

The State Board of Regents met at the Grimes State Office Building,
Des Moines, Iowa, on Thursday, February 12, 1970. Those present were:

Members of the State Board of Regents

Mr. Redeker, President	All Sessions
Mr. Bailey	All Sessions
Mr. Loss	All Sessions
Mr. Louden	All Sessions
Mr. Perrin	All Sessions
Mrs. Petersen	All Sessions
Mr. Quarton	Absent
Mr. Shaw	All Sessions
Mr. Wallace	All Sessions

Office of the State Board of Regents

Executive Secretary Richey	All Sessions
Mr. Porter	All Sessions
Mr. McMurray	All Sessions
Secretary Lemon	All Sessions

State University of Iowa

President Boyd	All Sessions
Provost Heffner	All Sessions
Vice President Jolliffe	Morning Only
Vice President Hardin	All Sessions
Mr. Collier	All Sessions

Iowa State University

President Parks	All Sessions
Vice President Christensen	All Sessions
Vice President Hamilton	All Sessions
Vice President Moore	All Sessions

University of Northern Iowa

President Maucker	All Sessions
Business Manager Jennings	All Sessions
Vice President Lang	All Sessions
Director Holmes	All Sessions

Iowa School for the Deaf

Excused

Iowa Braille and Sight Saving School

Excused

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State University of Iowa

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Provost Heffner	Excused 10:05
Vice President Jolliffe	Excused 10:05
Vice President Hardin	Excused 10:05
Mr. Collier	All Sessions

Iowa State University

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The meeting of the State Board of Regents was called to order by President Redeker at 9:30 a.m., Thursday, February 12, 1970. The following business pertaining to general or miscellaneous items was transacted on Thursday, February 12, 1970:

MINUTES OF JANUARY 15-16, 1970. The minutes of the meeting held January 15-16, 1970, were approved as corrected.

COMMITTEE ON EDUCATIONAL COORDINATION. There was no general report from the Committee on Educational Coordination. The Annual Report for 1968-69 of the Committee on Extension Service Cooperation and the State Extension Council was presented for Board consideration. Dean Zenor and Marvin Anderson were in attendance to answer Board questions. It was pointed out the Quad Cities Graduate Center, approved for three years, is in its first year. At the present time, there are 1,038 students enrolled. The report also recommended the establishment of five extension centers in western Iowa, utilizing the existing offices in Ft. Dodge, Council Bluffs, Creston, Sioux City and Spencer. Dean Zenor stated the initial cost for the first year would be \$500,000. However, the courses would tend to be self-supporting as they would be offered on a demand basis. Both graduate and under-graduate level courses would be offered, with credit given by accredited universities.

During discussion, Mr. Perrin stated that western Iowa is handicapped by the distance from the existing universities in that there are less opportunities for continuing education and cultural enrichment and a lack of graduate level study. He also stated that these centers would offer opportunity for students to travel less distance and fulfill the needs of

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western Iowa quicker, and at less expense, than the establishment of a western Iowa college. Board members agreed this alternative should be given careful consideration.

In further discussion it was pointed out that the use of established facilities and cooperation with the community colleges and high schools throughout the state offer great flexibility in the program and prevent overexpansion or duplication of the services.

The Committee was commended on the report, a copy of which is on file in the Board Office.

BUDGET COMMITTEE FOR 1971-73 BUDGET ASKINGS - REPORT. President Maucker reported to the Board on the budgetary discussions being held by the institutions on the askings for 1971-73 at Marshalltown. The discussions related both to form and substance. The new program budget format designed jointly by the Regents' institutions and the Selden Committee is well under way. The substance of the askings is being developed through the use of the same basic approach as in the past. He reported that the major question before the committee was related to new programs and whether a ceiling should be established on the amount that could be requested by each institution for this category.

Mr. Redeker said that the question had arisen as to when the Board had approved a policy or an item for the budget. He concluded that if the Board does not disapprove a specific approach or item included, that the Budget Committee could, in effect, continue along those lines with the understanding that the Board had not approved any specific dollar request

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for any item. Mr. Louden asked whether the two special schools were involved in this budget preparation and what their role was. He was told by Mr. Richey that they are proceeding to develop their requests with the assistance of the Board Office, using many of the approaches of the Marshalltown group. These two schools will be more deeply involved in the reports to the Board at a later date. They do receive the minutes of the Marshalltown meeting and are aware of the deliberations of that group.

The period to be covered by the new budget was discussed in relation to the Selden Committee's proposal that the budget cover two to four years beyond the biennium for which funds are being requested. Some institutional personnel stated that this was an exercise in futility because there were too many unknowns. Mrs. Petersen suggested that the institutions should be able to project, at least, gross figures beyond the 1971-73 biennium. All agreed however, that the institutions should place their major concentration on the askings for the 1971-73 biennium.

The discussion then centered around the concept of zero-base budgeting as opposed to incremental budgeting. Under the former approach, the institutions would analyze each of their programs and prepare their budgets from the bottom up. Under the incremental approach, the budget for the 1970-71 year would be the starting base and would be assumed to be agreed to, and the emphasis would be on developing requests for additions to that base budget. The presidents indicated that the latter approach gave them greater flexibility while the former would cause problems during the re-allocation process after the appropriations are made. President Boyd

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stated that the institutions do evaluate their programs very carefully and rationally and one was currently under way for the Medical School. Mr. Parks said that it is a matter of internal budget management rather than preparation of the requests and that the institutions were too large for detailed budgeting. They are more certain of their aggregate needs than the needs of individual units.

Several Board members expressed concern that projections beyond the biennium might be construed as locking the institutions to those figures either by future Boards or by future Legislators. Mr. Redeker stated that this approach would provide an educated guess beyond the new biennium, that care should be taken not to give the wrong impression as to the direction the institutions were headed, but that he thought that it was only logical that the Regents give the Legislature and the Governor some idea of what we think our future needs are going to be. We do have enrollment projections; inflation can be projected, etc.

The amount of detail that should be furnished in the budget askings, including both figures for programs and units, as well as information supporting the figures, was discussed at length. It was mentioned that a lot of detailed information had been furnished in the past that was not used by the Governor or by the Legislature, and that care should be used in adding more detail to insure that it is useful. It was also suggested that institutions use a uniform classification system for programs and objects of expenditure unless there

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is a valid reason for difference. The components of the budget, as being developed, were discussed in detail. The institutions are planning to use the budget for 1970-71 as the starting base for the new biennium. Board members commented that there should be some method of gaining understanding on the part of Legislators for this concept. The Board agreed that enrollment projections should be justified in detail and that all assumptions used in making these estimates should be made known to the Governor and the Legislature. The Board Office was asked to study enrollment estimates as compared to projections for the last ten years and to prepare a report on the matter, including the amount of funds lost because of errors in estimate. Mr. Bailey asked if the recruitment of students was pertinent to the enrollment estimates. All three presidents indicated that they did not recruit students. Rather, it is a counseling and information job done by the institutions at the request of high school counselors and others. The institutions stated that they received criticism for not giving more information. It was suggested that perhaps the activity of alumni groups may have been regarded by some as being done by the institutions. It was agreed that the enrollment estimate should be scrutinized annually and should reflect the study of all factors and include the rationale.

Increases in academic salaries were discussed in terms of the third-place policy and competitive rates. Mr. Shaw stated that he considered it an open question in terms of a commitment to the third-place policy. It was suggested that the institutions study alternate

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concepts that might be more logical, and include other states and institutions in addition to those in the eleven state area. It was also suggested that the institutions study their turn-over rates, losses of faculty to other institutions, their experiences in recruiting faculty, etc. It was pointed out that fringe benefits might be taken into consideration in determining competitive rates.

