

Des Moines, Iowa  
January 15-16, 1959

A meeting of the State Board of Regents was held in its office in the State Office Building, Des Moines, Iowa, on January 15-16, 1959.

Present:

Members of the State Board of Regents

Mr. Barlow	All sessions
Mrs. Berkness	All sessions
Mrs. Evans	All sessions
Mr. Gillette	All sessions
Mr. Hagemann	All sessions
Mr. Plock	No session*
Mrs. Rosenfield	All sessions
Mr. Stevens	All sessions
Mr. Strawman	No session

Members of the Finance Committee

Mr. Dancer	All sessions
Mr. Gernetzky	All sessions
Mr. Walsh	All sessions

State University of Iowa

President Hancher	All sessions
Provost Davis	All sessions
Vice President Business and Finance Jolliffe	All sessions
Director Jordan	All sessions

Iowa State College

President Hilton	All sessions
Provost Jensen	All sessions
Vice President Business and Finance Platt	All sessions

Iowa State Teachers College

President Maucker	All sessions
Dean Nelson	January 15, only
Business Manager Jennings	All sessions

Iowa School for the Deaf

Superintendent Berg	All sessions
Business Manager Geasland	All sessions

State Sanatorium

Superintendent Spear	All sessions
Business Manager Wynn	All sessions

Iowa Braille and Sight-Saving School

Superintendent Overbey	No session
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Secretary to Secretary Lenihan

All sessions

\*Mr. Plock resigned as a member of the State Board of Regents effective January 15, 1959.

January 15-16, 1959 - General or miscellaneous

The Board met at 9:45 a.m., January 15, 1959, with President Hagemann in the chair and Mr. Dancer secretary of the meeting.

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on January 15, 1959:

EXECUTIVE SESSION. The Board resolved itself into executive session at 9:45 a.m. The Board arose from executive session at 11:30 a.m. and resumed regular business.

RECESS. President Hagemann recessed the meeting at 11:30 a.m. for lunch and the inaugural ceremonies, with the understanding that after the inaugural program the Educational Policy Committee and the Building and Business Committee would meet to transact committee business.

January 16, 1959

The following business relating to general or miscellaneous matters was transacted on January 16, 1959:

LONG RANGE PLANNING AND ISSUES - TUITION AND FEE POLICIES. At the meeting held on December 12, 1958, the presidents of the State University, the Iowa State College, and the Iowa State Teachers College were requested to designate a staff member to serve on a special committee of three to study the matter of tuition and fees and suggest some criteria or bases that could be used in arriving at a policy with respect to fixing tuition and fees. (See page 192, minutes of December 11-12, 1958.)

President Hagemann stated that the following had been appointed members of the special committee and had been requested to submit a report at the February meeting:

January 15-16, 1959 - General or miscellaneous

Dewey B. Stuit, Dean of the College of Liberal Arts, State University,  
chairman

William R. Parks, Dean of Instruction, Iowa State College

Daryl Pendergraft, Director of the Office of Field Services  
and the Extension Service, Iowa State Teachers College

ENDOWMENT OR TRUST FUNDS - INVESTMENTS - DEPOSITORY BANKS. At the meeting held on December 12, 1958, copies of the will of Bertha M. H. Shambaugh, establishing The Benjamin F. Shambaugh Fund, the will of Bessie Dutton Murray, establishing the John F. Murray Endowment Fund, and the trust agreement creating the Conger Reynolds Achievement Award Trust, with related papers, were distributed to members of the State Board of Regents for study and consideration and discussion at the next meeting to determine the responsibility of the State Board of Regents under the terms of the wills and the trust agreement. (See page 200, minutes of December 11-12, 1958.)

President Hagemann named Mr. Barlow, chairman, Mrs. Rosenfield, and Mr. Strawman as a special committee to work with the Finance Committee and study and report back with recommendations the following:

1. The Board's responsibility in regard to the handling of funds given to the State University of Iowa under the terms of certain wills, trust funds, and bequests.

