

Des Moines, Iowa  
December 8-9, 1960

The State Board of Regents met in its office in the State Office Building, Des Moines, Iowa, on December 8-9, 1960.

Present:

Members of the State Board of Regents

Mr. Barlow	All sessions
Mr. Crabbe	All sessions
Mr. Drebenstedt	All sessions
Mrs. Evans	All sessions
Mr. Gillette	All sessions
Mr. Hagemann	All sessions
Mr. Noehren	All sessions
Mrs. Rosenfield	All sessions
Mrs. Valentine	All sessions

Members of the Finance Committee

Secretary Dancer	All sessions
Chairman Gernetzky	All sessions

Office of the State Board of Regents

Director Cottrell	All sessions
Secretary to Secretary Lenihan	All sessions

State University of Iowa

President Hancher	All sessions
Provost Davis	All sessions
Vice President Jolliffe	All sessions
Director Jordan	All sessions

Iowa State University

President Hilton	All sessions
Provost Jensen	All sessions
Vice President Platt	All sessions
Director Elder	All sessions

Iowa State Teachers College

President Maucker	All sessions
Dean Lang	All sessions
Business Manager Jennings	All sessions
Director Holmes	All sessions

Iowa School for the Deaf

Superintendent Berg	All sessions
Business Manager Geasland	All sessions

State Sanatorium

Superintendent Spear	All sessions
Business Manager Wynn	All sessions

Iowa Braille and Sight-Saving School

Superintendent Iverson	No session (Excused)
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December 8-9, 1960 - General or miscellaneous

The Board met at 3 p.m., December 8, 1960, with President Hagemann in the chair and Mr. Dancer secretary of the meeting, and recessed at 4:45 p. m., to reconvene at 9 a. m., December 9, 1960. The Board meetings were preceded by meetings of the Educational Policy Committee and the Building and Business Committee.

#### GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on December 8, 1960:

SURVEY - EDUCATIONAL LOAD FACTORS AND COSTS - PROGRESS REPORT. At the meeting held on July 14-15, 1960, it was moved, seconded and passed that a survey and studies be made prior to 1963 to determine the educational load factor applicable to the three state institutions of higher learning. (See page 6, Board minutes of July 14-15, 1960; page 131, Board minutes of October 14-15, 1960; and page 168, Board minutes of November 10-11, 1960.)

Secretary Dancer submitted the following recommendation of President Hancher, President Hilton, and President Maucker in regard to the proposed survey:

The presidents recommend:

1. The appointment of a committee of nine, three to be appointed from each of the three institutions of higher learning by the respective presidents, to study per student costs by levels of instruction, other institutional costs, and other data for the interpretation of educational loads, using the Indiana experience as a guide.

2. That the committee be expected to use special consultants who have participated in the Indiana studies and be authorized to use a general consultant on a continuing basis if it wishes to do so, funds for the use of such consultants to be provided by the three institutions.

3. That the committee shall select its own chairman and secretary on a rotating basis; shall be responsible to the presidents or their designated representatives; and shall invite the Finance Committee of the State Board of Regents to be present at meetings of the presidents and the study committee.

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4. That it be planned to get this work under way shortly after the first of the year in order to accumulate as much information as possible by the spring of 1962 for use in preparation of the appropriation requests to be submitted to the 1963 session of the legislature.

Mr. Barlow moved that the foregoing recommendations be approved and adopted, with the understanding that progress reports will be made to the Board. The motion was seconded by Mr. Gillette and passed.

UNIFORMITY IN CALENDARS (COMMON CALENDAR). Mr. Gillette stated that the Educational Policy Committee would report at the January meeting in regard to the advisability of having a common calendar for all three of the state institutions of higher learning in order to facilitate the transfer of students and their credits among the schools. (See page 56, Board minutes of September 8-9, 1960; page 126, Board minutes of October 12-14, 1960; and page 166, Board minutes of November 10-11, 1960.)

TWELVE-MONTH USE OF FACILITIES - TRIMESTER PLAN. At the meeting held on April 14-15, 1960, it was resolved that Presidents Hilton, Maucker and Hancher be requested to give serious consideration to the advisability of going to a three semester or four quarter a year arrangement, and to make a written report to the Board giving their recommendations. (See page 366, Board minutes of April 14-15, 1960; and page 130, Board minutes of October 13-14, 1960.)

Copies of a report prepared by the Coordinating Committee of Registrars on behalf of the Presidents were distributed to Board members for consideration, with the understanding that the matter of year-round operation of the three state institutions of higher learning will be taken up at the January, 1961, meeting.

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RESIDENCE CREDIT REQUIREMENTS. Mr. Gillette stated that the Educational Policy Committee would report at the January, 1961, meeting in regard to the residence credit requirements of the three state institutions of higher learning. (See page 56, Board minutes of September 8-9, 1960, and page 126, Board minutes of October 13-14, 1960.)

POLICY - EMPLOYMENT STATUS OF MARRIED FACULTY -(EMPLOYMENT OF RELATIVES)

At the meeting held on October 13-14, 1960, a statement of policy recommended by the executives regarding the employment of relatives in institutions under the State Board of Regents was referred to the Educational Policy Committee for consideration and report back to the Board. (See page 414, Board minutes of May 12-13, 1960, and page 127, Board minutes of October 13-14, 1960.)

Mr. Gillette stated that the Educational Policy Committee had approved the following statement of policy regarding the employment of relatives in institutions under the State Board of Regents;

- I. No person responsible for recommending the employment of staff members shall employ in any position in his department any person related to himself as follows:

By blood: parent, child, brother, sister, first cousin, uncle, aunt, nephew, niece.

By marriage: husband (wife), brother (sister)-in-law, father (mother)-in-law, son (daughter)-in-law, step-parent, stepchild.

- II. The provisions in paragraph I shall apply to persons whose marital status changes during employment. In such cases, one of the persons affected must give up his position not later than one year after the marital status has changed, but he may be re-employed elsewhere in the institution subject to the provisions of paragraph I.
- III. The provisions in paragraph I shall apply to both full-time and part-time employees (including students) except those who are on a part-time retirement basis; but they shall not apply in cases where such person appointed receives compensation at the rate of six hundred dollars (\$600) per year or less.