The preparation of the new program or "Program Development" section of the budget has been done in the past by using a percentage ceiling of the base budget as a control factor. Institutional people stated that this category of the budget is a place where items are included that fit no other category in the budget. Mr. Bailey opposed the idea of a percentage of base budget for this category, stating that the requests should be determined by the Board on the individual projects involved. Mr. Redeker suggested that the institutions should prepare this section of the budget by project, in priority order, so that the Board could select those programs to be included. He indicated that this section of the budget should be dropped in the proration of the appropriations, and it should be utilized as an equalizing factor between the institutions based on need. The institutions were directed to proceed to develop their requests within the 5% ceiling, with projects listed in priority order, and other projects listed in summary form without dollar figures. It was understood that the Board will select the individual projects and the amount to be included in the askings transmitted to the Legislature.

REVISION OF PROCEDURAL GUIDE - PURCHASING POLICIES. The revised policy statement on procurement was presented for Board consideration. The proposed changes, adopted by the Purchasing Committee for Board recommendation, attempt to correct problems that have been discovered, to reaffirm those policies that are strong and workable and to broaden its coverage to encourage greater interinstitutional cooperation. Some of the changes recommended were the requirement of a master list of vendors; a more comprehensive list of commodities; and two added conditions under which a vendor's name may be removed from the master list.

Two new sections were also introduced; one, regarding local small order procedures and the other, requiring a quarterly report of the Purchasing Committee to the Board.

It was pointed out the purchasing officer will advise the Board Office of the small order purchase procedure established at their respective institutions. Board members also agreed that interinstitutional purchasing is not only encouraged but mandatory when advantageous. At this time, Mr. Richey reported that attempts were being made to solve serious problems which have arisen with the State Car Dispatcher.

Recommended Revision for Procedural Guide

6.03 Procurement Policy

- A. The Regents affirm that the best interests of the State of Iowa and of the Regents' institutions shall be served through implementation of a full and free competitive purchasing system fostered by the use of open specifications, competitive bids or quotations and awards to the lowest responsible bidder. To further a competitive and economical system, the following operating rules are hereby adopted:

1. Preference shall be given to Iowa products and suppliers. This preference shall exist when Iowa products can be obtained at equal or less cost and are of equal quality to those products obtainable from out-of-state suppliers. The purchasing officials shall use their professional judgment in making such determinations.
2. Each primary purchasing officer at each institution shall maintain a master list of prospective suppliers for each established category and shall utilize this list to request, when practical and feasible, three or more quotations/bids for each item to be purchased.
3. Any person, agency or firm wishing to supply materials in a category may request, in writing, that his name be added to the master list. The name shall be added to the list if in the professional judgment of the purchasing officer the addition would aid in fostering a competitive situation. The purchasing officer may require the requesting party to furnish information relative to his qualifications to supply the item(s) indicated and relative to his financial responsibility.
4. Once a supplier is accepted on the master list, the name shall not be removed from the list except upon his request, or for good and sufficient reasons, including, but not limited to, the following:
 - a. Delivery of commodities that do not comply with specifications.
 - b. Failure to deliver within the specified time.
 - c. Refusal to deliver after making a quotation and after receiving an order.
 - d. Repeated withdrawal of quotations prior to the placing of an order.
 - e. Failure to have qualified service available in the area to set up, check out, instruct personnel in use or parts to service equipment, if a part of the agreement or warranty, written or implied.
 - f. Bankruptcy or other evidence of insolvency, or any other fact which might cause substantial doubt about the supplier's ability to continue as a responsible source and fulfill his obligations.

- g. Failure to comply with the Regents' Equal Employment Opportunity Policy. Removal shall be on recommendation of the Regents' Compliance Officer.
- h. Repeated failure to respond to requests for prices.
- i. No longer in business.

Names so removed for the above and other reasons shall be sent to the Board Office and an inter-institutional list shall be maintained and circulated. Such reasons as above may be construed as evidence of his being an irresponsible bidder.

- 5. Whenever possible and practical, specifications drawn by Regent institutions shall be written in general terms so as to foster competition between bidders. If brand names are used to indicate quality desired, the specifications shall contain an "or equal" clause. Approval of the "or equal" status shall be left to the judgment of the purchasing officials.
- 6. The Board recognizes that in some instances scientific, mechanical and technical equipment or supplies may be required which are obtainable from a single source only and further recognizes that in some emergency situations the taking of competitive bids or quotations will not be feasible or possible and in such situations, the requirements to do so must be waived. Recognition is also given to standardization and compatibility requirements which should be maintained for purposes of economies in replacement and maintenance.
- 7. The purchasing officers may establish a procedure, based on economy-of-scale, to handle local small orders. The procedure used as to dollar amount allowable, firms to be utilized, and definition of local area shall be left to the judgment of the purchasing officer at each institution.
- 8. The name of the successful bidder and all other bidders and the amounts bid shall be supplied to any person upon oral or written request.

9. Any complaints from suppliers received by Board members shall be referred to the Board Office for investigation. Results of the investigation shall be sent to each member. Copies of any written complaints received by the institutions shall also be sent to the Board Office if interinstitutional implications are present. All such complaints and results of investigations shall be exchanged through the Purchasing Committee.
10. A quarterly report on Purchasing shall be submitted by each institution to the Board Office. Format and standard information to be collected shall be developed by the Purchasing Committee. A joint report shall be docketed for Board information each quarter.
11. Nothing contained in these rules shall be construed to mean that the lowest priced goods or inferior or sub-standard goods must be purchased. The Regents' institutions are encouraged to continue to purchase the best quality consistent with economy and are encouraged to test and evaluate all supplies, materials, and equipment purchased.
12. The Regents institutions are encouraged to exchange price information, supplier lists, bidder histories and standard specifications, and to implement interinstitutional purchasing arrangements whenever practical and feasible so that maximum value can be obtained.

MOTION: Mr. Wallace moved that Section 6.03 of the Procedural Guide be revised as set out on the preceding pages. The motion was seconded by Mrs. Petersen. In the absence of objection, President Redeker declared the motion passed.

REQUEST FOR HEARING - NON RESIDENT POLICY. The Board considered the request by Dirk Voetberg for a hearing regarding his non-resident classification. The Registrars' Committee, to whom it had been referred in January, recommended that Mr. Voetberg be denied classification as a resident of Iowa for tuition purposes. Board members discussed residence requirements and the consideration of waiving the rules. (See Board minutes, January 15-16, 1970, page 253.)

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MOTION: Mr. Wallace moved that Mr. Voetberg's appeal be denied regarding his non-resident classification for tuition purposes. The motion was seconded by Mr. Perrin. The voting was as follows:
AYE: Bailey, Loss, Perrin, Redeker, Shaw
NAY: Louden, Petersen, Wallace
ABSENT: Quarton
The motion carried.

REQUEST FOR HEARING - ACADEMIC FREEDOM. The Board considered the request for a hearing by John W. McGregor regarding the classroom assignment by Carl Childress at UNI. His request, submitted in a written statement, was a compliment to the Board of Regents on their handling of the matter, an explanation of his support of Mr. Childress, and a repudiation of the attitudes of Senator Messerly. He also stated his daughter was a student in Mr. Childress' class. The Board felt he had sufficiently expressed himself through his statement and further explanation was unnecessary.

MOTION: Mr. Wallace moved the request for hearing by John W. McGregor be denied and the Board Office send a letter of explanation to Mr. McGregor. The motion was seconded by Mr. Loss. In the absence of objection, President Redeker declared the motion passed.

LEGISLATIVE PROGRAM - 1970. The Board noted it was in receipt of the first three weekly reports from the Board Office. There were no questions or comments.

ASSOCIATION OF GOVERNING BOARDS - ANNUAL MEETING. The Board considered the invitation to the annual meeting of the Association of Governing Boards of Universities and Colleges to be held April 19-21, 1970, at San Francisco, California. It was pointed out that one of the two topics was "The Recruitment and Retention of Presidents."