2. The matter of investments of institutional funds, and a policy in regard to the length of the investment.

3. Bank deposits in the light of average daily balances, the services we receive from the banks, and the number of banks used as depositories.

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on December 11-12, 1958, were corrected and approved.

January 15-16, 1959 - General or miscellaneous

APPROVAL OF MINUTES - MEETINGS OF FINANCE COMMITTEE. On motion which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

State University	August 21, September 25, 1958
Iowa State College	September 19, October 15, November 18, 1958
Iowa State Teachers College	October 7, November 5, December 8, 1958
Iowa School for the Deaf	October 6, November 3, December 3, 1958
Iowa Braille and Sight-Saving School	October 31, November 28, December 22, 1958
State Sanatorium	August 22, September 26, October 29, November 21, and December 18, 1958

COMMITTEE ON EDUCATIONAL COORDINATION - REPORT. Provost Jensen reported that the State University, the Iowa State College, and the Iowa State Teachers College have filed applications, in accordance with the provisions of the National Defense Education Act of 1958, for funds, as follows:

Title IV, Graduate Fellowships

Title VB, Counseling and Guidance Institutes

and that the Committee on Educational Coordination is studying the matter of participation by the institutions in the Language Development program, Title VI.

DORMITORY OPERATIONS - REPORT FOR 1957-1958. The report prepared by Mr. Walsh regarding the operation of dormitories, married student housing and food service at the State University, the Iowa State College, and the Iowa State Teachers College for the year 1957-1958, was reviewed and discussed. (See page 194, Board minutes of December 11-12, 1958.)

The next report regarding dormitory operations is to be made after the close of the year 1958-1959. (See page 262, Board minutes of March 13-14, 1958.)

INVESTMENTS - REPORT. Mr. Gernetzky submitted a statement of the investments made by the Finance Committee during the month of December, 1958.

January 15-16, 1959 - General or miscellaneous

LONG RANGE PLANNING - USE OF FACILITIES. Secretary Dancer was requested to put on the February docket the item listed as "Use of Facilities" under Long Range Planning and Issues. (See page 262, Board minutes of March 13-14, 1958.)

ADMISSION REQUIREMENTS - RULES AND REGULATIONS - AMENDMENT. At the meeting held on November 13-15, 1958, Admission Requirements of the State University, the Iowa State College, and the Iowa State Teachers College were adopted, effective June 1, 1959. (See page 147, Board minutes of November 13-15, 1958.)

Mr. Gernetzky submitted a proposed amendment to the Admission Requirements adopted by the State Board of Regents at a meeting held on November 13-15, 1958, and stated that the amendment had been approved on January 14, 1958, by the Attorney General of Iowa as to form and legality.

Mr. Gillette moved that the Rules and Regulations of the State Board of Regents adopted at a meeting of the State Board of Regents held November 13-14-15, 1958, and filed with the Secretary of State December 16, 1958, relating to Admission Requirements at certain state institutions of higher learning shall become effective on September 1, 1959, rather than June 1, 1959; and the motion was seconded by Mrs. Evans and passed.

IOWA JOINT COMMITTEE ON EDUCATIONAL TELEVISION - REPORT. Secretary Dancer reported that the State Board of Public Instruction had concurred in the action taken by the State Board of Regents on December 12, 1958, relative to the program of the Iowa Joint Committee on Educational Television for the biennium 1959-1961. (See page 193, Board minutes of December 11-12, 1958.)

RESIGNATION - RICHARD H. FLOCK. Secretary Dancer read a letter dated January 13, 1959, from Richard H. Flock relative to his resignation as a member of the State Board of Regents effective January 15, 1959, which he had previously sent to Governor Loveless.

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President Hagemann requested Secretary Dancer to make arrangements convenient for Mr. Plock for a dinner in his honor.

EDUCATIONAL POLICY COMMITTEE - CHAIRMAN. President Hagemann named Lester S. Gillette as chairman of the Educational Policy Committee, effective January 15, 1959.

