

The State Board of Regents met at the Hotel Fort Des Moines, Des Moines, Iowa on Tuesday and Wednesday, July 23-24, 1974. Those present were:

	<u>July 23</u>	<u>July 24</u>
Members of State Board of Regents:		
Mrs. Petersen, President	All Sessions	All Sessions
Mr. Bailey	All Sessions	All Sessions
Mr. Baldrige	Arr. 9:35 a.m.	All Sessions
Mr. Barber	All Sessions	All Sessions
Mr. Brownlee	All Sessions	All Sessions
Mrs. Collison	All Sessions	All Sessions
Mr. Shaw	All Sessions	All Sessions
Mr. Slife	All Sessions	All Sessions
Mr. Zumbach	All Sessions	All Sessions
Office of State Board of Regents:		
Executive Secretary Richey	All Sessions	All Sessions
Mr. Barak		All Sessions
Mr. Caldwell	All Sessions	
Mr. McMurray	All Sessions	All Sessions
Mr. Volm	All Sessions	
Pauline Van Ryswyk, Secretary	All Sessions	All Sessions
University of Iowa:		
President Boyd	All Sessions	Excused
Vice President Brodbeck	All Sessions	All Sessions
Executive Vice President Chambers	All Sessions	All Sessions
Director Gibson	All Sessions	
Director Hawkins	All Sessions	All Sessions
Vice President Jolliffe	All Sessions	All Sessions
Associate Director McQuillan	All Sessions	All Sessions
Vice President Shanhouse		All Sessions
Assistant Vice President Small	All Sessions	
Professor Vernon		All Sessions
Iowa State University:		
President Parks	All Sessions	Exc. 11:00 a.m.
Vice President Christensen	All Sessions	Exc. 1:00 p.m.
Vice President Hamilton	All Sessions	Exc. 1:00 p.m.
Assistant Vice President Madden	All Sessions	Exc. 1:00 p.m.
Director Pace	All Sessions	Exc. 1:00 p.m.
Assistant to President Walsh	All Sessions	Exc. 1:00 p.m.
Director Whitman		Exc. 1:00 p.m.
University of Northern Iowa:		
President Kamerick	All Sessions	Exc. 2:00 p.m.
Vice President Hansmeier	Arr. 1:00 p.m.	All Sessions
Director Kelly	All Sessions	
Assistant Vice President Lott	All Sessions	
Provost Martin	All Sessions	Exc. 2:00 p.m.
Vice President Stansbury	All Sessions	Exc. 2:00 p.m.
Director Thomson	All Sessions	
Iowa School for the Deaf:		
Superintendent Giangreco	All Sessions	Exc. 11:00 a.m.
Business Manager Geasland	All Sessions	Exc. 11:00 a.m.
Iowa Braille and Sight Saving School:		
Superintendent Woodcock	All Sessions	Exc. 12:30 p.m.
Business Manager Berry	All Sessions	Exc. 11:00 a.m.
Legislative Fiscal Bureau:		
Mr. Ethan Towne	All Sessions	All Sessions

1840
↓

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Tuesday, July 23, 1974.

MINUTES OF JUNE MEETING. President Petersen reported that the June minutes will be presented for board approval at the September meeting.

REPORT OF PUBLIC HEARING. The report of the public hearing of June 29 on the Regents Merit System Pay Plan was approved by the board.

COMMITTEE ON EDUCATIONAL COORDINATION. The board was requested to approve: (1) "A Proposal for an Interdisciplinary Undergraduate Degree in Communication Studies" -- SUI and (2) Bachelor of Arts -- Major in General Studies -- UNI (A program for registered nurses), pending the submission of further information regarding the "Baldrige Questions".

The Board Office reported that both of these programs have been reviewed by the Educational Coordination Committee and the Iowa Coordinating Council for Post High School Education.

The Bachelor of Arts - Major in General Studies at UNI was previously submitted to the board in May 1973 and was referred to the Educational Coordination Committee. At the July 1973 meeting when this item was discussed there were some questions raised about transfer credits and it was subsequently referred to the Committee on Educational Relations to review the proposal relative to the adequacy of the transfer credits. As a result of the evaluation of transfer credit by the Educational Relations Committee and further review by the Committee on Educational Coordination, the proposal was revised by UNI to reduce the amount of transfer credit from 60 to 45 semester hours of work that would apply to the B.A. program.

Vice President Martin commented that the nursing program has been a very deliberate proposal. He said the university feels there is flexibility in it.

MOTION: Mr. Bailey moved the board approve "A Proposal for an Interdisciplinary Undergraduate Degree in Communication Studies" -- SUI. Mr. Brownlee seconded the motion and it passed unanimously.

MOTION: Mrs. Collison moved the board approve the Bachelor of Arts - Major in General Studies (A program for registered nurses). Mr. Brownlee seconded the motion and it passed unanimously.

ACCREDITATION REPORT BY THE AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS. The board was presented an accreditation report on the ISU landscape architecture program.

The Board Office noted that the report of the accrediting team from the American Society of Landscape Architects places the ISU landscape architecture program on provisional accreditation and indicates that an interim visit will be made in two years. The normal reaccreditation period is five years.

Ten recommendations were made by the accreditation team:

1. Additional staff are needed immediately.
2. The state legislature has just approved the construction of a new building to house the departments of landscape architecture, architecture, and applied art. Space planned for the building may not be adequate based upon the current inflationary pressures and current enrollment growth patterns. An optimum building program will allow sufficient space for an individual work station for each student.
3. Funds for staff travel need improvement to encourage especially the younger faculty to attend ASLA and NCILA meetings to broaden their contacts and perspectives of the profession.
4. Additional funds are needed to bring outstanding professionals to campus for lectures and workshops.
5. Consideration might be given to general faculty participation in the interviewing and selection of new staff.

6. This review team endorses the faculty's move toward a more structured academic program, better outlining of course sequences, and the evaluation of student progress from one level to the next.
7. Consideration should be given to a greater emphasis on design as part of the department's objectives and less on plants.
8. Innovating teaching techniques such as audio-tutorial or other programmed learning material should be explored and implemented.
9. In preparation for the move into the new design center building, increased emphasis should be placed on the integration of the design disciplines by inaugurating basic design courses common to all disciplines.
10. The establishment of a College of Design was strongly recommended to bring together the design disciplines.

Regent Bailey expressed concern on the part of the university. He said he is convinced that Iowa isn't as marginal as might be implied in its program. He recognized the faculty problem and said the accrediting association should recognize that that problem is being alleviated as rapidly as possible.

President Parks said the university is clearly deficient in two areas which the legislature is taking care of: (1) space and appropriations for a new building and (2) staffing. He noted that staffing is a problem where you have an almost stable overall university enrollment but there is vigorous growth in some departments. He agreed with Regent Bailey in saying that the facts as presented do not warrant only provisional accreditation.

A copy of the accreditation report is on file at the Board Office.

BUDGET PREPARATION FOR 1975-77. The Board Office reported that the Budget Preparation Committee is continuing its efforts to develop the budget requests of the Regent institutions for 1975-77 for action by the board at its September meeting.

Board members were reminded that the board has asked for a 30-day extension by the State Comptroller for submission of its budget request. The State Comptroller has indicated approval. The extension provides sufficient time for development of the salary budget requests for the institutions in time for the September meeting.

A. Enrollment. The board was requested to approve enrollment totals for the five Regent institutions as submitted for inclusion in the 1975-77 budget request.

ACTUAL FALL ENROLLMENT (HEAD COUNT)
1964-1973
STATE BOARD OF REGENTS UNIVERSITIES

	<u>1964</u>	<u>1965</u>	<u>1966</u>	<u>1967</u>	<u>1968</u>	<u>1969</u>	<u>1970</u>	<u>1971</u>	<u>1972</u>	<u>1973</u>
<u>LOWER DIVISION</u>										
University of Iowa	5,376	6,280	6,568	6,507	6,646	6,997	6,856	6,440	6,077	6,762
Iowa State University	6,080	7,084	7,857	8,031	8,189	8,755	9,041	8,844	8,542	8,871
University of Northern Iowa	3,130	3,838	4,569	4,855	4,930	4,984	5,056	4,879	4,312	4,391
Subtotal	<u>14,586</u>	<u>17,202</u>	<u>18,994</u>	<u>19,393</u>	<u>19,765</u>	<u>20,736</u>	<u>20,953</u>	<u>20,163</u>	<u>18,931</u>	<u>20,024</u>
<u>UPPER DIVISION</u>										
University of Iowa	4,431	4,801	5,245	5,923	6,537	6,748	7,040	7,259	7,258	6,952
Iowa State University	4,071	4,430	4,629	5,697	6,477	6,952	7,148	7,470	7,715	7,551
University of Northern Iowa	1,908	2,026	2,211	2,707	3,326	3,713	3,706	3,813	3,757	3,469
Subtotal	<u>10,410</u>	<u>11,257</u>	<u>12,085</u>	<u>14,327</u>	<u>16,340</u>	<u>17,413</u>	<u>17,894</u>	<u>18,542</u>	<u>18,730</u>	<u>17,972</u>
<u>PROFESSIONAL</u>										
University of Iowa	1,341	1,399	1,451	1,459	1,434	1,472	1,624	1,761	1,277	1,395
Iowa State University	261	283	286	286	285	297	295	298	316	341
Subtotal	<u>1,602</u>	<u>1,682</u>	<u>1,737</u>	<u>1,745</u>	<u>1,719</u>	<u>1,769</u>	<u>1,919</u>	<u>2,059</u>	<u>1,593</u>	<u>1,736</u>
<u>MASTERS</u>										
University of Iowa	3,332	3,875	4,491	4,770	4,889	2,784	2,605	2,898	3,415	3,456
Iowa State University	2,039	2,217	2,411	2,827	3,132	1,647	1,399	1,331	1,392	1,279
University of Northern Iowa	481	537	638	677	820	799	881	808	590	874
Subtotal	<u>5,852</u>	<u>6,629</u>	<u>7,540</u>	<u>8,274</u>	<u>8,841</u>	<u>5,230</u>	<u>4,885</u>	<u>5,037</u>	<u>5,397</u>	<u>5,609</u>
<u>ADVANCED GRADUATE*</u>										
University of Iowa						2,235	2,197	2,029	2,025	1,963
Iowa State University						1,521	1,345	1,331	1,241	1,225
University of Northern Iowa							98	105	174	124
Subtotal						<u>3,756</u>	<u>3,640</u>	<u>3,465</u>	<u>3,440</u>	<u>3,312</u>
<u>TOTAL</u>										
University of Iowa	14,480	16,355	17,755	18,659	19,506	20,236	20,322	20,387	20,052	20,528
Iowa State University	12,451	14,014	15,183	16,841	18,083	19,172	19,228	19,274	19,206	19,267
University of Northern Iowa	5,519	6,401	7,418	8,239	9,076	9,496	9,741	9,605	8,833	8,858
Subtotal	<u>32,450</u>	<u>36,770</u>	<u>40,356</u>	<u>43,739</u>	<u>46,665</u>	<u>48,904</u>	<u>49,291**</u>	<u>49,266**</u>	<u>48,091</u>	<u>48,653</u>

*Included under Masters for years that figures are omitted.

**Not including off-campus enrollment.

ESTIMATED FALL ENROLLMENTS (HEAD COUNT)
1974-1983
STATE BOARD OF REGENTS UNIVERSITIES

	<u>1974</u>	<u>1975</u>	<u>1976</u>	<u>1977</u>	<u>1978</u>	<u>1979</u>	<u>1980</u>	<u>1981</u>	<u>1982</u>	<u>1983</u>
<u>LOWER DIVISION</u>										
University of Iowa	6,954	6,919	6,951	7,137	7,311	7,297	7,140	6,907	6,620	6,273
Iowa State University	8,928	8,826	9,152	9,423	9,412	9,373	9,173	8,916	8,538	8,102
University of Northern Iowa	<u>4,599</u>	<u>4,655</u>	<u>4,575</u>	<u>4,610</u>	<u>4,684</u>	<u>4,699</u>	<u>4,667</u>	<u>4,574</u>	<u>4,450</u>	<u>4,251</u>
Subtotal	20,481	20,400	20,678	21,170	21,407	21,369	20,980	20,397	19,608	18,626
<u>UPPER DIVISION</u>										
University of Iowa	6,842	7,118	7,319	7,312	7,322	7,471	7,612	7,579	7,399	7,105
Iowa State University	7,455	7,803	7,661	7,557	7,852	8,109	8,097	8,071	7,913	7,688
University of Northern Iowa	<u>3,338</u>	<u>3,467</u>	<u>3,701</u>	<u>3,722</u>	<u>3,667</u>	<u>3,577</u>	<u>3,651</u>	<u>3,764</u>	<u>3,739</u>	<u>3,665</u>
Subtotal	17,635	18,388	18,681	18,591	18,841	19,157	19,360	19,414	19,051	18,458
<u>PROFESSIONAL</u>										
University of Iowa	1,451	1,511	1,539	1,560	1,576	1,591	1,607	1,623	1,640	1,656
Iowa State University	<u>359</u>	<u>397</u>	<u>438</u>	<u>471</u>	<u>471</u>	<u>471</u>	<u>471</u>	<u>471</u>	<u>471</u>	<u>471</u>
Subtotal	1,810	1,908	1,977	2,031	2,047	2,062	2,078	2,094	2,111	2,127
<u>MASTERS</u>										
University of Iowa	3,553	3,537	3,511	3,531	3,541	3,541	3,541	3,541	3,541	3,541
Iowa State University	1,375	1,400	1,426	1,452	1,464	1,477	1,490	1,502	1,515	1,540
University of Northern Iowa	<u>814</u>	<u>713</u>	<u>793</u>	<u>819</u>	<u>804</u>	<u>795</u>	<u>767</u>	<u>820</u>	<u>820</u>	<u>810</u>
Subtotal	5,742	5,650	5,730	5,802	5,809	5,813	5,798	5,863	5,876	5,891
<u>ADVANCED GRADUATE</u>										
University of Iowa	1,850	1,815	1,780	1,760	1,750	1,750	1,750	1,750	1,750	1,750
Iowa State University	1,225	1,250	1,274	1,298	1,311	1,323	1,335	1,348	1,360	1,360
University of Northern Iowa	<u>109</u>	<u>111</u>	<u>113</u>	<u>115</u>	<u>117</u>	<u>119</u>	<u>121</u>	<u>123</u>	<u>125</u>	<u>128</u>
Subtotal	3,184	3,176	3,167	3,173	3,178	3,192	3,206	3,221	3,235	3,238
<u>TOTAL</u>										
University of Iowa	20,650	20,900	21,100	21,300	21,500	21,650	21,650	21,400	20,950	20,325
Iowa State University	19,342	19,676	19,951	20,201	20,510	20,753	20,566	20,308	19,797	19,161
University of Northern Iowa	<u>8,860</u>	<u>8,946</u>	<u>9,182</u>	<u>9,266</u>	<u>9,272</u>	<u>9,190</u>	<u>9,206</u>	<u>9,281</u>	<u>9,134</u>	<u>8,854</u>
Total	48,852	49,522	50,233	50,767	51,282	51,593	51,422	50,989	49,881	48,340

FALL ENROLLMENT (HEAD COUNT)

IOWA SCHOOL FOR THE DEAF

Actual - 1964-1973

<u>Grade</u>	<u>1964</u>	<u>1965</u>	<u>1966</u>	<u>1967</u>	<u>1968</u>	<u>1969</u>	<u>1970</u>	<u>1971</u>	<u>1972</u>	<u>1973</u>
Pre-Kindergarten	0	0	0	0	0	0	0	5	13	12
Kindergarten	40	20	28	28	21	46	42	14	15	15
1	32	40	19	27	29	25	44	42	15	15
2	26	32	40	19	27	28	26	48	44	15
3	28	26	29	37	18	29	28	29	45	46
4	22	27	25	28	37	18	30	31	29	45
5	33	22	27	26	27	40	20	32	30	30
6	27	32	20	27	24	30	37	21	33	30
7	30	27	31	18	28	27	31	40	21	34
8	7	29	26	32	19	30	27	30	41	21
9	28	7	27	29	31	20	30	26	30	43
10	28	26	7	27	32	35	20	31	27	30
11	7	28	26	17	27	28	35	21	31	26
12	20	7	28	25	17	30	34	37	21	32
Total	328	323	352	340	337	386	404	407	395	394

Estimated - 1974-1983

<u>Grade</u>	<u>1974</u>	<u>1975</u>	<u>1976</u>	<u>1977</u>	<u>1978</u>	<u>1979</u>	<u>1980</u>	<u>1981</u>	<u>1982</u>	<u>1983</u>
Pre-Kindergarten	12	12	12	12	12	12	12	12	12	12
Kindergarten	12	12	12	12	12	12	12	12	12	12
1	15	12	12	12	12	12	12	12	12	12
2	15	15	12	12	12	12	12	12	12	12
3	15	15	15	12	12	12	12	12	12	12
4	46	15	15	15	12	12	12	12	12	12
5	45	46	15	15	15	12	12	12	12	12
6	30	45	46	15	15	15	12	12	12	12
7	30	30	45	46	30	30	30	30	30	30
8	34	30	30	45	46	30	30	30	30	30
9	21	34	30	30	45	46	30	30	30	30
10	43	21	34	30	30	45	46	30	30	30
11	30	43	21	34	30	30	45	46	30	30
12	26	30	43	21	34	30	30	45	46	30
Total	374	360	342	311	317	310	307	307	292	276

GENERAL
July 23-24, 1974

FALL ENROLLMENT (HEAD COUNT)

IOWA BRAILLE AND SIGHT SAVING SCHOOL

Actual - 1964-1973

<u>Grade</u>	<u>1964</u>	<u>1965</u>	<u>1966</u>	<u>1967</u>	<u>1968</u>	<u>1969</u>	<u>1970</u>	<u>1971</u>	<u>1972</u>	<u>1973</u>
Pre-Kindergarten	0	0	0	0	0	0	4	5	2	7
Kindergarten	6	7	10	4	10	9	4	7	12	7
Pre-First Grade	(14	9	8	3	9	5	9	4	0	0
1	13	13	9	13	0	14	6	8	13	11
2	9	0	14	15	11	0	9	12	5	(12
3	10	11	0	9	14	10	8	3	9	(12
4	11	8	8	8	10	11	9	6	2	11
5	10	13	9	8	9	12	11	10	8	2
6	9	9	14	12	7	9	9	15	7	8
7	15	11	8	18	9	6	11	7	11	11
8	11	16	14	9	20	11	6	6	5	3
9	13	11	14	15	7	19	9	6	4	7
10	7	12	13	14	18	9	14	7	6	3
11	8	8	10	12	11	10	5	13	5	5
12	6	7	9	8	11	11	5	3	15	3
Special Classes - Primary	7	8	7	7	4	7	0	0	2	6
- Elementary	0	0	0	0	0	0	0	7	1	(5
- Jr. High	(9	(9	(10	(6	(9	(7	(1	(6	1	(5
- Sr. High	(9	(9	(10	(6	(9	(7	(1	(6	5	7
Deaf-Blind	0	0	0	0	0	0	0	5	6	8
Total	145	152	157	161	159	150	120	131	119	116

Estimated - 1974-1983

<u>Grade</u>	<u>1974</u>	<u>1975</u>	<u>1976</u>	<u>1977</u>	<u>1978</u>	<u>1979</u>	<u>1980</u>	<u>1981</u>	<u>1982</u>	<u>1983</u>
Pre-Kindergarten	7	8	5	6	6	6	6	6	6	6
Kindergarten	7	4	5	6	5	5	5	5	5	5
1	11	10	7	8	9	8	6	5	5	5
2	3	6	5	7	7	7	7	6	6	6
3	5	6	6	5	7	6	6	6	6	6
4	6	4	5	6	5	7	5	6	6	6
5	11	8	6	5	6	5	7	5	5	5
6	0	10	7	6	5	6	5	6	6	6
7	7	0	9	6	6	5	6	4	6	6
8	12	7	3	9	6	6	5	6	4	4
9	4	10	8	3	9	6	6	4	6	6
10	3	5	10	7	3	9	6	5	4	4
11	4	4	5	10	7	3	9	6	5	5
12	4	5	5	5	10	7	3	9	6	6
Special Classes - Primary	5	7	7	7	9	9	11	10	11	11
- Elementary	8	6	7	8	9	9	10	12	12	11
- Jr. High	8	7	8	8	9	10	10	11	13	13
- Sr. High	7	8	9	8	9	10	11	11	11	11
Deaf-Blind	10	10	10	10	9	9	9	9	9	9
Total	122	125	127	130	136	133	133	132	132	131

Regent Bailey commented that in the case of the State University of Iowa the enrollment projections between lower (1976) and upper (1977) level divisions show a mild increase whereas at Iowa State University the upper level division falls 1500 behind the lower level division using the same years as indicated above.

President Boyd reported that in terms of percentages there is a very small deviation in the SUI figures. Experience has been that projections can't be hit exactly. Mr. Richey commented with respect to Iowa State University that ISU has always had 1000 to 1500 difference between lower and upper divisions while Iowa City has either had a very close relationship or a little higher with reference to projections. Iowa State University is by far the largest in undergraduate students. Mr. Richey added that part of the reason for the State University of Iowa's figures is that a few years ago it had an enrollment bulge in freshmen and it is just working itself out.

Mr. Richey called board attention to the projection that if enrollment at Iowa School for the Deaf drops 100 by the end of the 10-year period it will have a significant impact on dorms and requirements for additional space.

MOTION:

Mr. Bailey moved the board approve the enrollment totals for the five Regent institutions as submitted for inclusion in the 1975-77 budget request. Mr. Barber seconded the motion and it passed unanimously.

B. Repairs, Replacements and Alterations. The board was presented options to review on budget askings for RR & A for 1975-77.

Option A breaks the RR & A categories into two elements:

R & R (Repairs and Replacements)

A & M (Alterations and Modernization)

Each element has developed for it a formula which takes square foot costs applied

against the amount of gross square feet maintained on each campus from the general fund. Subtracted from the formula yield is the starting base which is made up of general expense and RR & A funds already appropriated for each of the two categories. This option would cost an additional \$8,786,679 over the current starting base for RR & A during the 1975-77 biennium.

Option A-1 would take out of the base any space not already in place as of July 1, 1974. This accomplishes a reduction in the square foot base of 840,000 gross square feet and reduces the additional funds needed during the 1975-77 by \$1,079,365.

Option A-2 reduces the A & M base by the square footage which the institutions have declared on their razed space lists. R & R or building maintenance funds would be provided on the assumption that those buildings still have to be maintained but the buildings should not be significantly altered before razing. This alternative reduces the A & M base by some 737,000 gross square feet and reduces the budget addition by \$581,516.

Option A-3 reduces the A & M base by all buildings occupied since 1971. The assumption is that new buildings should not need alteration for the first five years. This alternative reduces the A & M base by some 1.6 million gross square feet and reduces budget addition by some \$988,000.

Total reduction which could come about by adoption of A-1, 2 and 3 is about \$2.6 million. Actual budget increase would then be:

1975-76	\$3,058,997
1976-77	<u>3,096,396</u>
TOTAL	\$6,155,386

There is also the strong probability of some tradeoff in funds between the operating increase and capital askings. The institutions collectively should be able to fund about \$1 million per year of capital askings from the increased operating funds.

Finally, a less acceptable alternative would be to arbitrarily reduce the \$.47 and \$.30 formula multipliers to an acceptable funding level. This method has the disadvantage of destroying some of the rationale used in building toward those figures.

At the September meeting, a final table will be prepared on the approaches. That table will also include the four SUI Hospital units which receive RR & A funds. Also, costs will be updated for all units based on board discussion in July.

The option of utilizing an inflation approach yields a budget addition of \$679,000 for 1975-77.

This approach applies a 10% per year inflation factor to the 1974 starting base for RR & A. The difference between the \$679,000 and the \$6 million or \$8 million gives some indication of how far the inflation approach falls short of meeting institutional needs in this category.

President Petersen recommended that the board pass the major decisions and discussion on this until September. She noted board members and institutional executives received this information on too short a time frame to study this as completely as should be studied.

C. Special Needs. The board was requested to review the requests for special needs and furnish general guidance for further consideration by the institutions and the Board Office with the understanding that specific recommendations will be submitted by the Board Office in September.