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MOTION: Mr. Perrin moved that Board members wishing to attend the annual meeting of the Association of Governing Boards April 19-21, 1970, be authorized to do so. The motion was seconded by Mr. Loudon. In the absence of objection, President Redeker declared the motion passed.

REQUEST FOR HEARING - NON-RESIDENT. The Board considered the request from Donald R. Hutton regarding his classification as a non-resident student for tuition purposes, in which he stated he had come to Iowa for the living conditions and the fact that he makes his home near the University of Iowa is incidental to that fact. The recommendation for denial was based on the fact that he has been enrolled as a full time student for each of the three sessions since he moved to Iowa in August, 1968.

MOTION: Mr. Perrin moved the appeal for Donald R. Hutton regarding his non-resident classification for tuition purposes be denied. The motion was seconded by Mr. Loss and passed unanimously.

REGENTS' INFORMATION COMMITTEE - FACT SHEETS. Mrs. Petersen reported several people had expressed their appreciation for the fact sheet which was sent out to members of the Legislature and the news media. Mr. Hawkins reported that he had received only one response, a favorable one, from the Legislature.

AMERICAN ASSOCIATION OF HIGHER EDUCATION - ANNUAL MEETING. The Board was again reminded of the American Association of Higher Education conference to be held in Chicago on March 1-4, 1970.

EXECUTIVE SESSION. President Redeker stated he had received a request for an Executive Session regarding a personnel matter at SUI. On the question as to whether the Board should resolve itself into Executive Session, the

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members voted by roll call as follows:

AYE: Bailey, Loss, Loudon, Perrin, Petersen, Redeker,
Shaw, Wallace
NAY: None
ABSENT: Quarton

The Board, having voted in the affirmative by at least a 2/3 majority,
resolved itself into Executive Session at 3:25 p.m. and arise at 4:50 p.m.

The following business pertaining to general or miscellaneous items
was transacted on Friday, February 13, 1970:

REQUEST FOR HEARING - COLLECTIVE BARGAINING. The Board considered a request
by John Walton, President of Cedar Falls Local, Amalgamated Meat Cutters and
Butchers Workmen of North America, for a hearing at the March Board meeting
to discuss entering into a collective bargaining agreement. The Board mem-
bers agreed that it was premature to discuss the matter without advice and
comment from legal counsel concerning the recent Iowa Supreme Court decision
on the matter of the Board's authority regarding collective bargaining.
President Maucker was directed to have a legal opinion prepared and submitted
prior to the next Board meeting.

NEXT MEETINGS.

March 12-13	University of Northern Iowa	Cedar Falls
April 9-10	IBSSS - University of Iowa	Vinton - Iowa City
May 14-15	Iowa State University	Ames
June 11-12	University of Northern Iowa	Cedar Falls
July 9-10	University of Iowa	Iowa City

UNIVERSITY OF IOWA

The following business pertaining to the University of Iowa was transacted on Friday, February 13, 1970:

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes at the University of Iowa for the month of January, 1970, were ratified.

FEE SCHEDULE - REVISION. The University requested approval of the following fee changes as recommended by the Tuition and Fees Committee:

Rental rates and lesson rates proposed by the Director of the Department of Intramural and Recreational Sports.

- | | |
|---|--------------|
| 1. Canoe Rentals | |
| for first hour | \$1.00 |
| for each hour after first | .75 |
| for all day | 4.00 |
| 2. Annex Pool | |
| Hourly rate for non-University related groups | 5.00 |
| 3. Tennis lessons (a new service) | |
| a. Group lessons - 8 one hr. sessions | 5.00 |
| b. Individual lessons - per 1/2 hr.
(fee determined by the experience of the instructor) | 2.50 to 4.00 |
| 4. Swimming lessons (a new service) | |
| a. Group lessons - 10 one hr sessions | 5.00 |
| b. Lifesaving classes - min 20 hrs instr. | 10.00 |
| 5. Golf lessons (a new service) | |
| Group lessons - 8 one hr. lessons
(basket of balls provided) | 8.00 |
| 6. Scuba diving (a new service) | |
| Group lessons - min. 20 hrs. instr.
(Tanks & air regulators supplied by instructor) | 35.00 |

Income from items 1, 3, 4, 5 & 6 is to be deposited in Account N732 and all expenses, including payment of instructors, will come from that account. Income from item 2 (Annex Pool) is to go into general income. All fees are to be effective after approval by the Board of Regents.

A limited type of registration and service to students proposed by the Director of the Office of Career Counseling and Placement to supplement the regular registration and service. (The Board of Regents approved a fee of \$7.50 for the regular service at its October meeting.) The fee for the proposed new service would be \$2.00.

The regular service involves collecting letters of recommendation, duplicating sets of materials on registrants, and forwarding materials to prospective employers. The limited service will not involve collecting letters of recommendation, duplication of file materials, or sending sets of materials to prospective employers. It will involve a minimum record and arranging interviews on the campus.

It was pointed out that the fee rate for the Annex Pool is per group.

MOTION: Mr. Bailey moved approval of the recommended fees as set out above. The motion was seconded by Mr. Loss. In the absence of objection, President Redeker declared the motion passed.

CHANGE IN APPOINTMENT AND SALARY. The Board approved the following change in appointment and salary:

Robert E. Engle, Assistant Professor of Higher Education, Assistant Dean, College of Liberal Arts, and Assistant Director of the Summer Session; appointment to be changed to Assistant to the President and Assistant Director of the Summer Session, effective April 1, 1970, at an increase in salary from \$12,500 to \$13,750 plus insurance programs on a 12 month basis; payable from Account A020.

APPOINTMENT. The Board approved the following appointment:

James A. Wockenfuss, Coordinator of Cultural Affairs and Director of Auditoria, Office of the Provost, effective July 1, 1970, at a salary of \$18,000 plus insurance programs on a 12 month basis.

It was pointed out that Mr. Wockenfuss' special field of interest is cultural planning and he has recently been acting as a consultant to the Hancher Auditorium.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the Register of Capital Improvement Business Transactions at the University of Iowa for the period of January 7, 1970, to February 3, 1970, had been filed with him; that it appeared to be in order; that the following contract awards had been recommended:

	<u>Rehab</u>	<u>Phys. Ther.</u>	<u>Total</u>
General - Red Ball Engineering	\$ 55,000	\$ 38,800	\$ 93,800
Mechanical - Boyd & Rummelhart	47,776	23,676	71,452
Electrical - Ludington	11,957	7,406	19,363
	<u>\$114,733</u>	<u>\$ 69,882</u>	<u>\$184,615</u>

It was pointed out that these awards were \$26,115 over budget or 16.5% higher than the \$158,500 budgeted. Because of the multiple bids above budget for General and Mechanical, SUI concluded that these were good bids and recognized that the original budgets were understated in light of current costs.

The following revised budgets were recommended:

OAKDALE REMODELING FOR REHABILITATION CENTER
REVISED BUDGET

	<u>Preliminary</u>	<u>Revised</u>
Planning & Supervision	\$ 10,000	\$ 11,253
Construction	100,000	114,733
Contingencies	15,125	2,724
Sub-total	<u>\$125,125</u>	<u>\$128,710</u>
Less estimated sales tax refunds		1,700
	<u>\$125,125</u>	<u>\$127,010</u>

Source of funds:

Grant from Fed. Vocational Rehab Admin. through Iowa Div. of Vocational Rehab	\$125,125	\$125,125
Oakdale Farm Operation & Reserve		1,885
	<u>\$125,125</u>	<u>\$127,010</u>

OAKDALE REMODELING FOR PHYSICAL THERAPY
REVISED BUDGET

Planning & Supervision	\$ 6,000	\$ 6,012
Construction	58,500	69,882
Contingencies	5,500	3,221
Sub-total	<u>\$ 70,000</u>	<u>\$ 79,115</u>
Less estimated sales tax refunds		1,000
	<u>\$ 70,000</u>	<u>\$ 78,115</u>

Source of funds: Oakdale Farm Operation
& Reserve

	<u>\$ 70,000</u>	<u>\$ 78,115</u>
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An amended project budget was reported as follows:

The Hospital Parking Ramp was constructed through the transfer of \$1,162,000 in 62nd G.A. funds originally appropriated for the Dentistry Building, with the understanding that the funds would be transferred back to Dentistry in the form of Parking Facilities Operations Revenues. With the completion of the Hospital Ramp, SUI reported that it can transfer back \$21,632.90 of the 62nd G.A. monies to Dentistry. Therefore, the Amended Budget reflects a \$21,632.90 increase in 62nd G.A. Funds and a corresponding \$21,632.90 decrease in Parking Facilities Operations Revenue.