NEXT MEETING. The next meeting of the State Board of Regents was scheduled to be held in the Board's Office in the State Office Building, Des Moines, Iowa, on February 12 and 13, 1959.

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IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on January 16, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa School for the Deaf for the month of December, 1958, were approved and ratified.

REQUEST FOR HEARING - IOWA ASSOCIATION OF THE DEAF - REPORT OF SPECIAL STUDY COMMITTEE. Mrs. Evans reported the progress being made by the Special Study Committee appointed to review and evaluate the program at the Iowa School for the Deaf. (See page 52, Board minutes of September 11-12, 1958, page 102, minutes of October 23-25, 1958, and page 169, minutes of November 13-15, 1958.)

PRIMARY SCHOOL BUILDING - EQUIPMENT. At the meeting held on October 23-25, 1958, authority was granted for the purchase of a reconditioned piano from the Walter Music Store, Council Bluffs, Iowa, at a price of \$350.00.

The Building and Business Committee reported that the reconditioned piano had been sold by the Walter Music Store before it received the order from the Iowa School for the Deaf. Upon the recommendation of the Building and Business Committee, the Iowa School for the Deaf was authorized to purchase a reconditioned piano for the Primary School Building at a cost of \$400.00, payment to be made from the equipment allocation in the project budget.

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SALE OF LAND - LEWIS TOWNSHIP SCHOOL DISTRICT. The Building and Business Committee reported that the Lewis Township School Board, Lewis Township School District, Pottawattamie County, had accepted the Option Contract granted by the State Board of Regents on December 12, 1958, for the sale of a tract of about 23 acres to the Lewis Township School District for use as a school site. (See page 196, Board minutes of December 11-12, 1958.)



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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on January 16, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa Braille and Sight-Saving School for the month of December, 1958, were approved and ratified.

STORM DAMAGE. The Building and Business Committee reported that the Budget and Financial Control Committee had allocated \$1,000.00 from the General Contingent Fund to reimburse the Iowa Braille and Sight-Saving School for most of the cost of repairing damage caused by storms on May 31, 1958, and June 7, 1958. (See page 171, Board minutes of November 13-15, 1958.)

AUDITORIUM STAGE CURTAINS. The Building and Business Committee reported that on January 8, 1959, the Iowa Braille and Sight-Saving School received and opened quotations for Auditorium Stage Curtains; and that the low quotation of \$539.00 was submitted by Hughes Scenic Studios, Cedar Falls, Iowa. (See page 107, Board minutes of October 23-25, 1958.)

Upon the recommendation of the Building and Business Committee, Superintendent Overbeay was authorized to issue a purchase order to the Hughes Scenic Studios, Cedar Falls, Iowa, for the Auditorium Stage Curtains on the basis of that firm's low quotation of \$539.00.

IOWA STATE HIGHWAY COMMISSION - BENTON COUNTY PROJECT F-58, HIGHWAY 218 - TRANSFER OF JURISDICTION OF LAND - SOIL BORROW. The Building and Business Committee reported that the Iowa State Highway Commission has recently been

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acquiring the necessary right of way for the construction of a relief route for U. S. Highway #218 on the south and west of Vinton (Benton County Project F-58), and that the Highway Commission plans call for right of way and borrow soil from property belonging to the State of Iowa for the use and benefit of the Iowa Braille and Sight-Saving School.

Mr. Barlow moved that the State Board of Regents, subject to approval by the Executive Council of Iowa, transfer control and jurisdiction of approximately 1 acre along the very west edge of the School property for highway purposes, and grant the Iowa State Highway Commission permission to take borrow soil from a tract of approximately 7.4 acres at the south end of the School property, payment to be made as follows:

1 acre transferred for right of way	\$ 600.00
7.4 acres for soil borrow, \$350 an acre	2,590.00
Moving 36 rods of fence at \$1.50 a rod	<u>54.00</u>
	\$3,244.00

with the understanding that a Resolution of Jurisdiction and Control containing the legal description of the property will be submitted at a later meeting.

The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Barlow, Mrs. Berkness, Mrs. Evans, Mrs. Rosenfield,  
Mr. Stevens, and Mr. Hagemann.