SPECIAL NEEDS FOR 1975-77 BUDGET REQUEST
SUMMARIZED ACCORDING TO GENERAL CATEGORIES OF EXPENDITURE (1)
AT ANNUAL RATE OF ADDITIONAL EXPENDITURES IN 1976-77 OVER 1974-75

EXHIBIT A

	University of Iowa						Iowa State University				UNI	Sub-total 2 Univ.	ISD	IBSSS	TOTAL
	Gen'l. Univ.	Univ. Hosp.(4)	Psych. Hosp.	Bact. Lab	Hosp. School	State San.	Sub Total	Gen'l. Univ.	Exp. Sta.	Coop Ext. Serv.	Sub Total				
Opening New Buildings		100,000					100,000	1,240,000			1,240,000	524,000	1,864,000		1,864,000
Faculty & Staff Development	369,500					369,500						45,000	414,500		414,500
Expand Faculty & Inst. Off.	2,225,000		102,160			2,327,160	1,294,000			1,294,000	395,000	4,016,160	27,300	4,043,460	
Expand Administrator/Prof.	393,000	334,000	12,840	38,455	15,000	793,295					585,000	1,378,295		1,378,295	
Expand General Staff	130,000					130,000					140,000	270,000		270,000	
Continuing Education	115,400			47,545		162,945	714,500		125,000	839,500	57,000	1,059,445		1,059,445	
Equipment	250,000					250,000					155,000	405,000	10,000	415,000	
Library & Media	408,100					408,100	200,000			200,000	50,000	658,100		658,100	
Student Advising & Counseling	305,000					305,000						305,000		305,000	
Student Aid	555,000					555,000	750,000			750,000		1,305,000	12,600	1,305,000	
Computer Instruction & Research	648,375					648,375	175,000			175,000		823,375	30,000	853,375	
Interdisciplinary Programs	212,100					212,100	15,000			15,000		227,100		227,100	
Public Service	118,275					118,275	405,000		205,000	610,000	40,000	768,275	19,000	787,275	
OSHA	87,141					87,141					45,000	132,141		132,141	
General Expense															
RR&A					70,000	70,000	296,000	305,000		601,000		671,000		671,000	
Fringes	708,309					708,309						708,309		708,309	
New Programs for Disabled							60,000			60,000		60,000	25,000	85,000	
Energy, Mineral & Water							250,000		250,000	500,000		500,000		500,000	
Recreation & Women's Athletics							100,500			100,500		100,500		100,500	
Expand Research								400,000		400,000	130,000	530,000		530,000	
Centennial Observance											45,000	45,000		45,000	
Home Travel													25,000	25,000	
Regents Radio Network															
TOTAL	6,525,200	434,000	115,000	86,000	85,000	7,245,200	5,500,000	705,000	580,000	6,785,000	2,211,000	15,241,200	109,000	39,900	15,390,100
% Increase over 1974-75 Budget	9.9	3.6	3.3	6.9	4.4	8.5	10.1	10.8	7.5	10.2	10.5	9.4	5.2	3.5	9.4

Some headings include various items of expenditure related thereto.
\$20,000 for accounting machine; not to be a continuing addition to annual equipment expenditure.
\$11,000 for master planning; not to be a continuing addition to annual RR&A expenditure.
Amounts shown are appropriation request only and do not include amounts budgeted from private patients income.

GENERAL
JULY 23-24, 1974

IOWA SCHOOL FOR THE DEAF

Council Bluffs, Iowa

Special Needs - 1975-77

	<u>1975-76</u>	<u>1976-77</u>
1. COMPUTER INSTRUCTION, Stanford University	\$ 30,000	-
2. PROGRAM FOR SLOW-LEARNING CHILD	25,000	-
3. HOME TRAVEL FOR STUDENTS At the present time, parents pay for going home once a month. We would like to have all children go home twice a month.	25,000	-
4. SUMMER PUBLIC RELATIONS WORK	12,000	-
5. SPECIAL EQUIPMENT FOR AUDIO DEPARTMENT	7,000	3,000
6. FIELD WORKER	7,000	-
TOTAL SPECIAL NEEDS	<u>\$106,000</u>	<u>\$3,000</u>

IOWA BRAILLE AND SIGHT SAVING SCHOOL

Vinton, Iowa

Special Needs Appropriation Request
for 1975-1977

	<u>1975-76</u>	<u>1976-77</u>
1. Psychological Services	\$11,500	\$ 1,100
2. Staff for Deaf-Blind	24,350	2,950
3. Planning to Implement Master Plan	7,500	(4,000)
4. Purchase of Accounting Machine	20,000	(20,000)
	<u>\$63,350</u>	<u>\$(19,950)</u>

-
1. Provide direct counseling services to children in an effort to prevent emotional problems and to alleviate those pressures put on children by society and the many problems related to visual deficit conditions.
 2. Continue state involvement in education of deaf-blind children.
 3. Master Plan as developed and approved will take some further study and fees to do design work on some of the projects to be done by school staff and with RR&A monies.
 4. Actual purchase of accounting equipment will produce ultimate savings over continued leasing. Payment of equipment while we still can take advantage of the "purchase" portion of the lease-purchase agreement is advisable.

President Boyd commented on behalf of the institutions that special needs askings are just as vital for appropriations as any other part of the budget requests. He said that here lies the crux of the programs.

Regent Slife asked how a special need is different than a general need. President Petersen responded that the ongoing needs of the institution such as academic salaries, non-academic salaries, RR & A and equipment are put in their regular categories. Anything that is unknown that does not fit in those regular categories comes forward in this particular category. It may be funding support for a new program, it may be funding for an ongoing program which has changed, it may be an improvement in a particular program that is not met in a particular approach. These are matters of concern to the institutions that cannot be met in the other categories.

Regent Brownlee requested the institutions come back to the board with an analysis of their special needs requests on counseling similar to the one prepared by the State University of Iowa. President Boyd commented that SUI will also be submitting additional material in September.

Regent Shaw commented that the board needs a theory whereby the board is not always adding. He mentioned in particular changes in the starting base. Regent Zumbach agreed with Regent Shaw in stating this theory could equally be applied to faculty positions and the phasing in and out of some programs as well as buildings are concerned.

The Board Office made comments on each of the categories of special needs and discussion from board members and institutional executives followed.

1. Opening New Buildings

This item includes \$100,000 for the University of Iowa for professional staffing and other support for opening the new university hospital facility, \$1,240,000 for Iowa State University for veterinary medicine, continuing education, and meats lab, and \$524,000 for University of Northern Iowa for library addition, industrial arts and technology, and UNI-Dome. The additional funds needed for both Iowa State University and University of Northern Iowa include considerable money for custodial and maintenance personnel and utilities but no detailed calculation has been furnished to the Board Office regarding calculations of these amounts on the basis of square feet of space and standards applicable thereto. The total amount for opening new buildings is \$1,864,000 as an annual rate of expenditure for 1976 and 1977 and each year thereafter excepting for the additional costs associated with inflation.

President Boyd reported that the family practice unit to be housed in the new University Hospital facility does not expand its square footage so much as it is a management kind of operation.

Assistant Vice President Madden, ISU, reported that additional detail will be provided concerning the veterinary medicine complex per Board Office request.

2. Faculty and Staff Development

Both University of Iowa and University of Northern Iowa have shown amounts of \$369,500 and \$45,000 respectively for faculty and staff development for a total amount of \$414,500. The University of Iowa expects to provide faculty development grants to 15 to 20 people during the first year and 20 to 30 people during the second year of the biennium on a competitive basis. The University of Northern Iowa proposes to fund a professional development leave program which would include allowing faculty members without terminal degrees to take leaves at one-half their regular salaries to complete their academic preparation.

Regent Bailey expressed concern that the University of Northern Iowa proposes to fund a professional development leave program which would include allowing faculty members without terminal degrees to take leaves at one-half their regular salaries to complete their academic preparation. He said this proposal could work disadvantageously in that a person could get on the faculty at UNI and then he's got it made to go from there to attain his Ph.D. He said that,

historically, faculty and staff development has been related to reward of merit. He said he highly questioned whether the board should pursue this proposal.

President Kamerick, in response, stated that this has been going on ever since the establishment of the professional development leave program. He commented that the University of Northern Iowa was forced to expand rapidly from 1959 to 1970 and as a result the number of Ph. D.'s on the faculty dropped roughly from 60% to just under 35% which means that a lot of quality had to be sacrificed for persons with less training. That percentage has now gone back up. He commented that university thought now is that as time goes on there will be fewer and fewer of these particular professional development leaves and there will be more and more persons getting post-doctoral study.

Regent Bailey then commented that he had the impression that since this item was in special needs he thought this was newly proposed. President Kamerick assured him that this was not the case. President Kamerick added that the only reason this is in special needs is an effort to augment the program.

Mr. Richey said he knew that this program had been in effect for a number of years and the university is saying this is a program to improve. It is an effort to expand rather than saying it hadn't been properly funded in the past.

President Kamerick noted that this program has never been funded directly even though it has been in existence for a long time.

President Boyd commented that the University of Iowa also provides for faculty and staff development. He said he would like to see them expanded because these leaves are opportunities for people who change from field to field to keep their vitality.

President Parks reported that ISU didn't make a special item on staff improvement. Mr. Richey then noted that each of the institutions limited itself to 5% of the existing budget base as expansion for special needs. ISU this year had to devote a large segment of its request to new buildings. Last year Iowa City had to devote a large portion to opening new buildings and the Medical School. President Parks noted that the priority needs for ISU are different than at the other two universities at the moment.

Regent Collison said she feels this is a marvelous field for growth not only for faculty persons who might be changing fields but also for a staff person coming in the university. She said that in order to give incentive to workers to exist in the system it is important that they might have this kind of enrichment as part of their expectations so that each person can realize his or her potential as much as the university can provide.

Regent Bailey said he hoped that by passing over these items for discussion at this time that the board is indicating that it is buying everything as to dollar expense. He said he has to see this as an overall picture to look at it from a realistic standpoint.

President Petersen commented that an opportunity is being given board members now to talk about each of the categories.

3. Expand Faculty and Institutional Officials

This item includes \$2.3 million for the University of Iowa including its item A-3 (improving existing programs) and A-9 (advancing instruction services in the health sciences) and \$102,000 for the Psychopathic Hospital. A request of \$1,294,000 for Iowa State University includes its item A-4 (expanded academic program in veterinary medicine) and A-5 (improving existing academic programs). The amount of \$395,000 for UNI includes its item 5 (faculty position upgrading) and item 8 (program accreditation needs). The \$27,300 for IBSSS is for expanded staff for deaf-blind programs. Considerable detail has been furnished by the University of Iowa regarding the number of faculty additions, number of clerical additions, general expense, and equipment for each of the items involved. No such detail has been supplied by the other two universities.

This category of special need aggregates to \$4.0 million. In view of relatively constant enrollment an expansion of this magnitude would require substantial justification.

Regent Collison commented on the \$27,300 for Iowa Braille and Sight Saving School for expanded staff for the deaf-blind programs. She said that some positions are not expanded staff positions but new counseling positions. She expressed support for the proposal.

Regent Zumbach commented he felt the most convincing type of evidence regarding this item would be evidence that shows ratios. He said this would be more valuable to him as a board member than narratives. Mr. Richey then asked the institutions to prepare additional justification of the above item showing student/faculty ratios.

Regent Collison said she approved of this being in special needs to give people visibility of general staffing requests.

4. Expand Administration and Professional Staff
Both University of Iowa including four of the hospital units and University of Northern Iowa have included amounts for this item totalling \$1.4 million. This item also means considerable expansion in number of personnel. It might be that a modest increase in staff to provide greater effort on the merit system, the NCHEMS development, unified budgeting, and other administrative systems might be justified. Some additional staff in the hospital unit may be justified where additional services are provided.

5. Expand General Staff
The University of Iowa proposes to add 15 custodial staff with \$130,000 and University of Northern Iowa requests \$140,000 for physical plant service cost increases. The total for both institutions amounts to \$270,000.

President Boyd commented that because of inadequate appropriations for opening new buildings and general expense cost increases during the last several bienniums, it has been necessary over this period to reduce the custodial staff

in the Physical Plant department below acceptable standards for adequate building care and cleanliness in order to meet the rising costs of other essential Physical Plant operations. The acceptable standard for the custodial staff for 1974-75 is 270 custodians and 13 area foremen, whereas funds are available for only 208 custodians and 10 area foremen, leaving a deficit of 62 custodians and 3 area foremen. The computed need is \$550,339. In order to move toward satisfying this need, the university is asking for the amount of \$130,000 in the second year of the biennium.

Continuing Education

This item includes \$163,000 for the University of Iowa, \$840,000 for Iowa State University, and \$57,000 for University of Northern Iowa for a total of about \$1 million. The University of Iowa item includes off-campus continuing education for part-time students, an amount of \$15,000 for adult education, and \$48,000 for continued education in water and clinical laboratories. The \$839,000 for Iowa State University includes \$700,000 for operating the Iowa State Center for operating the Continuing Education Building, \$15,000 for summer fellowships for doctoral study by Iowa college faculty members, and \$125,000 for expansion of continuing education in agriculture and home economics. \$57,000 is included for the University of Northern Iowa for providing a more coherent program and administration thereof. The amount of \$700,000 for Iowa State Center should also be considered in category 1 for opening new buildings. Iowa State University has submitted a detailed listing of personnel, utilities, building maintenance and repairs and so forth to account for the \$700,000. These figures will be examined more fully by the Board Office.

Iowa State University reported that the Scheman Continuing Education Building should be in full use during 1975, completing the Iowa State Center. Within a six-year period, this four-building complex, costing approximately \$19,000,000 will have been added to the university's capital structure without recourse to state appropriated funds. The first three buildings have given the state exceptional facilities for educational and cultural presentations, ranging from student productions to the world's greatest orchestras. The Continuing

Education Building will provide modern facilities for the wide range of adult education courses which annually bring more than 30,000 persons to the campus. To date, a substantial fee for use of the buildings has been required for all sponsors -- student groups, theater, lectures, athletics, community and state organizations.

The matter of meeting operating costs from user charges has become increasingly difficult as more and more groups say they simply cannot afford them. This will become especially acute with the opening of the Continuing Education Building.

Events of an educational or cultural nature should be able to use these facilities without cost, just as would be the case in any other university building. Events to which admission is charged should share any profit as a means of helping carry overhead charges. It is imperative that funds be provided to carry a major share of the operating costs. Without such provision, the university will be placed in the position of denying the use of buildings to those who were expected to benefit from their construction.

Vice President Hamilton said he would like to work with the Board Office on clarification of a few items regarding the center before the September meeting.

Regent Shaw commented that many private colleges will not take \$2 million for a building unless they see a way to operate it. He said he is not being critical of the university request but said that these things should be considered a package. Operating costs will be a far bigger burden than the cost of the building. He said one thing to consider is whether the same mechanism that raises the money may be the same mechanism to provide money to operate.

Vice President Hamilton said that those who have provided the building respond

that since they have given the building, can't the state of Iowa provide the operating expenses?

Vice President Hamilton commented that if there is any generation of profit in using the Iowa State Center the user should pay sufficient charges to pay for operating expenses. He noted, however, that if a lecture was going to be provided, the state should pay expenses. He said there needs to be a breakdown of users so the state would not be expected to subsidize all events equally.

Regent Zumbach asked whether some of the concert series, athletic events, etc. are subsidized by the state. Vice President Hamilton replied that they are, yes.

President Parks commented that somehow people think that the Iowa State Center should be self supporting when those are precisely the kind of buildings that state appropriations are asked for. He said there would be no question on providing operating funds if the state had built the buildings. He said for the university to lose operating funds by having such funds donated doesn't make sense. He said the state is just as obligated to pay for operating expenses as if it had built the building.

Regent Shaw requested the university break down costs for the Iowa State Center and provide a better narrative on expenses for board members' information.

President Petersen commented that foundations give support for university structures and if the state would not support those structures foundations would be dealt a deathblow in their endeavors.

Discussion on budget preparation for 1975-77 ended temporarily due to an appointment regarding the Regents Merit System Pay Plan.

REGENTS MERIT SYSTEM PAY PLAN. The following actions were recommended:

- 1) That the board approve and adopt for use effective July 1, 1974, the assignment of approved classifications to pay grades as recommended by Robert H. Hayes and Associates, including the revisions in pay grade assignment recommended following the public hearing held on June 29, 1974.
- 2) That the board approve and adopt for use effective July 1, 1974, the recommended pay matrix.
- 3) That the board approve as recommended the following rules for placing employees on step in the pay grade to which their classification is assigned:
 - a) All employees will be given a 7-1/2% cost of living increase not to exceed the maximum salary of their assigned pay grade, effective July 1, 1974.
 - b) Those employees not eligible (under a) above) to receive a full 7-1/2% will receive at least a 5% increase, effective July 1, 1974.

This action is clearly authorized by the appropriation act (S.F. 1386, 1974 session). Some persons have asserted erroneously that the legislature mandated a 7-1/2% across-the-board increase as provided for state employees in S.F. 1284. Regent institutions are specifically excluded from coverage in S.F. 1284 because it was pointed out repeatedly by this office and the state comptroller that the Regents' Merit System Pay Plan was new and greater flexibility was required to eliminate any inequities. Such inequities were alleged on numerous occasions last year by some employees and employee organizations.

- c) Salaries of employees that are below the minimum of their assigned pay grade after receiving the 7-1/2% increase will be increased to the minimum step of their grade.
- 4) That the board approve the recommendations of Robert H. Hayes and Associates regarding merit increases. (The proposal of the consultants involves merit increases of two steps or approximately 5% and a schedule which will lead eventually to a uniform practice of granting merit increases on anniversary date basis at all the institutions.)
- 5) That the board approve the implementation, effective on July 1, 1974, of the shift differential premium pay program of 10¢ per hour and 15¢ per hour for first and second shift work, respectively.

In July 1973, the Regents directed the Board Office to develop a shift differential pay program as a part of the review of the pay plan for July 1, 1974. In addition, it is noted that the survey by the consultants indicates support for such a program. For these reasons, and contrary to the recommendation of Hayes and Associates, that shift differential pay should be established only after the compression problem is solved, I recommend adoption of the recommended shift differential premium pay program, effective on July 1, 1974. This action will maintain the pledge of the board made last year.

6) That the board approve as recommended by Robert H. Hayes and Associates the two-step program intended to relieve the compression problem and give more appropriate recognition to past service by making long-term meritorious employees eligible for movement to steps higher in their assigned pay grades.

7) That the board approve, as recommended by the consultants, the proposed changes in the following Regents' Merit Rules:

- a) 3.39(1) Entrance Salaries. The recommended change involves the last sentence of subparagraph a. which now reads, "Where such a higher entrance rate is authorized all employees in the same class and under the same conditions, who are earning less than the higher entrance rate, will be increased to that higher rate."

The proposed revision would change the words "under the same conditions" to "in the same geographical area".

- b) 3.39(2) Merit Increases. The changes recommended are necessary to effectuate the changes reviewed in 4) above.
- c) 3.39(3) Pay on Promotion. This rule is the same as that approved by the board last year as a part of the pay plan. It should be incorporated into the regular Merit Rules.
- d) 3.39(8) Pay on Reassignment of the class of position to a different pay grade. The existing merit rule on this subject provides that employees who already are being paid at a rate equal to or more than the minimum will be raised to the next higher step.

As written, this rule assumed movement of a class from one grade to another in the same pay matrix. Its application in the present instance which involves a substantially different pay matrix (with 15 grades vs. the previous 25 grades) is not practical.

- e) 3.39(12) Lead Worker Status. The effect of this rule is no different from that approved by the board in 1973. The recommended change in wording from "paid... a salary equivalent to that indicated at the same step in the next highest grade" to "paid... a salary equivalent to a two step increase" is necessary because of the new matrix.
- f) 3.39(13) Pay for Trainees and Apprentices. The proposed rule is substantially the same as that previously approved by the board. The recommended change in wording is necessary because of the elimination of the short range from the matrix proposed for July 1, 1974.
- g) 3.39(14) Special Cost-of-Living Increase. This rule is necessary to provide for the cost of living increase as discussed in 3-b), and to provide a plan for the gradual elimination of red-circled rates.
- h) 3.39(15) Special Increase. This rule is needed to provide for the special increase based on length of meritorious service discussed in 6) above.
- i) 3.39(16) Shift Differential Premium Pay. This rule is needed to provide for the payment of a shift differential premium as discussed in 5) above.

- 8) That the board authorize and direct the establishment of an Interinstitutional Merit System Advisory Committee for the purposes recommended by the consultants.

Specific board action is not required on the consultants' recommendations regarding the preparation of reports, nor on their recommendations concerning increases in the Board Office staff. I have not as yet reviewed the Hayes' recommendations on staffing as fully as I want to do. This matter can be considered by the board in September in connection with the Board Office budget for 1975-77 which will be proposed at that time. I wish to state categorically, however, that the cost of any additional staff for administration of the merit system by this office should be financed by direct state appropriations to the office rather than from institutional budgets.

The work of Robert H. Hayes and Associates under their contract with the board which calls for a 'pre-appeal' review of the slotting of employees into approved classes, is now in process and will be completed in August.

- 9) That the board authorize the Executive Secretary to enter into negotiations for consulting services to develop a proposed pay plan for 1975-76, with the understanding that the schedule will call for presentation of the plan in November, including a public hearing, and that the budget request for 1975-77 will be revised at that time to reflect the cost of the plan approved. Any plan approved at that time would, of course, be conditional on funding by the General Assembly.

The recommended pay plan including shift differential, guaranteed minimum of 5% increase for employees at or above the top of their pay grade, the steps taken toward solution of the "compression" problem can be financed within the budgets recommended for each of the institutions. However, every cent available for these salaries has been utilized. The board is thus in the position of reducing the cost of other aspects of the pay plan if it were to consider increasing pay in other parts of the plan beyond that recommended herein.

Robert H. Hayes and James Hughes of Robert H. Hayes and Associates, Inc. were present for discussion. A final presentation on the Iowa State Board of Regents 1974 pay plan proposal for merit system employees was given by use of a slide presentation for board members. A booklet showing the same information presented board members was distributed to board members. Major points in the presentation follow:

A minimum increase to all employees is recommended.

Specific recommendations were made with regard to the compression problem.

Longevity is not recommended.

Some classifications have been reassigned as a result of further review.

A permanent Interinstitutional Merit System Classification and Compensation Committee is recommended to review requests for classification reassignment.

A review is now underway of reclassification requests at each institution. Changes will be retroactive to July 1st.

Shift differential is recommended but only after resolving the compression problem.

A single pay matrix for all Board of Regents institutions is recommended.

A series of pay increases is recommended as part of the 1974-75 pay plan.

The original recommendation to limit the payment of a 7.5% cost of living increase to the maximum of the pay grade to which an employee's classification has been assigned has been modified to recognize the impact of the new system over the next two years.

Two additional pay increases are recommended to relieve the compression problem.

The recommended 1974-75 pay plan will cost \$4,355,560 in appropriated funds.

Rule changes are required to implement the recommended 1974-75 pay plan (entrance salaries, merit increases, pay on promotion, pay on reassignment of the class of position to a different pay grade, lead worker status, pay for trainees and apprentices, cost of living increase, minimum step increase, shift differential payment).

The Board of Regents was requested to approve the proposed 1974-75 pay plan which included the assignment of the approved classifications to a pay grade, the pay matrix, pay increases for cost of living, merit and equity adjustments, rule changes.

The Board of Regents Office should take a stronger leadership position in the administration of the merit pay plan.

Two professionals should be added to the Board Office staff to assist the merit system coordinator in administering the classification and compensation system and the employee testing and appraisal system.

A series of control reports should be prepared by each institution to assist the merit system coordinator in administering the system.

Regent Slife asked whether it would be possible to keep salary ranges the same and give all individual incumbents the rate increases. Mr. Hayes commented that from a human point of view that would be desirable. He commented, however, that the proposed plan as presented by his firm is a

better way although Regent Slife's suggestion wouldn't cost very much, if it is legal. Mr. Richey said that the legal aspects of that approach were researched and the issue is unclear as to how it would come out. He said he felt a great deal of risk would be involved here.

Regent Slife noted that one of the consistent complaints at the public hearing of June 29 was that union construction rates were not included in the craft and wage surveys. He asked whether industrial crafts were included in the survey and Mr. Hayes responded that industrial crafts were included.

Regent Collison asked what the relationship between the personnel departments and the Non-Academic Personnel Committee of the universities will have on the Interinstitutional Merit System Classification and Compensation Committee, if established. Mr. Hayes said he sees the proposed Interinstitutional Merit System Classification and Compensation Committee as a separate function. He said the committee would be as a "nuts and bolts committee" to bring together information from the separate campuses, not as a policy committee. He noted he didn't see it as doing the same functions as the current Non-Academic Personnel Committee and didn't feel there would be an overlap in functions. He said the firm is trying to define those functions quite narrowly. He said he felt that for the first year the new committee, if approved, would take a half day a month to handle problems that occur. Regent Collison noted that the merit system analyst will have to keep that in mind. She noted that the committee needs some kind of a decision-making process that it can depend on.

