

AGENDA

Iowa Coordinating Council for Post-High School Education (ICCPHSE)

**Executive Committee Meeting Conference Call
Wednesday, July 16, 2014
2:00 p.m. – 3:00 p.m.**

Dial in information: 866-685-1580
Conference code: 515-281-3934 #

REVISED

1.	Welcome	Bill Ruud, Chair
2.	Call to Order and Introductions	Bill Ruud, Chair
3.	Approval of Meeting Minutes <ul style="list-style-type: none"> April 16, 2014 	Jeremy Varner, Recording Secretary
4.	Treasurer's Report <ul style="list-style-type: none"> Through June 30, 2014 Status of dues payment Status of Audit 	John Sellars, Treasurer
5.	Notices of Intent – <ul style="list-style-type: none"> Programs without concerns for ratification (Attachment) FYI – Programs submitted pending 20 day review (Attachment) 	Diana Gonzalez, Permanent Secretary
6.	Meeting schedule for 2014-2015 Possible dates: October 15, 2014 (Iowa Western Community College) January 21, 2015 (conference call, if needed) April 15, 2015 – (location?)	Diana Gonzalez, Permanent Secretary
7.	Topics and speakers for 2014-2015 meetings	Bill Ruud, Chair
8.	Letter from incoming Chair Bill Ruud to membership?	Diana Gonzalez, Permanent Secretary
9.	Importance of notifying us of changes to the ICCPHSE listserv	Diana Gonzalez, Permanent Secretary
10.	Membership for 2014-2015 (Attachment)	Diana Gonzalez, Permanent Secretary
11.	Fall 2014 Enrollment Report	Diana Gonzalez, Permanent Secretary
12.	Home Base Iowa Initiative	Diana Gonzalez, Permanent Secretary Jeremy Varner, Recording Secretary
12.	For the Good of the Order	Bill Ruud, Chair

Iowa Coordinating Council for Post-High School Education
Iowa Association of Community College Trustees (IACCT)
855 East Court Avenue
Des Moines, Iowa 50309

ICCPHSE Meeting Minutes – Wednesday, April 16, 2014

1. Welcome

The Iowa Coordinating Council for Post-High School Education (ICCPHSE) met on Wednesday, April 16, 2014, at 10:00 a.m. at the IACCT Office. Chair Dan Kinney welcomed the council members and guests to the meeting.

2. Call to Order and Introductions

Chair Kinney called the meeting to order, and then the council members and guests introduced themselves. The following individuals were present

State Board of Education Members

Sister Jude Fitzpatrick*

Institutional Representatives

Daniel Kinney, Iowa Central Community College*

Dan Kinney, Iowa Western Community College*

Karen Gorham, Kirkwood Community College*

Department of Education Representative

Jeremy Varner*

University Representatives

Beth Ingram, University of Iowa

William Rudd, University of Northern Iowa*

John Schuh, Iowa State University

Representatives of Independent Colleges

John Sellars, Graceland University*

Rosemary Link, Simpson College

Representative of Private Proprietor Schools

Susan Spivey, Kaplan University*

Representative of the IPTV Board

No representatives attended this meeting.

Member of the Board of Regents

Robert Donley, Board of Regents

Diana Gonzalez, Board of Regents*

Iowa College Student Aid Commission (ICSAC) Representatives

Julie Leeper, ICSAC*
Karen Misjak, ICSAC

Student Representatives

No representatives attended this meeting.

Liaison Representative

No representatives attended this meeting.

Guests

Colleen Anderson, Iowa Department of Education
Frankie Laanan, Iowa State University
Judith Spitzli, Iowa Department of Education
Robert Stein, Smarter Balance

* Indicates voting delegate.

3. Presentation: Iowa Core and Smarter Balanced Assessment – Diana Gonzalez

A panel presented an overview of the Iowa Core standards and implementation and Smarter Balanced Assessment efforts. The panel included: Judith Spitzli, Mathematics Consultant, Iowa Department of Education; Colleen Anderson, Digital Library, Iowa Department of Education; and Robert Stein, Smarter Balanced Regional Consultant.