IV. The continued employment after July 1, 1960, of all present personnel who would not now be eligible for employment under the provisions of paragraphs I, II, and III above, shall be subject to those provisions but upon the recommendation of the department heads involved the chief executive officer may waive these provisions for a reasonable time for a specified individual in his present employment situation.

V. All actions heretofore adopted by the State Board of Regents that are in conflict with the foregoing provisions are hereby repealed.

Mr. Gillette moved that the foregoing statement of policy regarding the employment of relatives in institutions under the State Board of Regents be adopted; and the motion was seconded by Mr. Crabbe and passed.

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on November 10-11, 1960, were corrected and approved.

APPROVAL OF MINUTES - MEETINGS OF THE FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

Iowa Braille and Sight-Saving School	August 30, 1960
Iowa School for the Deaf	October 4, 1960
State Sanatorium	November 17, 1960

PROPOSED LEGISLATION, 59TH G. A. Mr. Garnetzky distributed copies of an outline of proposed legislation approved by the State Board of Regents to be submitted to the 59th G. A., and stated that it had been listed in the order of priority designated by the Board. (See pages 128 and 129, Board minutes of October 13-14, 1960, and page 167, Board minutes of November 10-11, 1960.)

LEGISLATIVE BUDGETS, 59th G.A. Secretary Dancer stated that the Governor and the State Comptroller had scheduled the hearing on the legislative budgets of the State Board of Regents at 8:30 a. m., Friday, December 16, 1960.

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JOINT ALUMNI LEGISLATIVE DINNER. Secretary Dancer stated that the Joint Alumni Legislative Dinner would be held on Thursday evening, January 26, 1961, at the Fort Des Moines Hotel in Des Moines, Iowa

COMMITTEE ON EDUCATIONAL COORDINATION. Provost Davis reported that the Committee on Educational Coordination had been working on projects referred to it by the Board and some in which the Committee was interested.

DORMITORY RATES - UTILITIES. Mr. Gillette inquired about the rates charged for utilities in dormitories and married student housing, and stated his belief that any profit from those utility charges should go to the dormitory fund.

It was requested that reports be prepared showing the cost of utilities at the three institutions and the charges to dormitories and married student housing, with the understanding that they are to be distributed in time for consideration at the next meeting.

MEETING WITH STATE BOARD OF PUBLIC INSTRUCTION. Secretary Dancer stated that Superintendent-elect Johnson, Department of Public Instruction, would like to know the attitude of the State Board of Regents regarding legislation suggested in the Gibson Survey Report which would effect both the State Board of Public Instruction and the State Board of Regents.

Secretary Dancer was requested to arrange for a joint meeting with the State Board of Public Instruction, when matters relating to both Boards could be considered.

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VISIT TO INDIANA UNIVERSITIES. Mr. Gillette and Mr. Barlow reported about the trip with members of the Budget and Financial Control Committee to visit Indiana University at Bloomington, Indiana, and Purdue University at Lafayette, Indiana, and the Indiana University Medical Center at Indianapolis, Indiana, the trip having been sponsored and financed by the joint alumni association of the State University of Iowa, the Iowa State University and the Iowa State Teachers College.

It was moved, seconded and passed, that the Secretary of the State Board of Regents write letters expressing the appreciation of the Board to officials of Indiana University and Purdue University and to the Joint Alumni Association.

INVESTMENTS. Mr. Gernetzky submitted a report of the investments made by the Finance Committee for the months of October and November, 1960, and the report was accepted.

CENTRAL OFFICE OF STATE BOARD OF REGENTS - SALARY INCREASED. Upon the recommendation of the Finance Committee the following salary increases, which are in accordance with the State Classification and Compensation Plan, effective January 1, 1961, were made:

	<u>From</u>	<u>To</u>
Carol F. Bowers, Field Agent	\$5,100	\$5,340
Helen M. Lenihan, Secretary to Secretary	5,040	5,280
Edith Ann Rohn, Stenographer IV	4,260	4,380
Beth E. Hicks, Stenographer III	3,360	3,540
Maxine M. R. Myers, Stenographer III	3,360	3,540

GAS RATES. A report of the gas rates charged the insitutions under the State Board of Regents was distributed to members of the Board for their information.

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December 9, 1960

The following business relating to general or miscellaneous matters was transacted on December 9, 1960:

LEGISLATIVE BUDGETS, 59TH G. A. - PROVISION FOR FEDERAL GRANTS.

President Hancher stated that provision for the matching and acceptance of federal grants that might become available should be in the appropriation bills passed by the 59th General Assembly for the institutions under the State Board of Regents.

LEGISLATIVE BUDGETS, 59TH G. A. - INDIANA PATTERN. It was proposed that the State Board of Regents and the institutions request the 59th General Assembly to follow the Indiana pattern and provide that, in case of any legislative change in appropriations from the Board's requests for operating funds for the several institutions under the Board, the change be applied pro rata to the Board's requests for the respective institutions.

The proposal was referred to the Presidents of the three state institutions of higher learning to secure more information and report back to the Board.

TREASURERS - DEPOSITORY BANKS. Consideration of the analysis of bank account activity for the period of July, August, and September, 1960, and the depositories, was dropped from the docket until the report for January, February, and March, 1961, has been filed. (See page 130, Board minutes of October 13-14, 1960.)

STUDY OF THE PROBLEMS OF HIGHER EDUCATION IN IOWA - RESOURCES AND NEEDS FOR HIGHER EDUCATION IN IOWA - REPORT. Raymond C. Gibson, Professor of Higher Education at Indiana University and Director of the Study of the Problems of Higher Education in Iowa made under the supervision of the



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Legislative Research Bureau, appeared before the State Board of Regents and discussed his final summary report entitled Resources and Needs for Higher Education in Iowa; and he stated that the findings, conclusions and recommendations were based on four separate studies he made for the survey. Copies of the following studies and the summary report had been distributed to Board members prior to the meeting:

Study No. I, Projection of Enrollments for Fifty-one Public and Private Junior and Senior Colleges and Universities in Iowa, 1960-1970.

