. Pulley, Consulting Engineer.

Copies of the tabulation of the bids that were received for the construction of the Classroom Building were distributed.

Upon the recommendation of the Building and Business Committee the contracts for the general construction and the electrical work were awarded to the low bidders as follows, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory bonds have

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been filed, subject to the approval and allocation of funds by the Budget and Financial Control Committee:

General Construction contract to James Thompson and Sons,
on the basis of that firm's low bid as follows:

| | | | |
|---------------------------------|--------------|---------------|-----------|
| Base bid | | \$839,700 | |
| Add: Alt. 2, metal pan ceilings | \$2,800 | | |
| Alt. 3, plastic wainscot | 7,500 | | |
| Alt. 5, insulating glass | <u>5,200</u> | <u>15,500</u> | |
| Contract price | | | \$855,200 |

Electrical contract to Fitz Electrical Contractors on
the basis of that firm's low base bid 83,900

CLASSROOM BUILDING AND EQUIPMENT - PLUMBING AND HEATING - WITHDRAWAL OF BID.

The Building and Business Committee reported that on October 12, 1960, the Hagan Company, Sioux City, Iowa had written to the State Board of Regents regarding its bid for the plumbing and heating contract for the Classroom Building, as follows:

"Due to the fact that the writer made a gross, though obvious, error in the compiling of the Hagan Company bid on the subject job, it becomes necessary for the Hagan Company to request that their base bid be withdrawn.

"The error that was made is briefly as follows. The job was taken off and compiled in four parts, namely:

1. Base bid less all alternates.
2. Alt. 1A
3. Alt. 2C
4. Alt. 3AC

"The bid was compiled in Sioux City and the prices phoned to Mr. E. Lord who was in Ames to deliver the bid. Due to the confusion that existed at the time the bid was phoned in, the writer neglected to add the alternates back into the base bid. Had the alternates been added back in the base bid should have been \$156,800 compiled as follows:

| | |
|--------------------------|---------------------|
| Base Bid less alternates | \$130,800.00 |
| Alt. 1A | 1,700.00 |
| Alt. 2C | 18,300.00 |
| Alt. 3AC | <u>6,000.00</u> |
| Total base bid | <u>\$156,800.00</u> |

The result of this error is that the base bid is \$26,000 below what

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it should have been.

"In view of the above facts, it is requested that the Hagan Company bid be rejected on the basis of an error and that the certified check be returned."

Mr. Wetherell, of Wetherell and Harrison, Architects, recommended that the State Board of Regents recognize the error in the bid filed by the Hagan Company.

Mr. Drebenstedt moved that the request of the Hagan Company to withdraw its bid for the plumbing and heating contract for the Classroom Building be granted and that its certified check be returned. The motion was seconded by Mrs. Evans and passed, with Mr. Gillette voting "no" and Mrs. Valentine passing.

Mr. Barlow stated that the Building and Business Committee would submit a recommendation on Friday morning, the 14th, regarding the awarding of contracts for the plumbing and heating and the air conditioning and ventilation.

October 14, 1960

The following business relating to the Iowa State University was transacted on October 14, 1960:

CLASSROOM BUILDING AND EQUIPMENT - PLUMBING AND HEATING - AIR CONDITIONING AND VENTILATION - CONTRACTS. Upon the recommendation of the Building and Business Committee the contracts for the plumbing and heating and the air conditioning and ventilating for the Classroom Building were awarded to the low bidders, as follows, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory bonds have been filed, subject to approval and allocation of funds by the Budget and Financial Control Committee:

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Plumbing and Heating contract to Clare Van Voorhis
Plumbing and Heating on the basis of that firm's
bid, as follows:

| | | |
|--|---------------|-----------|
| Base bid | \$158,148 | |
| Deduct: Alternate (Buensod-Stacey boxes) | <u>-3,852</u> | |
| Contract price | | \$154,296 |

Air Conditioning and Ventilation contract to Iowa
Sheet Metal Contractors, Inc., on the basis of
that firm's base bid

\$191,859

CLASSROOM BUILDING AND EQUIPMENT - PROJECT BUDGET. Upon the recommenda-
tion of the Building and Business Committee the following revised project
budget was adopted for the Classroom Building and Equipment: (See page 414,
Board minutes of May 7-8, 1960.)