One central component of a great school system is a clear set of expectations, or standards, that educators help all students reach. In Iowa, that effort is known as the Iowa Core. The Iowa Core represents statewide academic standards, which describe what students should know and be able to do in math, science, English language arts and social studies. The Iowa Core also addresses 21st century skills in areas such as financial and technology literacy. These state standards provide Iowa students, parents, teachers, and other stakeholders with a clear, common understanding of what students are expected to learn at every grade level, regardless of where they live. The standards establish what Iowa students need to learn, but not how to teach. Local schools and teachers continue to create lesson plans and tailor instruction to fit the needs of their students. The standards are, in most cases, more rigorous.

A second central component is assessment of what is taught, tied to standards. Iowa joined the Smarter Balanced Assessment Consortium, one of two multistate assessment consortia working to develop an assessment system aligned with common core standards. Stein provided an overview of consortium governance, the need for faculty involvement, field testing of the assessment, and more. Other efforts supporting this work include expanded formative assessment and the implementation of a digital library of resources for teachers.

4. Approval of Meeting Minutes—Jeremy Varner

Jeremy Varner presented the minutes from the October 16, 2013, ICCPHSE meeting.

Action: The minutes were accepted as presented.

5. Treasurer's Report—John Sellars

John Sellars presented a statement of the Council's income and expenditures through April 2014. The treasury balance was listed at \$4,386; and the WAY-UP balance is \$1,265.

John Sellars noted that the ICCPHSE received few invoices and recommended the whole committee serve as the audit committee. Sellers also presented the 2014-2015 budget including continued support for the Way-Up Conference. A motion was made by Bill Rudd and seconded by Dan Kinney for approval. Motion passed.

Action: A motion was made by Sister Jude Fitzpatrick and seconded by Karen Gorham for approval of the treasurer's report as presented. Motion passed.

6. Notices of Intent—Diana Gonzalez

A. Programs Without Concerns for Ratification

Diana Gonzalez reported that those colleges which had programs without concerns for ratification have been notified. Chair Kinney clarified the process and asked for a motion.

Mount Mercy University, Cedar Rapids

Master of Strategic Leadership

Masters

CIP # 52.0213

On-campus

William Penn University, Oskaloosa

Bachelor of Science in Nursing – RN to BSN Completion Program

Bachelor of Science in Nursing

CIP # 51.3802

Clive Campus

Grand View University, Des Moines

Master of Science in Nursing (MSN)

Master of Science in Nursing

CIP # 51.13801

On-campus

Master of Science in Sport Management

Master of Science in Sport Management

CIP # 31.0504

On-campus

Iowa Western Community College, Council Bluffs

Computer Programming/Programmer, General

Certificate

CIP # 11.0201
On-campus

System, Networking, and LAN/WAN Management/Manager
Certificate
CIP # 11.1002
On-campus

Clarke University, Dubuque

Food Science
BS
CIP # 01.1001
On-campus

Briar Cliff University, Sioux City

Master of Science in Behavior Analysis (MSBA)
Master's
CIP # 42.2814
On-campus

Kirkwood Community College, Cedar Rapids

Emergency Medical Technology/Technician (EMT Paramedic)
Certificate
CIP # 51.0904
On-campus

Western Iowa Tech Community College, Sioux City

Culinary Arts/Chef Training
Associate of Applied Science
CIP # 12.0503
On-campus

Grand View University, Des Moines

Post-graduate certificate: Clinical Nurse Leader
CNL certificate
CIP # 51.3820
On-campus

Post-graduate certificate: Nursing Education
Nursing Education certificate
CIP # 51.3817
On-campus

Loras College, Dubuque

MA in Integrated STEM Education
MA

CIP # 13.9999
On-campus

Clarke University, Dubuque

Clarke University Master of Social Work Program (MSW)
Masters Level
CIP # 44.0701
On-campus