At the November Board meeting, the Board approved as part of the project description for the Lakeside Laboratory a "lake suction line - 600 feet". The University reported that preliminary investigation indicates that the installation of this line would be very expensive and beyond the scope of the project budget (\$74,000 available). It was recommended that the course of water supply be changed to:

Well, approximately 450 to 500 feet deep, for a yield of 100 gallons per minute.

Board members questioned the depth of the well and the use of harder well water in the lab as opposed to softer lake water. The University was also requested to bring cost comparisons of a well with a lake suction line to the Board.

MOTION: Mr. Loudon moved that the Register of Capital Improvement Business transactions at the University of Iowa for the period of January 7, 1970, to February 3, 1970, be approved; the contracts awarded as recommended; and the Executive Secretary authorized to sign the contracts. The motion was seconded by Mr. Perrin and passed unanimously.

GRAPHIC SERVICES BUILDING - RESOLUTION & NOTICE EXERCISING OPTION TO PURCHASE.

The University presented the following resolution and notice of exercise of option to convert lease to contract to purchase for the Graphic Service Building located in Coralville for Board approval:

RESOLUTION

WHEREAS, the G. S. T. Corporation of Iowa City, Iowa, as Lessor, and the Iowa State Board of Regents for the Use and Benefit of the State University of Iowa, as Lessee, entered into a lease agreement on August 11, 1967, for the lease of premises located at 102 Second Street in Coralville, Iowa, for a term of 10 years beginning March 1, 1968; and

WHEREAS, said lease agreement granted to Lessee the right and option of electing to purchase the leased premises at any time after the first 2 years of the term of said lease for the sum of \$350,000.00 by giving Lessor written notice thereof; and upon such notice being given the said lease would thereby be converted into a contract to purchase according to the terms set forth in the lease agreement; and

WHEREAS, it is now deemed to be in the best interests of the Iowa State Board of Regents and the State University of Iowa to exercise said option and convert said lease into a contract to purchase, effective March 1, 1970;

NOW, THEREFORE, Be It and It Is Hereby Resolved that the option to purchase the leased premises as set forth in the lease agreement dated August 11, 1967, with the G. S. T. Corporation be exercised and said lease be converted into a contract to purchase pursuant to the terms contained therein. The President and Executive Secretary of the Board are hereby authorized and directed to deliver to the Lessor the attached Notice of Exercise of Option to Convert Lease to Contract to Purchase.

NOTICE OF EXERCISE OF OPTION
TO
CONVERT LEASE TO CONTRACT TO PURCHASE

WHEREAS, the G S T Corporation, a corporation with its principal place of business at Iowa City, Iowa, as Lessor, and the Iowa State Board of Regents, for the Use and Benefit of the State University of Iowa, as Lessee, entered into a lease agreement on the 11th day of August, 1967, as recorded in Book 304, page 169 in the office of the Recorder of Johnson County, Iowa, for the lease of premises located at 102 Second Street in Coralville, Iowa, the legal description of said premises being attached hereto as Exhibit "A"; and

WHEREAS, Paragraph XIII of said lease agreement granted the Lessee the right and option of electing to purchase the leased premises at any time after the first 2 years of the term of said lease for the sum of \$350,000.00 by giving Lessor written notice thereof; and upon such notice being given the said lease would thereby be converted into a contract to purchase; and

WHEREAS, pursuant to paragraph I of said lease agreement, the term is for a period of 10 years, commencing March 1, 1968, and terminating on March 1, 1978.

NOW, THEREFORE, the LESSEE hereby gives notice that it elects to exercise said option effective March 1, 1970, and convert said lease into a contract to purchase, and agrees to the following:

1. To pay to Lessor for the purchase of the leased premises the sum of \$350,000.00.
2. That all payments made following the notice of election to purchase shall continue in the same amount as they were for rent until the entire balance is paid in full and said payments shall be credited as payments on the purchase price and interest as provided herein.
3. No credit shall be given against the purchase price for any part of the rentals paid during the first 2 years of this term.
4. Credit shall be given against the purchase price for 40% of the rentals paid after the termination of the second year of the term and prior to said notice of election to purchase.
5. The balance of the purchase price of \$350,000.00 reduced by the application of the credit for the 40% of rentals as specified in paragraph 4 above shall bear interest at the rate of 5% per annum, and each payment as made thereafter shall be applied first on interest and the balance on principal.
6. Purchaser shall have the option of paying additional amounts of \$5,000 or any multiple thereof on any payment date, without penalty.
7. Within 30 days after notice converting this lease into a contract of purchase, Vendor will furnish Purchaser an abstract of title in the usual form showing good merchantable title to said premises.
8. Upon final payment of the full purchase price, Vendor shall execute and deliver a regular warranty deed in the usual form conveying the premises free and clear of all liens and encumbrances.
9. It is understood and agreed that Vendor has an existing mortgage on said premises and covenants to make the payments required thereon so as to suffer no foreclosure of said mortgage. If Vendor fails so to do, Purchaser may make the purchase money payments directly to the mortgagee in so far as required to prevent the default of said mortgage, or any replacement thereof.
10. Any unpaid taxes, both general and special assessments, shall be assumed in full by the Lessee as Purchaser and no proration shall be made.
11. In the event the Purchaser fails to make the payments provided for herein, it shall have the right and election so to do and to turn the premises back to the Vendor and thereby terminate any and all obligations to make any further payments of either purchase money or rent.
12. The only security to the Vendor for the payment of the purchase money accrued shall be the property itself and its rents and profits and the only remedy which the Vendor has shall be the right of forfeiture or foreclosure, but in no event shall the Vendor be entitled to any deficiency judgment nor any judgment for rentals after the date possession is tendered back to the Vendor by the Purchaser.
13. It is specifically covenanted and agreed that the credit of the State of Iowa, the Iowa State Board of Regents, or the State University of Iowa is not pledged for the payment of any obligation hereunder, and the same shall not constitute a State of Iowa indebtedness in any respect whatsoever; further that neither the funds appropriated to the State University of Iowa for its operation or capital improvements nor any of its other funds held by it in

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any capacity are obligated in any way or to any extent for the payment of any sums due hereunder, and that the Vendor shall not be entitled to make any claim in the Legislature or any Court for any payment provided for in this instrument.

The Lessor hereby acknowledges exercise of said option and agrees to the above terms as applicable thereto.

LESSOR-VENDOR
G.S.T. Corporation
By: (President)
(Secretary)

LESSEE-PURCHASER
Iowa State Board of Regents
By: (President)
(Executive Secretary)

It was pointed out that printing and publication services and ambulances are housed in this building of approximately 36,000 square feet. Remodeling has been done by the University. It was also stated that an appraisal had been done at the time of the lease agreement. Question arose as to whether the resolution and notice should be approved by the Executive Council and Mr. Richey stated that the records would be checked and if the matter had not, it would be sent to the Council.