Mr. Hayes recommended the actual authority remain with the merit coordinator. He said he felt the committee could take on a great deal of implied authority. He noted he felt it would be a mistake to go as far as say it

would have the authority. He said he feels the committee will be very real without the authority because the resident directors and the merit coordinator will be working with just about the right balance.

In response to question from Regent Collison regarding the quite different classification for animal caretakers as an example of the problem, Mr. Hayes commented that classification descriptions specify minimum levels. Testing programs ought to tie in quite closely.

Regent Slife asked whether the university staff councils are employee organizations. President Petersen replied that the staff councils are made up of non-academic employees and are similar to faculty senates. Regent Slife said he favors an advisory committee but didn't favor choosing between competing employee organizations. Mr. Hayes responded that the reason for suggesting the staff council is because it is a body on each campus that has been recognized for a long period of time and has some institutional status. The staff council selects the representative the same way as an election would. The idea is to get someone to represent employees and this seemed a neutral way for the Board of Regents to do this. Regent Slife said the board should seek "absolute" neutrality in this. Mr. Hayes said he agreed with Regent Slife but said that would be hard to do without going through an election process. Regent Baldrige said he agreed with Regent Slife.

Regent Baldrige commented on the longevity issue and said that longevity pay is not legal for the Regents Merit System.

Mr. Richey commented that shift differential is strongly recommended and noted that the Board Office gives that higher priority than the Hayes firm did. He noted that the real effect will come out the same, however, since

compression and shift differential are both important issues. He added that the Board Office is recommending the full program as proposed by Hayes and Associates. He said the Board Office is recommending all of the rule changes proposed by the firm.

President Parks commented on the "red-circled" employees and supported Regent Slife's recommendation that incumbents be paid before initial employees are given raises. He said that if there is any way to give the full cost of living increase to "red-circled" employees he would certainly support it. He said he didn't feel it is right to penalize employees who have given a lot of service to the universities. He said that if the recommendations by Hayes could be "grandfathered" in, that would be highly desirable. President Boyd stated we clearly should do this.

President Parks commented that in the future perhaps a combination of increases for employees should be used. He recommended that the board instruct a committee to consider this, especially for skilled tradesmen.

Regent Shaw commented he is disturbed that the board is moving away from market tests. He noted that some persons feel that women are not paid right. He said he is afraid that if rates are set which are not somehow tied in with the market you entice more people than you need. He said he didn't feel any useful purpose was being served by moving away from the market. Regent Shaw added that he feels that with inflation as it is that a good strong case should be made for all personnel getting a 7.5% cost of living increase.

Regent Shaw commented that he is also concerned about the compression problem. He said the attempt to deal with it in steps is definitely going to build the plan into a level which is considerably beyond the legislature's

plan for 7.5% across the board and 2.5% for merit. He added he didn't feel that the salaries of non-academic employees has moved too rapidly. He said he wondered whether if it would have been better to adopt tentative ground rules than do it this way. He recommended that the board give everyone 7.5% and stay within legislative limits.

Mr. Hayes recommended a "decompression" program be set up where "red-circled" employees would get two-thirds of that which is paid the first year and the second year receive one-third of what is paid to all employees.

Mr. Richey recommended 5% rather than 7.5% for employees at maximum salary. He said that he felt no one would be opposed to the full 7.5% from an equity standpoint. However, there are potential problems if other employees sue for the same pay as "red-circled" employees. Regent Baldrige said that might compromise the pay plan unless there is a clear rule established that "grandfathers" these people in. He said he would like to see study given to the rule that would exempt "red-circled" employees from receiving no increase.

Regent Collison spoke on the compression problem and said she didn't feel the board can use the market because it is already decompressed. This is a unique system and she noted that a system is made to specifically fit universities, so the market can't be used.

Assistant Vice President Small commented she felt that part of the problem is related to a difference in the philosophical approach to the pay plan. You don't ignore the fact that part of the compression problem is the establishment of a single pay matrix.

Regent Barber noted that 7.5% is more than 5% and yet 5% is more than no increase at all and any increase for "red-circled" employees is certainly

a move in the right direction. He commented that if you are going to have a successful plan there should be an encompassment of the salaries of "red-circled" employees within the overall pay schedule.

Mr. Richey referred to an appeal case at the University of Northern Iowa with regard to across the board increases involving a "red-circled" employee. He said it is quite possible that history may repeat itself by requiring all employees in the affected class in all of the institutions to be paid the same rate unless there was a clear indication that "red-circled" employees were being brought within the scale.

Regent Brownlee asked how the State Merit System has addressed itself to "red-circled" employees. Mr. Richey commented that the state has not granted across the board increases prior to this current year. In addition, the maturity of their system has mashed out the problem.

President Petersen said she felt there are several alternatives that the board could follow. The recommendation was put before the board by Hayes and Associates which would be for 5% for "red-circled" employees with a plan for phasing out the "red-circled" people in this biennium. There have been several other suggestions: (1) The board could accept this recommendation and ask that further research be done aimed toward the intent of the board to establish 7.5% after a continued look into the ramifications of what it does to the pay plan. She noted that some of that information is now before the board and the decision could be made retroactive if adopted in September. (2) The board could assume the general intent of the recommendation of Hayes and Associates but change the percentages. President Petersen noted that there may be some other alternatives that board members see as possibilities.

Regent Shaw said he realized that some employees may be bothered by new hires receiving the same pay as a person who has worked four to five years. He said, however, that that isn't all bad. He said that should be kept in mind not only from the board's standpoint but also from the standpoint of selling anything the board adopts. Most people would get some satisfaction out of getting moved from one skill to another.

President Petersen asked whether some of the "red-circled" positions were eliminated during the reclassification process by Hayes and Associates. Mr. Hayes responded affirmatively.

MOTION:

Mr. Baldrige moved the board approve the actions recommended by the Board Office as shown above through no. 7 except no. 3 and moved that all employees be given a 7.5% cost of living increase regardless of assigned pay grade with instructions to the Board Office to come back to the board with a plan to eliminate the position of "red-circled" employees within a reasonable length of time. Mrs. Collison seconded the motion.

Regent Baldrige said he supports the three university presidents who are on the firing line regarding pay for employees and said the board must realize that this is a human problem. He commented that within the next 60 days the institutions could greatly reduce the number of employees who are affected ("red-circled employees"). Regent Slife said he didn't believe there is going to be any cute way of reshuffling classifications and noted there is no easy way to go about this.

Regent Shaw commented he felt it would be a mistake for the board to build in costs that are beyond what the appropriation contemplates. He said that possibly funds could be requested in special needs next biennium to cover for shift differential.

AMENDMENT TO MOTION:

Mr. Shaw moved the board delete no. 5 and no. 6 of the motion which deals with shift differential and the compression problem. The motion died for lack of second.

Mr. Richey commented that any plan adopted by the board that does not contain specifically within it provisions for handling the "red-circle" problem over the next two or three years could cause some substantial problems. Sixty classes are involved and there are several hundred employees in those classes.

Regent Slife commented that the motion now on the floor directs the Board Office to recommend a plan for removing the "red-circle" problem over a reasonable period of time. He asked whether a specific time frame should be placed on the motion. Regent Baldrige responded that the motion could be amended with a time limit placed on it.

AMENDMENT TO MOTION:

Mr. Slife moved that the Board Office recommendation on the plan for phasing out the "red-circle" problem be presented and acted on by the board at the September Board of Regents meeting. Mr. Zumbach seconded the motion.

Regent Baldrige commented that while Regent Slife was putting a time frame on the matter of bringing this matter back to the board for eventual phase out, 7.5% would still be paid this year.

Regent Bailey asked to hear Mr. Hayes' comments on the proposal now before the board including the proposed amendment. Mr. Hayes commented that the firm's position is very clear. He said there is no easy way to do this without someone getting less than the average cost of living increase. There is no magic way to do this. The maintenance of maximums is as important as the maintenance of minimums. Mr. Hayes stated that the Board of Regents

has to go ahead and develop or accept a program which some people aren't going to like. He recommended a good fall back position the board could take would be that everyone gets 7.5% the first year and the next year "red-circled" employees would get two-thirds of any cost of living increase and the following year one-third of any cost of living increase. President Petersen commented that under that recommendation it would be the next biennium plus a year before the problem would be solved.

MOTION WITHDRAWAL:

Mr. Slife withdrew his amendment to the motion and Mr. Zumbach concurred.

Regent Brownlee requested a separation of the motion. President Petersen said that since there has been a separation of the question requested, the question will be put before the board to approve items no. 1, 2, 4, 5, 6, and 7. This would include nos. 1 through 7 except for no. 3 which relates to the rules for placing employees on step in the pay grade to which their classification is assigned.

Regent Bailey asked for information regarding the availability of funds for this pay plan. Mr. Richey commented that there is a \$150,000 direct appropriation to the board to handle unevenness between institutions in terms of financial ability to implement this plan. Mr. Richey said that except for one institution, funding is within legislative intent. Arrangements have been made for a transfer of funds to aid that institution.

Regent Bailey said he would hesitate to be in a position of spending funds that were not available. Mr. Richey said that essentially the institutions are within the legislative intent. Twelve and one-half is the gross percentage increase in the merit system salary budget but does not take into consideration shrinkage.

VOTE ON DIVISION I:

The motion passed unanimously.

SUBSTITUTE MOTION FOR DIVISION II: Mr. Bailey moved the board approve no. 3 except that 7.5% be given across the board with a further provision for the next two years the general increases for "red-circled" employees be two-thirds and then one-third. Mr. Slife seconded the motion.

Mr. Baldrige withdrew Division II.

Regent Baldrige noted his support for the Bailey motion and withdrew his motion with the understanding that there be a directive to continue to study this issue.

Regent Shaw said he felt it would be better for the board to refer to a specific percentage in the motion rather than two-thirds and one-third.

Regent Shaw said it would be nice if someday wages are raised above the cost of living.

VOTE ON DIVISION II: The motion passed with Brownlee voting nay.

Mr. Richey commented that the motion as passed places a special cost of living rule on the books as a part of the pay plan.

Assistant Vice President Madden requested that in application of this in the budget that everyone will receive a 7.5% increase rounded off to the nearest dollar. President Petersen said that was assumed.

MOTION: Mr. Baldrige moved that the Board Office and institutions investigate alternative plans on "red-circle" eliminations and report back to the board. Mrs. Collison seconded the motion.

President Petersen asked whether the motion included the review of "red-circled" positions as far as slotting is concerned. Regent Baldrige replied it does. Mr. Richey commented that the motion includes actually more than the

100 persons in the "red-circled" positions. Regent Baldrige placed no time period on the motion.

VOTE ON MOTION:

The motion passed unanimously.

President Petersen then directed board members' attention to recommendations no. 8 and 9 as presented by the Board Office.

President Petersen said it would be wise to defer action on the portion of the recommendation (no. 8) dealing with ongoing responsibility of the Board Office on the merit system until September. She recommended further study be done on the make-up of the committee called for in no. 8, giving Mr. Richey time to consider the implications of those recommendations and staffing that is needed. He can also work with the institutions to work out the mechanics of monitoring the system.

Mr. Richey said there is absolutely no question but that the monitoring system is essential. He said he is quite concerned about it and will take it all into consideration in terms of coming in in September.

In regard to no. 9 in which the board was requested to authorize the executive secretary to enter into negotiations for consulting services to develop a proposed pay plan for 1975-76, Mr. Richey said that for two years now the board has been caught up in this pay plan right up until the very time it has to be implemented. The board has been strictly limited as to what it could do money-wise. He suggested the board immediately start the pay plan for 1975-76. He felt that in September the board should go ahead and adopt a budget request including a non-academic Regent employees salary and wage budget with the understanding that it would be amended in November to reflect the specific pay plan adopted for 1975-76. Then it would be presented

to the legislature for funding. He said, however, that the Board Office does not have the manpower to do this unless a consultant is hired.

Regent Slife said he wanted the board to stay basically with the pay plan as devised by Hayes and Associates because he felt it is a quite sophisticated pay plan. Mr. Richey said his intent is to have the pay plan reviewed as required by law and have any revisions proposed to fit it for 1975-76 that would be necessary. President Petersen commented she hoped that would solve the problems of compression.

Regent Shaw commented he felt the board should have input as the pay plan develops. He said that if the board is talking about major changes it should discuss the changes long before the effective date. President Parks concurred with the Board Office that the timing schedule definitely should be stepped up. President Parks asked the Board Office whether it is anticipated that a consulting firm will need to be hired every year. Mr. Richey remarked that with the additional staff contemplated for the Regents merit staff, future reviews would be done "in house".

MOTION:

Mrs. Collison moved that the board authorize the executive secretary to enter into negotiations for consulting services to develop a proposed pay plan for 1975-76, with the understanding that the schedule will call for presentation of the plan in November, including a public hearing, and that the budget request for 1975-77 will be revised at that time to reflect the cost of the plan approved. Any plan approved at that time would, of course, be conditional on funding by the General Assembly. Mr. Bailey seconded the motion and it passed unanimously.

Assistant Vice President Small requested clarification whether Regent employees including those persons who got slightly less or slightly more of an increase

now will get exactly 7.5% or was the intent 7.5% or as closely as possible? President Petersen said the latter is true. Mr. Hayes said that everyone is on step in the scale now. The firm has proposed that the steps be increased 7.5% exactly and then be rounded to a number divisible by 12 which is only a few dollars adjustment.

PROPOSED CHANGES IN REGENTS MERIT RULES REGARDING PROBATIONARY EMPLOYEES.

The board was requested to approve the following additions to the Regents Merit Rules:

- (1) After the first paragraph of Section 3.129, Grievances, and before the paragraph beginning with the words "Step 1", insert:

Employees in an initial probationary period will be allowed access to the grievance procedure with the right to appeal in writing at any step within the institution. The institution may permit an oral presentation at any step if they deem one necessary. In such cases the burden of proof will be on the employee to prove that the action taken was not in accordance with the standard described in 3.90(1).

- (2) To the end of Section 3.90(2), Duration of Probation, add:

Employees who are promoted from one class to another will serve a period of promotional probation for three months during which time they will retain all of their rights under the merit system except that of ~~promotional probation in the new class.~~

The Board Office reported:

The recommendation that would give employees in an initial probationary period limited rights of appeal was first proposed by the Interinstitutional Committee on Equal Employment Opportunity and has subsequently been reviewed and recommended by the Interinstitutional Non-academic Personnel Committee. Under the Merit Rules as they now stand, only permanent employees have a right to the grievance procedure. The proposed addition to the rules will establish an orderly procedure for reviewing the complaints of probationary employees, without undue infringement on the employer's responsibility during this trial period. The proposed provision does not give affected employees the right to a hearing before the outside Appeals Board.

The rule which provides for a probationary period of three months for employees who are promoted to a new class (during which time the employee would retain all rights ~~except that of permanency in the new class~~) is needed to clarify present

rules which make provision for acquiring permanent status in a class to which an employee is initially appointed, but do not specify how permanent status is acquired in a new class following promotion. The proposed rule is consistent with the rules of the State Merit Employment Department, and is recommended by the Non-academic Personnel Committee. Each of the proposals has been reviewed with institutional executives and employees and are recommended by the Regents Merit Coordinator.

Regent Bailey asked what the practice is in the state system with reference to probationary employees. Mr. Volm replied that in a period of promotional probation they have full access to the grievance procedure.

Mr. Les Chisholm, representing the American Federation of State, County and Municipal Employees, expressed his views on the proposals. He commented that the first proposal, while it is a step forward, does not go far enough. He said he has question about the second sentence which says "The institution may permit an oral presentation at any step if they deem one necessary." He added that part of the rule is certainly an improvement and we will continue to work for further improvement. He expressed his strong disapproval of the second proposal. By recent act of the legislature the probationary period has been shortened to six months and he asked whether the board is now creating a new probationary period. He expressed his disagreement with Mr. Volm. He said that someone starting in the Regents Merit System is subject to the probationary period and clearly does not apply to a person reinstated or promoted. He said that doesn't make sense. He questioned what is meant by permanency in a new class. The rule doesn't say that the taking away of rights is limited to that kind of evaluation.

Assistant Vice President Small clarified the second rule and said it was discussed and proposed by Mr. Volm. She noted that the institutions have been in the practice of applying probation to employees who received a

promotion. By that method, the new department had made the individual promoted lose all rights by applying the full year probationary period. She said that based on Mr. Chisholm's remarks, the board would now be taking three-four steps forward if this proposal passes. Mr. Volm recommended the three month probationary period be passed.

Regent Slife asked what rights are retained by employees when they are promoted to a new class. Mr. Volm reported that employees would retain rights when promoted to a new class that if the person did not work out at the higher level he or she could go back to the former class of position during the three month probationary period.

Regent Baldrige commented he felt that whether a person transfers from one department to another or transfers within a department makes a vast difference. He said he didn't see any need for a probationary period if a person works for the same employer.

Discussion by Regent Zumbach of the proposal that would give employees in an initial probationary period limited access to the grievance procedure prompted Mr. Volm to ask whether he was suggesting that the proposed rule be amended to allow full access to all the steps in the grievance procedure for those cases involving demotion, discharge and suspension, or whether the right to an oral hearing would be up to the institutions. Regent Zumbach said the employee would have to present his arguments initially and could be debated in an oral hearing. At that time the oral hearing procedures should be made available. Mr. Volm said the proposal could be reworded to reflect that.

President Petersen commented that the board has heard questions raised on proposal no. 1 and no. 2. Mr. Richey expressed his approval of deferring item no. 1 and recommended that no. 2 be acted upon if the board has sufficient

information on which to act at this meeting. President Petersen concurred that item no. 1 needs restudy.

Regent Slife asked if an employee retains his rights from his original classification with respect to no. 2 as proposed. Mr. Volm replied that an employee does retain those rights.

MOTION:

Mr. Slife moved the board approve the following addition to the Regents Merit Rules to the end of Section 3.90(2), Duration of Probation: Employees who are promoted from one class to another will serve a period of promotional probation for three months during which time they will retain all of their rights under the merit system except that of permanency in the new class. Mrs. Collison seconded the motion and it passed unanimously.

APPEAL OF MERIT SYSTEM EMPLOYEE, BETTY E. ROMINE. The board was requested to deny the appeal of Ms. Romine from the decision of the merit coordinator which held that her grievance was not valid under Merit Rules, and affirm Mr. Volm's action in refusing her request for a final-step hearing before an appeals board.

The Board Office reported:

Ms. Romine's grievance alleges that due to a series of actions beginning on February 24, 1971 her salary and benefits have been, since that date, computed incorrectly. While representatives of the University of Iowa claim that Ms. Romine has received proper pay and benefits, they questioned the timeliness of the grievance which was first raised in 1973, and denied it on that basis. (There is some dispute regarding the exact date of the grievance. Ms. Romine's representative states that the first step was initiated on November 21, 1973; hospital representatives cite December 18, 1973.) Ms. Romine subsequently requested that the Merit Coordinator arrange for a hearing on her grievance before an Appeals Board. Mr. Volm denied her request on the basis that the grievance, which was first raised in 1973, was not valid under Merit Rules because it did not comply with that provision in the University of Iowa grievance procedure which says that "no grievance may be filed later than one year from the occurrence of the event that gave rise to the grievance." In her letter requesting a review of Mr. Volm's decision, Ms. Romine states that she is still receiving pay lower than proper because of the alleged error made in February 1971, and that it is not fair to allow an injustice to continue.

The one year limitation on grievances in the University of Iowa procedure appears to me to be fair and reasonable, and as noted in Mr. Volm's attached report dated July 17, 1974, it is considerably more liberal than the limitations established in the rules of the State Merit System. Because Ms. Romine's complaint was raised more than two years after the date of the event that gave rise to it, I recommend that the board deny her appeal and affirm the Merit Coordinator's decision that her grievance is not valid under the rules.

Regent Slife commented that an employee would always have the right to appeal but limits are placed on the remedy. He said effectiveness of such a technique could be limited if retroactivity is limited. He commented that there may be improprieties that are not discovered by the employer or employee for some time and said he didn't think it fair to penalize an employee when he or she has a grievance which was generated some time in the past.

Regent Baileysaid this is a case of continuing error. He said he didn't feel pay could be retroactive beyond the one-year period. He said he felt the board would be putting itself in a poor position if it adopted a policy which would discourage employees from trying to work things out rather than filing an appeal automatically. He said he would be inclined to sustain the appeal for a period of a year from the date of the appeal.

Regent Shaw commented he didn't feel the committee needed to be brought back to February of 1971 because under the 12 month rule it would seem that the event complained of would have to be in the 12 month period. He said he wasn't sure there was a continuing violation of pay beyond the 12 month period.

Mr. Volm commented that University Hospital representatives claim that records show that Ms. Romine was properly classified and paid throughout the period of her employment although she disagrees.

Regent Bailey expressed concern about the denial of justice on a technicality. He said the hospital may be right but to say that the case should not be heard because of a technicality is not proper.

MOTION:

Mr. Bailey moved the board grant an appeal with respect to prejudice to employee accruing after December 18, 1972 even though arising initially out of events as of February 1971. Mr. Shaw seconded the motion.

President Petersen spoke in opposition to the motion by saying she felt that Mr. Volm's decision was fair.

Assistant Vice President Small said the intent of the university in establishing the year limit was to make more liberal than the merit system itself the possibilities for an employee to bring forward a grievance which was discovered some time after the event. The reason for the limitation is it is very difficult to determine the facts beyond a certain period of time. There is some justification within a grievance procedure for encouraging speedy resolutions in any difficulty. In this case when the question is classification to arrive at a proper fact finding somehow someone will have to determine what the employee was doing in February of 1971, what other employees were doing at that time, etc. The rationale for time limitation is to encourage people who have this kind of problem to bring it forward for prompt resolution.

Mr. Les Chisholm, representing AFSCME, commented that if the facts are not there the grievance board will not rule in Ms. Romine's favor but he noted that the facts are there.

Discussion on dates in Ms. Romine's case arose. Regent Slife commented that the arbitration board should make the decision regarding any dates.

Professor Vernon commented that he feels that by this action the board would be saying that the hearing would take all events as to what happened in 1971

but the impact for the employee would not go back further than a year from the filing of the grievance.

Regent Bailey said he is saying that whatever date was the first date within the year statutory period constitutes the date the appeal was granted and that date should be used to determine if an error existed at that time. Assistant Vice President Small added that the evidence in any fact finding would go from a year prior to the filing of the grievance. Regent Bailey commented that is true and if things had been rectified by that time there would not be any basis for the appeal.

Regent Brownlee asked if that action is consistent with the rules of the merit system. Assistant Vice President Small replied it was. Mr. Volm asked for clarification regarding whether or not the action in February of 1971 was to become part of the appeal hearing and Assistant Vice President Small said that it was her understanding that it was not.

Mr. Chisholm commented that this issue has been delayed now for a couple of years and attributed that to the problem. He said an impartial body is needed to look at this case.

AMENDMENT TO MOTION:

Mr. Shaw moved that the wording in the motion be changed from "arising initially out of events as of February 1971" to "though attributable to events occurring as early as February 1971".

Regent Bailey agreed to this amendment.

President Petersen said the effect of the motion would be to remand this back to the institution for reconsideration from the date of one year prior to the

effective appeal date. Regent Bailey commented that this was a ruling on the technicality.

VOTE ON MOTION AS AMENDED: The motion passed unanimously.

BUDGET PREPARATION FOR 1975-77. (continued)

C. Special Needs. (continued)

7. Equipment

The items of \$250,000 for University of Iowa, \$155,000 for UNI and \$10,000 for ISD amount to a total of \$415,000. It may be appropriate to delete these items from special needs inasmuch as the board adopted a policy of requesting equipment on a needs basis at the June meeting.

8. Library and Media

The amounts included are \$408,000 for University of Iowa, \$200,000 for Iowa State University, and \$50,000 for the University of Northern Iowa for a total of \$658,000. The board acted at the June meeting to base the budget request for additional library books on the basis of inflation only. This item includes both library and media. It might seem appropriate to request a comprehensive plan from the academic vice presidents regarding expected trends of library and media materials, use of computer technology, and other associate matters.

Mr. Richey asked that the institutions submit additional material regarding library and media requests. He said there ought to be some plan for future development involved.