Nay: None.

Pass: Mr. Gillette.

Absent: Mr. Strawman .

The chairman declared the motion passed.

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STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on January 16, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State Sanatorium for the month of December, 1958, were approved and ratified.

REPLACEMENT OF AUTOMOBILES AND TRUCKS - FINAL REPORT. The Building and Business Committee submitted the final report of the project, Replacement of Automobiles and Trucks, Control 7-2-4-3-55, as follows:

	<u>Allocations</u>	<u>Expenditures</u>	<u>Appropriation Balance</u>
Appropriation, 55th General Assembly			\$ 6,000.00
Allocations by Budget and Financial Control Committee			
2/16/54, 1954 DeSoto Ambulance	\$2,906.71	\$2,906.71	3,093.29
9/15/54, 1955 Chevrolet Station Wagon	1,600.00	1,416.29	1,493.29
1/8/57	1,404.29		89.00
1957 Ford Custom 4-door Sedan		782.00	
1954 Ford 3/4 ton Pickup		806.00	
	<u>\$5,911.00</u>	<u>\$5,911.00</u>	\$ 89.00

Upon the recommendation of the Building and Business Committee the foregoing report was accepted and authority was granted to revert to the State General Fund the unallocated balance of \$89.00 remaining with the State Comptroller, Control 7-2-4-3-55.

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STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on January 16, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State University for the month of December, 1958, were approved and ratified.

LEAVE OF ABSENCE. Upon the recommendation of the Educational Policy Committee and President Hancher, a leave of absence without salary or insurance was granted to Robert F. Thorne, associate professor in the Department of Botany, College of Liberal Arts, effective for the period February 1, 1959, through January 31, 1960.

APPOINTMENT. President Hagemann reported that in executive session on January 15, 1959, Mrs. Mary Kelly Mullane was appointed professor and dean of the College of Nursing, at a salary of \$10,000 a year, plus insurance programs, twelve months' basis, effective July 1, 1959, with salary payable from Account A 612, line 1. (Mrs. Mullane met with the Board on January 15, 1959.)

Mr. Gillette moved that the action taken in executive session be approved and ratified, and the motion was seconded by Mrs. Evans and passed.

APPOINTMENT. Upon the recommendation of the Educational Policy Committee and President Hancher, Frank Seiberling was appointed professor and head of the Department of Art, School of Fine Arts, College of Liberal Arts, at a salary of \$12,000 plus insurance programs, nine months' basis, effective September 18, 1959, with salary payable from Account A 242, line 1.

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COURSE IN ORTHOPTICS - FEE AUTHORIZATION. At the meeting held on December 11-12, 1958, the establishment of a proposed fee for a course in Orthoptics was carried over until further information and a report about the offering of any similar courses were received, (See page 201, Board minutes of December 11-12, 1958.)

Mr. Gillette stated that President Hancher had submitted the following report to the Educational Policy Committee about non-credit courses offered by the State University which are roughly comparable to the proposed course in Orthoptics and for which special fees are charged:

Roentgenologic Technique - 12 months, fee \$58 including student activities

Practical Nursing - 12 months, fee \$90 per semester and \$30 per summer session, including student activities.

Physical Therapy - 9 months, fee \$260 including student activities.

Linecasting Machine Operation and Care - two semesters (basic and advanced), fee \$300 per semester including student activities.

Medical Technology - a somewhat similar course in that a special fee of \$58 is charged, but it is a specialized course taught at the Veterans Administration Hospital and is accepted as the fourth year of a Liberal Arts course after passage of National Board tests for Medical Technology.

Upon the recommendation of the Educational Policy Committee and President Hancher, a fee of \$58.00 was established for the twelve-month non-credit course in Orthoptics offered by the Department of Ophthalmology, College of Medicine, and College of Liberal Arts, effective February 1, 1959, one-half the fee to be paid at the time of registration (February or September) and the balance on the alternate date; this fee to include student activity privileges, to permit students enrolled in the course to be housed in University dormitories, and to make them subject to all University rules and regulations, with the understanding that fees may be refunded by the Registrar on the refund schedule previously approved.