MOTION: Mr. Wallace moved approval of the resolution and the notice of exercise of option, as set out above, to purchase the Graphic Services Building, subject to approval by the Executive Council. The motion was seconded by Mr. Perrin. On roll call vote the vote was as follows:
AYE: Bailey, Loss, Perrin, Petersen, Redeker, Shaw, Wallace
NAY: Louden
ABSENT: Quarton
The motion carried.

IOWA CITY - AGREEMENT FOR USE OF CITY PROPERTY. The University recommended approval of the following agreement with Iowa City for the use of city property for construction of access ramp for the physically handicapped to the Educational Research Building (Lindquist Center for Measurement). It was pointed out that the project had been approved at the October, 1969, meeting.

AGREEMENT

This agreement, entered into this _____ day of _____, 1970, by and between the City of Iowa City, Iowa, a municipal corporation duly authorized, organized and existing pursuant to the laws of the State of Iowa, hereinafter referred to as the GRANTOR, and the State Board of Regents for the use and benefit of the State University of Iowa, hereinafter referred to as the GRANTEE.

WHEREAS, GRANTOR is the fee title holder of the street known as Madison Street which runs adjacent to and along the west side of Lot 5, Block 92 in the original town of Iowa City, Iowa; and

WHEREAS, GRANTEE is the fee title holder of Lots 5 and 6, Block 92 in the original town of Iowa City, Iowa; and

WHEREAS, GRANTEE plans to construct a building to be known as the Educational Research Building upon said Lots 5 and 6, Block 92 in the original town of Iowa City, Iowa; and

WHEREAS, Chapter 104A of the Code of Iowa 1966, as amended, requires that all public buildings shall be so constructed as to ensure that such buildings are accessible to and functional for the physically handicapped; and

WHEREAS, in order to comply with said Chapter 104A of the Code of Iowa 1966, as amended, GRANTEE desires to build a ramp along the west side of said proposed Educational Research Building, a part of which ramp will extend onto GRANTOR'S Madison Street property;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, GRANTOR and GRANTEE hereby agree as follows:

1) GRANTOR hereby grants unto GRANTEE the right to construct, maintain and use a ramp into the proposed Educational Research Building on the following property of GRANTOR:

"A part of Madison Street along the West Side of Lot 5, Block 92, in the original town of Iowa City, Iowa, as shown on the drawing attached hereto, and more particularly described as follows:

Commencing at the Southwest Corner of Lot 5, Block 92, thence North along the East line of Madison Street 50.0 feet to the point of beginning; thence West 7.0 feet; thence North and parallel to the East line of said Street 90.0 feet; thence East 7.0 feet to the East line of Madison Street; thence South 90.0 feet to the point of beginning."

2) GRANTEE shall be responsible for all costs of construction of the ramp to be erected.

3) The ramp structure to be erected shall be constructed in accordance with plans and specifications to be submitted for review to the Building Inspector and the Director of Public Works of Iowa City, Iowa.

4) The ramp structure shall be and remain the property of GRANTEE, and GRANTEE assumes the liability for any damage, loss, injury or harm to any member of the public or the City of Iowa City as a result of the maintenance or construction of said ramp structure.

5) This agreement shall be fully binding upon the parties, their successors and assigns.

CITY OF IOWA CITY
By: Mayor
Attest: City Clerk

IOWA STATE BOARD OF REGENTS
By: President
By: Executive Secretary

MOTION: Mr. Loss moved approval of the agreement between Iowa City and the Board, as set out on the preceding page, for the use of city property for construction of an access ramp to the Educational Research Building. The motion was seconded by Mrs. Petersen. On roll call vote the vote was as follows:
AYE: Bailey, Loss, Louden, Perrin, Petersen, Redeker, Shaw, Wallace
NAY: None
ABSENT: Quarton
The motion carried unanimously.

FARM LEASES - RENEWAL. The University recommended approval for renewing the farm leases summarized below:

LEASE FOR HOG BUYING FACILITY

Lessee: Joe L. Miller
Facility: Hog buying facility located on Hawkeye Area farm, including scales and sheds but not including barn, crib, maching shed and house.
Period: 3/1/70 to 3/1/71
Rental: \$600 due in one installment on 11/1/70
Note: This is identical with previous lease with same lessee.

OAKDALE AREA FARM LEASE

Lessee: Terry William Sass
Period: March 1, 1970 - March 1, 1971
Terms: \$7,244.00 cash rent payable in equal installments on Sept.1, 1970 and Dec. 1, 1970. Lessee is to pay all costs of farm operations and keep the premises in proper condition. The University reserves the right to take possession of any portion of the farms by giving 30 days written notice, should it become necessary to use the property for some other purpose.

Property: Gross area 500 Acres
Less area reserved for College of Medicine 160
Net 340
Permanent Pasture 100
Tillable Land (60% to be row-cropped) 240 Acres

All Buildings are excluded from the lease.

Note: This lease is identical to the previous lease except for a reduction in farm acreage of 7 acres and a corresponding reduction in rent.

HAWKEYE AREA FARM LEASE

- 1) Kessler and McGinnis Farms
Lessee: Donald Clausen and Shirley Clausen
Period: March 1, 1970 to March 1, 1971

Terms: \$7,980.00 cash rent payable in equal installments on Sept. 1, 1970 and December 1, 1970. Lessee is to pay all costs of farm operations and keep the premises in proper repair. The University reserves the right to take possession of any portion of the farms by giving 30 days written notice, should it become necessary to use the property for some other purpose.

Property: Gross area 527 Acres
Less: Hawkeye Apartment Area 111
Building, Yards, Timber & Wasteland 155 266
Net tillable land of which 186 crop acres are
scheduled for row crop & 75 acres are oats or hay 261 Acres

The machine shed is included in the lease. All other buildings are excluded.

Note: This is approximately the same as previous lease with same lessee.

2) Miller Farm

Custom Work -- Land will be farmed on a custom basis with no lease, under the direct management of Merchants National Bank as agent. Payment for this custom work will be based upon the customary rate as determined by Merchants National Bank.

Note: This is the same arrangement as was used the previous year.

MOTION: Mr. Perrin moved approval of the renewal of farm leases for the hog buying facility, the Oakdale area farm and the Hawkeye farms as described above. The motion was seconded by Mr. Bailey. On roll call vote the vote was as follows:

AYE: Bailey, Loss, Louden, Perrin, Petersen, Redeker, Shaw, Wallace

NAY: None

ABSENT: Quarton

The motion carried unanimously.

JEFFERSON BUILDING - PIPING AND SANITARY FACILITIES RENOVATION. The University presented the following project, preliminary plans and budget for renovating the piping and sanitary facilities in the Jefferson Building. They also recommended the selection of the Physical Plant department as engineer and inspection supervisor.

Discussion centered around the terms of the lease and what improvements had been made since entering into the lease. It was stated that the Regents

entered into a five-year lease in 1967 with the University of Iowa Facilities Corporation for the upper seven floors of the Jefferson Hotel building at a yearly rental of \$32,000. Upon the completion of the rental payments (\$160,000), and a lump sum cash payment of \$50,000 plus interest paid by the Corporation to the former owner on the purchase, the Regents will own the top seven floors and become co-owners of the ground floor. There is provision to purchase earlier than 1972; however, the University stated it was not to the Regents' advantage to purchase the property at this time. The land, itself, has a 99 year lease.

In 1968, a remodeling project for \$296,000 was undertaken, primarily involving conversion of the rooms into suitable classroom and office space. Source of Funds was 62nd G.A. Appropriations. It was pointed out that with this second remodeling project, total investment in this building will be about \$616,000 or \$15.00 per square foot cost. The University stated that need for this type of remodeling was recognized at the time the lease was entered into and because the present fixtures are rapidly deteriorating and causing water damage, the requested project is recommended.