Study No. II, Manpower Problems and Higher Education in Iowa - a New Alliance.

Study No. III, An Appraisal of Iowa Colleges: Faculties, Costs, Scholarships, and Administration.

STATE BOARD OF ENGINEERING EXAMINERS - CONTRACT. At the meeting held on January 10-11, 1952, the State Board of Regents approved a statement of basic principles for cooperation between institutions under the State Board of Regents and other state institutions, departments, commissions and agencies. (See page 170, Board minutes of January 10-11, 1952.)

President Hilton reported that the State Board of Engineering Examiners had requested that the Iowa State University and the State University of Iowa enter into an agreement with the State Board of Engineering Examiners whereby the Universities would agree to provide assistance by staff members in helping the State Board of Engineering Examiners to prepare, conduct and grade examinations and the Board would agree to reimburse the Universities for those services; and he recommended that such an agreement be authorized. President Hancher joined in the recommendation.

Mr. Noehren moved that the State University of Iowa and the Iowa State University be authorized to negotiate a contract for services of

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staff members with the State Board of Engineering Examiners, subject to approval by the Finance Committee and the Attorney General of Iowa, with the understanding that the contract will be submitted at a later date, and the motion was seconded and passed.

NEXT MEETING. The next meeting of the State Board of Regents was scheduled to be held in its office in the State Office Building, Des Moines, Iowa, on January 12 and 13, 1961.

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IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on December 9, 1960;

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa School for the Deaf for the month of November, 1960, were approved and ratified.

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### IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on December 9, 1960:

EXCUSED FROM MEETING. Mr. Gernetzky reported that the Finance Committee had excused Superintendent Iverson from attending the December 8-9, 1960, Board meeting.

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa Braille and Sight-Saving School for the month of November, 1960, were approved and ratified.

BLANCHE VOLESKY ESTATE. Secretary Dancer reported that on November 14, 1960, the Executive Council of Iowa approved the acquisition by bequest of a 1/5 interest in a piece of property located in Cedar Rapids, Iowa, and also approved the sale of the property. (See page 88, Board minutes of September 8-9, 1960.)

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STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on December 9, 1960:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State Sanatorium for the month of November, 1960, were approved and ratified.

EMPLOYEES BUILDING - FIRE PROTECTION - SPRINKLING SYSTEM. Upon the recommendation of the Building and Business Committee a project for the installation of a sprinkling system in the Employees Building was approved; authority was granted to negotiate a contract with the Stanley Engineering Company, Muscatine, Iowa, for engineering services; and the following project budget was adopted:

Source of funds

Repairs, Replacements and Alterations		\$17,000
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Estimated expenditures

Sprinkling system	\$15,000	
Engineering fee and contingencies	<u>2,000</u>	\$17,000

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STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on December 9, 1960:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State University of Iowa for the month of November, 1960, were approved and ratified.

LEAVE OF ABSENCE. Upon the recommendation of the Educational Policy Committee and President Hancher, Russell M. Ross, associate professor in the Department of Political Science, College of Liberal Arts, was granted an extension of a leave of absence now in effect, without salary or insurance, for the second semester of the academic year 1960-1961.

CHANGE IN APPOINTMENT. Upon the recommendation of the Educational Policy Committee and President Hancher, the appointment of Forest Evashevski, professor (without tenure), head football coach (to December 31, 1960), and director of Intercollegiate Athletics, was changed by termination of his appointment as head football coach, effective as of November 30, 1960, without change in salary of \$20,000 plus insurance programs, twelve months' basis; salary payable from Account N 400, line 1.

CHANGE IN APPOINTMENT AND SALARY. Upon the recommendation of the Educational Policy Committee and President Hancher, the appointment of Jerome M. Burns was changed from assistant professor and assistant football coach to professor (without tenure) and head football coach, Intercollegiate Athletics, for a three-year term, and his salary was increased from

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\$10,000 to \$15,000 plus insurance programs, twelve months' basis, effective as of December 1, 1960; salary payable from Account N 400.

COLLEGE OF NURSING - BASIC NURSING PROGRAM. Upon the recommendation of the Educational Policy Committee and President Hancher, authority was granted to change the basic nursing program in the college of Nursing, effective for the class entering in September 1961, as follows:

- I. Program to be changed from one academic year and three calendar years to four academic years.
- II. Students in this program to pay full tuition and fees and the cost of their own maintenance throughout the four-year course.
- III. Nursing practice to be limited to the amount and type necessary for the education of those enrolled in the program.

Approval of course changes within the basic nursing program authorized by the foregoing, is subject to such regulations as apply generally to the review and approval of catalogue changes by the Educational Policy Committee and the State Board of Regents.

TEACHERS INSURANCE AND ANNUITY ASSOCIATION - GROUP LIFE AND DISABILITY BENEFITS - BASE FOR COMPUTATIONS. Upon the recommendation of the Educational Policy Committee and President Hancher, authority was granted effective January 1, 1961, to include in the base for computing premiums on retirement annuity premiums and group insurance premiums the commutation fraction allowances paid from professional fee income under the Medical Service Plan and the Dental Service Plan.

1960-1961 BUDGET - UNIVERSITY EQUIPMENT FUND INCREASE. Upon the recommendation of the Building and Business Committee the University Equipment Fund, 1960-1961 budget, was increased by \$135,000 which is to be transferred from estimated savings in the budget for General Operations.

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IOWA MEMORIAL UNION, INC. - DEED. Secretary Dancer reported that on November 14, 1960, the Executive Council of Iowa approved the transfer of land title by the Iowa Memorial Union, Incorporated, to the State of Iowa for the use and benefit of the State University of Iowa. (See page 24, Board minutes of July 14-15, 1960.)