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SETTLEMENT OF ACCOUNT - UNIVERSITY HOSPITALS - FRITZ T. PETERSON. Secretary Dancer reported that on December 15, 1958, the Executive Council had authorized settlement of the Fritz T. Peterson account due the University Hospitals for \$500.00. (See page 112, Board minutes of October 23-25, 1958.)

LAUNDRY BUILDING - FINAL REPORT. Upon the recommendation of the Building and Business Committee the following final report of the project, New Laundry Building, 56th G.A., was accepted:

Source of Funds

56th G.A. Appropriation for Laundry	\$150,000.00	
Transfers from:		
56th G. A. Appropriation for Steam Services - Repairs, Replacements & Alterations (Feed Water System)	3,779.84	
56th G.A. Appropriation for Music (Eastlawn Alterations)	7,000.00	
56th G.A. Appropriation for Macbride	10,000.00	
55th G.A. Appropriation for Boiler	5,363.18	
55th G.A. Appropriation for Steam Distribution and Replacement	8,633.66	
University Laundry	<u>21,654.59</u>	
Total available		<u>\$206,431.27</u>

Expenditures:

Planning and Supervision	\$ 6,524.20	
Paulson Construction Company (Includes one extra order)	125,989.20	
Cedar Rapids Electric Company (Includes one extra order)	18,382.00	
Ryan Plumbing and Heating	57,367.00	
Miscellaneous Charges	<u>536.55</u>	
Total Expenditures		\$208,798.95
Less Sales Tax Refunds		<u>2,367.68</u>
Net Expenditures		<u>\$206,431.27</u>

CORALVILLE RESERVOIR - LEASE. President Hagemann reported that in executive session on January 15, 1959, the officials of the State University of Iowa had been authorized to withdraw Tract B-124, 5.7 acres, from the request for lease filed with the U. S. Corps of Engineers. (See page 89, Board minutes of October 17-19, 1957, and page 240, minutes of February 13-14, 1958.)

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Mr. Barlow moved that the action taken in executive session on January 15, 1959, be approved and ratified. The motion was seconded by Mr. Gillette and on roll call the vote was as follows:

Aye: Mr. Barlow, Mrs. Berkness, Mrs. Evans, Mr. Gillette, Mrs. Rosenfield, Mr. Stevens, and Mr. Hagemann.

Nay: None.

Absent: Mr. Strawman.

The chairman declared the motion passed.

BURGE HALL - ELEVATOR. The Building and Business Committee reported that on January 8, 1959, George Horner for the State University and C. J. Nustvold for the R & O Elevator Company, Inc., contractor, had inspected the elevator installation in Burge Hall and found that the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the elevator installation in Burge Hall was accepted as of this date, January 16, 1959, from the contractor, R & O Elevator Company, Inc., and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

COMPLETION OF WIDENING AND IMPROVEMENTS ON RIVERSIDE DRIVE. The Building and Business Committee submitted a statement that had been presented to the Iowa State Highway Commission and the Federal Bureau of Public Roads by Vice President for Business and Finance Jolliffe at a public hearing in Iowa City, Iowa, on January 7, 1959, regarding the Completion of Widening and Improvements on Riverside Drive, Iowa City, Iowa, a part of which is as follows:

"The improvements referred to above (re-routing of Highway 218 north, rerouting of Highway 6 east, and the improvement and widening of Highways 6 and 213 west of the Veterans Hospital to Iowa Avenue) have, of course, resulted in accentuating the already serious vehicular and pedestrian traffic problems

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along the yet unimproved portion of Riverside Drive from Iowa Avenue south to the junction of Highways 6, 218 and 1. The University, therefore, strongly urges the construction of a pedestrian overpass south of the Iowa Avenue bridge. Also, on the assumption that the widening and improvements of Highways 6 and 218 as listed in the notice of public hearing will be accomplished, the University wishes to emphasize its interest and concern regarding the following obvious problems in connection with this project:

1. The location of the Hydraulics Laboratory and the Hydraulics Laboratory Annex.

It seems obvious that the Hydraulics Laboratory Annex must be relocated at a new site, probably east of the highway and as close to the Hydraulics Laboratory as possible. In order that important contract research be continued with minimum interruption, it would appear necessary to construct the new annex at the new site before the old annex is removed.