Preliminary Budget

Engineering and Supervision	\$ 6,000
General Construction	33,500
Steam and Water Piping	53,000
Pipe Covering	16,000
Electrical Construction	2,500
Contingencies	10,000
TOTAL	<u>\$121,000</u>
Source of Funds:	
University Repairs, Replacements, & Alterations	\$109,800
Balance in Jefferson Building Remodeling	
Budget approved 1/12/68	11,200
TOTAL	<u>\$121,000</u>

Project Description

Project involves removal of all existing toilet fixtures and cutting off old existing services, construction of new toilet facilities for both sexes on each floor, replacement of hot and cold water supply lines throughout the building, installation of a new fire protection system with hose cabinets on each floor, replacement of steam distribution and return lines, and installation of new convectors on all floors except the first floor and basement areas.

MOTION: Mr. Loss moved approval of the Jefferson Building piping and sanitary facilities renovation project, preliminary plans and budget, and the selection of the Physical Plant department as engineer and inspection supervisor. The motion was seconded by Mr. Perrin and passed unanimously.

EDUCATIONAL RESEARCH BUILDING - ACOUSTICAL CONSULTANT. The University requested authorization for Skidmore, Owings, and Merrill to employ acoustical consultant due to the special problems arising from the housing of computers, printing and related equipment. The contract with Skidmore, Owings and Merrill, architects, provides that approval of the Regents is required in the event a special consultant is employed if the additional cost is to be borne by the owner. Both Skidmore, Owings and Merrill and the University Architect recommend that the firm of Bolt, Beranek and Newman of Chicago be employed as acoustical consultant on the basis of actual cost not to exceed an additional \$3,500. This additional cost would come from the project contingency within the approved budget.

MOTION: Mrs. Petersen moved authorization for Skidmore, Owings, and Merrill to employ Bolt, Beranek and Newman as acoustical consultant with cost not to exceed \$3,500. The motion was seconded by Mr. Loss. In the absence of objection, President Redeker declared the motion passed.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Friday, February 13, 1970:

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes at Iowa State University for the month of January, 1970, were ratified.

LAND PURCHASE - NEAR AMES LABORATORY REACTOR. The University requested approval of the following resolution for the purchase of approximately 7.72 acres of land located near the Research Reactor operated by the Ames Laboratory of the Atomic Energy Commission. It was pointed out that appraisals were made and are on file in the Board Office. The purchase price amounts to approximately \$3,000 per acre.

Resolution

- WHEREAS, a tract of land described as: "A part of Lot Five (5), Southeast Quarter of Section 32, Township 84 North, Range 24 West of the 5th p.m., Story County, Iowa, described as follows: Commencing at the Southeast corner of said Section 32, thence West along the south line of Section 32, 947.5 feet; thence North 0° 21'10" East, 1338.23 feet; to the point of beginning; thence North 0° 21'10" East, 347.57 feet; thence North 89° 21'50" East, 943.58 feet; thence South 0° 05'10" West, 364.25 feet; thence North 89° 37'50" West, 944.84 feet to the point of beginning." has been offered for sale to the State of Iowa for the use and benefit of Iowa State University by Erben A. Hunziker and Margaret H. Hunziker, husband and wife; Donald M. Furman and Ruth W. Furman, husband and wife, and,
- WHEREAS, the aforementioned tract of land is located near the Research Reactor operated by the Ames Laboratory of the Atomic Energy Commission on the Iowa State University campus, and,
- WHEREAS, the aforementioned property now consists of grassland and woods and is zoned for agricultural purposes, contains no buildings, improvements, or structures of any kind, and,
- WHEREAS, the mutual interests of the University, the city of Ames, and the state of Iowa would best be served if the future development of the aforementioned property were controlled by Iowa State University, and,

WHEREAS, the proposed sale price of the present owners is considered fair and reasonable, therefore be it

RESOLVED that the Board of Regents agree to purchase the aforementioned land subject to the approval of the State Executive Council and that the sellers deliver to the appropriate officials of the state of Iowa for their examination an abstract of title to said premises, continued to date, showing merchantable title in accordance with Iowa title standards, and that the sellers deliver a warranty deed for the aforementioned property, pay all of the regular taxes assessed for the year 1969 against said property payable in 1970, and any and all special assessments for improvements which have been and are installed at the present date, and that Iowa State University pay to the sellers the sum of \$22,000 and take possession of said premises on or before May 1, 1970.

MOTION: Mr. Shaw moved approval of the resolution for purchase of land near the Ames Laboratory Reactor as set out above. The motion was seconded by Mr. Wallace. On roll call vote the vote was as follows:
AYE: Bailey, Loss, Louden, Perrin, Petersen, Redeker, Shaw, and Wallace.
NAY: None.
ABSENT: Quarton.
The motion passed unanimously.

OFF-CAMPUS PARKING - BUS SYSTEM PLAN. The University recommended approval of the proposed program for 1970 and the estimated project budget for the off-campus parking - bus system as follows:

Proposed Program

The completion of the Fieldhouse Auditorium is scheduled for the summer of 1971. This allows the use of approximately 2,000 spaces that will be available in the existing Iowa State Center Parking Lot during the next fiscal year for the purpose of fringe parking. It is proposed that a lot containing approximately 1,000 additional spaces be constructed this year, and that additional 2,000 spaces be constructed as the need develops in either 1971 or 1972. These parking spaces will be used as fringe parking lots. Bus service to and from the campus will be provided for those who have purchased permits for the fringe parking lot. Funds for construction and operation of this project will be from parking permit fee income.

Estimated Project Budget

Construction Costs	\$150,000
Engineering Services, including preliminary site work, grade staking and design work	13,500
Physical Plant Expense, including striping, painting, lights, bumpers, etc.	30,500
Contingencies and Miscellaneous	<u>6,000</u>
	\$200,000

Source of Funds:

Parking Permit Fee Income	\$200,000
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During discussion, Board members were told that the parking rates, budget, and fees would be brought to the Board at the March or April meeting. Mr. Moore stated the proposed lot would have the lowest fee with lots inside the campus having higher rates. The system as a whole would be self-supporting. The use during the day of the Center parking lots was questioned. Mr. Hamilton stated that with the availability of the fieldhouse for exhibits and the auditorium for meetings, he projects groups of 500 to 700 in 1971 to 1973. He reported large groups are already expressing interest in using the facilities. It was also pointed out that the buses, to be leased from Ames on a short-term basis, will be picking up students at the south end of the lots, thus eliminating cross traffic with those parking for use of the Center at the north end of the lots.

The University also requested approval for the clerk-of-the-work function to be handled by the Physical Plant Department and contractual arrangements with Ames Engineering and Testing Service as follows:

The contractual arrangement with the Ames Engineering and Testing Service will be in the standard form and will provide for payment on an hourly charge basis which will include \$14.00 per hour for the professional services of a design engineer, \$12.00 per hour for party chief and surveyor, \$6.00 per hour for rodmen and chainmen, and \$6.50 per hour for drafting service. Payment will also include reproduction of plans and specifications at a cost of 50¢ per sheet for plans and 10¢ per sheet for specifications. All of the above charges include direct and overhead costs. The maximum cost for the services for the initial 1,000 space parking lot will be limited to \$13,500.

MOTION: Mr. Perrin moved approval for the Off Campus Parking - Bus system 1970 program, estimated project budget, and contract for engineering services with Ames Engineering and Testing Service. The motion was seconded by Mr. Loss and passed unanimously.