9. Student Advising and Counseling

The University of Iowa includes \$305,000 and Iowa Braille and Sight Saving School \$12,600 for this activity. The University of Iowa has included an addendum to special needs entitled "Coordinated Advising and Counseling" which is enclosed with its special needs material. Board members have expressed concern about the services provided in this area. It might be well to compare the level of activity provided in each of the institutions regarding student advising and counseling. The University of Iowa proposes to make available partial released time for 16 faculty members, approximately \$50,000 of general expense and additional support staff to strengthen student advising and counseling. Iowa Braille and Sight Saving School intends to provide direct counseling services to children to prevent emotional problems.

Vice President Christensen commented that another university segregated student advising and counseling by inserting it under the general university needs. He said that Iowa State University will break it down that way and will have it prepared for the board in September.

10. Student Aid

This item is to be considered at the September board meeting.

Mr. Richey commented that the major student aid discussion is scheduled for board presentation at the October meeting while the student aid related to the tuition increase is scheduled for September. Now students have asked for an increase in student activity fees and the question is whether that will be part of the board's increase or an additional tuition increase.

President Parks requested that discussion and decision on student activity fees be postponed until at least October. He said that Iowa State University only starts the school year in September and there isn't enough time to talk with student government persons. He said he didn't see any great rush to set how much of tuition will go into the student activity fee at the September meeting.

Mr. Richey commented that the real problem is that the universities have to show in their budget requests income from the general fund to the institutions. Any amount to be diverted from the general fund to the student activity fee will affect the amount of appropriation requested. Resolution of that question needs to be made in September.

Regent Zumbach asked who is working on student aid. Mr. Richey reported that Mr. Barak of the Board Office will be in charge of the study. Student representatives will be on the committee. Mr. Richey stated, however, that he assumed that the September decision on student aid would only relate to student aid required by the increase of tuition, not an attempt to solve the general problem.

President Boyd commented that the University of Iowa students also are experiencing some cost increases with no increase in their budgets because there has been no increase in students.

13. Computer Instruction and Research

Amounts of \$648,000, \$175,000 and \$30,000 are included for University of Iowa, Iowa State University, and Iowa School for the Deaf for a total amount of \$853,000. The University of Iowa regards this as its top priority special needs item for interactive computer based instruction and research involving the training of students and faculty. The University of Iowa has furnished additional detail which indicates that the \$400,000 per year for operating the computer center in 1976-77 consists of \$57,000 for 15 part-time student assistant employees and \$343,000 for general expense which covers the lease cost, supplies, programming, and cost of telephone lines. The computer based instruction in the various colleges in the amount of \$162,000 consists of telephone lines for five stations at \$25,000, 14 graduate student assistants at \$53,000 and maintenance and supplies at \$84,000. The Board Office is informed that computer based instruction is expected to have great impact on the self-pacing instruction of undergraduate students during the next decade or so. Iowa State University is currently using computers for instructional purposes and realizing a deficit of \$45,000 on the current budget of \$85,000 which it needs to correct. Iowa School for the Deaf proposes to utilize a program developed at Stanford University for instruction in the area of mathematics for deaf children.

Regent Bailey said he has concern about self pacing instruction. He said he hoped that this will not encourage students to stay on the campus indefinitely.

Executive Vice President Chambers commented that it is easier to bring computers to people when telephone lines are available. He noted the cost would be \$3,000 to \$4,000. Vice President Shanhouse added that university studies show that by using computer instruction and research there was an approximate savings of 22% in hard costs. You would eliminate the need for a centralized teaching classroom by utilizing the classrooms that are in existence.

12. Interdisciplinary Programs

University of Iowa includes \$212,000 and Iowa State University \$15,000 for this item. The University of Iowa request includes \$164,000 for a center for environmental studies for which \$115,000 is for faculty released time for development of courses and implementing teaching of courses, about \$14,000 for clerical staff, \$13,000 for general expense and \$5,000 for equipment. There may be a duplication of fringes in the amount of approximately \$18,000 in this figure. The remaining amounts of \$25,000 and \$22,000 are for a center for interdisciplinary studies and genetics. Genetics activity is pursued in several departments. Funding is requested to organize the activity although genetics as a program has not been approved by the Board of Regents. The interdisciplinary program at Iowa State University pertains to environmental studies.

President Parks noted that the World Food Institute could have come under this but isn't listed here. He noted that there are some very good leads on foundations giving seed money for it now. He commented that the University Foundation funded it.

13. Public Service

Amounts of \$118,000, \$610,000, \$40,000 and \$19,000 are requested by University of Iowa, Iowa State University, University of Northern Iowa and Iowa School for the Deaf respectively for a total amount of \$787,000. The University of Iowa program includes cooperative outreach programs in Iowa public schools, government affairs program, state archeologist, land use and transportation and community college faculty scholarship. Funds for the World Food Institute at Iowa State University consist of \$128,000 for salaries for the director and part-time faculty and \$242,000 for current expenses including personnel travel and supplies for calory malnutrition, climate and food production, team graduate education and food production and library task force. An amount of \$205,000 for cooperative extension service for rural development programs is included. The \$40,000 for University of Northern Iowa is for the UNI center for urban education in Waterloo for additional staffing. The amounts for Iowa School for the Deaf include summer public relations work at \$12,000 and a field worker at \$7,000.

Regent Collison asked about community resource specialists for the University of Iowa. She noted there are a lot of community resource centers evidenced by the number of persons who go to the hospital school for training. Executive Vice President Chambers commented that the purpose of the program is to bring the parent, child and the University Hospital School into a better relationship.

It is basically a coordination effort. Regent Collison said this is the kind of outreach that would go out and bring the students to the hospital school but would return them to the community. Executive Vice President Chambers said that is true but it is just a matter of time for the other to be true.

Regent Collison commented that the Crippled Children Clinic does a lot for this outreach program. She noted that there are a lot of different organizations for the handicapped and if this is the kind of thing that would evaluate those organizations, fine. She noted, however, that quite often those things get internalized. She noted that she has heard that communities need more support on the local level for these type of programs.

Executive Vice President Chambers commented that a more specific response will be given to this question when Dr. Hardin is present.

14. OSHA

Amounts of \$87,000 and \$45,000 are included for University of Iowa and University of Northern Iowa. It is suggested that inclusion of these amounts for special needs should be deferred until a state approach to this matter is developed.

15. General Expense

No amounts are shown under general expense. However, some general expense amounts are included in various other categories.

16. RR & A

Amount of \$70,000 and \$601,000 are included for University of Iowa and Iowa State University. The \$70,000 is for the Hospital School for replacement of windows. The Iowa State University request includes \$296,000 for deferred building maintenance and \$305,000 for restoration and deferred maintenance of agricultural experiment station farms and off-campus buildings. The latter amount includes some funding for compliance with OSHA but the amount is not available in the Board Office.

17. Fringes

The amount of \$708,000 for fringe benefits for additional employees for special needs items at the University of Iowa should be spread into the various items. The board may wish this done before reaching a final decision.

18. New Programs for Disabled

Amounts of \$60,000 and \$25,000 are included for Iowa State University and Iowa School for the Deaf. The Iowa State University program pertains to initiating a center for pupils with learning disabilities. The Iowa School for the Deaf program involves slow learning children that are now either in Glenwood or Woodward.

19. Energy, Mineral and Water

A proposed amount of \$500,000 for Iowa State University includes \$250,000 for development of a curriculum associated with the coal mining program and for continued work on water supplies, pollution control, erosion and related problems. The remaining \$250,000 is for the cooperative extension service to provide educational assistance regarding waste management systems and application of chemicals.

20. Recreation and Women's Athletics

An amount of \$100,500 is proposed for Iowa State University.

Vice President Christensen, in response to question, reported that student demands at ISU for recreational activities, cultural as well as physical, are rapidly increasing. Co-recreational programs particularly are popular. Funds are needed for personnel to supervise extracurricular recreational activities and for equipment.

At a time when there has been a steady increase in the number of women enrolled, there has been a corresponding growth of interest in women's athletics, both intramural and intercollegiate. The expanding intramural programs require additional expenditures for game officials, equipment, and more effective utilization of the new women's physical education facilities. Teams engaged in intercollegiate competition have developed to the point where a part-time director, portions of the salaries of coaches, uniforms and travel need to be funded.

Executive Vice President Chambers reported that the University of Iowa has recognized special needs in the amount of \$54,000 for women's physical education sports activities for 1975-76.

President Kamerick reported that the University of Northern Iowa may have an amendment to its special needs request in this area. He noted that a lot of women are involved in collegiate athletics and it is now supported out of student fee funds.

21. Expand Research

Amounts of \$400,000 and \$130,000 are included for Iowa State University Experiment Station and for University of Northern Iowa respectively. The \$400,000 is for development of animal and crop residue systems. The \$130,000 for UNI is for graduate program research support.

22. Centennial Observance

The University of Northern Iowa has included \$25,000 for a centennial observance of the Iowa State Normal School and is to include publishing of a centennial history book dealing with the evolution of the institution from its founding in 1876.

23. Home Travel

The Iowa School for the Deaf proposes to spend \$25,000 in order that pupils can return home twice each month rather than once each month.

24. Regents Radio Network

This item was requested by the Board of Regents at its June meeting and awaits development of cost information.

Discussion then ensued on general topics special needs. Regent Brownlee asked what the special needs request last biennium was. Mr. Caldwell, Board Office, responded that the total request for the first year of the biennium was \$2.5 million and the second year request was \$1.1 million.

President Kamerick commented that the University of Northern Iowa asked for 5% of its base last year and only received 2%. President Petersen commented that there is a big difference between the University requests for special needs and what can be funded. President Parks commented that 5% of a university's base permits institutions to tell the board what its needs are and gives the board flexibility to choose between more projects. President Boyd commented that 5% still presents a substantial amount of culling over to select worthwhile projects to request in special needs askings.

Regent Baldrige said the procedure that was followed last time was that there was an opportunity for the institutions to go back and set priorities. He said that opportunity won't exist this time unless a guideline is set at this meeting on special needs. Mr. Richey said the Board Office will still try and present it to the board so it can make the decision on this category. President Petersen added that the institutions have listed their special needs requests in priority order.

President Petersen expressed concern with the replacement of federal funds of various programs. She asked whether a category should be especially established for federal fund losses. Executive Vice President Chambers said the State University of Iowa has found it impossible to identify what those losses might be. He said the university is hoping for a \$3 million contingency amount for federal monies. These monies have been appropriated in the state base appropriation. He said that a contingency request perhaps should be established.

President Petersen commented that more should be put into fuel in the contingency fund and the board may have to ask for that money to balance the budget.

Regent Collison commented that the dollar amount for special needs requests is not as important as what the state needs are. President Petersen noted board members have spoken strongly on a number of areas in the special needs area and the board has identified some of its priorities.

Mr. Richey reminded board members that the decision regarding special needs askings is to be made at the September meeting. Regent Zumbach asked if there would be any way that the universities could come back to the board with priorities for \$12 million and another one for \$6 million to give the board some type of basis on which to work. The university should have a chance at least after a figure is pegged to rearrange its priorities. President Boyd

noted that the University of Iowa arranged its priorities in order. Presidents Kamerick and Parks also said that their priorities are listed in order. Regent Bailey noted that flexibility exists for the institutions even after they present their askings.

Mr. Richey pointed out that ISU priority rankings required review. For example, the list of priorities includes often several important items such as funds for increasing enrollments in veterinary medicine which are already mandated. President Parks emphasized that the board needs to review the institutional needs from a public standpoint and may wish to substitute its judgment as to certain priorities.

Regent Shaw commented that about three-fourths of what the board is talking about in the budget requests is salaries. He said the way the board goes about deciding on this might be worth some particular attention. He noted that there has been some talk of putting in figures that are tied to inflationary rates. This, he said, would produce an astronomical dollar figure. He noted that if you have a 12% inflationary rate you are going to have a pretty high rate of taxable income. If that inflationary rate comes along income has to be generated, too. Regent Baldrige commented that if the board allows for inflation and then that rate of inflation is not experienced, the board would be in a problem. Regent Slife said the Regents' credibility would be in bad shape. Regent Brownlee commented on the priority rank listing of maintaining educational opportunities for low income students at the University of Iowa. President Boyd said that the ranking reflects the importance not only of giving more access to the institution but also reflects the quality in the institution to which there is access.

President Petersen commented that there are a number of things not only in Iowa but nationwide that lead the board to uncertainty. She noted the board has no control over the total economic picture.

D. Tuition Replacement Request - Academic Revenue Bonds. The board was requested to request appropriations of \$6,925,000 from the 66th General Assembly for payment of debt services for outstanding academic revenue bonds. The request would be by year: FY 1975-76: \$3,485,000; FY 1976-77: \$3,440,000.

The Board Office reported that the board sold \$34,780,000 in academic revenue bonds between December 1970 and April 1973. Eight issues were All bonds are 20-year, even principal.

Four sessions of the legislature have provided tuition replacement funds to pay debt service on these bonds:

1969	\$150,000
1970	145,000
1971	4,151,000
1973	6,725,000

State funds are used after application of interest earnings from investment of bond proceeds and annual federal interest subsidy grants. Through June 30, 1975, the following debt service payments will have been made:

Principal	\$ 5,360,000
Interest	6,147,520
Reserve Fund	<u>1,380,902</u>
	<u>\$12,888,422</u>

This debt service has been funded as follows:

Appropriations	\$ 9,084,090
Interest Earnings	3,785,006
Federal subsidy payments	<u>19,326</u>
	<u>\$12,888,422</u>

Because state funds are utilized last and because earnings have constantly exceeded expectations, due primarily to slower construction schedules, it has been possible to revert \$2.1 million of the \$11.2 million state appropriated funds.

The appropriation request for 1975-77 is the peak amount. Debt Service costs will decline based on future years. Total debt service costs for 1975-77 are \$7,114,706 for these purposes:

Principal	\$ 3,470,000
Interest	2,882,415
Reserve Fund	762,291

The source of funds and estimated amounts for 1975-77 are as follows:

Appropriations	\$ 6,925,000
Interest Earnings	61,574
Interest subsidy	<u>128,132</u>
TOTAL:	<u>\$ 7,114,706</u>

Interest earnings are expected only on outstanding cash balances for Vet. Med., Phase II, at Iowa State University and those balances should be depleted by July 1, 1976.

Federal interest subsidy payments are expected on three projects in 1975-76 and on all four eligible projects in 1976-77.

The above funding contrasts to the current biennium as follows:

State Appropriations	\$ 6,725,000
Interest Earnings	1,806,448
Interest Subsidy	<u>19,326</u>
TOTAL:	\$ 8,550,774
Less Estimated Revision & Transfers	<u>(925,000)</u>
<u>Debt Service 1973-75</u>	<u>\$ 7,625,774</u>

The Board Office reported that appropriation requests for outstanding bonds for 1977-79 are estimated at \$6.5 million and for 1979-81 at \$6.1 million. These requests are net of an anticipated biennial amount of \$134,988 from interest subsidy grants. That level of grant support will then continue through 1992.

Failure to provide appropriations for replacement of tuition income used for debt service for outstanding academic revenue bonds would cause additional increases in tuition for 1975-77 of \$60, \$90, and \$88 per year per student at

SUI, ISU, and UNI respectively. The Governor and legislature have, however, firmly supported this program since its inception.

MOTION:

Mr. Slife moved the board request appropriations of \$6,925,000 from the 66th General Assembly for payment of debt services for outstanding academic revenue bonds. The request would be, by year:

FY 1975-76 -- \$3,485,000

FY 1976-77 -- \$3,440,000

Mr. Bailey seconded the motion and it passed unanimously.

E. Capital Askings. The Board Office reported that no action is recommended at this time. Preliminary analysis of the capital askings was provided board members. It was noted that final recommendations would be made for action at the September meeting.

The Board Office reported that the institutions presented capital askings lists totalling \$85,057,000 for consideration. There are a total of 72 different projects listed. The Board Office placed the projects into one of four categories. The Board Office reported that Categories I and II contain projects which could run in total as high as \$41 million. The board should utilize this meeting to give the institutions some guidance on what it would consider to be a reasonable capital asking to the 1975 legislature. At the September meeting the Board Office will provide final recommendations as well as suggest method of funding. The board has taken the position that it prefers to have as much of its asking as possible funded by direct appropriation but that the board will accept academic revenue bonding if that is the only method of meeting institutional needs. A breakdown on the two methods of funding will be explored at that meeting.

Preliminary Board Office Analysis
of Capital Askings Lists 1975-77

(PROJECTS IN CATEGORIES ARE NOT LISTED IN PRIORITY ORDER)

(\$000)

Category I - Projects recommended for inclusion at this time as part of
1975-77 Capital Askings

<u>Institution</u>	<u>Project</u>	<u>Amount</u>
SUI	Fire Safety - Chemistry-Botany and North Hall	\$ 200
SUI	Campus Lighting	102
SUI	Calvin Hall Remodeling - Phase II	250
SUI	Physical Education Facilities Remodeling	550
SUI	Medical Research Center Electrical Renovation	250
SUI	Steam Distribution - West Side	450
SUI	Sanitary Sewer Replacement	175
SUI	Engineering Building Remodeling - Phase I	320
SUI	Storm Sewer Renovation - Phase I	550
SUI	Central Monitoring System - Phase II	100
ISU	Beardshear Hall Remodeling	619
ISU	Specified General Remodeling	300
ISU	Physics Building Remodeling	475
ISU	Turbine Generator #3	3,040
ISU	General Utilities (5 specific small projects)	525
ISU	Street Lights and Campus Walks - I	60
UNI	Replacement of Speech/Art Funds	470
UNI	Movable Equipment - Speech/Art	850
UNI	Physical Plant Building Addition	250
UNI	Sanitary Sewer System	250
UNI	Storm Sewer System	250
UNI	Arts and Industries Remodeling	1,000
UNI	Wright Hall Remodeling	380
ISD	Remodel Food Service Area	500
ISD	Primary Hall - Infirmary Tunnel	50
IBSSS	Main Building and Site Work Alterations	283
IBSSS	Dormitories Renovations	135
	Total	<u>\$12,384</u>
		(27 projects)

Category II - Projects which probably should be included as part of 1975-77
Askings

<u>Institution</u>	<u>Project</u>	<u>Amount</u>
SJI	Lindquist Center for Measurement - Phase II	\$ 5,825
SUI	Miscellaneous Utilities	290
SUI	5KV Electrical Distribution System Renovation	200
ISU	Music Building	3,236
ISU	Curtis Hall Remodeling	730
ISU	Coover Hall Remodeling	788
UNI	Physical Education Center - Phase II	4,800
UNI	Physics Remodeling	410
ISD	Garage for Vehicles	50
	Total	<u>\$16,329</u>
	<u>plus</u>	
ISU	Library Addition	(1)
ISU	Renovation of Former Veterinary Medicine	(1)
UNI	Steam and Electrical Distribution	(1)
		(12 projects)

(1) These projects should be included but scope of project and dollar inclusion needs further study. At this time, Library Addition is shown in Category III at \$10,030,000; Veterinary Medicine at \$5,000,000; Steam and Electrical Distribution at \$11,900,000.

Category III - Projects requiring further study before decision as to inclusion

<u>Institution</u>	<u>Project</u>	<u>Amount</u>
SUI	Minicomputer Time Sharing Systems - Phase I	\$ 342
SUI	Social Sciences Building	6,014
SUI	Steam Tunnel Renovation - Phase I	800
SUI	Law Center Addition	2,142
ISU	Design Center - Movable Equipment	502
ISU	Library	10,030 ⁽¹⁾
ISU	Horticulture	2,055
ISU	Renovation of Former Veterinary Medicine	5,000 ⁽¹⁾
ISU	Cattle Barn Renovation	805
ISU	Central Control System - I	460
ISU	Advanced Project Planning	150
UNI	Speech/Art Complex - Phase II	2,700
UNI	Business and Behavioral Science Building	2,500
UNI	Steam and Electric Generator	11,900 ⁽¹⁾
UNI	Chilled Water System	1,000
UNI	Electrical Distribution	600
UNI	General Utilities	560
ISD	Vocational Building Addition	350
ISD	Recreation Building Addition	350
ISD	Library and Learning Resource Center	500
Total		\$48,760 (20 projects)

(1) Project concept is also in Category II list with dollar amount undetermined.

Category IV - Projects which should be dropped from further consideration for 1975-77 Capital Askings

<u>Institution</u>	<u>Project</u>	<u>Amount</u>
SUI	General Modernization	\$ 500
SUI	Storm Sewer Renovation - Phase II	1,630
SUI	Engineering Building Remodeling - Phase II	480
SUI	MacLean Hall Renovation - Phase II	550
SUI	Condensate Return Line Replacement - North Hall	80
SUI	High Service Water Pump	45
SUI	Water Main Extension	300
ISU	Science I - Remainder of Remodeling	145
ISU	Women's Gym Remodeling	400
ISU	Water Treatment and Storage	650
ISU	Campus Development	165
UNI	Science III	2,500
UNI	Steam Service to Speech/Art Supplemental	40
ISD	Classroom Remodeling	50
ISD	Recondition Woodwork (windows)	40
IBSSS	Alterations - Superintendent's Residence	9
Total		\$7,584 (16 projects)

President Boyd said he could not overemphasize that the College of Education Building is extremely important for the University of Iowa. He said this is an extraordinarily difficult issue and he respectfully requested that it be given the kind of priority he felt is essential.

Assistant Vice President Madden reported that ISU hoped to occupy the Design Center by the fall of 1977 and said that the request for movable equipment should not, in his judgment, have been placed in Category III. The movable equipment would have to be available by occupancy if plans are to go as scheduled.

Mr. Richey commented that this was put in the category for further study to enable exploration on project timing.

Vice President Stansbury expressed the importance of the Speech and Art Building Complex for UNI. President Petersen said there is a problem with funding buildings at a level and then trying to see and help the institutions to see that those projects come within the budget. She said the problem with the Industrial Arts Building is recognized but the board doesn't plan to set a precedent for this unusual circumstance.

Regent Zumbach asked if the legislature could approve a concept on granting planning appropriations for new buildings so that maybe the board could avoid some of the problems it has had this year. President Petersen asked if he meant that the board request funds for a project at an estimated amount and that the legislature then later fund an asking based on detailed plans.

Regent Zumbach said that is what he meant, that the legislature would be asked to initially approve a concept based on a detailed plan.

Superintendent Giangreco commented that classroom remodeling for Iowa School for the Deaf is urgently needed and it was placed in Category IV.

Regent Shaw commented on the concept of Regent Zumbach and said he's not sure that would be wise. He said the board must consider that the state is more than Regent institutions. He also wondered whether there is much flexibility with respect to the Regents appropriations.

Mr. Richey commented that the board should have more flexibility in the use of its capital funds. In the last year or so it has been heavily line-itemed.

President Petersen commented that there is some value in having some projects on the list that the universities know are not going to be funded in that those projects will then be exposed and set the stage for acceptance possible in the next biennium.

Regent Zumbach asked when the universities decide to renovate as opposed to building a new building on campus. Director Pace, ISU, said the university looks at a structure and sees if it is structurally sound as one guidepost. He stated they look very carefully at what can be reused.

President Petersen said the board will not take action on this today.

APPOINTMENT TO LAW ENFORCEMENT ACADEMY COUNCIL. The board was requested to appoint Richard L. Holcomb, Director of the Bureau of Police Science, University of Iowa, to a four-year term beginning July 1, 1974 through June 30, 1978 to the Law Enforcement Academy Council.

The Board Office reported that Mr. Holcomb has a keen interest in the Law Enforcement Academy and extensive background in the field of police science and law enforcement training.

MOTION:

Mr. Bailey moved the board appoint Richard L. Holcomb, Director of the Bureau of Police Science, University of Iowa, to a four-year term beginning July 1, 1974 through June 30, 1978 to the Law Enforcement Academy Council. Mr. Baldrige seconded the motion and it passed unanimously.

REPORT OF THE MEETING OF THE SOCIETY FOR COLLEGE AND UNIVERSITY PLANNING.

The board was presented a written report by Robert J. Barak of the Board Office staff of the SCUP conference which was held in Denver July 14-17. The report is on file at the Board Office.

BOARD OFFICE PERSONNEL REGISTER. The action reported in the Board Office Personnel Register was ratified by the board.

NEXT MEETINGS.

August	No Meeting Scheduled	-----
September 19-20	Iowa State University	Ames
October 17	University of Northern Iowa	Cedar Falls
October 18	Iowa Braille and Sight Saving School	Vinton
November 14-15	University of Iowa	Iowa City
December 12-13	Board Office	Des Moines
January 16-17, 1975	Iowa State University	Ames
February 13-14	Board Office	Des Moines
March 13-14	University of Iowa	Iowa City
April 10-11	University of Northern Iowa	Cedar Falls

President Petersen noted that the dates for the September and October meetings of the board needed to be changed from what was proposed last month. There seemed to be a problem with the preparation of materials for the September and October meetings. She noted that the board may need to have a three day meeting in September beginning on September 18 due to the heavy docket for that month. Mr. Richey informed board members that he would inform members of the board whether three days is needed or not for September as the time draws closer.