2. The intersection of Melrose Avenue with Riverside Drive.  
It is hoped that a solution can be found which will not create additional problems on Grand Avenue.

3. The intersection of Grand Avenue with Riverside Drive.  
Grand Avenue is one of the major arteries for both vehicular and pedestrian traffic between the east and west campus, and the intersection should be planned to provide for maximum ease and safety in the flow of traffic.

4. Access to Hillcrest Dormitory.  
The delivery entrances to Hillcrest Dormitory are located far enough west so that it is not likely that the widened highway would interfere with the building entrances. However, it may be necessary to make a change in the access driveway.



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IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on January 16, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State Teachers College for the month of December, 1958, were approved and ratified.

ADMISSION PROCEDURES. President Maucker informally discussed matters in connection with admission procedures and predicting academic success of students admitted.

FIRE AND EXTENDED COVERAGE INSURANCE - DORMITORIES. The Building and Business Committee reported that on January 8, 1959, the Iowa State Teachers College received and opened quotations for fire and extended coverage insurance on Campbell Hall, Baker-Seerley Hall, the Commons, and the Stadium.

Upon the recommendation of the Building and Business Committee the fire and extended coverage insurance on Campbell Hall, Baker-Seerley Hall, the Commons, and the Stadium was awarded to the low bidder, Joe Petersen Agency, Cedar Falls, Iowa, on the basis of that firm's bid of \$4,443.33 for the five-year premium on a policy issued by Building Owners Federation for the five-year period beginning January 14, 1959, for coverage as follows:

	<u>Co-insurance</u>	<u>Building</u>	<u>Contents</u>
Campbell Hall	90%	\$ 702,000	\$ 78,000
Baker-Seerley Hall	100%	1,165,000	
	90%		40,000
Commons	100%	300,000	
	90%		33,000
Stadium and Fieldhouse	90%	137,000	12,000
Total		<u>\$2,304,000</u>	<u>\$163,000</u>

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STUDENT HEALTH SERVICE BUILDING - ARCHITECT. At a meeting on August 21, 1946, the Building and Business Committee authorized the Secretary to submit a contract to Dane D. Morgan, Burlington, Iowa, for architectural services for the proposed Health Service Building, on a fee basis of not to exceed 5%, subject to approval by the Committee on Retrenchment and Reform; and on August 28, 1946, the Committee on Retrenchment and Reform approved the contract and allocated \$7,500.00 for payment of fees. (See pages 93 and 96, Board minutes of September 9-10, 1946.)

Upon the recommendation of the Building and Business Committee Dane D. Morgan and Associates were authorized to proceed with the preparation of preliminary plans and specifications for the Student Health Service Building, with the understanding that a revised contract for architectural services will be submitted at the February meeting.

SCHOOL COSTS - CEDAR FALLS COMMUNITY SCHOOL DISTRICT - CAMPUS LABORATORY SCHOOL. Mr. Gillette requested that President Maucker submit a comparative report about the cost to the City of Cedar Falls for operating the schools in the Cedar Falls Community School District and the cost at the Iowa State Teachers College for the Campus Laboratory School.

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IOWA STATE COLLEGE

The following business relating to the Iowa State College was transacted on January 16, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State College for the month of December, 1958, were approved and ratified.

RESIGNATIONS. Upon the recommendation of the Educational Policy Committee and President Hilton the following resignations were accepted:

August E. Kehr, professor of Horticulture, Agricultural Experiment Station, effective as of December 8, 1958. Professor Kehr, whose entire salary was paid by the United States Department of Agriculture while he was stationed at the Iowa State College, is being transferred to Beltsville where he will become head of the Potato, Onion and Root Crops Section of the Agricultural Research Service of the United States Department of Agriculture.