IOWA MEMORIAL UNION, ADDITION OF UNITS IV, V, AND VI - PETITION. Secretary Dancer reported that the Plaintiffs, the Iowa Hotel Association, et al, had filed an answer to the counterclaim of the Defendants, the State Board of Regents, et al, Equity No. 66381.

LOUISE STEINDLER PROPERTY - IOWA STATE HIGHWAY COMMISSION - RIGHT-OF-WAY CONTRACT - RELEASE OF LEASE AND OPTION TO PURCHASE. Secretary Dancer reported that on November 14, 1960, the Executive Council of Iowa had approved the Release of Lease and Option to Purchase a portion of the Louise Steindler property which she had deeded to the State of Iowa for the use and benefit of the Iowa State Highway Commission. (See page 114, Board minutes of October 8-10, 1959; page 151, Board minutes of June 19-21, 1959; page 442, Board minutes of May 12-13, 1960; and page 105, Board minutes of September 8-9, 1960.)

CLINICAL RESEARCH UNIT AND HEALTH RESEARCH FACILITIES (METABOLIC LABORATORY) - ALLOCATION OF FUNDS. Secretary Dancer reported that on November 12, 1960, the Budget and Financial Control Committee had allocated \$400,000 from the General Contingent Fund, Chapter 57, 58th G. A., upon which to base applications for matching and operating fund grants from two specific programs of the National Institutes of Health, and that an application had been filed for a part of the grant. (See page 174, Board minutes of November 10-11, 1960.)



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DORMITORY FINANCING - NOTE CONSOLIDATION AGREEMENT (UNIVERSITY DORMITORY THIRD SUPPLEMENTAL LOAN AGREEMENT - HAWKEYE APARTMENT). Secretary Dancer submitted the following Note Consolidation Agreement:

WHEREAS, STATE BOARD OF REGENTS, State of Iowa, hereinafter referred to as the "Board", and IOWA-DES MOINES NATIONAL BANK and CENTRAL NATIONAL BANK & TRUST COMPANY, both of Des Moines, Iowa, MERCHANTS NATIONAL BANK of Cedar Rapids, Iowa and BANKERS LIFE COMPANY and EQUITABLE LIFE INSURANCE COMPANY OF IOWA, both of Des Moines, Iowa, all hereinafter collectively called the "Lenders" (the three first named being collectively called the "Banks" and the latter two called "Bankers" and "Equitable", respectively) made a certain written agreement designated UNIVERSITY DORMITORY THIRD SUPPLEMENTAL LOAN AGREEMENT, dated January 2, 1959, relating to the financing of dormitory facilities at the State University of Iowa, consisting of married student housing known as Hawkeye Apartments project; and

WHEREAS, Bankers and Equitable loaned funds to the Board pursuant to the above agreement and the Board issued its several promissory notes therefor from time to time as advancements of the loan proceeds were made, and Bankers now holds 22 of said notes and Equitable now holds 21 of said notes which are listed under the name of each holder respectively in Exhibits A and B hereto; and

WHEREAS, said notes by reason of their number are unwieldy for handling and accounting purposes and it is deemed advisable to consolidate each of said Lender's notes into one note to be held by each Lender respectively, which will bear the same interest rate and maturity and be amortizable in substantially the same manner and otherwise be substantially in the same form and contain substantially the same terms as the separate notes which are merged in the consolidated notes;

NOW, THEREFORE, it is agreed by the parties hereto that the 22 notes aforesaid held by Bankers, which bear 4-3/4% interest and mature July 1, 2001, shall be consolidated into one promissory note in the principal amount of \$2,069,700.00, to be dated as of the date of execution, maturing July 1, 2001, bearing 4-3/4% interest from January 1, 1961 until maturity, and in the form of the specimen note annexed hereto as Exhibit C, and that the 21 notes aforesaid held by Equitable, which bear 4-3/4% interest and mature July 1, 2001, shall be consolidated into one note in the principal amount of \$484,850.00, to be dated as of the date of execution, maturing July 1, 2001, bearing 4-3/4% interest from January 1, 1961 until maturity, and in the form of the specimen note annexed hereto as Exhibit D. Each of said notes shall otherwise be entitled to the same security, prepayment premium, proration rights on prepayment and all other benefits which pertain to the several notes consolidated therein and shall be executed and delivered by the Board to Bankers and Equitable in exchange for, and shall be in lieu of, the several notes merged therein, which shall be surrendered and cancelled as part of and at the time of the exchange and delivery of the new notes in the form of Exhibits C and D. It is understood that the transactions herein provided for will be consummated only

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after payment has been received by Bankers and Equitable of interest due them on January 1, 1961 on the notes to be merged and shall occur prior to July 1, 1961.

The Lenders, other than Bankers and Equitable, who are parties hereto, have joined herein to indicate their assent to said consolidation and the terms and provisions thereof as contained herein, but otherwise assume no liability for the agreements of the Board and Bankers and Equitable as contained herein.

IN WITNESS WHEREOF the parties hereto have caused this Note Consolidation Agreement to be executed by their respective officers duly authorized for the purpose and their respective seals to be hereto affixed as of the \_\_\_\_\_ day of \_\_\_\_\_, 1960.

The following resolution in regard to the foregoing Note Consolidation Agreement was submitted:

RESOLVED, that the Note Consolidation Agreement between the State Board of Regents and the Iowa-Des Moines National Bank and the Central National Bank and Trust Company, both of Des Moines, Iowa, the Merchants National Bank of Cedar Rapids, Iowa, and the Bankers Life Company and the Equitable Life Insurance Company of Iowa, both of Des Moines, Iowa, dated December 9, 1960, be approved and adopted; and

BE IT FURTHER RESOLVED, that the President and the Secretary of the State Board of Regents be and they are hereby authorized, empowered and directed to execute said Note Consolidation Agreement and deliver the same in any number of duly executed counterparts as the valid obligation of this Board; and that the promissory notes and any and all other instruments or actions necessary or proper to evidence and carry out the terms of said Note Consolidation Agreement may be executed and taken by any one of the following:

Carl Gernetzky, Chairman, Finance Committee, State Board of Regents;  
David A. Dancer, Secretary, State Board of Regents;

and any action taken or document executed as herein provided shall be the valid obligation of this Board; and

BE IT FURTHER RESOLVED, that the Secretary and any other member of this Board be authorized to certify copies of this Resolution.