ADVANCE SCHEDULE.

September 19-20 -- Adoption of Budget Requests for 1975-77 Biennium.

President Petersen asked board members and institutional executives if there were additional items to be discussed under the general portion of the minutes.

COMMITTEE ON PROGRAM REVIEW. President Petersen reported that board members received an outline of the Committee on Program Review from the Coordinating Council for Post High School Education some time ago. These factors for the various sectors of post-high school education in Iowa for program review committee are similar to the "Baldrige Questions" used by the Regents. There will need to be a response to the Coordinating Council from the Regents regarding these proposed procedures.

MOTION:

Mr. Barber moved the board approve the general concept proposed by the Coordinating Council for Post High School Education regarding the "Baldrige Questions". Mr. Brownlee seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional items to be discussed under the general portion of the minutes. There were no additional items brought up for discussion.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Wednesday, July 24, 1974.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of June 1974 were ratified.

STUDENT TEACHING CONTRACTS. The board was requested to approve contracts for student teaching programs, which are the same form as used in 1973, between the university and the following schools:

Amana	Lone Tree
Assumption, Davenport	Marengo
Bettendorf	Marion
Burlington	Mid-Prairie
Cedar Rapids	Monticello
Clear Creek	Mount Vernon
Clinton	Muscatine
College Community	Muscatine-Scott
Davenport	Solon
Fairfield	Washington
Fairmont Pre-School	West Branch
Iowa City	West Branch-Scattergood
Iowa City-Regina	West Liberty
Linn-Mar	Williamsburg

MOTION: Mr. Baldrige moved the board approve the above contracts for student teaching programs with the University of Iowa. Mr. Barber seconded the motion and it passed unanimously.

ANNUAL REPORT OF RESIGNATIONS. The board was presented an annual report of resignations for the year ending June 30, 1974 which is on file at the Board Office.

The number of resignations are as follows:

College of Business Administration	4
College of Dentistry	3
College of Education	3
College of Engineering	3
College of Liberal Arts	11
College of Medicine	18
College of Nursing	<u>1</u>
TOTAL	43

President Petersen noted the high number of resignations in the College of Medicine. Executive Vice President Chambers said there is great concern over the resignations of outstanding professors in the College of Medicine but said the university has not noted any acceleration of resignations in that area.

Professor Vernon reported that the university loses a lot of staff members to substantial salary increases elsewhere. He noted that the College of Law report is not included in the report because the paper work hasn't been done. He noted that if such paper work isn't completed by June 30 of one year it will be on the following year's list.

In absence of objections, President Petersen accepted the annual report of resignations of the State University of Iowa for the board.

ALCOHOLIC BEVERAGE DISTRIBUTION. The board was requested to approve the following: (1) Serving alcoholic beverages throughout the Iowa Memorial Union facilities under the direction and control of the Food Service Department, upon the approval of the Vice President for Student Services; (2) Serving alcoholic beverages in conjunction with events in Hancher Auditorium, the Museum of Art, Alumni Center, the University Theatre, and other selected areas with the approval of the Vice President for Student Services. Service to be under the direction and control of the Food Service Department of the Iowa Memorial Union; (3) Serving alcoholic beverages to

patrons of Finkbine Golf Course, under the direction and control of the Food Service Department of the Iowa Memorial Union.

The university reported that lack of alcoholic beverage service on campus except on a limited basis has caused a loss of food and room service resulting in less than optimum use of facilities.

Executive Vice President Chambers commented that the university is not requesting any modification in hours for union service.

Director Frederick Wezeman, School of Library Science, SUI, then addressed the board as an individual regarding his point of view regarding liquor service at the university. He opposed expansion of the liquor service policy at SUI by saying that alcoholism is the number one drug problem in the United States and is increasing greatly. Decisions to permit such a general provision of liquor on campus will increase the already widespread disillusionment with higher education. Such a policy is contrary to the best interests of the University of Iowa and the cause of higher education.

Regent Bailey also spoke in opposition to the proposed expansion in policy. He said he didn't think the demand for liquor was presented by the majority of the student body and commented he felt the request was from the university itself. He said the board's concern should be for the well-being of the vast majority of the serious students who are attending the university. He said medical authorities say that one out of twelve persons who drink become alcoholics. Not only is the health aspect a proven fact but the Department of Public Safety recently reported that one-third of the fatal car accidents involve liquor. He said in view of these facts the universities should not be making liquor available to students. He said he feels that an increase in availability would increase consumption.

Professor Vernon commented that the alcoholic beverage distribution request is made by the university administration and the president of the student body and senate. He said the action is quite consistent with the action taken at Iowa State University. He said that people should be given these options. In response to Regent Bailey's comment about highway accidents, he commented he felt by expanding the availability of alcoholic beverages at the university that the number of accidents caused by alcoholic beverages would be reduced.

MOTION:

Mr. Baldrige moved the board approve the following: (1) Serving alcoholic beverages throughout the Iowa Memorial Union facilities under the direction and control of the Food Service Department, upon the approval of the Vice President for Student Services; (2) Serving alcoholic beverages in conjunction with events in Hancher Auditorium, the Museum of Art, Alumni Center, the University Theatre, and other selected areas with the approval of the Vice President for Student Services. Service to be under the direction and control of the Food Service Department of the Iowa Memorial Union; (3) Serving alcoholic beverages to patrons of Finkbine Golf Course, under the direction and control of the Food Service Department of the Iowa Memorial Union; (4) that from now on alcoholic beverage distribution is an administrative decision at the State University of Iowa subject to reversal by board action. Mrs. Collison seconded the motion.

Regent Bailey said the fact that the board does or does not approve the university request in no way affects his judgment on student choice because they still have a choice whether to patronize university facilities.

SUBSTITUTE MOTION:

Mr. Bailey moved that this matter be made the subject of a study as to what the practice of other universities around the country regarding alcoholic beverages is. Mr. Barber seconded the motion.

Regent Bailey commented that the substitute motion would forestall any action at this moment until the board would have results of the study. He said the study would make the board more informed and in a better position to take action on this as well as similar requests.

Regent Shaw said that board policy has been set before as far as alcoholic beverages is concerned and unless there is some inclination to reverse that action, he would support the university proposal. He said the legal age is now 18 and said that the board must recognize that even though we all recognize the potential dangers with alcohol usage. He said he found it hard to impose his own personal morals in that kind of a setting. He added he felt this proposal provides service to visitors of the campus rather than pushing onto the students this kind of a service.

Regent Bailey said it is his understanding that Iowa is much more liberal than most state schools are at the present time with regard to this matter.

Regent Zumbach pointed out that if the board approved the university proposal only limited accessibility would be provided. He said the board would be allowing accessibility in those areas that would be typical in any community.

VOTE ON SUBSTITUTE MOTION: The motion failed with Bailey and Barber voting aye.

Regent Collison commented that at ISU the Memorial Union Board passed the alcoholic policy before it came to the board. She said the Memorial Union Board has a safeguard influence on any kind of misuse there as well as administrative remedies if needed.

VOTE ON MOTION: The motion carried with Bailey, Barber and Petersen voting nay.

LEAVES OF ABSENCE. The board was requested to approve the following leaves of absence:

1. Professor Brian F. Glenister, Chairman of the Department of Geology, for the Spring Semester 1974-75, with pay, to pursue his research in the field of Paleozoic cephalopods in preparation for a contribution to The Treatise on Invertebrate Paleontology. Professor Glenister has been with the University 15 years.
2. Associate Professor Herbert W. Hethcote, Mathematics, one academic year, 1974-75, at one-half pay to a visiting research position at the M.D. Anderson Hospital and Tumor Institute, Houston, Texas, part of the University of Texas Houston Medical Center. The experience will permit Professor Hethcote to contribute substantially in the future to the development of biomathematics in the department. Professor Hethcote has been with the University five years.
3. Professor Timothy J. Robertson, Statistics, for the first semester 1974-75 with pay at the University of North Carolina, to do research in the field of isotonic regression which has applications in the health, social, and engineering sciences. The experience will permit Professor Robertson to contribute in the future to the development of a program for students in the area of applied probability and estimation. Professor Robertson has been with the University for six years.

The foregoing opportunities developed after the previous request and are to be paid from departmental funds.

In absence of objections, President Petersen approved the above leaves of absence for the State University of Iowa.

FACULTY ACTIVITY ANALYSIS. The board was requested to accept a report on faculty activity from the university.

The Board Office reported that the data confirms the point that there are significant differences between the various academic units, disciplines and faculty life styles. The average hours per week of the various SUI units for professional faculty range from 48.7 to 62.4 hours, a mean of 57.4 hours.

A copy of the analysis as well as the summary report are on file at the Board Office.

Vice President Brodbeck said she didn't feel the analysis report is any indication of who spends more time on instructional activities. There are arbitrary ways of categorizing that. She said the long-range picture indicates more than the sub-categories of information. She commented that many of the categories as shown in the analysis did not apply to graduate assistants because the report did not distinguish between teachers and research assistants.

Regent Brownlee asked how many classroom hours a faculty person averaged per week. Vice President Brodbeck said that would be hard to define. It would depend upon the field the individual is working in and then answered that classroom contact hours may vary from 25% to 75% of that person's time. She pointed out it is very important that members of the board have a close appreciation of what the faculty does.

Executive Vice President Chambers commented that there is a tremendous validation problem in this particular type of study. Each professor uses his or her time differently. He noted that if he were to prepare an analysis of his work for three weeks, probably three different reports would be completed.

President Petersen said the detail might not be accurate in this analysis study but noted that the study says that these people work hard. She noted that she has used this report in response to legislators' questions in regard to teacher workload. She said it is a valuable tool in responding to questions.

Executive Vice President Chambers said the report accomplishes the accountability question. Also, when a professor fills out the faculty activity report form it gives that person an analysis of his or her workload.

Regent Collison asked how extension courses are evaluated in this report. Vice President Brodbeck said that extension does not have its own faculty so it is included as part of the individual workloads.

Regent Shaw commented that studies such as this show people are putting in their time but doesn't tell whether they are putting their time in where it ought to go. If you don't have enough persons in a particular department they probably are going to spend more time in the classroom than otherwise. On the other hand, if there are twice as many persons as needed, they will still spend about 55 hours per week on faculty activity. He noted that while these studies have some accountability overall, they can't be any substitute for management at the department or college level.

Professor Vernon commented that it is very hard for the faculty members to fill out the reports to be compiled into this analysis because it is hard to come to grips with how time is actually spent.

Mr. Richey commented that the Board Office has asked for additional information to see if there are any trends with regard to faculty activity analysis reports. Information needed includes the 1971 study and a complete copy of the 1974 report. He also asked whether research and professional growth categories include consulting time performed by the faculty member for pay outside the university.

Executive Vice President Chambers responded that was up to the individual reporting department. Regent Barber said he didn't feel it should be.

Vice President Brodbeck said she didn't think that paid consulting is part of the workload, but added she expected that if someone did a lot of paid consulting it should show up.

MOTION:

Mrs. Collison moved the board accept the report on faculty activity from the University of Iowa. Mr. Zumbach seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period June 17 through July 9, 1974 was filed with him, was in order, and recommended approval.

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Gilmore Hall - 200 Floor Remodeling	Burger Construction Co., Iowa City, Iowa	General	Base Bid \$38,528
			Add Alt. 3,146
			Add Alt. 5,463
			Add Alt. 3,565
			Add Alt. 11,477
			<u>\$62,179</u>
Gilmore Hall - 200 Floor Remodeling	Mulford Plumbing & Heating, Inc. Iowa City, Iowa	Mechanical	Base Bid \$60,430
			Add Alt. 4,384
			Add Alt. 1,094
			<u>\$65,908</u>
Gilmore Hall - 200 Floor Remodeling	Gerard Electric, Inc., Iowa City, Iowa	Electrical	\$22,783

The following revised project budget was presented for approval:

Gilmore Hall - 200 Floor Remodeling

REVISED BUDGET

	<u>Preliminary</u>	<u>Revised</u>
Engineering and supervision	\$ 18,000	\$ 18,000
Construction	120,000	150,870
Contingencies	12,000	6,130
Total	<u>\$150,000</u>	<u>\$175,000</u>

Source of funds: University RR & A (1974-75)

EXPLANATION

Budget increase of \$25,000 is for the purpose of including desirable bid alternatives.

MOTION:

Mr. Bailey moved the board approve the Register of Capital Improvement Business Transactions for the period June 17 through July 9, 1974; the construction contracts be awarded; the revised project budget be approved; the executive secretary be authorized to sign all necessary documents. The motion was seconded by Mr. Slife and it passed unanimously.

JOHN F. MURRAY ENDOWMENT FUND. The board was requested to accept a report and ratify changes in the investment portfolio for the quarter ending June 30, 1974.

Stock Split

250 Shares Burroughs Corporation Common Stock
Par Value \$1,250.00 (\$5 per share) 2 for 1 split
Certificates: SDU 124416/100 shares
SDU 124415/250 shares
Received 5/1/74
Per Share Market Value on Date Received \$99.25

Sale

\$142,438.43 3500 shares American Home Products Common Stock
Sold on 5/9/74 @\$41 per share less tax & commission
Stock originally received as a stock split and was carried on the
books at \$.875 per share.

\$ 40,823.17 1000 shares American Home Products Common Stock
Sold on 5/9/74 @\$41 1/8 per share less tax & commission
Stock originally received as a stock split and was carried on the
books at \$.875 per share.

Purchase

\$100,000.00 Pacific Gas and Electric Mortgage Bonds 9 1/8% 6/1/06
Purchased at 100 3/8% (plus commission) on 5/24/74
Total dollar payment \$100,382.00.

\$ 80,000.00 Commonwealth Edison Debenture 9% 6/15/79
Purchased at 99 7/8% (plus commission) on 6/28/74
Total dollar payment \$79,907.00.

MOTION:

Mr. Baldrige moved the board accept the report and ratify the changes in it. Mrs. Collison seconded the motion and it passed unanimously.

PROPERTY - ACCEPTANCE OF QUIT CLAIM DEED. The board was requested to accept a quit claim deed from the city of Iowa for a vacated alley.

The university reported:

On March 26, 1974 the City Council of Iowa City held a public hearing for the vacation of the alley described below, and on April 16, 1974 held a public hearing on the disposal of said alley, and by Resolution No. 74-195, passed and approved on May 21, 1974, authorized the issuance of a quit claim deed to the State of Iowa for the use and benefit of the State University of Iowa for the following alley:

"Alley in Block 6, County Seat Addition to Iowa City, Iowa."

Consideration for the above alley is the cost of vacation and disposal in the amount of \$34.06, all to be charged to the Income from Treasurer's Temporary Investments.

MOTION:

Mr. Slife moved the board accept a quit claim deed as shown above. Mr. Bailey seconded the motion and on roll call the following voted:
AYE: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.
NAY: None.
ABSENT: None.
The motion carried.

PURCHASE OF PROPERTY AT 124 and 128 GROVE STREET. The board was requested to approve a purchase of two parcels at a purchase price of \$55,985.44, subject to approval of the Executive Council of Iowa.

The Board Office reported that in September of 1973 the university furnished a review of its land acquisition policy. There was a total of 31 privately owned parcels and three urban renewal parcels listed therein. To date, four of the 31 private parcels have been purchased by the university at an acquisition cost of \$215,600.

The parcels before the board at this meeting were not contained on that listing. It does appear that the parcels would fall in Category B - High Priority, since the parcels are bounded on two sides by university property. It was the Board Office's understanding that the September 1973 list was complete, however. There is no information contained in the university material which indicates when these properties were acquired by the University of Iowa Foundation.

Present Owner

University of Iowa Foundation

Legal Descriptions

124 Grove Street - Beginning at a point which is 330 feet West and 176.7 feet South of the Northeast corner of Section 9 in Township 79 North, Range 6 West of the 5th P.M. in Johnson County, State of Iowa, thence West 66 feet; Thence South 151.7 feet; thence East 66 feet; thence North 151.7 feet to a place of beginning. Reference is hereby made to plot book 411, page 106, in the Office of the County Recorder of Johnson County, Iowa.

128 Grove Street - Commencing at a point 66 feet West of a point which is 330 feet West and 176.7 feet South of the Northeast corner of Section Nine (9) Township Seventy-Nine (79) North Range Six (6) West of the 5th P.M., thence South 151.7 feet, thence West 66 feet, thence North 151.7 feet, thence East 66 feet to the place of beginning.

General Description

124 Grove Street - the property consists of a large two-story frame house and detached two-car garage on a lot containing 10,012 square feet. The zoning is R3A.

128 Grove Street - the property consists of a 1½ story frame house with a one-car attached garage on a lot containing 10,012 square feet. The zoning is R3A.

Purchase Price (Appraisals - 124 Grove Street \$38,400 and \$42,000)

(Appraisals - 128 Grove Street \$31,000 and \$32,500)

The purchase price is \$55,985.44 subject to the approval of the Board of Regents and the Executive Council and payable upon possession and delivery of deeds and abstracts showing merchantable title in accordance with Iowa Title Standards. The purchase price is based on the Foundation's original acquisition cost of \$54,500 plus capitalized improvements.

Availability of Funds

Funds for this purchase are available from unexpended balances from Tenant Property Operations.

Need for Purchase

The properties are located within general campus boundaries and ownership would represent control of all but one parcel in the two block area bounded by Ferson Avenue, Park Road, Riverside Drive and Grove Street. The properties would be used for tenant rentals until needed for other University purposes.

The properties were purchased by the University of Iowa Foundation at the request of the University to retain control until funds could be made available for purchase by the University.

MOTION:

Mr. Zumbach moved the board approve the purchase of property at 124 and 128 Grove Street as shown above. Mr. Barber seconded the motion. On roll call the following voted:

AYE: Bailey, Baldrige, Barber, Brownlee,
Collison, Shaw, Slife, Zumbach, Petersen.

NAY: None.

ABSENT: None.

The motion carried.

LEASE OF PROPERTY. The board was requested to approve the following lease:

Owner-Landlord

The University of Iowa

Property

Rooms B10, B11, B12 and B13 of MacLean Hall on the Pentacrest area of the University of Iowa, totaling 1,135 square feet.

- a) Heat, light, water & janitorial service to be furnished by landlord.
- b) Telephone service to be furnished by tenant.

Term

12 months commencing July 1, 1974 and ending June 30, 1975, subject to cancellation upon 30 days notice by either party.

Rental

Tenant agrees to pay rent at a rate of \$2.00 per square foot per year. Rental for the term of this lease shall total \$2,280.00 payable \$190.00 per month during the term of the lease.

Use of Property

Tenant agrees during the term of this lease to use and to occupy the leased premises only for office space for the State Historic Preservation Program.

MOTION:

Mr. Baldrige moved the board approve the lease as shown above. Mr. Zumbach seconded the motion and on roll call the following voted:

AYE: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.

NAY: None.

ABSENT: None.

The motion carried.

LEASE OF PROPERTY. The board was requested to approve the following lease:

Owner - Landlord

Marycrest College

Property

Office space in West Hall consisting of approximately 1,000 sq. ft. to include:

- a) Janitorial service
- b) All utilities (including telephone--one unrestricted line and four phones)
- c) Equipment--desks, chairs, tables & miscellaneous office items
- d) Use of audio-visual equipment and reproduction equipment
- e) Library privileges for any faculty or students who are employed by or enrolled in the School of Social Work, University of Iowa
- f) Air conditioning for (3) rooms (104, 108 and 112)

Term

One (1) year commencing July 1, 1974 and ending at midnight on the 30th day of June 1975.

Rental

Tenant agrees to pay Landlord as rental for said term \$250.00 per month, in advance, on the first day of each month thereafter during the term of this lease, for a full term rental of \$3,000.00.

Use of Property

Tenant agrees during the term of this lease to use and occupy the leased premises as office space for the instruction of applied social work practice and the social work training center on the Marycrest College campus.

Need for Lease Property

The location of the Social Work Training Center on the Marycrest College campus is mutually advantageous for the School of Social Work graduate program and the Marycrest College Department of Social Welfare.

Comments

The rental rate and terms of this lease appear to be fair and equitable.

MOTION:

Mrs. Collison moved the board approve the lease as shown above. Mr. Slife seconded the motion and on roll call the following voted:

AYE: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.

NAY: None.

ABSENT: None.

The motion carried.

LEASE OF PROPERTY. The board was requested to approve the following lease:

Owner - Landlord

Drake University at 2830 University Avenue, Des Moines.

Property

Classroom and office space (1,650 sq. ft.) located in the wood frame building at 2830 University Avenue, to include:

- a) Janitorial service
- b) All utilities except telephone
- c) Equipment as specified in Exhibit "A"
- d) Use of audio-visual equipment
- e) Library privileges for any faculty or students

Term

One (1) year, commencing on the 1st day of July 1974 and ending at midnight on the 30th day of June 1975.

Rental

Tenant agrees to pay landlord as rental for said term \$504.42 per month, in advance beginning on the 1st day of July 1974, for a full term rental of \$6,053.00. Rental payments will be charged to the University of Iowa property rental fund.

Use of Property

Tenant agrees during the term of this lease to use and occupy the leased premises as classroom and office space for the instruction of applied social work practice and as a social work training center on the Drake University campus.

Need for Lease Property

(See attached Exhibit "B")

Comments

The rental rate and terms of this lease agreement appear to be fair and equitable.

EXHIBIT - B

STATEMENT OF NEED AND UTILIZATION OF SPACE,
LOCATED AT DRAKE UNIVERSITY,
LEASED BY University of Iowa

In 1967 the Iowa School of Social Work changed its M.S.W. program from a two-academic-year program to a continuous eighteen-month program. In the fall of 1972, the continuous program was shortened to a sixteen-month program. Major reasons for the initial change in the curriculum calendar were:

1. To meet demands for increasing graduate enrollment in the Iowa School of Social Work by developing a single placement rather than a double placement for student experience, and
2. To meet demands for making graduate social work education more accessible to persons from Central Iowa.

In order to accomplish the above, it was necessary to find adequate classroom and office space plus library facilities to use in Des Moines, Iowa. After considerable discussions with University of Iowa administration, Drake University administration and with private social work agencies in Des Moines, it was agreed to rent space and facilities from Drake University to accommodate approximately twenty-five students, one full-time faculty member, one-half time secretary, and commuting faculty teaching on a part-time basis. This facility was and is currently referred to as the Social Work Educational Center in Des Moines.

Entering graduate students who are assigned to a practicum agency in the Des Moines area, spend only the first semester on the Iowa City campus. The remaining twelve months are spent in their practicum agency concurrent with classes at the Des Moines Educational Center.

In addition to space and equipment needs, located at 2830 University Avenue, Des Moines, Iowa, Drake University also provides library services and use of audio-visual equipment for faculty or students who are employed by or enrolled in the Iowa School of Social Work. These services are necessary to a program such as ours.

MOTION:

Mr. Bailey moved the board approve the lease of property as shown above. Mr. Shaw seconded the motion and on roll call the following voted:
AYE: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.
NAY: None.
ABSENT: None.
The motion carried.

REVISED SUMMER SESSION FEES AND TUITION. The board was requested to approve the same hourly fees and tuition schedule for the summer session as approved on June 28, 1974 for the regular semesters to be effective with the 1975 summer session.

The university reported that use of the same hourly schedule for the summer session as for the regular semesters will result in the same charges for the same number of credit hours, whether carried in the summer session or in the regular semester.

MOTION:

Mr. Baldrige moved the board approve the same hourly fees and tuition schedule for the summer session as approved on June 28, 1974 for the regular semesters to be effective with the 1975 summer session. Mr. Zumbach seconded the motion and it passed unanimously.

IOWA MEMORIAL UNION AIR CONDITIONING - CONTRACT WITH STANLEY CONSULTANTS, INC.

The board was requested to approve a contract with Stanley Consultants, Inc. of Muscatine, Iowa for engineering services.

The university reported:

The proposed contract is in the usual form. Compensation for engineering design services is a fixed fee of \$17,011.24. In addition, Stanley will be reimbursed for the following:

- 1) For assistance in bid advertisement, contract awards, and general assistance during construction, actual costs based on hourly fees applicable to each employee classification.
- 2) Direct out-of-pocket expense such as travel, telephone, stenographic, duplicating, and electronic computer services.