Hawkeye Community College, Waterloo

Emergency Medical Technology/Technician (EMT Paramedic)
Associate of Applied Science
CIP # 51.0904
On-campus

Medical Insurance Coding Specialist/Coder
Associate of Applied Science
CIP # 51.0713
On-campus

Golf Course Operation and Grounds Management
Associate of Applied Science
CIP # 31.0302
On-campus

Fire Science/Fire-Fighting
Associate of Applied Science
CIP # 43.0203
On-campus

Iowa State University, Ames

Master of Engineering in Energy Systems Engineering
Masters
CIP # 14.2701
On-line (Distance)

The University of Iowa, Iowa City

Bachelor of Science in Recreation and Sport Management
Bachelor of Science
CIP # 31.0504
On-campus

Action: It was moved by Diana Gonzalez and seconded by John Sellars to ratify the above noted programs. Motion passed.

B. Programs Submitted to ICCPHSE Listserv—Pending 20-Day Review

Diana Gonzalez reported that the following colleges were submitted to the ICCPHSE listserv and are pending 20-day review (not for ratification).

Iowa Valley Community College District, Marshalltown

Line worker
Associate of Applied Science
CIP # 46.0303
On-campus
(4/22/14)

Electrical and Power Transmission Installers, other
Associate of Applied Science
CIP # 46.0399
On-campus
(4/22/14)

Western Iowa Tech Community College, Sioux City

Hospitality Administration/Management, General
Associate of Applied Science
CIP # 52.0901
On-campus
(4/27/14)

Mechanical Engineering/Mechanical Technology/Technician
Diploma
CIP # 15.0805
On-campus
(4/27/14)

Buena Vista University, Storm Lake

Bachelor of Applied Sciences
Bachelors
CIP # 52.0201
On-line + multiple other locations
(4/28/14)

B. Programs with Concerns Resolved for Ratification

Diana Gonzalez reported that the following colleges were ratified at the ICCPHSE Executive Committee meeting on July 20, 2013.

Briar Cliff University, Sioux City

Master of Business Administration (MBA)
Master's
CIP # 52.0201
On-campus
(The University of Northern Iowa withdrew their objection –

email to ICCPHSE listserv on April 10, 2014.)

Allen College, Waterloo

Bachelor of Health Sciences (BHS) Public Health Certificate

Bachelor of Health Science (BHS) – Certificate

CIP # 51.2201

On-campus

(The University of Iowa withdrew their concerns –
email to ICCPHSE listserv on April 11, 2014.)

Buena Vista University, Storm Lake

M.Ed. in Curriculum and Instruction

Master’s

CIP # 13.0301 (Effective Teaching); 13.1004 (TAG); 13.1401 (TESL)

Various locations

(Graceland University withdrew their concerns –
Email to ICCPHSE listserv on April 11, 2014.)

Action: It was moved by Diana Gonzalez and seconded by Beth Ingram to ratify the above noted programs. Motion passed.

7. Meeting Schedule for 2014-15—Diana Gonzalez

Diana Gonzalez discussed the meeting schedule. Discussions of in-depth presentations/topics of interest can be submitted to her by email.

8. M-State Authorization Reciprocity Agreement (SARA) Update from the ICSAC – Julie Leeper

The state authorization bill was passed by the Governor and will be ready for implementation on July 1, 2014. There was discussion about the process for registering Iowa higher education institutions and how the reciprocity process will work. The registration cost is not yet finalized. Approximately 24 states are expected to move forward with state authorization reciprocity legislation this year with more expected next year.

9. ICCPHSE Tools—Diana Gonzalez

1. Diana Gonzalez reminded Council members to review the ICCPHSE listserv to ensure contacts are up-to-date. There is no limit on the number of contacts for each institution.
2. Diana Gonzalez noted the taxonomy posted at <http://regents.iowa.gov> should be used for program notice of intents.