Mr. Barlow moved that the foregoing resolution be adopted. The motion was seconded by Mr. Drebenstedt and on roll call the vote was, as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette,  
Mr. Noenren, Mrs. Valentine, Mrs. Rosenfield, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

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PHARMACY BUILDING WITHOUT EQUIPMENT - PUBLIC HEARING - BIDS - CONTRACTS.

The Building and Business Committee reported that on November 17, 1960, a public hearing was held and bids were received and opened for the construction of the Pharmacy Building without Equipment. (See Finance Committee minutes of November 17 and 18, 1960.)

Copies of the tabulation of the bids received for the construction of the Pharmacy Building without Equipment were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contracts for the construction of the Pharmacy Building without Equipment were awarded as follows, subject to approval and allocation of funds by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory surety bonds have been filed:

General Construction contract to Viggo Jensen  
Construction Company, Iowa City, Iowa, on  
the basis of that firm's low bid, as follows:

Base bid	\$737,500	
Alt. #2, add Greenhouses	8,900	
Alt. #4, add Movable Partitions	<u>6,300</u>	
Contract price		\$752,700

Electrical contract to Fandel Electric, Cedar  
Rapids, Iowa, on the basis of that firm's  
low bid, as follows:

Base bid	\$106,479	
Alt. #2, add Greenhouse	<u>1,274</u>	
Contract price		\$107,753

Plumbing and Heating contract to the Ryan Plumbing  
and Heating Company, Davenport, Iowa, on the  
basis of that firm's low bid, as follows:

Base bid	\$353,500	
Alt. #2, add Greenhouse	<u>4,000</u>	
Contract price		\$357,500

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Temperature Control contract to Minneapolis-Honeywell,  
Des Moines, Iowa, on the basis of that firm's low  
bid, as follows:

Base bid	\$ 19,817	
Alt. #2, add Greenhouse	<u>851</u>	
Contract price		\$ 20,668

Elevator contract to Kimball Brothers, Council Bluffs,  
Iowa, on the basis of that firm's low base bid \$ 36,990

Total of five contracts \$1,275,611

PHARMACY BUILDING WITHOUT EQUIPMENT - REVISED PROJECT BUDGET. Upon the  
recommendation of the Building and Business Committee the following re-  
vised project budget for the Pharmacy Building without Equipment was  
adopted:

Source of funds available

Appropriation, 58th G. A.	\$1,418,000	
National Institutes of Health	<u>207,495</u>	\$1,625,495

Estimates expenditures

Planning and supervision	\$ 23,000	
Architect's fee	52,000	
Construction	1,275,611	
Utility connections	50,000	
Contingencies	<u>234,884</u>	
	\$1,635,495	
Less estimated tax refund	<u>10,000</u>	\$1,625,495

PSYCHOPATHIC HOSPITAL ADDITION AND EQUIPMENT FOR EXPANDED PROGRAM OF  
RESEARCH, TEACHING AND TRAINING - CONTRACTS. The Building and Business  
Committee reported that at 1 p.m., November 22, 1960, a public hearing  
in regard to the Psychopathic Hospital Addition was held in the Office of  
the Superintendent of Planning and Construction, Physical Plant Department,  
State University of Iowa, Iowa City, Iowa; that present were Superintendent  
Horner, of the State University, Architect Dane Morgan, and Engineer  
Harold Rucks; that no objections were filed and no objectors appeared;  
and that at 2 p. m., in the Senate Room in the Old Capitol, bids for

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the construction of the project were received and opened, with the following present: Secretary Dancer, of the State Board of Regents; President Hancher, Vice President Jolliffe, Business Manager Mossman, Superintendent Horner, Engineer Parizek, and Designer Draftsman Jordison, all of the State University of Iowa; Dane D. Morgan, Architect; and Harold Rucks, Engineer.

Copies of the tabulation of bids for the construction of the Psychopathic Hospital Addition were distributed.

Upon the recommendation of the Building and Business Committee the contracts for the construction of the psychopathic Hospital Addition and Equipment for Expanded Program of Research, Teaching and Training were awarded to the low bidders, as follows, subject to the approval and allocation of funds by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory surety bonds have been filed:

General construction contract to the Frantz  
Construction Company, Inc., Iowa City,  
Iowa, on the basis of that firm's low bid,  
as follows:

Base bid	\$203,000	
Alternate No. 1, Classroom	13,300	
Alternate No. 2, Passageway	<u>4,460</u>	
Contract price		\$220,760

Mechanical contract to Modern Refrigeration  
Plumbing & Heating, Inc., Cedar Rapids,  
Iowa, on the basis of that firm's low bid,  
as follows:

Base bid	\$127,290	
Alt. No. 1, Classroom, add	8,524	
Alt. No. 2, Passageway, add	450	
Alt. No. 5, Connect Laboratory equipment, add	851	
Alt. No. 6, Two air conditioning units, add	16,783	
Alt. No. 7, Third air conditioning unit, add	6,187	
Alt. No. 8, One absorption chilling unit in lieu of three Serval type units, deduct	<u>- 4,000</u>	
Contract price		\$156,085

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Electrical contract to Fandel Electric, Cedar Rapids, Iowa, on the basis of that firm's low bid, as follows:

Base bid	\$ 29,439
Alt. No. 1, Classroom, add	1,987
Alt. No. 2, Passageway, add	212
Alt. No. 5, Connect Laboratory equipment, add	319
Alt. No. 6, Air conditioning, add	146
Alt. No. 7, Third air conditioning unit, add	<u>66</u>
Contract price	\$32,169

Temperature Control contract to Barber-Coleman Company, Rock Island, Illinois, on the basis of that firm's low bid, as follows:

Base bid	\$ 12,556
Alt. No. 1, Classroom, add	1,178
Alt. No. 2, Passageway, add	194
Alt. No. 6, Air conditioning, add	3,603
Alt. No. 7, Third air conditioning unit, add	<u>289</u>
Contract price	\$17,820