The fixed fee of \$17,011.24 for engineering design services represents the cost to date for the Iowa Memorial Union portion of the East Campus Chilled Water Plant project now abandoned. There will be no further engineering design service charges for completion of this project.

MOTION:

Mr. Bailey moved the board approve a contract with Stanley Consultants, Inc. of Muscatine, Iowa for engineering services. Mr. Shaw seconded the motion and it passed unanimously.

FINAL BUDGET 1974-75. The board was requested to approve the final budgets for 1974-75 for the various units of the University of Iowa as submitted subject to changes required by the approved pay plan for Regents Merit System employees effective July 1, 1974.

The Board Office noted that the final budgets were prepared on the basis that the proposed pay plan for Merit System employees would be approved. Since it was revised by the board the budgets will require revision to reflect the changes.

The final budget for 1974-75 for SUI is on file at the Board Office.

MOTION:

Mr. Slife moved the board approve the final budgets for 1974-75 for the various units of the University of Iowa as submitted subject to changes required by the approved pay plan for Regents Merit System employees effective July 1, 1974. Mrs. Collison seconded the motion and it passed unanimously.

FEDERAL DISASTER ASSISTANCE PROGRAM - DESIGNATION OF APPLICANT'S AGENT. The board was requested to adopt the following resolution:

DESIGNATION OF APPLICANT'S AGENT

RESOLUTION

BE IT RESOLVED BY The State Board of Regents OF the State of Iowa,
(Governing Body) (Public Entity)

THAT D. C. Priestersbach, Vice President for Educational Development & Research
(Name of Incumbent) (Official Position)

is hereby authorized to act for and to represent the State Board of Regents, a public entity established under the laws of the State of Iowa in obtaining Federal disaster assistance under the Disaster Relief Act (Public Law 93-288, 93rd Congress) or otherwise available from the President's Disaster Relief Fund.

Passed this 24th day of July, 1974, by unanimous approval of all members of the State Board of Regents; namely, Ray V. Bailey, John Baldrige, Stanley R. Barber, S. J. Brownlee, Mrs. Robert M. Collison, Donald H. Shaw, Harry G. Slife, Steven E. Zumbach and Mary Louise Petersen.

MOTION:

Mr. Baldrige moved the board adopt the resolution as shown above regarding the Federal Disaster Assistance Program. Mrs. Collison seconded the motion and it passed unanimously.

DORMITORY SYSTEM - EMERGENCY GENERATORS AND LIGHTING SYSTEMS. The board was requested to approve the project, preliminary plans and budget and the Physical Plant Department as architect and inspection supervisor for the above-named project.

PRELIMINARY BUDGET

Engineering and supervision		\$ 22,500
Construction: Burge-Daum	\$36,300	
Currier-Stanley	58,500	
Hillcrest	<u>55,100</u>	
Total Construction		149,900
Contingencies		15,000
	Total	<u>\$187,400</u>

Source of Funds: Dormitory Bond Improvement Reserve

PROJECT DESCRIPTION

The proposed project consists of installation of three engine driven generators and associated electrical materials and equipment necessary to upgrade exit, corridor and stairwell lighting to conform to Occupational Health & Safety Act and Uniform Building Code Standards.

This equipment will provide for automatic transfer of aforementioned lighting to emergency power circuits in the event of normal power source failure, and permit orderly egress in the event of fire or other emergency situations.

MOTION:

Mrs. Collison moved the board approve the project, preliminary plans and budget and Physical Plant Department as architect and inspection supervisor for the Dormitory System - Emergency Generators and Lighting Systems project. Mr. Shaw seconded the motion and it passed unanimously.

STANDBY GENERATOR. The board was requested to approve the project, preliminary plans, budget and selection of Physical Plant Department as inspection supervisor for the standby generator project.

The Board Office reported that in July 1973 the board allocated a total of \$395,000 of 65th G.A. capital appropriations to the University of Iowa for accomplishment of three small utility projects. These were:

1) Oil Storage Tanks	\$190,000
2) Standby Generator	110,000
3) Makeup Water Improvements	95,000

In the fall of 1973 the board approved a contract for engineering services on these projects with Stanley Engineering of Muscatine.

The oil storage tank project has now been scratched. In addition, the standby generator project is some \$32,300 below allocation. This then leaves a sizeable residual for the makeup water improvements project. The university should indicate at this meeting its intent on the makeup water improvements

project including the estimated cost of that project. The board then should consider at its September meeting possible reallocation of some of the utilities funds to either other projects at the State University of Iowa or to another Regent Institution.

PRELIMINARY BUDGET

Acquisition and renovation of U. S. Government surplus diesel generator	\$ 22,700
Building construction and installation	37,500
Engineering, planning and supervision	11,500
Contingencies	<u>6,000</u>
Total	<u>\$ 77,700</u>

Source of funds: 65th G. A.

PROJECT DESCRIPTION

It is proposed to install a 750 KW diesel generator set to be able to provide electrical power to run the plant auxiliaries at the University Power Plant in the event of a commercial power failure. The load on the 4160 volt distribution system is usually larger than the generating capacity of the two 4160 volt turbine generators in the plant. The remainder of the power needed is purchased from a commercial source. In the event of failure of the commercial power source, the feeder loads cannot be dropped fast enough to prevent the turbine generators from tripping off. The whole plant will then go down, including the boilers, since all plant auxiliaries are powered from this 4160 volt system. The boilers, and hence the rest of the plant, cannot be restarted until the commercial power is restored.

The installation of a diesel generator will assure sufficient emergency power to run the boiler pumps, fans and other equipment for start-up purposes. Operating personnel will thus be able to restart one or more boilers which will allow restarting the 4160 volt turbine generators. In this manner, power can be restored to critical circuits, such as that to the University Hospital, until such time as the commercial power comes back on to allow connection of normal loads.

A U. S. Government surplus diesel generator has been acquired at very nominal cost, mostly for handling and freight. It is proposed to rebuild this unit with new parts where needed and to make whatever repairs are required to put it in first-class operating condition. This machine will then be installed in a 20' x 34' steel building to be erected just south of the new turbine room recently added to the power plant. The emergency generator will be connected to existing switchgear within the power plant.

The original estimate for this project was \$110,000. This did not include a separate building to house the diesel generator since it was thought it could be installed inside the power plant. This no longer appears practical because of plans for a new coal-fired boiler (which is much larger than the originally planned oil-gas boiler) and because of extensive space requirements for make-up water treatment facilities which are being planned. Accordingly, a small steel building must be erected to house the diesel generator set. In spite of this added cost, however, the total project budget can now be set at only \$77,700 out of \$110,000 appropriated. The acquisition and renovation costs for the surplus generator set are considerably less than the cost of a new generator.

Executive Vice President Chambers said the university plans on coming to the board in September with recommendations as to where the money for reallocation could be used. He said a shift occurred due to the appropriation of funds for the coal boiler. With the coal boiler the university will have additional needs for a water improvement project.

MOTION:

Mr. Baldrige moved the board approve the project, preliminary plans, budget, and selection of Physical Plant Department as inspection supervisor for the standby generator project. Mr. Barber seconded the motion and it passed unanimously.

HOSPITAL ACCESS ROAD. The board was requested to: (1) approve the project, preliminary plans and budget; (2) approve the Physical Plant Department as engineer and inspection supervisor; (3) grant authority to the executive secretary to award contract to the low bidder prior to the September board meeting, with report and ratification at the September board meeting, unless some unusual circumstance required deferral of award until the regular meeting date.

PRELIMINARY BUDGET

	<u>Base Budget</u>	<u>Alternate Budget</u>
Preliminary Planning	\$ 6,277	\$ 6,277
Engineering	11,470	11,470
Construction Management	6,900	9,560
Construction	61,880	86,230
Contingencies	<u>6,188</u>	<u>8,623</u>
Total	<u>\$ 92,715</u>	<u>\$122,160</u>

Source of Funds: Hospital Improvement Extensions & Repair

PROJECT DESCRIPTION

In anticipation of the South Hospital Pavilion, Hospital Parking Ramp No. 2, and the exit road serving same, a new Hospital Access Road will be required. The proposed Portland cement concrete road will consist of two inbound lanes to the new entrance and the existing Hospital Ramp, and will include necessary grading and storm drainage facilities. Temporary roads and traffic control will also be provided in order to assure continuous uninterrupted pedestrian and vehicular access to the Hospital during construction of the Ramp No. 2 and the South Pavillion.

All design and construction features of this project will be consistent with the future improvements on South Hospital Road, which is part of the Institutional Road network of the University.

An alternate bid will be taken to provide a one-lane Portland cement concrete exit road from the Hospital entrance to South Hospital Road, with award being contingent upon availability of funds.

Mr. McMurray reported that the Institutional Roads Committee met this week.

The Hospital Access Road project was placed first on the university's list of priorities. He said it does not appear possible to fund this project from the Institutional Road Fund because of the timing of the project. He noted the significant budget overrun in the 1974 program. He stated when the committee looked to the future, 1975 and 1976 funds also appear to be oversubscribed. He noted urgent needs during 1975 which should be constructed total \$614,000. In 1975, we fall short of funding by \$200,000; in 1976, by \$60,000. He said that

within the next few weeks the committee will be meeting with representatives of the Highway Commission staff concerning those problems. At that time exploration will be made whether there are funds still available in this year's Institutional Road Fund. He said there is a possibility that funding could be transferred for the project.

Regent Baldrige commented that counties frequently let money accumulate for roads and commented that consideration might be given to a similar approach by having the commission extend credit for road construction.

Mr. Richey expressed approval of the passage of this proposal. In response to question, Mr. Jolliffe stated that this project is a legitimate hospital expense.

MOTION:

Mr. Brownlee moved the board: (1) approve the project, preliminary plans and budget; (2) approve the Physical Plant Department as engineer and inspection supervisor; (3) authorize the executive secretary to award contract to the low bidder prior to the September Board of Regents meeting, with report and ratification at the September Board of Regents meeting, unless some unusual circumstance requires deferral of award until the regular meeting date. Mr. Barber seconded the motion and it passed unanimously.

PARKING RATES. The board was requested to reduce the previously approved 1974-75 commuter parking rates to the 1973-74 levels.

The university reported that due to further study with regard to peripheral parking rates, it recommended amending the previous recommendation to increase rates for commuter lot parking. It recommended that commuter rates be maintained at the 1973-74 level. This would reduce the approved \$15 and \$20 commuter rates to \$10 and \$15 for nine and 12 months respectively. The rate changes reduce income by \$5,000 and will be absorbed by reducing the expenditures.

Vice President Shanhouse reported that the university is presenting this to the board with mixed emotions. He reported that next month the university is planning to propose the development of the stadium parking field and this will further add to the university deficit. He said, however, that because of board support for the university concern the university strongly feels that the lowering of these fees is best. He noted that these parking rates come out to be six cents a day per car.

Vice President Shanhouse commented that the university also studied the Harrison Street Storage Lot facilities. He noted that it is not a commuter lot in a true sense; it is more like central parking. The lot has been utilized and the university's goal primarily is to have this as a storage parking lot for students who must leave their cars overnight. No change in those rates was recommended.

MOTION:

Mr. Shaw moved the board reduce the previously approved 1974-75 commuter parking rates to the 1973-74 levels. Mr. Baldrige seconded the motion and it passed with Brownlee voting nay.

Mr. Les Chisholm, representing the American Federation of State, County and Municipal Employees, said he didn't feel the university efforts were helpful enough for commuters.

President Petersen asked board members and institutional executives if there were additional matters to be discussed under the State University of Iowa portion of the minutes.

NOTE OF APPRECIATION. Executive Vice President Chambers expressed thanks on behalf of the university administration to Professor David Vernon who this past year served as Special Assistant to the President. President Petersen also expressed appreciation for the board for Professor Vernon's help to it in the past.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Wednesday, July 24, 1974.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of June 1974 were ratified.

AFFILIATION WITH UNIVERSITY OF MID-AMERICA. The board was requested to authorize Iowa State University to be included in the initial incorporation of the proposed University of Mid-America effective July 29, 1974.

The Board Office stated that Iowa State University should be congratulated for its action in participating in this experimental program. The University of Mid-America is a project of the Mid-America State Universities Association.

On February 1, 1974 MASUA university representatives endorsed continued MASUA participation in the possible regional development of the University of Mid-America and called for each MASUA institution to appoint a representative to MASUA/UMA ad hoc planning committee "to develop a plan for organization and implementation" of the regionalization concept for open learning. On July 29, 1974 a meeting of the UMA will be held in Kansas City to formally establish this new regional open learning consortium.

The Board Office added that some additional concerns regarding this matter which the board may wish to pursue include the extent of ISU resources committed to this arrangement; possible implications for present and proposed cooperative arrangements (i.e. Quad Cities, Iowa Commonwealth Colleges, etc.); potential implications of an "open university" with respect to Section 504.12 of the Iowa Code which relates to the power of non-profit organizations to confer degrees.

Vice President Christensen reported he felt there is a great deal of interest in the University of Mid-America and noted that offerings from seven different universities will be involved. He said that at the moment the University of Mid-America is not set up to be a degree granting institution. He noted that this has been discussed with members of the other Regent institutions and at this point everyone is willing to accept that.

Vice President Christensen reported that the University of Mid-America is "open" in that a person does not have to have any particular requirements to be involved in it. If that person wants a degree, of course, it is a different story. Regent Bailey asked if a person with an eighth grade education could even take courses from the University of Mid-America and Vice President Christensen responded affirmatively and added that there will be a very strong academic counselling program connected with it particularly if credits are to be involved. He said there is strong interest that persons involved do not get misled.

Vice President Christensen commented that possibly accounting and psychology courses will be developed and ready for implementation this fall.

President Petersen noted that the funding for the University of Mid-America is coming from the National Institute of Education on an experimental basis for one year.

Regent Bailey asked about the effect of the Quad-Cities and the proposed Iowa Commonwealth Colleges on the University of Mid-America. Vice President Christensen responded that the University of Mid-America complements those programs. He noted that participation will not be affected.

Regent Bailey asked what the advantage of having seven universities rather than one university is in producing this program. Vice President Christensen responded that by having seven universities the offering is much larger. By pooling resources, there is much greater diversity. Also, students do not have to go to a campus to get courses.

Regent Baldrige asked what the open learning concept effect would be on community colleges. Vice President Christensen responded he felt this would be complementary to the community college programs.

President Parks commented that the chairman of the Board of Regents and a former Regent are recommended persons to be on the National Advisory Committee. He said Mr. Stanley Redeker is recommended for the second position on the committee.

MOTION:

Mr. Baldrige moved the board authorize Iowa State University to be included in the initial incorporation of the proposed University of Mid-America, effective July 29, 1974. Mrs. Collison seconded the motion and it passed unanimously.

President Petersen expressed pleasure for the board about the proposed University of Mid-America.

APPOINTMENT. The board was requested to approve the following appointment:

Barbara E. Forker as professor and head, Department of Physical Education, College of Education. Salary as budgeted, twelve months' basis, plus annuity, effective September 1, 1974. The State Board of Regents has given prior approval to the combining of the Department of Physical Education for Men and the Department of Physical Education for Women, effective September 1, 1974.

Dr. Forker joined the Iowa State University faculty in 1948. Since 1958 she has been professor and head, Physical Education for Women. She received her B.S. degree from Eastern Michigan University (1942),

the M.S. degree from Iowa State University (1950), and her Ph.D. degree was awarded by the University of Michigan in 1957.

President Parks commented that Dr. Forker is a very distinguished national and international figure in the American Association for Health, Physical Education and Recreation.

MOTION: Mr. Baldrige moved the board approve the appointment of Barbara E. Forker as shown above. Mr. Slife seconded the motion and it passed unanimously.

CHANGE OF OPTION IN LEISURE SERVICES TO MAJOR IN LEISURE SERVICES. The board was requested to refer this item to the Committee on Educational Coordination for its review and recommendation.

MOTION: Mr. Baldrige moved the board refer this item to the Committee on Educational Coordination for its review and recommendation. Mrs. Collison seconded the motion.

Regent Collison expressed her feelings that women must be involved in this program to have intimate contact with the women in the program. She stressed that someone advisory and close to the students is necessary. Vice President Christensen reminded Regent Collison that the person in charge of the program is a woman but stated that the suggestion was a very good one.

VOTE ON MOTION: The motion passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

Ruth P. Hughes as associate dean of the Graduate College and professor and head, Department of Home Economics Education. Salary as budgeted, twelve months' basis, plus annuity, effective September 1, 1974. Dr. Hughes received her B.S., M.S., and Ph.D. degrees from

Cornell University. She has served as both a home demonstration agent and home economics teacher in New York state secondary schools. Prior to joining the ISU faculty in 1971 as professor and head, Department of Home Economics Education, she served as director of the Division of Family Resources at West Virginia University.

MOTION:

Mr. Bailey moved the board approve the appointment of Ruth P. Hughes as shown above. Mr. Zumbach seconded the motion and it passed unanimously.

APPOINTMENT. The board was requested to approve the following appointment:

William P. Switzer as associate dean of the College of Veterinary Medicine and Professor of Veterinary Microbiology and Preventive Medicine. Salary as budgeted, twelve months' basis, plus annuity, effective September 1, 1974. Dr. Switzer received his D.V.M. degree from Texas A&M University in 1948, and his M.S. (1951) and Ph.D. (1954) degrees from Iowa State University. He joined the ISU faculty in 1948 as an instructor in Veterinary Pathology and has been professor of Veterinary Microbiology and Preventive Medicine since 1961. Dr. Switzer has had experience in general practice in Kansas and in diagnostic work and research at ISU.

MOTION:

Mr. Zumbach moved the board approve the appointment of William P. Switzer as shown above. Mr. Bailey seconded the motion and it passed unanimously.

COLLEGE OF OPTOMETRY. President Parks reported that the University of Missouri sent a letter to Iowa State University asking if ISU would be interested in establishing a College of Optometry. Vice President Christensen asked the board if it would be willing to respond on this since there is no optometry program in Iowa at present.

President Petersen commented that the letter would have been more appropriately addressed to the State University of Iowa and recommended that ISU respond by recommending the University of Missouri contact SUI.

Mr. Richey commented that he has received an inquiry from a person in St. Louis stating the proposal and he requested that material on the proposal be forwarded to the Board Office. He said that the proposal should be considered by the board. President Parks commented it is actually a statewide decision because it would apply to students from all over Iowa.

Regent Bailey asked whether the state would be interested in paying part of the tuition for Iowa residents to attend an out-of-state institution. Vice President Christensen answered that a possible contractual agreement is being discussed. Regent Bailey then commented that that is a state policy matter and would definitely involve the state legislature. Regent Bailey commented the legislature would probably like advice in the area if and when it comes before it but noted that the ultimate decision would not lie with the Board of Regents.

Regent Baldrige suggested the letter to Iowa State University be referred to the Board Office for response after exploration of the possibilities involved. Board members agreed to refer the matter to the Board Office to prepare a reply following consultation with appropriate groups.

FEE SCHEDULE FOR IOWA STATE UNIVERSITY. The board was requested to: (1) approve the non-resident 1974-75 schedule as submitted by Iowa State University and (2) revise the full-time tuition rates for 1975-77 as submitted by the institution to make the annual amounts divisible by three.

FEE SCHEDULE FOR 1974-75

Amounts in parentheses are previous rates. Revised rates are underlined.

UNDERGRADUATE				GRADUATE			
Credit Hours	Resident	Non-Resident		Credit Hours	Resident	Non-Resident	
1	\$ 52.50*	(\$114)	\$123.00*	R & 1	\$ 30.00	(\$ 60)	\$ 65.00
2	52.50*	(114)	<u>123.00*</u>	2	50.00	(100)	<u>110.00</u>
3	52.50*	(114)	<u>123.00*</u>	3	70.00	(140)	<u>155.00</u>
4	70.00	(152)	<u>164.00</u>	4	90.00	(180)	<u>200.00</u>
5	87.50	(190)	<u>205.00</u>	5	120.00	(240)	<u>265.00</u>
6	105.00	(228)	<u>246.00</u>	6	150.00	(300)	<u>330.00</u>
7	122.50	(266)	<u>287.00</u>	7	180.00	(360)	<u>395.00</u>
8	140.00	(304)	<u>328.00</u>	8	210.00	(420)	<u>460.00</u>
9	157.50	(342)	<u>369.00</u>	9-15	240.00	(494)	<u>528.00</u>
10	175.00	(380)	<u>410.00</u>				
11	192.50	(418)	<u>451.00</u>				
12-18	200.00	(444)	<u>478.00</u>				

Resident Undergraduate - \$200 plus \$17.50 for each credit hour above 18

Non-Resident Undergraduate - \$478 plus \$41.00 for each credit hour above 18
(\$444 plus the \$38.00)

0 - for non-credit assessed at the 3 credit rate

R - assessed at the 1 credit rate

* - Minimum registration three credit hours

SUMMER SESSION FEE SCHEDULE

UNDERGRADUATE				GRADUATE			
Credit Hours	Resident	Non-Resident		Credit Hours	Resident	Non-Resident	
1	\$ 52.50*	(\$114)	\$123.00*	R & 1	\$ 30.00	(\$ 60)	\$ 65.00
2	52.50*	(114)	<u>123.00*</u>	2	50.00	(100)	<u>110.00</u>
3	52.50*	(114)	<u>123.00*</u>	3	70.00	(140)	<u>155.00</u>
4	70.00	(152)	<u>164.00</u>	4	90.00	(180)	<u>200.00</u>
5	87.50	(190)	<u>205.00</u>	5	120.00	(247)	<u>264.00</u>
6-9	100.00	(222)	<u>239.00</u>				
10	117.50	(260)	<u>280.00</u>				
11	135.00	(298)	<u>321.00</u>				
12	152.50	(330)	<u>362.00</u>				

Summer Camp

(Forestry and Geology) Resident \$100.00, Non-Resident (\$222) \$239.00

0 - for non-credit assessed at the 3 credit rate

R - assessed at the 1 credit rate

* - Minimum registration three credit hours

Reinstatement after Registration cancellation	\$ 10.00
Driver Training	25.00
Special Physical Education	20.00
Late Registration -- \$5 plus \$1/day maximum	10.00
Application Fee	10.00
Senior Fee Optional	2.00
Schedule Change Fee	5.00
ISPIRG Optional	1.00
Health Fee Optional	5.00

Private Music Instruction

University Students

10 lessons per quarter	\$ 30.00
20 lessons per quarter	50.00

Non-University Students

10 lessons per quarter	(\$33)	<u>55.00</u>
20 lessons per quarter	(\$55)	<u>100.00</u>

The Board Office reported that the proposed fee schedule for 1974-75 includes the addition of \$102 per year for full-time non-resident undergraduate and graduate students. The proposed fee schedule preserves the pattern of charges relative to credit hours for both undergraduate and graduate students during the regular terms.

The undergraduate resident and non-resident fee schedule follows the fee schedule for the regular terms for one through five credit hours but deviates for six and above credit hours. The reason for the deviation is that two summer sessions causes registration for fewer hours in each session. This results, for example, in a higher rate for a student registered for sixteen hours (eight hours each session) in the summer (\$280) as compared with a

Regent Collison asked if there are on campus programs that are offered by extension for credit at the same rate as the part-time courses. Assistant Vice President Madden responded affirmatively that they would meet all the academic criteria for credit. He noted that the teaching is actually done by the university.

VOTE ON MOTION:

The motion passed unanimously.

HORTICULTURE GREENHOUSES RENOVATION. The board was requested to approve the project and authorize the executive secretary to award a contract during August with board ratification at the September meeting.

The university reported:

As a result of the recent storm damage it is imperative that the greenhouse glass be replaced at the earliest possible date. The condition of the greenhouse framework is such that it is unsafe and uneconomical to replace the glass on the existing structure and a major renovation must take place. Ranges 1 through 4 were renovated approximately four years ago and the work under this project will be to complete the remainder of the ranges which consists of ranges 5 through 10 and the three sections of the conservatory.

The project will consist of the repair of the rusted structural framework, the replacement of badly deteriorated glazing members and the installation of new glass in the roofs and sidewalls, as well as some interior and foundation work. It is expected that the useful life of these ranges will be extended approximately twenty years by this renovation.