10. Confirmation of Chair and Vice Chair—Dan Kinney, Chair

- Confirmation of Bill Rudd as 2014-2015 Chair
(President, University of Northern Iowa)
- Confirmation of John Sellars as 2014-2015 Vice-Chair
(President, Graceland University)

Action: Motion made by Dan Kinney and seconded by Beth Ingram to confirm Bill Rudd as the 2014-15 ICCPHSE chair; and John Sellars as 2014-15 vice chair. Motion passed.

11. Membership for 2014-15—Diana Gonzalez

Diana Gonzalez asked that all membership updates be forwarded to her. In particular, Council members should review the alternates list to ensure it is current. She will mail the 2014-2015 membership list out after July 1.

12. Fall Enrollment Report Survey Update—Diana Gonzalez

Gonzalez reported that the ICCPHSE online fall enrollment survey was conducted in the fall of 2013. The report is posted on the website and is important for policymakers. Participation is voluntary, but it is problematic if there are gaps.

13. For the Good of the Order

The meeting was adjourned.

Respectfully submitted by:
Jeremy Varner, ICCPHSE Recording Secretary

Iowa Coordinating Council for Post High School Education

7/1/13 - 6/30/14
2013-2014

7/1/14 - 6/30/15
2014-2015

I. Income	Budget	Actual	Balance	Budget	Actual	Balance
A. Dues						
Board of Regents	\$300.00	300.00	300.00	\$300.00	0.00	0.00
Dept./Education	100.00	100.00	100.00	100.00	0.00	0.00
IAICU	300.00	300.00	300.00	300.00	0.00	0.00
IACCT	300.00	300.00	300.00	300.00	0.00	0.00
ICSAC	100.00	100.00	100.00	100.00	0.00	0.00
IPTV	100.00	100.00	100.00	100.00	0.00	0.00
IAPBS/IPSSA	<u>300.00</u>	<u>300.00</u>	300.00	<u>300.00</u>	<u>0.00</u>	0.00
	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00
B. Interest Income	0.00	0.00	0.00	0.00	0.00	0.00
C. Articulation Conference	0.00	0.00	0.00	0.00	0.00	0.00
D. Carry Over Balance	475.97	475.97		1066.44		
Total Income	\$1,975.97	1,975.97		\$2,566.44		
II. Expenses						
Council Meetings Expense						
A. (Includes meetings via ICN)	\$1,000.00	\$298.53	\$701.47	\$1,000.00	\$0.00	\$1,000.00
B. Secretarial Expense	0.00	0.00	0.00	0.00	0.00	0.00
C. Treasurer's Expense	0.00	0.00	0.00	0.00	0.00	0.00
D. Program Expense	500.00	500.00	0.00	500.00	0.00	500.00
E. Articulation Subcommittee	0.00	0.00	0.00	0.00	0.00	0.00
F. Miscellaneous Expense	221.31	111.00	110.31	250.00	0.00	250.00
G. Distance Learning Expense	0.00	0.00	0.00	0.00	0.00	0.00
H. Way up	500.00	0.00	500.00	500.00	0.00	500.00
I. Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	\$2,221.31	\$909.53	\$1,311.78	\$2,250.00	\$0.00	\$2,250.00
III	ICCPHSE Balance	\$1,066.44		\$316.44		

Account Balances 07/14/14

Beginning Balance	\$4,386.41
Plus Revenue	\$100.00
Less expenses	298.53
	<u>\$4,187.88</u>
Way Up Balance	1,910.77
Carol Kay Memorial	1,210.67
ICCPHSE Balance	1,066.44

Ending Balance

\$4,187.88

PROGRAMS WITHOUT CONCERNS

**PROGRAMS TO BE LISTED ON AGENDA FOR RATIFICATION – JULY 16, 2014
EXECUTIVE COMMITTEE MEETING**

Buena Vista University, Storm Lake

Bachelor of Applied Sciences
Bachelor's
CIP # 52.0201
Various locations
50% face-to-face
50% on-line