Lester Yoder, associate professor of Chemistry, Agricultural Experiment Station, effective as of December 31, 1958, to accept employment with the Mease Clinic, Dunedin, Florida.

DEATHS. Mr. Gillette stated that President Hilton had reported to the Educational Policy Committee the following deaths:

Edith Barker, associate professor, Agricultural Extension Service, on November 13, 1958.

Jesse E. Miller, janitor, Physical Plant Department, on November 5, 1958.

APPOINTMENT. President Hagemann reported that in executive session on January 15, 1959, Gordon H. Chalmers was appointed director of athletics and professor and head of the Department of Physical Education for Men, at a salary of \$14,000 a year, twelve months' basis, plus annuity, effective May 1, 1959.

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On motion by Mr. Gillette, seconded by Mr. Barlow, the action taken in executive session appointing Gordon H. Chalmers the director of athletics and professor and head of the Department of Physical Education for Men was approved and ratified.

BENJAMIN F. BILSLAND - DEED - TRUST AGREEMENT. At a meeting held on September 12-13, 1957, the officials of the Iowa State College were authorized to negotiate with Benjamin F. Bilsland regarding changes he wishes to make in a proposed bequest or gift. (See page 157, Board minutes of September 10-11, 1953; page 312, Board minutes of January 14-15, 1954; page 62, Board minutes of September 12-13, 1957; and item "Atomic Energy Commission - Radiation Research Contract", page 214, Board minutes of December 11-12, 1958)

The following proposed Trust Agreement was submitted:

WHEREAS, Benjamin Franklin Bilsland and Gladys Pratt Bilsland, husband and wife, of Fountain County, State of Indiana, have executed a warranty deed this same date conveying to the State of Iowa, for the use and benefit of Iowa State College of Agriculture and Mechanic Arts (Division of Agriculture) the following described premises, located in Boone County, Iowa, to-wit:

The Northeast Quarter (NE 1/4) and Northwest Quarter (NW 1/4) of the Southwest Quarter (SW 1/4); and Southeast Quarter (SE 1/4); and South three and two-thirds acres of the Southeast Quarter (SE 1/4) of the Northwest Quarter (NW 1/4); and South three and two-thirds acres of the Southeast Quarter (SE 1/4) of the Northeast Quarter (NE 1/4); and South three and two-thirds acres of the Southwest Quarter (SW 1/4) of the Northeast Quarter (NE 1/4), all in Section 18, Township 82 North, Range 25 West, Boone County, Iowa, containing 256.49 acres, more or less

Now, therefore, it is hereby covenanted and agreed that said conveyance is in consideration of and upon the following terms and conditions, to-wit:

1. That the real estate described herein shall never be sold, mortgaged or otherwise conveyed by the grantee. That a perpetual memorial to the family of Benjamin Franklin Bilsland will be provided in 1959 which will be constructed of bronze with raised letters of proper size and proportion and maintained on the real estate described herein by Iowa State College as designated by the Department of Landscape Architecture of Iowa State College with wording as follows:

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IN WITNESS WHEREOF, we have hereunto affixed our signatures this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_\_, in Fountain County, Indiana.

Mr. Barlow moved that, subject to approval by the Executive Council of Iowa, the foregoing proposed Trust Agreement to be executed by Benjamin Franklin Bilsland and Gladys Pratt Bilsland, husband and wife, and a warranty deed for the 256.49 acre farm described therein, be approved and accepted.

The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Barlow, Mrs. Berkness, Mrs. Evans, Mr. Gillette, Mrs. Rosenfield, Mr. Stevens, and Mr. Hagemann.

Nay: None.

Absent: Mr. Strawman.

The chairman declared the motion passed.

STUDENT GROUP HOSPITALIZATION, MEDICAL AND SURGICAL INSURANCE. At the meeting held on September 11-12, 1958, the Iowa State College was authorized to advertise for and receive proposals for student group hospitalization insurance on a voluntary plan, the insurance to be paid wholly by students. (See page 81, Board minutes of September 11-12, 1958.)