Following is an estimate of the cost of the project:

Glazing members and glass	\$75,000
Structural and foundation repair	5,000
Contingencies and Miscellaneous	5,000
Total	\$85,000

Source of Funds:	Executive Council Allocation	\$14,000
	To be determined	<u>71,000</u>
	Total	\$85,000

The Board Office posed several questions to be answered on this project:

- 1) ISU Capital Askings List for 1975-77 contains a request for \$2,055,000 for Horticulture projects. Included would be demolition of 15,045 net square feet of greenhouse space and construction of some 7,500 net square feet of new greenhouse space. Project description on ISU-B2 seems to indicate complete renovation of the ranges which would then extend useful life of these ranges by twenty years. Can the project on the Capital list be reduced by \$85,000?
- 2) If the 15,045 net square feet of greenhouse space scheduled to be demolished is now to be renovated, is there any need to construct 7,500 net square feet of new greenhouse space? Intent seems to be to end up with something like 29,000 net square feet of usable greenhouse space. Existing and renovated space would be in excess of that goal without new construction.
- 3) The space projection model runs for fall 1973 had the 15,045 net square feet declared under to be razed space. If such is not the case, an adjustment of the 15,045 net square feet should be made by subtracting that amount from the space need of the university.

It should be mentioned that no objection is taken to the project proposed herein because replacement of the glass without concurrent repair of the greenhouses would be unwise. However, the relationship of this project to the new capital project has not been adequately explained.

Assistant Vice President Madden responded to questions by saying that the majority of the glass panes were broken as a result of the June storm in the greenhouses. Because of the age of the building the university felt it was not feasible to make renovation but the Executive Council was sympathetic with the university's desire to repair because it didn't feel that contingency funds could be used for the total restoration of the greenhouses. He commented that the university proposal is to proceed with renovation prior to winter. He noted that \$46,000 of the 64th bond authorization remodeling funds have not yet been committed and the remaining \$25,000 would come from the 64th C.A. remodeling funds allocated to Science Building. He said the urgency of the repairs is too important to wait so renovation is proceeding.

MOTION:

Mr. Brownlee moved the board approve the project and authorize the executive secretary to award a contract during August with ratification of the board at the September meeting. Mr. Shaw seconded the motion and it passed unanimously.

FINAL BUDGET FOR 1974-75. The board was requested to approve the budget request including \$393,000 of income by allocation and transfer for merit system implementation and allocation by the board of \$677,000 for federal fund losses subject to satisfactory documentation by Iowa State University.

The Board Office reported:

General University

The proposed final budget amounts to \$54,983,670 which is \$610,670 above the preliminary budget amount of \$54,373,000. Part of the increase is associated with revision of the federal funds losses from \$356,000 to \$377,000 according to the revised list submitted at the June board meeting, plus an additional amount of \$300,000 to bring the total amount for federal fund losses up to \$677,000. The \$377,000 is subject to future allocation by the Board of Regents after a detailed review of the programs for which funding in 1974-75 is less than funding in the base year of 1972-73, as well as similar programs for which funding may have been initiated in 1974-75. The \$300,000 pertains to the losses related to federally funded graduate programs. Implementation of the Regents' Merit System Pay Plan proposed by Hayes and Associates at the public hearing on June 29 would require an additional \$290,000 in the general university budget of Iowa State. It is proposed that funds be transferred from the balance of approximately \$125,000 in direct appropriations to the board for this purpose, with the remainder to be provided by transferring from other state fund sources. Any additional funds required for implementation of the pay plan adopted by the board, including such features as shift differential and elimination of "compression" will be done within the total budget proposed by Iowa State, as will be the case of the other two universities. The remainder of the income items are as set forth in the preliminary budget.

Agriculture and Home Economics Experiment Station

The budget of \$6,572,882 exceeds the preliminary budget of \$6,530,000 by \$43,000. The \$43,000 is for Merit System implementation with the additional funds to be derived by transfer. Otherwise the income items are unchanged from the preliminary budget. Salaries and wages in the final budget are higher than the preliminary budget by \$208,000, whereas General Expense is lower in the final budget by about \$166,000. The difference between these figures is accounted for by the increase in the budget of \$43,000.

Cooperative Extension Service

The proposed final budget of \$7,785,977 is about \$60,000 above the preliminary budget. The amount of \$60,000 is for Merit System implementation with the additional funds obtained by transfer. All other income items remain the same as in the preliminary budget. In the expenditure budget the salaries have been reduced by \$72,000, whereas the General Expense has been increased by \$133,000, with a net increase of about \$60,000 which corresponds with the income increase.

Assistant Vice President Madden reported that there will be some adjustments in the budget because of the pay plan. He said the university will incorporate those changes at a later date. He noted that the total budget figures will remain the same--only the detail will be changed.

MOTION:

Mr. Baldrige moved the board approve the budget request for Iowa State University University for 1974-75 including \$393,000 of income by allocation and transfer of merit system implementation and allocation by the board of \$677,000 for federal fund losses subject to satisfactory documentation of the losses by Iowa State University. Mr. Slife seconded the motion and it passed unanimously.

DAVENPORT AREA EXTENSION OFFICE LEASE RENEWAL. The board was requested to approve a lease as described below:

The Davenport Area office has been located in the Kahl Building since October 1968. The present three year lease expires in October 1974, and provides 1,579 square feet of space for \$3.50 per square foot. The lessor provides janitorial services, heat, electricity, water and air conditioning.

The proposed three year lease provides for the same space and services with an increase of \$885.00 per year, or \$3.99 per square foot. This does not seem unreasonable as it is the first increase since 1968. Other rental space is available in Davenport for \$4.30 and \$5.00 per square foot plus electricity and janitorial services.

MOTION:

Mr. Zumbach moved the board approve the lease as described above. Mr. Barber seconded the motion and on roll call the following voted:
AYE: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.
NAY: None.
ABSENT: None.
The motion carried.

STEAM MAIN EXTENSION TO NEW VETERINARY MEDICINE FACILITIES AND TOWER DORMITORY COMPLEX. The board was requested to approve the project and an engineering services contract with Brown Engineering Company of Des Moines, Iowa upon receipt of satisfactory answers to questions raised below.

The Board Office reported:

The university proposes to extend steam and return mains from the university heating plant to the new veterinary medicine facilities. Estimated cost of project is \$1,970,000. A study is being carried out on the feasibility of serving the Tower Dormitory Complex also by an extension of the new line to that portion of the campus. Award of contract is planned for the October meeting. Engineering services would be provided by Brown Engineering for 7.0% of the estimated cost of construction. This rate is in line with the minimum fee schedule, 1972 issue, of the Iowa Engineering Society.

Extension of the steam main represents a complete change in original planning on provision of heat for veterinary medicine complex. It was to have its own gas/oil heating plant. Estimated cost of construction for this plant was at least \$250,000. The university docket material does not indicate what costs have already been incurred in construction of this separate plant. Presumably, all contracts have been let on the complex.

The university claims an annual savings of \$291,000 can be achieved through extension of the lines over operation of the separate plant. Do these savings net out losses already incurred, if any, in construction of the separate plant? There also are rather significant annual utility costs requested as part of Special Needs for 1975-77. Would those costs be reduced if the lines were not constructed?

It is noted that in direct response to board questions in July 1972, the university indicated the net increase in operating costs for this facility would be \$377,216 annually. The Special Needs list of ISU for 1975-77 now indicates net increases in operating costs in 1975-76 to be \$686,000 and \$1,032,000 in 1976-77 and thereafter. Of the \$1,032,000, \$594,000 would be for utilities and \$438,000 would be for service and security personnel and for supplies and equipment.

The source of funding for the steam main project is by reallocation of \$1,970,000 in academic revenue bond proceeds from construction to this project. This reallocation is possible because of the recently announced \$6 million federal grant. Evidently, intent is to use at least \$1,970,000 of the new federal funds for this project. The university should, at a very early date, present a revised project budget for board approval which details planned expenditure of the new federal income. The last budget approved by the board, June 1973, called for \$20,093,117, project funded as follows:

State appropriations	\$ 3,150,000
Academic revenue bonds	9,620,000
Parking permit fees	192,167
Capitation grant	303,835
Federal grant	<u>6,827,115</u>
Total	\$20,093,117

The university in presentation of a revised budget would indicate whether this is now a \$26 million project or something less than that. In addition, can the capitation funds used above and any other operating funds now be restored to 1975-77 operating costs for the new facility? Finally, the university has been holding back planning certain capital projects because of possible need of those funds for veterinary medicine. Is there any reason why those projects should not proceed as originally intended by the board through allocation of those funds to ISU?

Assistant Vice President Madden commented that the revised project budget for the project will be developed when the grant award notices come in. He noted that there is no detailed document on the awards as yet.

Director Whitman, ISU Physical Plant, reported that Brown Engineering was hired before this project came up and it was discovered at that time that the price differential between oil and coal and the availability of natural gas indicated that it was uneconomically sound to extend the steam line. However, in the last few months the situation has changed so Brown Engineering was again asked to look at this to give a projection of what might happen. The firm made a comment on its study that while it would be nice to project what costs would be down the road it really couldn't.

Mr. Whitman reported that the university has incurred an expense to build the existing power plant at the veterinary medicine site of approximately

\$250,000. He noted that boilers have been installed. He said they would be used as a standby source in case of emergency so they are not a complete waste. He also noted that the special need for opening new buildings assumes operation of this line.

Regent Bailey commented that the boilers that are already installed are providing a reserve and asked why the university needs a reserve set up at veterinary medicine any more than at other buildings. He said he wondered whether the university would use the reserve in case of a breakdown or in cases where there was an extra heavy load. Mr. Whitman said the reserve would be used for both purposes. Mr. Whitman reported that the university's central power plant has a reserve capacity for all the other buildings.

Regent Bailey said he felt the 7.0% for engineering services of Brown Engineering is a little high if the firm only lays out a line to run a heat line. Mr. Whitman commented that there are a number of expansion vaults that have expansion joints. He said there is a considerable amount of design involved in this and noted this isn't like laying a water main.

Director Whitman reported that the university watches the costs and audits the charges by firms which are usually submitted on an hourly basis.

Director Whitman then reported that unless there is a vast increase in fuel costs it will not be economically feasible to have the extension of the tower dorms.

Questions then related to bidding projects which had been held up because of veterinary medicine. Mr. Whitman commented that the greenhouse money will delay some plans. He said that bids are anticipated to be let either in September or October on the other projects.

MOTION:

Mrs. Collison moved the board approve the project and an engineering services contract with Brown Engineering Company of Des Moines, Iowa. Mr. Brownlee seconded the motion and it passed unanimously.

STEAM GENERATOR NO. 3, AUXILIARY EQUIPMENT AND GENERAL UTILITIES EXTENSION.

The board was requested to approve a ceiling increase in an engineering services contract.

The university reported that in June of 1973 the Board of Regents approved an increase of \$250,000 in the project budget in order to provide for the installation of dust collectors on all of the boilers. At that time it could not be determined whether or not an increase in the maximum of \$141,000 for engineering design services was necessary. However, as the completion of this project approaches it is now evident that it will be necessary to increase this amount to \$155,000 in order to compensate Brown Engineering Company for time actually spent on the project.

Since the installation of the additional dust collectors was outside of the original scope of the contract with Brown Engineering Company, this increase in the engineering design fee is justified.

MOTION:

Mr. Bailey moved the board approve a ceiling increase in an engineering services contract with Brown Engineering Company as shown above. Mr. Slife seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the actions reported in the Register of Capital Improvement Business Transactions for the period June 28 through July 24, 1974 were filed with him, were in order, and recommended approval.

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Cooling Tower Replacement and Addition, Electrical Equipment and Wiring	Meisner Electric, Newton, Iowa	Electric	\$19,770 Less Tax Refund 198 <u>\$19,572</u>
Agriculture 450 Farm - Hog Finishing Unit	Gannon Construction Co., Mingo, Iowa	General	\$14,375

The board was requested to reject two bids received on the Bicycle Path and Tunnel on Sixth Street project. Mr. Whitman reported that both bids received on this project were substantially over the budget for this project.

Mr. Whitman noted that this is an ecology minded project and is well deserved because the traffic down Sixth Street is considerable and the streets are very narrow. He said investigation is ongoing of the possibility of realigning Sixth Street as it goes under the underpass. He said this is not ideal but if the traffic engineer and Highway Commission agree to make this realignment the university will come back to the board in September with a recommendation to reduce the speed limit in that area.

MOTION:

Mr. Bailey moved the board reject the bids received on the Bicycle Path and Tunnel on Sixth Street project. Mrs. Collison seconded the motion and it passed unanimously.

MOTION:

Mr. Baldrige moved the Register of Capital Improvement Business Transactions for the period June 28 through July 24, 1974 be approved; the construction contracts as shown above be approved; the executive secretary be authorized to sign all necessary documents. Mr. Barber seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional items to be discussed under the Iowa State University portion of the minutes. There was no further discussion.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Wednesday, July 24, 1974.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the University of Northern Iowa for the month of June 1974 were ratified.

RESIDENCE HALL OPTIONS. The board was requested to grant discretionary authority to the University of Northern Iowa to establish residence hall living arrangements which are consistent with those offered at other Regent universities.

The Board Office reported that the University of Northern Iowa is seeking authorization equal to that of the other Regent universities to provide various housing alternatives for its students.

MOTION:

Mr. Bailey moved that the board ask for a study by the Board Office to be made on what policies are in this area in other state universities and any related types of information.

Regent Bailey commented that he did not fault the University of Northern Iowa for its request but said that the board possibly may not have taken the right approach with regard to granting discretionary authority to the other Regent universities.

President Petersen responded that it has been several years since the board started changing some of the various regulations in regard to dormitories and noted that since that time there has been no indication of problems that have occurred because of this. She added she felt the board has reached a

point in time where it is too late to change the policy.

The motion died for lack of a second.

Regent Shaw commented that authority should be given to the university because he felt that this is something that should be within the administrative realm of the university.

MOTION:

Mr. Shaw moved the board grant discretionary authority to the University of Northern Iowa to establish residence hall living arrangements which are consistent with those offered at other Regent universities. Mr. Baldrige seconded the motion and it passed with Bailey voting nay.

Regent Bailey noted he wanted to make it clear that he is not against the University of Northern Iowa having authority particularly but said he didn't think two mistakes warranted a third one.

UNI-DOME -- SALE OF FIELD HOUSE REVENUE BONDS. President Petersen called the meeting to order at 11:00 a.m., Wednesday, July 24, 1974 in the Legislative Dining Room of the State Capitol Building, the board having adjourned its morning meeting at the Hotel Fort Des Moines. The roll being called, there were present Mrs. H. Rand Petersen, president, in the chair, and the following board members: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife Zumbach.

This being the time and place fixed by published nature, the board took up for consideration the matter of receiving bids on sale of \$2,500,000 Field House Revenue Bonds of the State Board of Regents of the state of Iowa.

President Petersen requested the filing of all sealed bids. Bond Consultant Paul D. Speer responded that one sealed bid had been filed. She then made a second, and then a third and final call for sealed bids. She then announced the closing of receipt of sealed bids.

President Petersen requested anyone who intended to file an open bid qualify by filing with the executive secretary a check in the amount of \$50,000 and a signed bid form blank. She then asked the executive secretary if anyone had qualified for open bidding. She made a second, and then a third and final call for open bids. She then announced the closing of qualifying for open bidding and reported that no one had qualified.

President Petersen then directed the executive secretary to open the single sealed bid and Mr. Speer to read the bid. Mr. Speer, after consideration, then recommended the board accept the bid of John Nuveen & Co., Inc. and Associates at a net interest rate of 6.999713%.

Regent Shaw asked whether there was anything peculiar about the Iowa situation with regard to getting only one bid for these bonds. Mr. Speer replied that

market conditions, current uncertainty in sale of bonds, and marketability of various kinds of bonds should make board members pleased to receive any bid, particularly with the statutory 7.00% limit.

Regent Shaw then requested the university present information on the UNI-Dome project and in response, Vice President Stansbury presented the board with the following information:

On Thursday, July 18, bids were opened at the University of Northern Iowa for construction of the UNI-Dome. The low base bids adjusted on the basis of selected alternates, the previously accepted bid for site work, and a bid yet to be taken are summarized below.

General	\$3,818,200	
John G. Miller Constr.		
Waterloo, Iowa		
Mechanical	574,149	
Young Plumbing & Heating		
Waterloo, Iowa		
Electrical	441,050	
See Electric Inc.		
Waterloo, Iowa		
Sound System	44,598	
Sioux Sound of Iowa		
Des Moines, Iowa		
Recreational Flooring	563,150	
Astroturf Surfaces		
Monsanto Company		
Site Work	136,000	Bid accepted 6-28-74
MEPCO, Inc.		
Waterloo, Iowa		
Seating (est.)	100,000	Bids not yet taken
	<u>\$5,677,147</u>	
Tax Credit	70,147-	
	<u>\$5,607,000</u>	

This amount compares to \$4,630,000 that could be made available from the current project budget. Although these current bids and estimates are higher than anticipated the project remains viable by a combination of reductions in costs and some increase in budget.

It is proposed here that the Board of Regents approve the following contracts on base bids and alternate selections.

General	\$3,818,200
Mechanical	574,149
Electrical	441,050
Sound	44,598
	<u>\$4,877,997</u>
Tax Credit	70,147-
	<u>\$4,807,850</u>
Site Work Contract	136,000
	<u>\$4,943,850</u>

This amount is less than that available for construction in the revised project budget attached to this exhibit. Therefore, the Board of Regents in approving these contracts would not approve contracts exceeding available funds in the project budget.

The recreational floor bids as received, in contrast to how asked to be received, caused there to be only one possible bidder. While Astroturf Surfaces of Monsanto Company bid a complete floor (\$563,150) without breakdown, other bidders on the floor bid only parts of the installation. On the belief that more investigation needs to be made the recommendation is that action on these bids be postponed until early this fall. Astroturf Surfaces, the only possible bidder, has agreed to extend bid date to October 1, 1974. Others will be asked to extend their bids as well.

It is imperative, however, that to stay within the project budget at the time of the bidding of the recreational floor there will need to be reductions in the general, mechanical, and electrical contracts of sufficient magnitude to provide funds to help support the cost of the recreational floor.

At present it is thought by the architects from their preliminary discussions with the three contractors that reductions in these contracts can be made by as much as \$425,000. If such reductions were achieved then total costs, including the recreational floor, would be \$425,000 less than the \$5,607,000 indicated in the first part of this memo or \$5,182,000 matching the estimated general construction cost in the attached revised budget.

Early discussions between the architects and contractors indicate that sizable reduction can be made. But, a number of the reductions require further design work before specific figures can be determined. Thus, if contracts are approved, changes would be initiated through the change order process to reduce the construction costs.

In summary, the proposed plan is to approve contracts with the general, mechanical, and electrical contractors. Then, to proceed immediately with changes to reduce construction costs and to continue examining the recreational floor bids for action this fall when potential construction savings have been identified. This proposal permits contracts to be approved within the proposed revised project budget and permits the construction of the UNI-Dome to begin with a scheduled completion date of September 1, 1975.

Vice President Stansbury also commented that seating for the east side of the UNI-Dome is not covered in this budget.

Regent Shaw asked with the change in interest rate whether the board will be able to service the bond within the student fee structure as has been discussed. Vice President Stansbury responded it would. The first year money is available in excess to what is proposed in the budget. The second year money would be used from the net proceeds from the operation of the UNI-Dome for the meeting of the 120% obligation in the bond resolution. In future years, either additional student fee income or net revenue from operation of the facility would be utilized.

MOTION:

This being the time and place fixed by published notice the board took up for consideration the matter of bids for the purchase of \$2,500,000 Field House Revenue Bonds (University of Northern Iowa) of said board. After receipt of sealed bids and the calling for open bids, the results thereof were incorporated in a resolution entitled "Resolution providing for the sale and award of \$2,500,000 Field House Revenue Bonds and approving and authorizing the agreement of such sale and award," which was introduced and caused to be read. Member Slife moved that said resolution be adopted, seconded by Member Zumbach, and the roll being called, the following voted:

AYE: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach, Petersen.

NAY: None.

Whereupon the president declared said resolution duly adopted and signed her approval thereto.

RESOLUTION providing for the sale and award of \$2,500,000 Field House Revenue Bonds and approving and authorizing the agreement of such sale and award.

* * * * *

WHEREAS notice of sale of \$2,500,000 Field House Revenue Bonds (University of Northern Iowa) of the State Board of Regents of the State of Iowa, has heretofore been given in strict compliance with the provisions of Chapter 75 of the Code of Iowa, by publication of notice for two or more successive weeks in a newspaper published in the City of Des Moines, Iowa, and having a general circulation throughout the State of Iowa; and

WHEREAS all sealed bids have been received and placed on file, after which open bids were called for and received, the highest of which open bids was as follows: the bid submitted by None submitted _____, consisting of par and accrued interest plus a premium of \$ - -, with the bonds to bear interest at the following rates:

<u>Year of Maturity</u>	<u>Rate</u>	<u>Year of Maturity</u>	<u>Rate</u>	<u>Year of Maturity</u>	<u>Rate</u>
1976	_____%	1986	_____%	1996	_____%
1977	_____%	1987	_____%	1997	_____%
1978	_____%	1988	_____%	1998	_____%
1979	_____%	1989	_____%	1999	_____%
1980	_____%	1990	_____%	2000	_____%
1981	_____%	1991	_____%	2001	_____%
1982	_____%	1992	_____%	2002	_____%
1983	_____%	1993	_____%	2003	_____%
1984	_____%	1994	_____%	2004	_____%
1985	_____%	1995	_____%	2005	_____%

and thereafter such sealed bids were opened, the substance of the best sealed bid being as follows: the bid submitted by John Nuveen & Co. Inc. & Associates, consisting of par and accrued interest plus a premium of \$ 150.00, with the bonds to bear interest at the following rates:

<u>Year of Maturity</u>	<u>Rate</u>	<u>Year of Maturity</u>	<u>Rate</u>	<u>Year of Maturity</u>	<u>Rate</u>
1976	<u>7.00 %</u>	1986	<u>7.00 %</u>	1996	<u>7.00 %</u>
1977	<u>7.00 %</u>	1987	<u>7.00 %</u>	1997	<u>7.00 %</u>
1978	<u>7.00 %</u>	1988	<u>7.00 %</u>	1998	<u>7.00 %</u>
1979	<u>7.00 %</u>	1989	<u>7.00 %</u>	1999	<u>7.00 %</u>
1980	<u>7.00 %</u>	1990	<u>7.00 %</u>	2000	<u>7.00 %</u>
1981	<u>7.00 %</u>	1991	<u>7.00 %</u>	2001	<u>7.00 %</u>
1982	<u>7.00 %</u>	1992	<u>7.00 %</u>	2002	<u>7.00 %</u>
1983	<u>7.00 %</u>	1993	<u>7.00 %</u>	2003	<u>7.00 %</u>
1984	<u>7.00 %</u>	1994	<u>7.00 %</u>	2004	<u>7.00 %</u>
1985	<u>7.00 %</u>	1995	<u>7.00 %</u>	2005	<u>7.00 %</u>

NOW, THEREFORE, Be It Resolved by the State Board of Regents of the State of Iowa, as follows:

Section 1. That upon being advised in the premises it is hereby determined that the bid of John Nuveen & Co. Inc. & Associates for the purchase of \$2,500,000 Field House Revenue Bonds (University of Northern Iowa) of this Board, as advertised, bearing interest at the rates specified in the preamble hereof, is the highest and best bid received, and that said bonds be and the same are hereby awarded to said John Nuveen & Co. Inc. & Associates.

Section 2. That the form of agreement of sale of said bonds to John Nuveen & Co. Inc. & Associates be and the same is hereby approved and the President and Executive Secretary are hereby authorized to execute said agreement for and on behalf of the State Board of Regents.

Section 3. That all resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed.

MOTION:

Mrs. Collison moved the board select the firm of Carney, Alexander, Marold and Co., of Waterloo, Iowa as bond auditor. Mr. Shaw seconded the motion and it passed unanimously.

President Petersen expressed thanks to Mr. Speer for the work and extra effort he put into this bond sale.

President Petersen said she would write letters of appreciation to the Iowa firms in particular which bid in the sale in view of the tight market situation. Mr. Speer added that he will also express his appreciation to the firms bidding on this project.

The board was then requested to approve a revised budget for the UNI-Dome project and the following award of contracts:

Project Description

The UNI-Dome will be an 18,000 seat capacity coliseum providing multi-purpose facilities for athletic and recreational activities. It will contain 180,000 square feet under an air-supported steel cable and double layer fabric roof. The permanent floor will be marked for basketball, track, tennis as well as provide a floor for a variety of other large auditorium type uses. A removable synthetic turf floor will be used for football and other field events.