M.S.Ed. in Professional Counseling
Master's
CIP # 42.2803
Off-campus 50% face-to-face
Off-campus 50% on-line/hybrid

M. Ed. In Curriculum and Instruction
Master's
CIP #13.0301 (Effective Teaching); 13.1004 (TAG); 13.1401 (TESL)
Washington Elementary School, Muscatine
50% face-to-face
50% on-line

Des Moines Area Community College, Ankeny

Court Reporting/Court Reporter
Associate of Applied Science
CIP # 22.0303
On-campus

Iowa Valley Community College, Marshalltown

Agricultural Mechanization, General
Associate of Applied Science
CIP # 01.0201
On-campus

Iowa Central Community College, Fort Dodge

Baking and Pastry Arts/Baker/Pastry Chef
Diploma
CIP # 12.0501
On-campus

Robotics Technology/Technician
Associate of Applied Science
CIP # 15.0405
On-campus

Iowa Lakes Community College, Estherville

Electromechanical Technology/Electromechanical Engineering Technology
Associate of Applied Science
CIP # 15.0403
On-campus

Electrician
Associate of Applied Science
CIP # 46.0302
On-campus

The University of Iowa, Iowa City

Biomedical Sciences
Bachelor of Science
CIP # 26.0102
On-campus

Mount Mercy University, Cedar Rapids

Master Arts in Criminal Justice
Master
CIP 43.0103
On-campus

Iowa State University, Ames

Doctorate of Philosophy in Gerontology
Doctorate
CIP #30.1101
On-campus

Master of Science in Gerontology
Masters
CIP #30.1101
On-campus

Programs submitted -- Pending 20 Day Review

AIB College of Business, Des Moines

I. T. Systems Support
Associate in Applied Science
CIP # 11.1006
Des Moines Campus

The University of Iowa, Iowa City

M. S. in Health Policy
M. S.
CIP # 51.2201
On-campus

IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION
Membership 2014-2015
July 16, 2014

I. Appointed by the State Board of Education

A. Members of the Board of Education	
<u>Member</u>	<u>Alternate</u>
<p>Ms. Rosie Hussey 3754 240th Street Clear Lake, IA 50428 (641) 357-1000 rosiehussey@netins.net</p>	
B. Institutional Representatives	
<u>Member</u>	<u>Alternate</u>
<p>Dr. Daniel Kinney, President Iowa Central Community College Administrative Center One Triton Circle Fort Dodge, IA 50501 (515) 574-1150 (515) 576-7207 (Fax) kinney@iowacentral.edu</p>	<p>Dr. Don Doucette, Chancellor Eastern Iowa Community College 306 West River Drive Davenport, IA 52801 (563) 336-3304 (563) 336-3303 (Fax) ddoucette@eicc.edu</p>
<p>Dr. Dan Kinney, President Iowa Western Community College 2700 College Road, Box 4C Council Bluffs, IA 51502-3004 (712) 325-3201 (712) 325-3216 (Fax) dkinney@iwcc.edu</p>	<p>Dr. Michael Ash, President Southeastern Community College 1500 West Agency Road P. O. Box 8015 West Burlington, IA 52655 (319) 208-5050 (319) 752-4033 (Fax) mash@scciowa.edu</p>
<p>Ms. Karen Gorham Kirkwood Community College Trustee & IACCT Board Member 608 W. Washington Blvd. Washington, IA 52353 Cell: (319) 461-3111 Hm: (319) 653-5352 karen.gorham@kirkwood.edu</p>	<p>Mr. Jay A. Nardini Hawkeye Community College Trustee 2712 Orchard Drive, Suite #B Cedar Falls, IA 50613 (319) 277-1610 jnardini@cfu.net</p>