CONTRACT WITH BROWN ENGINEERING COMPANY - SUPPLEMENT #4. The University recommended approval of a supplement #4 to the contract with Brown Engineering Company explained as follows:

In 1958 Brown Engineering Company completed a study and prepared a report on electrical generating costs at Iowa State University heating plant. Since that time, the annual steam load has increased 106 per cent while the electrical load has increased 183 per cent. Because of this change in ratio of the steam and electrical loads and because of the impending completion of the new turbine-generator unit, it is felt that the 1958 report by Brown Engineering Company should be up-dated to reflect existing conditions. This report is used as the basis for determining charges for utilities to such organizations of the University as the Department of Residence and the Ames Laboratory, using the basic assumptions of the report with up-dated fuel and labor costs. The up-dated information will also be useful in continuing our tie line agreement with the Municipal Electric Plant of the City of Ames, Iowa.

Supplement No. 4 provides for engineering consulting services on a cost basis not to exceed a total of \$1,600.00. The charges allowed include \$20.00 an hour for the time of principals of the engineering firm actually expended on the owner's behalf, plus the actual salary cost of other employees expended on the owner's behalf, plus automobile expenses at the rate of eight cents per mile, plus 100 per cent of the salary cost as overhead. These rates are the same as those contained in Supplement No. 3 which was approved by the Board on March 14, 1969.

MOTION: Mr. Loudon moved the Board approve supplement #4 to the contract with Brown Engineering Company and authorized the Executive Secretary to sign the necessary contract. The motion was seconded by Mr. Wallace. In the absence of objection President Redeker declared the motion passed.

BEQUEST - CLARK L. REED ESTATE. The University explained the conditions of the bequest from the Clark L. Reed estate and recommended the disposition of the bequest as follows:

The above estate includes a bequest in the amount of \$300.00 to Iowa State University. We have been informed by legal counsel for the Administrator that the decedent's last Will and Testament stipulates that as a condition of this bequest the money be utilized or expended in making loans to students as "such Board of Trustees may deem worthy and in the manner and method and in such amounts and upon such terms and conditions as they shall determine and deem best."

It is hereby proposed that the sum of \$300.00 be included with the General Loan Funds of the University and co-mingled with those funds which are for the purpose of making loans to qualified Iowa State University students. It is further recommended that the minutes of this Board meeting indicate that the Board of Regents hereby authorize Iowa State University to make loans using the bequested \$300.00 from the Clark L. Reed Estate to such students as the University may deem worthy and in the manner and method and in such amounts and upon such terms and conditions as the University shall determine and deem best. It is further recommended that the minutes show that the University will award loans with the above mentioned bequested sum, using the same standards, terms, and conditions as it now uses or may use in the future for the other general loan funds of the University.

The Board agreed that bequests of this type with an annual loan identified as to source should be encouraged. A question was raised as to an appropriate way of giving recognition to such bequests. The University explained that recognition is customarily handled through the Alumni Office. In the absence of objection, President Redeker declared the bequest accepted and the above recommendations approved.

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REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the Register of Capital Improvement Business Transactions at Iowa State University for the Period of January 17, 1970, to February 13, 1970, had been filed with him; that it appeared to be in order; and that no contracts had been recommended. In the absence of any questions or objection, President Redeker declared the actions reported in the Register of Capital Improvement Business Transactions for the period of January 17, 1970, to February 13, 1970, approved.

WATER SUPPLY STUDY. Mr. Moore reported on the progress of the proposed study for a joint City - University water supply authorized by the Board at its August, 1969, meeting. He stated that the best consultants are on the University staff or working for Ames. He pointed out that a savings of approximately \$20,000 can be realized by developing recommendations internally and then hiring outside consultants to review the recommendations. The Board indicated no objection to this method of handling the study.

STUDENT DISCIPLINARY PROCEDURES. Mr. Bailey raised a question concerning the use of legal advice by the Universities in cases involving student disciplinary actions and cited a case in which the institutional administrators at ISU had been overruled. President Parks stated that the institution had a student behavior committee consisting of students and faculty and that, in the case referred to, two students were placed on conditional probation. These two students got into trouble later and were suspended by the committee. Students have the right of appeal to an appeal Board appointed by the President. It was this committee that overruled the student behavior committee.

PARIETAL RULES. The subject of dormitory inter-visitations was raised by Mr. Bailey. He questioned an apparent lack of uniformity among the institutions in bringing these matters before the Board and a lack of uniformity in their policies. He stressed that a public image is involved and that the Board has more of an interest in the subject than might be apparent. President Boyd explained that he had raised the subject at the request of a Board member. President Parks expressed the view that the institutions should not necessarily have the same rules, explaining that the environmental situation varies at each institution. He offered the example of the number of graduate students at each campus. He also pointed out the advantage of testing different policies at the separate campuses. President Boyd agreed that it would not be advisable to have identical regulations. Board members and institutional officials agreed that the Board should establish principles and that the specific rules should be the product of an exchange of information between the various faculties and administrations.

AUDIT REPORT - ATHLETIC COUNCIL. Mr. Bailey questioned ISU officials concerning the recent Audit Report of the Athletic Council. He asked about loans and about an apparent deficit in Operations of \$336,000. Mr. Moore responded by stating that if the Council had a deficit, the funds would be supplied from reserve balances. However, he reported that rather than a deficit, the Council showed a net margin of \$27,000. The apparent deficit shown was caused by the fact that outstanding loans were shown as liabilities but value of the buildings and other fixed assets were not shown in the statement.

The following business pertaining to Iowa State University was transacted on Thursday, February 12, 1970:

J. W. FISHER GIFT. President Parks reported that Mr. J. W. Fisher of Marshalltown had presented a gift of \$325,000 to Iowa State University for the construction of the Little Theatre in the Iowa State Center. He stated this pledge will constitute the basic grant for the construction which is scheduled to be completed in 1971.

It was pointed out that no state or federal money has been involved in the Center. The auditorium was constructed from private gifts and funds and student fees are being used for construction of the continuing education classroom.

MOTION:

Mr. Bailey moved that the Board express its deep appreciation to Mr. J. W. Fisher for this generous gift to the Iowa State Center and for his continuing interest and support of higher education. The motion was seconded by Mr. Perrin. In the absence of objection, President Redeker declared the motion passed.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Friday, February 13, 1970:

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes at the University of Northern Iowa for the month of January, 1970, were ratified.

CHANGE OF ASSIGNMENT. The Board approved the following change of assignment:

Elton Green, Associate Professor of Physical Education, to become Associate Professor and Director of Professional Programs in the Department of Physical Education for Men, effective September 1, 1970.

SEPARATION OF DEPARTMENTS - PHYSICS AND EARTH SCIENCE. The University requested that separate departments of Physics and Earth Science be established, effective September 1, 1970. It was pointed out that the only expense to implement the division would be an increase in the salary of a department head over that of an administrative assistant. Future increase in expense is expected to be no more than that of normal development whether it were a separate department or not.

MOTION: Mrs. Petersen moved approval for the establishment of separate departments of Physics and Earth Science, effective September 1, 1970. The motion was seconded by Mr. Perrin and passed unanimously.

PROFESSIONAL DEVELOPMENT LEAVES - REPORT, 1968-69. The University submitted the 1968-69 Report of Professional Development Leaves to the Board. A copy of the report is on file in the Board Office.

PROFESSIONAL DEVELOPMENT LEAVES - 1970-71. The University requested approval of Professional Development Leaves (with pay) during 1970-71 for the following faculty members:

POST-DOCTORAL

Bishop, Clifford L.	Fall Semester
Blanford, James T.	Fall Semester
Bock, Emil W.	Spring Semester
Guillaume, Harry G.	Fall Semester

PRE-DOCTORAL

Bro, Ronald D.	Academic Year
Gillette, Charles C.	Spring Semester
Haman, A. Charles	Academic Year
Handorf, James L.	Academic Year
Kuehl, Raymond W.	Spring Semester
Moehlis, Ronald D.	Academic Year
Sunseri, Alvin R.	Spring Semester
Wright, Lucille E.	Academic Year

MOTION: Mr. Loudon moved approval of the Professional Development Leaves during 1970-71 as indicated for the above named faculty members. The motion was seconded by Mrs. Petersen. In the absence of objection, President Redeker, declared the motion passed.