Elevator contract to Kimball Brothers, Council Bluffs, Iowa, on the basis of that firm's low base bid of 13,961

Laboratory Equipment contract to Kewaunee Manufacturing Company, Adrian, Michigan, on the basis of that firm's low base bid 32,684

Total of six contracts \$473,479

PSYCHOPATHIC HOSPITAL ADDITION AND EQUIPMENT FOR EXPANDED PROGRAM OF RESEARCH, TEACHING AND TRAINING - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business committee the following revised project budget was adopted for the Psychopathic Hospital Addition and Equipment for Expanded Program of Research, Teaching and Training:

Source of funds available

Appropriation, 58th G. A.	\$235,000	
Transfer from Chemistry Building without Equipment, 6-1-1-10-58	49,465	
United States Public Health Service Grant	<u>235,535</u>	\$ 520,000

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Estimated expenditures

Planning and supervision	\$ 10,000	
Architect's fee	19,836	
Construction, including fixed equipment	473,479	
Contingencies	<u>20,435</u>	
	\$523,750	
Less estimated tax refund	<u>3,750</u>	\$520,000

ART BUILDING REMODELING - MAIN EXHIBITION ROOM - PUBLIC HEARING - BIDS - CONTRACT. The Building and Business Committee reported that at 1 p.m., December 5, 1960, a public hearing about the Art Building Remodeling was held in the Office of the Superintendent of Planning and Construction, Physical Plant Department, State University of Iowa, Iowa City, Iowa; that no objectors appeared and no objections were filed; and that at 2 p.m., in the Senate Chamber in Old Capitol, bids for the Art Building Remodeling, Main Exhibition Room, were received and opened in the presence of: Vice President for Business and Finance Jolliffe, Business Manager Mossman, Superintendent Horner, and Designer Draftsman Jordison, all of the State University of Iowa.

Copies of the tabulation of bids received for the Art Building Remodeling, Main Exhibition Room, were distributed.

Upon the recommendation of the Building and Business Committee the contract for Art Building Remodeling, Main Exhibition Room, was awarded to the low bidder, the Paulson Construction Company of West Branch, Iowa, on the basis of that firm's base bid of \$26,435, subject to approval and allocation of funds by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been filed.

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SALE OF HOUSE - 416 MELROSE AVENUE. Upon the recommendation of the Building and Business Committee authority was granted to sell to the highest bidder the house located at 416 Melrose Avenue, Iowa City, Iowa, and the Finance Committee was authorized to act.

INCOME FROM INVESTMENT OF FUNDS - CURRENT RESTRICTED AND AGENCY TYPE - GENERAL ENDOWMENT FUND. On March 3, 1955, the Finance Committee granted authority to credit annually the income from the investment of Current Restricted and Agency Funds to an endowment fund principal account under group investments, entitled "General Endowment"; the income of this principal account to be credited to an account called "Income from General Endowment" to be used for the purposes as recommended by the President of the University and approved by the Finance Committee. (See Finance Committee minutes of March 3, 1955.)

Upon the recommendation of the Finance Committee and the Building and Business Committee, authority was granted to credit annually the income from the investment of funds of the Current Restricted and Agency type to an endowment fund principal account under group investments, entitled "General Endowment"; to credit the income of this principal account to an account entitled "Income from General Endowment"; and to expend the principal or the income for any purpose recommended by the President of the State University of Iowa and approved by the State Board of Regents or its Finance Committee in accordance with established procedures.

PURCHASE OF PROPERTY - HENRY L. FISK AND CHARLOTTE FISK. The following resolution was submitted and the Building and Business Committee recommended that it be adopted:



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BE IT HEREBY RESOLVED:

That the acquisition of the following described real estate in Iowa City, Johnson County, Iowa, belonging to Henry L. Fisk and Charlotte Fisk, to-wit:

327 North Capitol

E. 65 feet of the south  $37\frac{1}{2}$  feet of the north 75 feet of Lot 1, and 10 feet on west side of Capitol Street Block 100 O. T.

331 North Capitol

E. 65 feet of north  $37\frac{1}{2}$  feet of Lot 1 and 10 feet on west side of Capitol Street Block 100 O. T.

9 West Davenport

W. 15 feet of the north 75 feet of Lot 1 and east 40 feet of north 75 feet of Lot 2 Block 100 O. T.

15 West Davenport

W. 40 feet of the north 75 feet of Lot 2 Block 100 O. T.

is necessary and proper for the use of the State University of Iowa; that the University of Iowa officials are hereby authorized and directed to acquire said property and to institute condemnation proceedings in Court to take said premises under the power of Eminent Domain if necessary; and that, prior to instituting such proceedings, the University is directed to attempt to negotiate a purchase of said properties and is hereby authorized to pay the sum of not to exceed \$105,000, payable from the income from investment of Current Restricted and Agency Funds and the General Endowment Fund, for all of said properties and to enter into contracts for the same with possession to be delivered on or before June 1, 1961.

(The legal description of the property referred to in the foregoing resolution is, as follows:

Legal Description

North  $37\frac{1}{2}$  feet of the following: Beginning at a point 10 feet east of the north-east corner of Lot 1 in Block 100 in Iowa City, Iowa according to the recorded plat, thereof, running then south 75 feet thence west 75 feet, thence north 75 feet, thence 75 feet to place of beginning.

The south  $37\frac{1}{2}$  feet of the following: Beginning at a point 10 feet east of the northeast corner of Lot 1 in Block 100 in Iowa City, Iowa, according to the recorded plat thereof, running thence south 75 feet thence west 75 feet, thence north 75 feet, thence east 75 feet to the place of beginning.

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Beginning 65 feet west of the northeast corner of Lot 1 in Block 100 Iowa City, Iowa, according to the recorded plat thereof, thence west 55 feet, thence south 75 feet, thence east 55 feet, thence north 75 feet to the place of beginning.

The north one-half of the west one-half of Lot 2 in Block 100 in Iowa City, Iowa, according to the recorded plat thereof.)