C. Representatives of Dept. of Education	
<u>Member</u>	<u>Alternate</u>
Mr. Jeremy Varner, Administrator Division of Community Colleges Iowa Department of Education 400 East 14 th Street Grimes State Office Building Des Moines, IA 50319-0146 Ph: 515-281-8260 Cell: 515-419-9988 jeremy.varner@iowa.gov	Mr. Kent Farver, Bureau Chief Bureau of Community Colleges Division of Community Colleges Iowa Department of Education 400 East 14 th Street Grimes State Office Building Des Moines, IA 50319-0146 (515) 281-3550 (515) 242-5988 (Fax) kent.farver@iowa.gov

II. Appointed by the Board of Regents, State of Iowa

A. Representatives of Member Institutions	
<u>Member</u>	<u>Alternate</u>
Dr. Sally Mason, President University of Iowa 101 Jessup Hall Iowa City, IA 52242 (319) 335-3549 (319) 335-0807 (Fax) sally-mason@uiowa.edu	
Dr. Steven Leath, President Iowa State University 1750 Beardshear Hall Ames, IA 50011 (515) 294-2042 (515) 294-0565 (Fax) sleath@iastate.edu	Dr. Dave Holger Associate Provost & Dean of Graduate College Iowa State University 1550 Beardshear Hall Ames, IA 50011 (515) 294-7184 (515) 294-8844 (Fax) holger@iastate.edu
Dr. Bill Ruud, President University of Northern Iowa 20 Seerley Hall Cedar Falls, IA 50614-0705 (319) 273-2566 (319) 273-6494 (Fax) bill.ruud@uni.edu	Dr. Michael Licari, Associate Provost University of Northern Iowa Seerley Hall 1 Cedar Falls, IA 50614-0707 (319) 273-2518 (319) 273-3153 (Fax) michael.licari@uni.edu
B. Board of Regents	
<u>Member</u>	<u>Alternate</u>
Dr. Katie S. Mulholland Board of Regents President Pro Tem 2880 Silver Oak Trail Marion, IA 53202 (319) 447-3001 (319) 377-9252 (Fax) regentkm@iastate.edu	Mr. Robert Donley, Executive Director Board of Regents 12260 Aurora Avenue Urbandale, IA 50322 (515) 281-3934 (515) 281-6420 (Fax) bdonley@iastate.edu
C. Representatives of Board of Regents	

Member	Alternate
Dr. Barry Butler, Provost University of Iowa 111 Jessup Hall Iowa City, IA 52242 (319) 335-3565 (319) 335-3560 (Fax) patrick-butler@uiowa.edu	Dr. Chet Rzonca, Dean of Continuing Education University of Iowa 250 Continuing Education Facility Iowa City, IA 52242 (319) 335-2527 (319) 335-2740 (Fax) chet-rzonca@uiowa.edu
Dr. Diana Gonzalez Chief Academic Officer Board of Regents 11260 Aurora Avenue Urbandale, IA 50322 (515) 242-6116 (515) 281-6420 (fax) gonzalez@iastate.edu	Mr. Robert Donley Executive Director Board of Regents 12260 Aurora Avenue Urbandale, IA 50322 (515) 281-3934 (515) 281-6420 (Fax) bdonley@iastate.edu

III. Appointed by the Iowa Association of Independent Colleges and Universities

A. Members of the Board of Trustees of Member Institutions	
Member	Alternate
Dr. John Sellars, President Graceland University 1 University Place Lamoni, IA 50140 (641) 784-5128 (641) 784-5058 (Fax) jsellars@graceland.edu	Dr. Kathleen (Katie) Clauson, Vice President of Institutional Effectiveness Graceland University 1 University Place Lamoni, IA 50140-1699 (641) 784-5064 (641) 784-5058 (Fax) clauson@graceland.edu
Dr. David Maxwell, President Drake University 2507 University Avenue Des Moines, IA 50311-4505 (515) 271-2191 (515) 271-3016 (Fax) president@drake.edu	Dr. Deneese L. Jones, Provost Drake University, 202 Old Main 2507 University Avenue Des Moines, IA 50311-4516 (515) 271-3751 (515) 271-2836 deneese.jones@drake.edu
Dr. Jeffrey Bullock, President University of Dubuque 2000 University Avenue Dubuque, IA 52009 (563) 589-3224 (563) 589-3682 (Fax) president@dbq.edu	