CHANGE OF ASSIGNMENT. The University requested approval for the following change of assignment:

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Dr. William C. Lang from Professor of History, Vice-President for Academic Affairs and Director of Teacher Education, to Professor of History, effective July 31, 1970.

The University pointed out that more than a year ago Dr. Lang requested that he be relieved from the administrative duties of Dean and Vice President so that he might return to full time teaching.

MOTION: Mr. Perrin moved approval of the change of assignment for Dr. Lang as noted above and that the Board express its gratitude to Dr. Lang for his distinguished service to the University and to the Board. The motion was seconded by Mr. Loudon. In the absence of objection, President Redeker declared the motion passed.

APPOINTMENT. The University recommended the following appointment:

Dr. H. Willard Reninger, Emeritus Professor of English, to Acting Vice-President for Academic Affairs, effective July 1, 1970, for a period of one calendar year at a salary of \$27,000.00 plus the usual retirement and insurance payments, with the understanding that his term of service in this position might be concluded at the end of the first semester of the 1970-71 academic year if it is the desire of the new president of the university and the Board of Regents that a permanent appointee assume office at that time.

Board members inquired whether it was possible for Dr. Reninger to assume his duties before July 1, 1970, so as to work with Dr. Lang. The University stated that no formal arrangements had been made but that it was quite likely he would do so.

MOTION: Mrs. Petersen moved the Board concur in the appointment of Dr. Reninger as Vice-President of Academic Affairs effective July 1, 1970, according to the terms set out above. The

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motion was seconded by Mr. Wallace. In the absence of objection, President Redeker declared the motion passed.

APPOINTMENT AND LEAVE OF ABSENCE. It was recommended by the head of the Department of Education, the Dean of the College of Education, and the Vice-President for Academic Affairs that Dr. J. W. Maucker be appointed Professor of Higher Education, with tenure, effective March 1, 1970. The University also recommended that Dr. J. W. Maucker be granted a leave of absence, without pay, from July 1, 1970 to June 30, 1972. He may return to teach at the University of Northern Iowa on or after July 1, 1971.

MOTION: Mr. Wallace moved approval of the appointment and leave of absence for Dr. Maucker as recommended. The motion was seconded by Mr. Bailey. In the absence of objection, President Redeker declared the motion passed.

ENGINEERING SERVICES CONTRACT - TODD, HEDEEN AND ASSOCIATES. The University requested approval of a contract with Todd, Hedeem and Associates, Waterloo, for consulting engineering services. It was pointed out this contract is for general engineering services with no specific projects mentioned. The fee for construction type projects is 6% of the contract amount with a schedule of man-hour rates for non-contract type projects as follows:

		<u>Increase over Old Contract</u>
Registered Engineer	\$17.00 per hour	\$0.50
Technician	12.50 per hour	new item
Draftsman	8.50 per hour	0.10
Secretary	6.60 per hour	1.20
Telephone Calls	Actual Cost	
Reproduction	Actual Cost	

The University stated the firm will be used only for small projects and the contract contains a termination clause on thirty days notice by either party. It was stated that 1968-69 showed a \$5,000 expense of this kind. Board members reminded the University to use care on the use of the contract and not become "stranded" in the middle of a project.

MOTION: Mr. Wallace moved a contract with Todd, Hedeem and Associates for consulting engineering services be approved and the Executive Secretary be authorized to sign the necessary contract. The motion was seconded by Mr. Loss. In the absence of objection, President Redeker declared the motion passed.

RENTAL PROPERTY - CHANGE OF TENANT. The University reported that the rental property located at 1223 West 22nd Street had been vacated by Myron Russell on January 31, 1970, at a rental of \$150 per month and requested approval to enter into a lease with Paul Rider for rental of the property at the rate of \$170 per month.

MOTION: Mr. Loudon moved approval for the University to enter into a lease agreement with Paul Rider for the rental of property located at 1223 West 22nd Street. The motion was seconded by Mr. Perrin. On roll call vote the vote was as follows:
AYE: Bailey, Loss, Louden, Perrin, Petersen, Redeker, Shaw, Wallace
NAY: None
ABSENT: Quarton
The motion carried unanimously.

SALE OF PROPERTY - EXTENSION OF 31ST STREET WEST OF HUDSON ROAD. The University requested dedication for street right-of-way of an additional 0.11 acre of land in order that the intersection with Hudson Road (Highway 57) may be designed as a straight 90° crossing rather than with a jog which would be necessary with the right-of-way as presently dedicated. It is proposed that

the City of Cedar Falls would purchase this additional right-of-way for the sum of \$5.00.

MOTION: Mr. Wallace moved approval of the sale of an additional 0.11 acre of land for right-of-way at the extension of 31st Street west of Hudson Road to the City of Cedar Falls. The motion was seconded by Mr. Loss. On roll call vote the vote was as follows:
AYE: Bailey, Loss, Louden, Perrin, Petersen, Redeker, Shaw, Wallace
NAY: None
ABSENT: Quarton
The motion carried unanimously.

1969-70 BUDGET INCREASE & BIENNIAL BUDGET CEILING INCREASE. The University requested a budget increase of \$91,000 to cover additional equipment purchases, R.R. & A. allocations and other expense items running higher than expected (Fuel, telephone, etc.). The Source of Funds is the 1969-70 Fee Income in excess of budget. The University also requested a Budget Ceiling increase for 1969-71 as follows:

Statutory Biennial Ceiling	\$27,122,200
Plus: 1969-70 Income in excess of estimate in legislative askings:	
a. Due to tuition increase	815,804
b. Fee income in excess of budget	91,000
Revised Biennial Ceiling	<u>\$28,029,004</u>

In answer to questioning, Mr. Richey stated that the budget ceiling can be raised upon notification to the State Comptroller. He also stated that all three of the universities are going to exceed budget ceilings and requests are expected during the last quarter of the last biennium.

MOTION: Mr. Bailey moved approval of the 1969-70 Budget increase and the Biennial Budget Ceiling increase as recommended above. The motion was seconded by Mr. Louden. In the absence of objection, President Redeker declared the motion passed.

UNIVERSITY OF NORTHERN IOWA
February 12-13, 1970

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the Register of Capital Improvement Business Transactions at the University of Northern Iowa for the month of January, 1970, had been filed with him; that it appeared to be in order; and that no contracts had been recommended. In the absence of any questions or objections, President Redeker declared the actions reported in the Register of Capital Improvement Business Transactions for the month of January, 1970, approved.

MINORITY GROUP CULTURAL CENTER. Mr. Bailey inquired as to the present status of the proposal for a Minority Group Cultural Center at UNI. President Maucker stated that a committee of five faculty members was working on the proposal currently, and was attempting to define more specifically what the Center is to include.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Friday, February 13, 1970:

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes at the Iowa School for the Deaf for the month of January, 1970, were ratified.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions at the Iowa School for the Deaf for the month of January, 1970, had been filed and that no actions were reported.

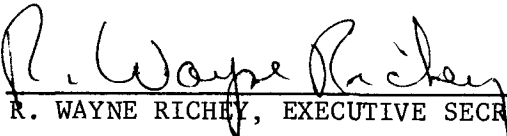
IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Friday, February 13, 1970:

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes at the Iowa Braille and Sight Saving School for the month of January, 1970, were ratified.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported that the Register of Capital Improvement Business Transactions at the Iowa Braille and Sight Saving School for the month of January, 1970, had been filed with him; that it appeared to be in order; and that no contracts had been recommended.

ADJOURNMENT. President Redeker declared the meeting adjourned at 11:55 a.m., Friday, February 13, 1970.


R. WAYNE RICHEY, EXECUTIVE SECRETARY