Mr. Barlow moved that the foregoing resolution be adopted. The motion was seconded by Mr. Drebenstedt and, on roll call, the vote was as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette, Mr. Noehren, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the resolution adopted.

LAW CENTER WITHOUT EQUIPMENT (LAW ANNEX), SERVICES COMPLETION - PHARMACY BUILDING WITHOUT EQUIPMENT, SITE CLEARANCE - ELECTRICAL WORK - ACCEPTANCE.

The Building and Business Committee reported that on November 29, 1960, final inspection was made by representatives of the State University and the Contractor of the work under the contract for Services Completion, Law Center without Equipment, and the Site Clearance, Pharmacy Building without Equipment, and it was found that the Cedar Rapids Electric Company had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the electrical work for Services Completion, Law Center without Equipment (Law Annex), and Site Clearance, Pharmacy Building without Equipment, was accepted as of this date, December 9, 1960, from the contractor, the Cedar Rapids Electric Company, Cedar Rapids, Iowa, and payment of the final

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estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

UTILITIES - PROJECT C2, WEST CAMPUS WATER TOWER, CONTRACT 7, DISTRIBUTION FEEDER TIE WATER MAIN - ACCEPTANCE OF WORK. The Building and Business Committee reported that on November 29, 1960, D. L. Neff for the Stanley Engineering Company, Glen Wentzell for the State University, and Gene Larew for Red Ball Engineering & Development, Inc., inspected the work under Contract 7, Distribution Feeder Tie Water Main, Project C2, West Campus Water Tower, Utilities, and found that the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the work under Contract 7, Distribution Feeder Tie Water Main, Project C2, West Campus Water Tower, Utilities, was accepted as of this date, December 9, 1960, from Red Ball Engineering & Development, Inc., Iowa City, Iowa, and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

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ICWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on December 9, 1960:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State Teachers College for the month of November, 1960, were approved and ratified.

BUDGET FOR 1961 SUMMER SESSION. President Maucker distributed copies of the proposed budget for the 1961 summer session, including a statement outlining the special features of the summer session, and he requested that it be considered so that action could be taken at the January meeting.

FEES FOR SOCIAL SCIENCE SEMINAR IN EUROPE. Upon the recommendation of the Educational Policy Committee and President Maucker, a fee of \$52.50 for undergraduates and of \$60.00 for graduate students was established for 6 credits of work in the Social Science Seminar in Europe.

PURCHASE OF PROPERTY - ROBERT HAROLD JOHNSON AND IRENE J. JOHNSON. Secretary Dancer reported that on November 21, 1960, the Executive Council of Iowa approved the purchase of property from Robert Harold Johnson and Irene J. Johnson. (See page 153, Board minutes of October 13-14, 1960)

BOARD AND ROOM RATES - 1961 SUMMER SESSION. Upon the recommendation of the Building and Business Committee the dormitory board and room rate of \$156 was established for the 1961 summer session of eight weeks, an increase of \$8 over the 1960 summer session rate.

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WOMEN'S GYMNASIUM - MAJOR REMODELING - ALTERATIONS GROUND FLOOR AREA. Upon the recommendation of the Building and Business Committee a project for Alterations in the Ground Floor Area of the Women's Gymnasium (Women's Gymnasium - Major Remodeling) and the following project description and budget were approved and authority was granted to publish the necessary notice of public hearing and to advertise for bids: (See page 323, Board minutes of March 10-11, 1960, and page 453, Board minutes of May 12-13, 1960, regarding selection of Grow and Devoe as architects and the estimated cost of \$60,000 for Major Remodeling in the Women's Gymnasium.)

The project includes the removal of all existing lockers, showers and bases; the installation of new floor topping, 3" average thickness, on all existing floors except rooms #126, 127, 128, 129, 140, 141, and east 1/2 of room #130; relocation of shower rooms and installation of existing lockers on new concrete bases; and some expansion of the archery range and service room.

Funds available

Appropriation, 58th G. A., for Repairs, Replacements, and Alterations	\$50,000
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Estimated expenditures

Contract work	\$44,600	
Architect's fee, 6½%	2,900	
Work by Physical Plant	1,000	
Contingencies	<u>1,500</u>	\$50,000

SANITARY AND STORM SEWER IMPROVEMENTS - ACCEPTANCE. The Building and Business Committee reported that final inspection of the Sanitary and Storm Sewer Improvements had been made by representatives of the Iowa State Teachers College and the contractor, Ernster & Company, and it was found that the work had been completed in accordance with the plans and specifications and contract documents.

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Upon the recommendation of the Building and Business Committee, the Sanitary and Storm Sewer Improvements were accepted as of this date, December 9, 1960, from the contractor, Ernster & Company, Waterloo, Iowa, and final payment in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

MINERAL WATER BOWL GAME. President Maucker reported that the Iowa State Teachers College had been invited and had played in the Mineral Water Bowl football game at Excelsior Springs, Missouri, on November 26, 1960.

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IOWA STATE UNIVERSITY

The following business relating to the Iowa State University was transacted on December 9, 1960:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State University for the month of November, 1960, were approved and ratified.

LEAVE OF ABSENCE. Upon the recommendation of the Educational Policy Committee and President Hilton a leave of absence without salary for the period March 21, 1961, to August 31, 1962, was granted to Dwight W. Benseid, professor in the Department of Forestry, College of Agriculture, in order that he may accept an appointment with the University of Indonesia as head of its forestry school to help develop a forestry program.

SALARY INCREASES, PROMOTIONS, AND TRANSFERS. Upon the recommendation of the Educational Policy Committee and President Hilton the following salary increases, promotions, and transfers were made:

Henry M. Black, professor and head of the Department of Mechanical Engineering, College of Engineering, salary increased from \$12,200, twelve months' basis, plus annuity, to \$13,000, twelve months' basis, plus annuity, effective as of December 1, 1960.

David R. Boylan, associate director and professor, Engineering Experiment Station, salary increased from \$13,000, twelve months' basis, plus annuity, to \$14,000, twelve months' basis, plus annuity, effective January 1, 1961.