B. Representatives of Independent Colleges	
<u>Member</u>	<u>Alternate</u>
Dr. Barbara Quijano Decker, JD, SPHR, President Mercy College of Health Sciences 928 – 6 th Avenue Des Moines, IA 50309 (515) 643-6600 (515) 643-6698 (Fax) bdecker@mercydesmoines.org	Dr. Steven D. Langdon Vice President of Academic Affairs & Provost Mercy College of Health Sciences 928 – 6 th Avenue Des Moines, IA 50309 (515) 643-6716 (515) 643-6698 (Fax) slangdon@mercydesmoines.org
Dr. Jay Simmons, President Simpson College 701 North C Street Indianola, IA 50125 (515) 961-1611 jay.simmons@simpson.edu	Rosemary Link, Associate Dean, Adult Learning Simpson College 701 North C Street Indianola, IA 50125 (515) 961-1615 rosemary.link@simpson.edu

IV. Appointed by Iowa College Student Aid Commission

<u>Member</u>	<u>Alternate</u>
Ms. Julie Leeper Iowa College Student Aid Commission 430 East Grand, 3 rd Floor Des Moines, IA 50309-1920 (515) 725-3420 (515) 725-3401 (Fax) julie.leeper@iowa.gov	Ms. Karen Misjak, Executive Director Iowa College Student Aid Commission 430 East Grand, 3 rd Floor Des Moines, IA 50309-19209 (515) 725-3410 (515) 725-3401 (Fax) karen.misjak@iowa.gov

V. Appointed by Iowa Public Broadcasting Board

<u>Member</u>	<u>Alternate</u>
Mr. Terry Rinehart Iowa Public Television PO Box 6450 Johnston, IA 50131-6450 (515) 242-4180 (515) 242-3155 (Fax) terry.rinehart@iptv.org	Ms. Tiffany DeJager Iowa Public Television PO Box 6450 Johnston, IA 50131-6450 (515) 242-5421 (515) 242-3155 (Fax) tiffany.dejager@iptv.org

VI. Appointed by Private for-Profit Schools

<u>Member</u>	<u>Alternate</u>
Ms. Susan Spivey, Campus President Kaplan University 3165 Edgewood Parkway, SW Cedar Rapids, IA 52404 (319) 363-0481 (319) 363-3812 (Fax) sspivey@kaplan.edu	Mr. Jeremy Wells, Campus President Kaplan University 4655 – 121 st Street Urbandale, IA 50323 (515) 727-2100 (515) 727-2115 (Fax) jeremywells@kaplan.edu

VII. Student Representatives

<u>Member</u>	<u>Alternate</u>
(Community College Sector)	
(Regent University Sector)	
(Private College/University Sector)	

VIII. Liaison Representatives – Ex Officio Non Voting

<p><u>Iowa Assoc of Ind. Colleges & Universities</u></p> <p>Dr. John Sellars, President Graceland University 1 University Place Lamoni, IA 50140 (641) 784-5128 (641) 784-5058 (Fax) jsellars@graceland.edu</p>	<p><u>Iowa Department of Education</u></p> <p>Dr. Brad Buck, Director Iowa Department of Education 400 East 14th Street Grimes State Office Building Des Moines, IA 50319-0146 Ph: 515-281-3436 brad.buck@iowa.gov</p>
<p><u>Iowa Association of Community College Trustees</u></p> <p>Ms. M. J. Dolan, Executive Director 855 East Court Avenue Des Moines, IA 50309 (515) 282-4692 (515) 282-3743 (Fax) midolan@iacct.com</p>	<p><u>Board of Regents, State of Iowa</u></p> <p>Dr. Diana Gonzalez, Chief Academic Officer Board of Regents, State of Iowa 11260 Aurora Avenue Urbandale, IA 50322-7905 (515) 242-6116 (515) 281-6420 (Fax) gonzalez@iastate.edu</p>