Funds available

Appropriation, 58th General Assembly \$1,575,000

Estimated expenditures

Construction contracts

| | | |
|--|---------------|-------------|
| General, James Thompson & Sons | \$855,200 | |
| Plumbing and Heating, Clare Van Voorhis | | |
| Plumbing and Heating | 154,296 | |
| Air Conditioning and Ventilation, Iowa Sheet | | |
| Metal Contractors, Inc. | 191,859 | |
| Electrical, Fitz Electrical Contractors | <u>83,900</u> | |
| Total construction contracts | | \$1,285,255 |

Architects, Engineers and supervision 77,000

Furniture and equipment 120,000

Builder's Risk Insurance 2,000

Physical Plant Department expense

| | | |
|---|-----------|--------|
| Utilities to building, transformers, etc. | \$ 12,000 | |
| Landscaping, walks, drives | 7,500 | 19,500 |

Contingencies and miscellaneous 84,245

Total estimate expenditures \$1,588,000

Less estimated tax refunds 13,000

Total net estimated expenditures \$1,575,000

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CLASSROOM BUILDING AND EQUIPMENT - AWARD OF CONTRACTS - TELEGRAM. President Hagemann reported that on Friday morning, October 14, 1960, after the action of the Building and Business Committee recommending the awarding of contracts for the heating and plumbing and the air conditioning and ventilation for the Classroom Building he had received the following telegram from M. Waldinger, President of Iowa Sheet Metal Contractors, Inc.:

"Regarding award of mechanical contract for the Classroom Building, Iowa State University, Ames, Iowa, please give careful consideration to the fact that the deductive alternate or optional bid of the Van Voorhis Plumbing and Heating Company in the amount of \$3,852.00 was permissible under the basic specifications although not specifically called for on bid form. There was an apparent oversight in the format of the bid form. This opportunity to submit an alternate bid was available to all bidding contractors. We strongly believe Van Voorhis alternate bid was in the best interests of the State of Iowa, and we urge you to award the mechanical contract work to Van Voorhis Plumbing and Heating Company and Iowa Sheet Metal Contractors whose combined total is the low responsible bid."

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State University for the month of September, 1960, were approved and ratified.

LEAVES OF ABSENCE. Upon the recommendation of the Educational Policy Committee and President Hilton the following leaves of absence were granted:

Leslie E. Johnson, professor and head of the Department of Animal Husbandry, College of Agriculture, for the period November 18, 1960, to December 10, 1960, without salary. Professor Johnson will serve as consultant in the International Cooperative Agency program in Argentina.

Lancy N. Hazel, professor in the Department of Animal Husbandry, for the period November 18, 1960, to November 30, 1960, without salary to serve as consultant in the International Cooperative Agency program in Argentina.

John B. Herrick, professor in the Department of Veterinary Medicine, Cooperative Extension Service in Agriculture and Home Economics, for the period October 29, 1960, to December 10, 1960, without salary, to serve as

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consultant in the International Cooperative Agency program in Argentina.

H. B. Howell, professor in the Department of Economics and Sociology, Cooperative Extension Service in Agriculture and Home Economics, for the period October 29, 1960, to December 9, 1960, without salary, to serve as consultant in the International Cooperative Agency program in Argentina.

SALARY INCREASES, PROMOTIONS, AND TRANSFERS. Upon the recommendation of the Educational Policy Committee and President Hilton the following salary increases were made:

Maurice W. Soultz, professor and assistant director, County Agricultural Program, Cooperative Extension Service in Agriculture and Home Economics, salary increased from \$12,500 to \$13,000, plus annuity, twelve months' basis, effective as of October 1, 1960.

James H. Jensen, provost, Administration, and professor in the Department of Botany and Plant Pathology, College of Science and Humanities, salary increased from \$19,500 to \$22,000 plus annuity, twelve months' basis, effective as of September 1, 1960.

Marvin A. Anderson, professor and associate director of Cooperative Extension Service in Agriculture and Home Economics, from \$15,500 to \$16,600, plus annuity, twelve months' basis, effective November 1, 1960.

APPOINTMENT. Upon the recommendation of the Educational Policy Committee and President Hilton, Blaine E. Twitchell, Major, U.S. Army, was appointed associate professor in the Department of Military Science and Tactics, College of Sciences and Humanities, effective November 1, 1960.

DEATHS. Mr. Gillette stated that President Hilton had reported to the Educational Policy Committee deaths, as follows:

Richard H. Crockett, Colonel, U. S. Marine Corps, professor and head of Naval Science and Tactics, College of Sciences and Humanities, on September 28, 1960, at the age of 48, Colonel Crockett had been at Iowa State University since September 2, 1959.

Lillian Buente, clerk, Staff Services, Cooperative Extension Service in Agriculture and Home Economics, on September 27, 1960, at the age of 61. Mrs. Buente had been a member of the staff for 38 years.