The Building and Business Committee reported that on January 8, 1959, the Iowa State College received and opened proposals for Student Group Hospital, Medical and Surgical Insurance; and a tabulation of the proposals was distributed.

Upon the recommendation of the Building and Business Committee the low proposal of the Union Mutual Life Insurance Company, submitted by Don Depass and Gerald Malone, Ames, Iowa, for Student Group Hospital, Medical and Surgical Insurance at a semi-annual premium of \$5.75 (\$11.50 a year) was accepted.

ATOMIC ENERGY COMMISSION - NUCLEAR REACTOR - ADDITIONAL GRANT. The Building and Business Committee reported that the Iowa State College had received a

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supplemental grant of \$18,903.00 from the Atomic Energy Commission for the purchase and installation of a research and instructional type nuclear reactor for the Engineering Division. (See page 447, Board minutes of June 19-20, 1958, and page 76, Board minutes of September 11-12, 1958,)

THERMAL NUCLEAR REACTOR - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, Change Order No. 1 to the contract with the American Radiator and Standard Sanitary Corporation, Atomic Energy Division, for a Thermal Nuclear Reactor, covering an addition of \$12,230.00 to the contract price, was authorized; the contractor to supply and install a graphite thermal column, UTR-10 standard model, including all graphite, the lead gamma curtain and the thermal column door.

FEDERAL RESERVE BANK OF CHICAGO - SAFEKEEPING RESOLUTION. The following resolution was submitted by the Finance Committee with the recommendation that it be adopted:

RESOLVED, that the State Board of Regents utilize the services of the Federal Reserve Bank of Chicago for the safekeeping of United States Government securities owned by the Iowa State College of Agriculture and Mechanic Arts or by any of said College's agencies or departments, upon terms and conditions prescribed by said bank.

RESOLVED, that such securities deposited for safekeeping with the Federal Reserve Bank of Chicago may be released from safekeeping, delivered, sold, redeemed, exchanged, or otherwise disposed of upon instructions signed by:

The Treasurer of Iowa State College of Agriculture and Mechanic Arts and one member of the Finance Committee of the State Board of Regents.

RESOLVED, that the Secretary of the State Board of Regents forward a certified copy of this resolution to the Federal Reserve Bank of Chicago together with a certificate attesting to the names and signatures of the present incumbents of the offices described above; and that the Secretary further certify to the bank from time to time the signatures of any successors in office of any of the present incumbents.

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RESOLVED, that the Federal Reserve Bank of Chicago shall be fully discharged from all liabilities or responsibility for any action carried out in accordance with this resolution and it shall be entitled to rely on this resolution until it receives express written notice to the contrary in the form of a certified copy of a subsequently enacted resolution.

RESOLVED, that this resolution shall supersede and cancel all previous resolutions relating to the safekeeping of securities at the Federal Reserve Bank of Chicago.

Mr. Barlow moved that the foregoing resolution be adopted, and the motion was seconded by Mrs. Berkness and passed.

FIRE DAMAGE - ALLOCATION OF FUNDS. Secretary Dancer reported that the Budget and Financial Control Committee had allocated funds from the General Contingent Fund to reimburse the Iowa State College for repairing fire damage, as follows:

Poultry Farm, quonset building (page 287, Board minutes of March 13-14, 1958)	\$1,067.39
Physical Education storage sheds (page 324, Board minutes of April 10-11, 1958)	416.39

REQUEST FOR HEARING - WALLIS BISHOP - OPEN LETTER. Copies of an "Open Letter to the State Board of Regents of Iowa" from Wally Bishop, Ames, Iowa, dated January 15, 1959, were distributed to Board members. (See page 188, Board minutes of November 13-15, 1958.) Consideration of the letter was deferred until a later date.

ADJOURNMENT. The meeting was adjourned at 3 p.m., January 16, 1959.

  
David A. Dancer, Secretary