**IOWA COORDINATING COUNCIL EXECUTIVE COMMITTEE
2014-2015**

<p><u>Chair</u></p> <p>Dr. William (Bill) Ruud, President The University of Northern Iowa 20 Seerley Hall Cedar Falls, IA 50614-0705 Ph: (319) 273-2566 Cell: (319) 883-0486 (319) 273-6494 (Fax) bill.ruud@uni.edu</p>	<p><u>Vice-Chair</u></p> <p>Dr. John Sellars, President Graceland University 1 University Place Lamoni, IA 50140 (641) 784-5128 (641) 784-5058 (Fax) jsellars@graceland.edu</p>
<p><u>Permanent Secretary</u></p> <p>Dr. Diana Gonzalez, Chief Academic Officer Board of Regents, State of Iowa 11260 Aurora Avenue Urbandale, IA 50322-7905 (515) 242-6116 (515) 281-6420 (Fax) gonzalez@iastate.edu</p>	<p><u>Recording Secretary</u></p> <p>Mr. Jeremy Varner, Administrator Division of Community Colleges Iowa Department of Education 400 East 14th Street Grimes State Office Building Des Moines, IA 50319-0146 (515) 281-8260 Cell: (515) 419-9988 jeremy.varner@iowa.gov</p>
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UNIVERSITY OF NORTHERN IOWA LETTERHEAD

September 9, 2014

President
College
Address
City

Dear (President):

I would like to take this opportunity to introduce myself as the Chair of the Iowa Coordinating Council for Post-High School Education for 2014-2015 and to share some of my thoughts about the work of the Iowa Coordinating Council.

The Iowa Coordinating Council membership includes all Iowa post-secondary institutions. Its main function is “to provide an effective means for voluntary cooperation and coordination among the various boards which are ultimately responsible for post-high school education in Iowa.” One of the Coordinating Council’s principal responsibilities is to “provide for review of all proposals for new academic programs, including on-line programs, and the offering of existing programs at new locations.”

To accomplish that responsibility, the Iowa Coordinating Council uses a process which requires the preparation and submission of an Intent to Offer Form. All proposals to offer **new academic programs and/or new locations** are submitted to the Iowa Coordinating Council listserv to give members an opportunity to review and comment on the proposal(s). The listserv is our key communication tool. This process allows member institutions to engage in collegial discussions about the higher education needs of the state.

A second responsibility is the **annual ICCPHSE enrollment report** which is an important statewide data gathering effort. The electronic survey which we use has definitely streamlined the process. The survey will be sent to your institutional IPEDS coordinator/registrar at the beginning of October. I urge you to ensure that the enrollment survey is completed on a timely basis. The enrollment information is used by a number of state agencies, including the Legislative Services Agency, so 100% participation in the survey is critical. **Please be aware that last year’s survey respondent for your institution will be notified when the survey is available for completion.** If this person is no longer applicable, please notify Diana Gonzalez at your earliest convenience.

The Coordinating Council Executive Committee has developed the meeting schedule for the 2014-2015 academic year. During this academic year, we will have two face-to-face meetings – October 7, 2014 at the University of Northern Iowa (Cedar Falls) and April 15, 2015 at Drake University (Des Moines). Our January meeting on January 21, 2015 will be scheduled as a conference call as-needed and the agenda will include only time-sensitive business items. We will continue our practice of having informative presentations at the meetings and anticipate worthwhile interactions with member representatives at the meetings.

I look forward to working with all of you during the coming year on meeting the goals of the Iowa Coordinating Council. I am confident that we can continue to work collaboratively to provide quality educational services to the citizens of Iowa. Please don’t hesitate to contact me with your comments or suggestions about the Iowa Coordinating Council.

You may also direct any questions or comments to Diana at 515-242-6116 or gonzalez@iastate.edu.

Best wishes,

Bill Ruud
President
University of Northern Iowa
cc: Diana Gonzalez
ICCPHSE listserv