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FOOD PROCESSING BUILDING AND EQUIPMENT - ARCHITECTS'S CONTRACT - AMENDMENT.

Upon the recommendation of the Building and Business Committee, the contract with Amos Emery and Associates, architects for the Food Processing Building, was amended to reflect the increase in the construction cost estimate in the project budget resulting from the United States Public Health Service Grant of \$119,502, as follows:

Funds available

| | | |
|---|----------------|-----------|
| State Appropriation, 58th G.A. | \$367,500 | |
| U.S.P.H. Grant for building & equipment | <u>119,502</u> | |
| | | \$487,002 |

| | <u>Original Contract With Architect</u> | <u>Amended Contract With Architect</u> |
|--|---|--|
| Based on construction cost estimate of | \$332,500 | \$433,500 |
| Architect's fees 4.9% | 16,293 | \$21,242 |
| Plus 2% of Air Conditioning | | <u>800</u> |
| | | 22,042 |
| Maximum payable to architect for plans and specifications in case project is abandoned | 12,000 | 16,500 |

ARMORY - HEATING, VENTILATING, PAINTING, ETC. - HEATING AND VENTILATING - ACCEPTANCE. The Building and Business Committee reported that final inspection of the Heating and Ventilating work, Armory - Heating, Ventilating, Painting, Etc., had been made by Ben W. Schaefer, Superintendent of the Physical Plant Department, and a representative of the contractor, and that they had found the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Heating and Ventilating work in connection with the project, Armory-Heating, Ventilating, Painting, Etc., was accepted as of this date, October 14, 1960, from the contractor, Iowa Sheet Metal Contractors,

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Des Moines, Iowa, and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

DISPOSAL OF RICHARDS HOUSE. Upon the recommendation of the Building and Business Committee authority was granted to dispose of the Richards House by sale to the highest bidder.

ANKENY FIELD STATION - QUITCLAIM DEED - RELEASE AND ABROGATION OF CONDITIONS SUBSEQUENT FOR 4.55 ACRE TRACT - SOIL CONSERVATION SOCIETY OF AMERICA - LEASE. Secretary Dancer reported that on October 10, 1960, the Executive Council of Iowa had approved a "Release and Abrogation of Conditions Subsequent" pertaining to the property transferred from the United States of America to the State of Iowa by Quitclaim Deed dated June 24, 1947, and a lease to be entered into between the State Board of Regents and the Soil Conservation Society of America covering a 4.55 acre tract to be used as a site for its National Headquarters. (See pages 122 and 123, Board minutes of September 8-9, 1960.)

INSTRUMENTATION RESEARCH LABORATORY - PUBLIC HEARING. The Building and Business Committee reported that on July 19, 1960, at 1 p.m., a public hearing was held in Room 104, Beardshear Hall, Iowa State University, Ames Iowa, in regard to the Instrumentation Research Laboratory; that Controller Marks and Superintendent Schaefer, of the Iowa State University, were present at the hearing; and that no objectors appeared and no objections were filed.

RESIDENCE HALLS - REPORT ON HOUSING FACILITIES AND NEEDS. The Building and Business Committee reported that President Hilton had presented a

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revised ten-year program for the construction of housing facilities, outlining present facilities and future projections based upon estimates of enrollment and the distribution of that enrollment between single men, single women, and married students. (See page 290, Board minutes of January 14-15, 1954.)

ADDITION TO HELSER HALL - ARCHITECT. Upon the recommendation of the Building and Business Committee, a project for the construction of an Addition to Helser Hall to house 400 men, at an estimated cost of \$1,500,000, was approved subject to satisfactory financing; and authority was granted to proceed with the selection of an architect, with the understanding that occupancy would be scheduled for the fall of 1962.

GRADUATE DORMITORY - PRELIMINARY PLANS. Upon the recommendation of the Building and Business Committee authority was granted for the Iowa State University architect to proceed with the preparation of preliminary plans for the construction of a Graduate Dormitory to house 150 men and 75 women, without food service, at an estimated cost of \$1,000,000, with the understanding that appointment of an architect would be scheduled for mid-1961, bid letting in 1962, and occupancy in 1964, subject to satisfactory financing.

ADDITION TO HELSER HALL - FINANCING. Upon the recommendation of the Building and Business Committee the Finance Committee was authorized to negotiate for the financing of an Addition to Helser Hall, estimated to cost \$1,500,000.

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ADJOURNMENT. President Hagemann adjourned the meeting at 4:30 p.m.,

October 14, 1960.

David A. Dancer
David A. Dancer, Secretary