Project Budget

Estimated Expenditures:

General Construction	\$5,677,147	
Tax Credit	70,147-	
Additional alternates	<u>425,000-</u>	
		\$5,182,000
Project Inspector		12,000
Utilities		128,000
Site Development		30,000
Physical Plant Work		8,000
Contingency		<u>190,000</u>
Total		\$5,550,000

Source of Funds:

Bond Sales	\$2,500,000
Institutional Funds	975,000
Temporary Investment of Bond Sale Proceeds	75,000
UNI-Foundation	<u>2,000,000</u>
Total	\$5,550,000

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Field House (UNI-Dome)	John G. Miller Construc- tion, Waterloo, Iowa	General	\$3,818,200.00
Field House (UNI-Dome)	Young Plumbing and Heating, Waterloo, Iowa	Mechanical	\$ 574,149.00
Field House (UNI-Dome)	See Electric, Inc., Waterloo, Iowa	Electrical	\$ 441,050.00
Field House (UNI-Dome)	Sioux Sound of Iowa	Sound System	\$ 44,598.00

MOTION:

Mr. Slife moved the board approve the general, mechanical, electrical and sound system contracts for construction and the revised project budget as shown above. Mr. Barber seconded the motion and it passed unanimously.

President Kamerick then expressed his appreciation to the board for the bond sale.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions was filed with him, was in order, and recommended approval.

The following construction contract was recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Water Distribution System Additions - 1974	Larry Lehman Trucking and Excavating	Mechanical	\$17,824.63

PROJECT DESCRIPTION

This project provides for water main improvements on the University of Northern Iowa campus as follows:

1. Completion of water service loop from Heating Plant #2 to the existing 12" main on Hudson Road. Consists of approximately 700 lin. ft. of 6" C.I. pipe, hydrant, and necessary appurtenances.
2. Extension of 6" water main from existing main on College Street to serve new Industrial Arts and Technology Building. Approximately 250 lin. ft. of C.I. pipe, hydrant and appurtenances.
3. Installation of new fire hydrant near northeast corner of Education Center.

PROJECT BUDGET

Estimated Expenditures:

CONTRACT	\$15,000
ENGINEERING	1,800
PHYSICAL PLANT WORK	700
CONTINGENCIES	<u>1,500</u>
TOTAL	\$19,000

Source of Funds: Academic Revenue Bonds - Series 1972

The following revised or amended budgets were recommended for board approval:

Water Distribution System
Additions - 1974

Increase of \$2,825 - Funding: Academic Revenue Bonds - Series 1972

MOTION:

Mr. Slife moved the board approve the Register of Capital Improvement Business Transactions for the period June 19 through July 19, 1974; the construction contract as shown above be awarded; the new project be approved; the revised or amended budget be approved; the executive secretary be authorized to sign all necessary documents. Mr. Barber seconded the motion and it passed unanimously.

FINAL BUDGET FOR 1974-75. The board was requested to approve the final budget for the University of Northern Iowa as submitted by the institution.

The Board Office reported that the income items are identical with those set forth in the preliminary budget, which aggregated to a total of \$21,066,000. The expenditure budget includes \$16,045,000 for salaries and wages which is in agreement with the preliminary budget. Four items are included in other expense for RR & A and aggregate to the \$242,000 as shown in the preliminary budget. The remainder of \$4,138,000 is \$20,000 below the figures shown for general expense in the preliminary budget. This reduction is offset by an increase for equipment of an approximately corresponding amount.

MOTION:

Mr. Zumbach moved the board approve the final budget for the University of Northern Iowa as submitted except for revisions made necessary by changes in the merit pay plan approved by the board. Mr. Bailey seconded the motion and it passed unanimously.

STUDENT TEACHING CONTRACTS, 1974-75. The board was requested to approve the following student teaching contracts for 1974-75:

1. Algona
2. Ankeny
3. BlackHawk-Buchanan Co. System
4. Cedar Falls
5. Cedar Rapids
6. Iowa Central Community College Area V
7. Charles City
8. Clear Lake
9. Clinton
10. Council Bluffs
11. Davis Co. School System
12. Des Moines Independent
13. Estherville
14. Fort Dodge
15. Glenwood State Hospital
16. Hamilton-Webster-Wright Co. System
17. Hawkeye Tech.
18. Iowa Braille and Sight Saving School
19. Iowa Mental Health Institute
20. Jasper-Marion-Warren Co. System
21. Johnston
22. Kirkwood Community College Area X
23. Maquoketa
24. Marshall-Poweshiek Co. System
25. Marshalltown
26. Mason City
27. Milford
28. New Hampton
29. Newton
30. North Central Community School System
31. Ottumwa
32. Polk Co. School System
33. Pottawattami Co. School System
34. Saydel Consolidated
35. Sheldon
36. Southeast Polk
37. Spencer
38. Spirit Lake
39. Urbandale
40. Vinton
41. Wapello-Van Buren Co. System
42. Waterloo
43. Clinton County Schools

The university reported that the contracts contain the same provisions as in 1973-74.

MOTION:

Mr. Baldrige moved the board approve the student teaching contracts for 1974-75 as shown above. Mr. Zumbach seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were any additional items to be discussed under the University of Northern Iowa portion of the minutes. There were no additional items brought up for discussion.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Wednesday, July 24, 1974.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of June 1974 were ratified.

USE OF VOCATIONAL BUILDING FOR ADULT EDUCATION PROGRAM. The board was presented a report on the use of the Vocational Building for adult education.

The Iowa School for the Deaf reported that officials from Iowa Western Community College contacted it in regard to the use of its Vocational Building and some staff members to expand their adult education program offerings.

During the past five years, I.W.C.C. has received state and federal funds to operate a post high program for the deaf. Officials from Iowa School for the Deaf have served as consultants (non-paid) to I.W.C.C. in the setting up and operation of the program. I.W.C.C. will pay all costs required to operate the program. A formal proposal will be made at a later date for board consideration.

Superintendent Giangreco commented that the administration at Iowa School for the Deaf feels that this is a very worthwhile program and requested permission to continue planning with I.W.C.C. officials for the adult education program. He commented that Iowa Western runs one of the few post high school education programs for the deaf and that by working out a cooperative program, ISD would also benefit.

Regent Collison asked whether liability insurance would need to be increased if outsiders used the facilities. Superintendent Giangreco said he would check that matter out.

The Board Office reported that the current policy regarding use of facilities at Iowa School for the Deaf was adopted in November 1964. No changes in that policy have been made for the past ten years. Perhaps a review of the policy is in order prior to the school's submitting a formal proposal on the use of the Vocational Building by Iowa Western Community College. It should be noted that the schedule of charges does not include the Vocational Building.

Iowa School for the Deaf has a \$350,000 project as part of its capital askings list for an addition to the Vocational Building. Perhaps the school when dealing with I.W.C.C. should consider how the college could help the school by starting its vocational facility with the school. Attention should be directed to whether or not any proposed agreement with I.W.C.C. has any implications toward increasing need for the Vocational Building addition.

Mr. Richey said the questions raised by the Board Office are not intended to stop board members from pursuing negotiations and discussion but said the board should keep those things in mind when it receives a report as to the educational value of this proposal.

President Petersen stated that the board encourages this program.

APPOINTMENT. The board was requested to approve the following appointment:

Mrs. Brenda Reelfs as lower elementary principal for 1974-75, salary \$15,000 for 9 1/2 months. Mrs. Reelfs received her B.S. at the University of Nebraska and her M.A. at the University of Iowa. Mrs. Reelfs has taught at the Iowa School for the Deaf for eight years and has also taught key punch to ISD students at the Iowa Western Community College.

MOTION:

Mr. Bailey moved the board approve the appointment of Mrs. Brenda Reelfs as lower elementary principal for 1974-75 as shown above. Mr. Slife seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no items on the register for the month of June 1974.

FINAL BUDGET FOR 1974-75. The board was requested to approve the line budget for the Iowa School for the Deaf in the amount of \$2,121,696, which includes \$9,291 from transfer of funds from the special appropriation to the Board of Regents for implementing the Regents Merit System Pay Plan; further, that the budget be revised internally to transfer \$1,000 from general expense to equipment to correct an error.

The Board Office reported that the total budget of \$2,112,405 proposed by the institution is about \$29,000 higher than the preliminary budget submitted last month. The additional amount includes \$4,845 to bring salaries of merit employees to a minimum of each respective pay grade with funding from the appropriated amount for implementing the merit system. Income from subsistence is included in the amount of \$14,874. Institutional income has been revised upward in the amount of \$12,558, which is due to estimated increases of \$3,000, \$5,558, and \$4,000 in income from the federal milk program, sales and services, and interest income respectively.

The proposed pay plan now includes an additional amount of \$3,903 to provide for payment of shift differential as well as \$5,388 to reduce the compression of salaries within various pay grades, by changes which would cost \$5,187 starting October 1, 1974 and \$201 starting April 1, 1975. These funds totalling

\$9,291 are not available within the present ISD budget and should be allocated from the appropriated amount for implementing the merit system.

Library books in the amount of approximately \$1,000 were to be transferred from general expense to equipment but the transfer was inadvertently overlooked. Certain changes in budget format are being recommended directly to the institution for the revised budget.

The recommended budget of \$2,121,696 would provide sufficient funds for implementation of the merit pay plan including shift differential and partial solution of the "compression" problem as recommended by Hayes Associates.

MOTION:

Mr. Bailey moved the board approve the line budget for the Iowa School for the Deaf in the amount of \$2,121,696, which includes \$9,291 from transfer of funds from the special appropriation to the Board of Regents for implementing the Regents Merit System Pay Plan; further, that the budget be revised internally to transfer \$1,000 from general expense to equipment to correct an error. Mr. Slife seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were any additional matters to be discussed under the Iowa School for the Deaf portion of the minutes.

GIRLS' DORMITORY ADDITION. Business Manager Geasland reported that the work on the Girls' Dormitory Addition is practically finished. He said that within 30 days it should be complete. He noted that construction has been held up since June 3 because of a cement finishers' strike. He asked the Board Office if there would be some way the School for the Deaf could have an injunction against a picket line so work could progress.

Mr. McMurray reported that the Board Office has been in communication with the Attorney General on this matter. The Attorney General's Office is proceeding and requests that the board authorize the executive secretary to take whatever action is necessary in finalizing injunctive action. He noted that this action is required primarily since the board doesn't meet again until September.

MOTION:

Mr. Brownlee moved the board authorize the executive secretary to take whatever action is necessary in getting an injunction against a picket line at ISD so that work could progress on the Girls' Dormitory Addition Project. Mr. Slife seconded the motion and it passed unanimously.

Mr. Geasland commented that the cement finishers have less than one week's work left to do on the project. He said it wouldn't matter if that work couldn't be completed until the strike is settled but noted that the inside work needs to be done. Mr. Richey stated that the compelling circumstance for action is that these children need adequate dormitory space when school begins.

VOTE ON MOTION:

The motion passed unanimously.

Regent Baldrige asked whether the construction strike is an area construction strike or one particularly against the school. Mr. McMurray responded that the strike is an area strike. Regent Shaw stated that we are only pursuing our legal rights and are pursuing the same remedy that would be available to a private firm in this situation. What we will be doing is within the law.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Wednesday, July 24, 1974.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of June 1974 were ratified.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no items on the register for the month of June 1974.

FINAL BUDGET FOR 1974-75. The board was requested to approve the final budget as submitted by the institution, as revised to include: (1) an increase in budget in the amount of \$11,452 to permit payment of shift differential and partial elimination of salary compression with funding from the appropriated amount for implementing the merit system, and (2) an amount of \$900 credit for maintenance as income. It was requested that approval be based on future allocation by the board of an amount for federal funds losses when an agreement between IBSSS and the federal agency has been consummated.

The Board Office reported that the final proposed budget for 1974-75 amounts to \$1,133,157, which is about \$19,000 below the preliminary budget figure. The main reason for the reduction is due to loss of federal funds being estimated at \$12,175, rather than \$32,000. Miscellaneous offsetting changes in income have been included such as meals and lodging at \$3,000, rather than as a credit to maintenance, and \$7,500 for income from Iowa School for the Deaf for support of a half-time field representative. The expenditure budgets have been adjusted for salaries, wages, and general expense to correspond to the above income changes from the preliminary budget. No changes are shown in the final budget for equipment and RR & A.

The proposed pay plan now includes an additional amount of \$4,232 for providing payment of shift differential as well as \$7,220 to reduce the compression of salaries within various pay grades by changes which would cost \$5,898, starting October 1, 1974 and \$1,322 starting April 1, 1975. These funds totalling \$11,452 are not available within the present IBSSS budget and should be allocated from the appropriated amount for implementing the merit system, which would increase the final budget to \$1,144,609.

The institution transferred the library book budget from general expense to equipment, and shows credit for maintenance as income except for \$900 credit for maintenance. The institution has footnoted the item on page 14 of its final budget to indicate that the gross salary include \$900 maintenance. The Board Office suggests that this remaining item of maintenance be shown as income in order to eliminate the credit for maintenance item in the summary statements.

Business Manager Berry commented about a proposed lease-purchase of an accounting machine. He said that if the school leases the accounting machine this year, next year it will come in with a special asking for a purchase order for this machine.

Business Manager Geasland, ISD, said ISD went into the study of a mini computer and noted that IBSSS did the study with them. He said that since the board approved the budget for ISD he presumed it approved the purchase of the computer. He thanked the University of Iowa for its help in getting it. He noted it will be in operation on December 1.

MOTION:

Mr. Slife moved the board approve the final budget as submitted by the institution, as revised to include: (1) an increase in budget in the amount of \$11,452 to permit payment of shift differential and partial elimination of salary compression with funding from the appropriated amount for implementing the merit system, and (2) an amount of \$900 credit for maintenance as income; and that the approval be based on future allocation by the board of an amount for federal funds losses when the agreement between IBSSS and the federal agency has been consummated. Mrs. Collison seconded the motion.

Superintendent Woodcock reported that the shift differential money is needed particularly for night houseparents and boiler plant personnel.

Regent Collison said she would like the institution to look into having an additional person on night call. Superintendent Woodcock said he would give consideration to hiring another staff person.

VOTE ON MOTION:

The motion passed unanimously.

DEAF-BLIND PROGRAM. The board was requested to authorize the institution to proceed with development of the final contract with an amount of 8% included for indirect cost and to sign the contract after review of the document by the Board Office.

The Iowa Braille and Sight Saving School reported that for the past three years the deaf-blind program at IBSSS has been funded with federal funds. These funds have been channeled through the State of Minnesota Department of Public Welfare.

Due to a federal reorganization of regions serving deaf-blind, funds for IBSSS will be transferred to the South Central Regional Center for Services to Deaf-Blind Children administered by the Callier Center for Communication Disorders

in Dallas, Texas. The proposed program includes federal funding in the amount of \$47,330 to IBSSS, for which the school would provide staff for a residential education program. Funding is to be on a cooperative basis between state and federal governments. The proposed program includes \$47,330 of federal funds and \$60,941 of state funds. The state funding accounts for administration, food, lodging, building and grounds, and laundry, with the federal funds accounting for teachers and houseparents. State funds would support a field representative and part of the contract that the University of Iowa Child Development Clinic for evaluation of deaf-blind children, with the remainder of the University of Iowa contract supported with federal funds.

The proposed contract should include an item of 8% for indirect costs in order to conform with the board's program to recover indirect costs from the federal government for programs performed within the Regents' institution. If the funding is limited to \$47,330 the amount shown for indirect costs at 8% would amount to \$3,506.

The Board Office recommended that the Board Office review the contract for final signature and that the contract be signed by Mr. Woodcock. The program synopsis and narrative are on file at the Board Office.

Regent Collison commented that this looks like a very good educational program but expressed concern about the counseling positions that are required. She asked whether they are feasible. Superintendent Woodcock responded that the school is trying to standardize counseling service and said he certainly would not want counseling to discontinue.

MOTION:

Mr. Bailey moved the board authorize IBSSS to proceed with the development of the final contract with an amount of 8% included for indirect cost and to sign the contract after review of the document by the Board Office. Mr. Brownlee seconded the motion and it passed unanimously.

SUPERINTENDENT'S REPORT OF ACTIVITIES. Superintendent Woodcock presented an oral report to the board on activities at IBSSS.

He noted that the school goes through a rather structural routine every year in planning for the coming school year. Pupil/teacher assignments are carefully studied. He said additional material regarding these will be presented to board members in the September docket material.

Superintendent Woodcock commented every student anticipated to enroll in the fall on a return basis and each new student is analyzed according to his or her needs. This puts a percentage factor to that which relates to teacher loads. All the student's medical record, past education reports, etc. are examined. We temporarily assign a new student a mobility factor based on the average of the group and the following year his needs are analyzed. Superintendent Woodcock stated that planning is also done with regard to the number of staff personnel needed.

Mr. Woodcock reported that a special project took place this summer in designing curriculums which will be budgeted later. He said he hoped that project copies will be able to be distributed to all schools in the country. He noted it is particularly for visually impaired children but could be used for all children.

Superintendent Woodcock reported that the capital askings for the 65th General Assembly exceeded \$184,000, was allocated, and will be well spent on the Master Plan Study as well as the other projects.

Mr. Woodcock commented that one of the campus buildings was said to have been condemned so he passed that information on to the school architects who informed him that a letter of condemnation did not exist for that building. The building was found to be structurally sound by Brown Healey Bock.

Mr. Woodcock said the firm has helped the school be on a better basis for making decisions regarding buildings on campus.

Mr. Woodcock said that when the board is talking about a campus the size of Iowa Braille and Sight Saving School it is talking about a library which is a section of the Resource Center, which is a section in a building. At the other universities it is talking about a library complex. He said it is just as important to have a Master Plan Study approved by the Regents at a location in a building as to a library complex. He added that if it becomes desirable to alter the Master Plan Study recommendations the superintendent would come back to the Regents. He said he didn't feel he would be pinned down administratively by returning any alteration recommendations to it because the color of carpeting, etc. are not necessary alterations to return to the board for approval, but rather he would if, say, the dining room is moved to a different building. Mr. Woodcock reported that each staff person has had at least one occasion to review the plan.

Regent Slife asked how Mr. Woodcock can determine what the incoming enrollment for the student body will be each fall. Mr. Woodcock responded that this is a continuing type of thing through field work. He noted that some students may be asked to start school at later dates than others.

Mr. Richey asked Mr. Woodcock for a copy of the program requirements for the Master Plan Study to have on file at the Board Office. Mr. Woodcock responded he would send a copy to the Board Office after refinement.

REPORT ON MASTER PLAN STUDY. Mr. Edward H. Healey and Mr. Tom H. Lewis of Brown Healey Bock, Architects-Engineers-Planners, presented an oral report on the Master Plan Study for the Iowa Braille and Sight Saving School campus.

Mr. Healey reported that this study has been undertaken by IBSSS to provide the school administration with a management tool for short, intermediate and long-range facilities planning decisions. All existing buildings on the campus have been evaluated in terms of their structural, mechanical and electrical capacity for present and future use by the school.

Mr. Healey commented that after evaluation of numerous academic and recreational factors he suggested expanded use of the campus areas around and between buildings--the inner campus. These projected uses would be possible or be made considerably safer by restriction of vehicular traffic from the area generally enclosed by the existing crescent of buildings. The inner campus would be available only to pedestrians and emergency vehicles.

Mr. Healey said the inner campus would be developed as called for by academic and recreational program requirements. Areas would be available for mobility training, small and large group recreation, outdoor classes and discussion space, nature and sensory study and socialization areas. Existing pedestrian traffic would be altered and supplemented as needed to better suit the expanded uses of these exterior areas.

Mr. Healey noted that implementation of the Master Plan Study indicates consideration of immediate demolition of some structures, later demolition of other structures, and restoration of one structure. Also called for is removal of some drives in the inner campus and the addition of parking at the north and south. Future program requirements may require new buildings to the west end of the inner campus. The existing tunnel system could be extended to the Physical Education Building.

Mr. Lewis presented a slide presentation which suggested a number of modifications and relocations. A summarized outline of his recommendations follows:

I. MAIN BUILDING.

- A. Basement Plan. It was proposed that the numerous service entrances on the west be replaced by two major entrances. The north service entrance would be for kitchen use only. The service entrance to the south would serve all other purposes. Rearrangement of the service entrance function would keep all service traffic from the west entrances. Kitchen storage and preparation has been made of existing spaces.
- B. First Floor Plan. It was proposed that the superintendent's office and business and personnel offices be moved to the south wing which would allow much of the remainder of the structure to be closed for the entire summer period. A receptionist would channel visitors to the proper offices.
- C. Second Floor Plan. A number of updatings in the library area were recommended. It is being relocated adjacent to the Instructional Materials Center as an interim decision of the Master Plan Study. The library would then more directly serve classroom functions and would be accessible to all students and faculty with limited mobility.
- D. Third Floor Plan. Enlarged space will be provided for Curriculum I-B, C and D involving pre-vocational and limited academic work for grades 2 through high school. This will be in the main section of the building and will include related workroom space. Spaces are indicated on the plan for student lounge and locker spaces in the north wing to minimize student gatherings in the corridors.

II. CHILDREN'S COTTAGE.

- A. First Floor Plan. The speech clinician would be provided a space in the cottage as most speech work is with primary age children.

- B. Second Floor Plan. A laundry room would be added to this building. In the east wing, the north space could be used as a playroom thus providing more space in the south space for sleeping.

III. RICE HALL.

- A. Basement Plan. Part of the west wing would be dedicated to the use of the Recreation Department as a miniature golf course which would be readily accessible to the boys' dormitories.

Sensory stimulation related to elementary education concept teaching would be located in an unused basement space.

Both Curriculum I-A and A School would have their own kitchen spaces for preparation of snacks. Dormitory functions would not share these kitchens, which have been too remote to be supervised for dorm use.

- B. First Floor Plan. As a general policy, each dormitory would be provided a small kitchen for recreational cooking purposes. Also, each houseparent would be provided a clean, well-lighted room, not to be shared with storage, laundry or any other function.

The Health Center will remain in its present location but the space will be enlarged and reorganized to take advantage of available space and increased requirements.

- C. Second Floor Plan. For educational and recreational purposes, a small kitchenette is recommended in each supervisory area.

IV. PALMER HALL.

- A. Ground Floor Plan. The space vacated by the library would be well suited for deaf-blind housing as the north side of the building is entirely above grade. Some of the existing rooms would have to be

enlarged to provide adequate sleeping spaces. This change would put the deaf-blind dorm on the pedestrian tunnel system.

- B. First Floor Plan. In the west dormitory a study room would be provided as separate from the living room.
- C. Second Floor Plan. The Honor Girls Dorm in the west wing would provide a study room and a lounge with kitchenette. The playroom and houseparents room would be used as sleeping rooms.

V. HOSPITAL/DEAF-BLIND.

The exit stairs on the north will be rebuilt and will serve as access to the structure from the parking lot.

VI. PHYSICAL EDUCATION BUILDING.

Minimum changes are called for in this building. Recreation storage could be added along the east wall of the bowling area. The present wrestling room could be divided into a wrestling and weight room.

VII. OLD LAUNDRY.

Numerous uses have been suggested for this substantial space. Parts or all of the two floors could be used for the following: art classroom, school archive, recreation uses, ice skating warming house, storage, craft shop, honor dorm, community rooms.

VIII. SERVICE BUILDING.

No change is suggested for this building except for addition of a passage door on the south wall and the possible addition of a garage and door in the south wall if autos are to be repaired in Industrial Education.

IX. BARN.

The barn will be replaced someday by a larger service building but temporarily a minimum amount of maintenance will be applied to it.

X. POWER PLANT.

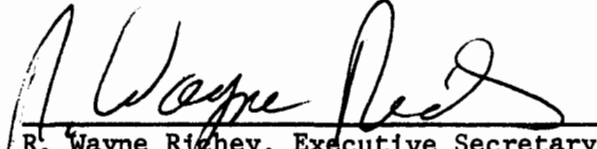
Consultants have recommended that if the fuel problem continues the Power Plant should be retained for unspecified time because of its railway location for coal. Some minor changes could be made, such as removal of inoperative equipment and the ash dump shaft.

Superintendent Woodcock commented that if all the Brown Healey Bock recommendations are implemented every floor of every building on campus will have been gone over. He said the biggest problem now is the open metal stairway on Main Building. Regent Baldrige asked whether it subjected the students to any hazard. Mr. Lewis responded that one recommendation is that of an enclosed stairway.

President Petersen thanked the firm of Brown Healey and Bock for the presentation of the plan and noted that the board will be looking forward to having the details in written form when they are prepared.

President Petersen asked if there were additional matters to be brought up under the Iowa Braille and Sight Saving School portion of the minutes. There was no additional discussion.

ADJOURNMENT. The meeting adjourned at 3:20 p.m. on Wednesday, July 24, 1974.


R. Wayne Richey, Executive Secretary