Ralph E. Patterson, associate director and professor, Engineering Extension Service, salary increased from \$12,000 twelve months' basis, plus annuity, to \$12,500, twelve months' basis, plus annuity, effective January 1, 1961.

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John E. Lagerstrom, assistant dean and associate professor, College of Engineering, salary increased from \$11,000, twelve months' basis, plus annuity, to \$12,000, twelve months' basis, plus annuity, effective January 1, 1961.

Robert C. Mulhall, general manager of WOI AM FM TV and assistant professor, Information Service, salary increased from \$12,000, twelve months' basis, plus annuity, to \$12,600, twelve months' basis, plus annuity, effective January 1, 1961.

Bernard Vinograde, from professor in the Department of Mathematics, College of Sciences and Humanities, at a salary of \$10,500, twelve months' basis, plus annuity, to professor and acting head of the Department of Mathematics, College of Sciences and Humanities, at a salary of \$11,000, twelve months' basis, plus annuity, effective as of December 1, 1960, the acting administrative title to be held until a permanent chairman or head is appointed.

APPOINTMENTS. Upon the recommendation of the Educational Policy Committee and President Hilton the following appointments were made:

Harold E. Dziuk, associate professor in the Department of Veterinary Physiology and Pharmacology, College of Veterinary Medicine, at a salary of \$10,000 plus annuity, twelve months' basis, effective January 1, 1961.

Luther J. Pickrel, visiting associate professor, Trusts and Specials, W. K. Kellogg Foundation (Agricultural and Economic Adjustment Center), at a salary of \$13,125, twelve months' basis, from January 1, 1961, through June 30, 1961.

DEATHS. Mr. Gillette stated that President Hilton had reported the following deaths to the Educational Policy Committee:

George B. Hartman, professor in the Department of Forestry, College of Agriculture, on November 25, 1960, at the age of 65. Professor Hartman became associated with the Forestry Department in 1935, serving as department head from 1948 to June, 1960.

Arthur P. Twogood, professor, Engineering Extension Service, College of Engineering, on November 22, 1960, at the age of 65. Professor Twogood had been a member of the staff since 1937.

Boris Michelsons, instructor in the Department of Modern Languages, College of Sciences and Humanities, on November 10, 1960, at the age of 58. Mr. Michelsons was born in Rigo, Latvia, and came to the United States in 1950. He was appointed to the position of instructor in the Department of Modern Languages in September of 1957.



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William Kunerth, associate professor in the Department of Physics, College of Sciences and Humanities, on December 4, 1960, at the age of 82. Dr. Kunerth joined the Physics Department staff in 1907.

CHANGE IN NAME - FROM DEPARTMENT OF AERONAUTICAL ENGINEERING TO DEPARTMENT OF AEROSPACE ENGINEERING. At the meeting held on November 10-11, 1960, the proposal that the name of the Department of Aeronautical Engineering in the College of Engineering be changed to Department of Aerospace Engineering was referred to the Committee on Educational Coordination for consideration and report back to the Educational Policy Committee. (See page 192, Board minutes of November 10-11, 1960.)

Mr. Gillette stated that the Committee on Educational Coordination had recommended that the name change be approved, and the following statement of President Hilton was submitted:

Instruction and research in this field, at Iowa State as well as at other universities and colleges throughout the country, are concerned with the construction, propulsion and control of vehicles used in flight through the air surrounding the earth and through outer space. The majority of graduates of the Department of Aeronautical Engineering of the last two or three years have gone into missile research and development work.

The proposed name is in keeping with departmental names being adopted elsewhere and with names of professional societies and journals concerned with this rapidly expanding field.

It is not expected that this department will enter into the kind of upper atmosphere research which Dr. James Van Allen (State University of Iowa) is doing, but will be mainly concerned with the navigation of space.

Upon the recommendation of the Educational Policy Committee the name of the Department of Aeronautical Engineering in the College of Engineering was changed to the Department of Aerospace Engineering.

INSTRUMENTATION RESEARCH LABORATORY WITHOUT EQUIPMENT - BIDS - CONTRACTS.

The Building and Business Committee reported that at 2 p. m., December 1,

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1960, in Beardshear Hall at the Iowa State University, Ames, Iowa, bids were received and opened for the Instrumentation Research Laboratory Without Equipment. (See Finance Committee minutes of December 1, 1960. A public hearing was held on July 19, 1960. See page 162 Board minutes of October 13-14, 1960.)

Copies of the tabulation of bids that were received were distributed.

Upon the recommendation of the Building and Business Committee the contracts for the construction of the Instrumentation Research Laboratory without Equipment were awarded to the low bidders, as follows, subject to the approval and the allocation of funds by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory bonds have been filed:

General construction contract to W. A. Klinger, Inc., Sioux City, Iowa, on the basis of that firm's low base bid		\$205,823
Plumbing and heating contract to Proctor Plumbing & Heating Company, Des Moines, Iowa, on the basis of that firm's low base bid		104,728
Electric wiring contract to Dewey Electric Company, Ventura, Iowa, on the basis of that firm's low bid as follows:		
Base bid	\$31,600	
Alt. #5, Complete X-ray wiring, add	<u>458</u>	32,058
Laboratory furniture contract to Hamilton Manufacturing Company, Two Rivers, Wisconsin, on the basis of that firm's low base bid		<u>20,255</u>
Total of four construction contracts		\$362,864

INSTRUMENTATION RESEARCH LABORATORY WITHOUT EQUIPMENT - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget was adopted for the Instrumentation Research Laboratory without Equipment: (See page 416, Board minutes of

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May 7-8, 1959.)

Funds available

State Appropriation, 58th G. A.	\$200,000.00
United States Public Health Service Grant, building	196,000.00
United States Public Health Service grant, equipment	4,000.00
Transfer from balance in "Veterinary Research Farm-Sewage Plant", Control 5-2-2-5-56	4,755.16
Transfer from balance in "Hospital Elevators", Control 6-1-2-8-6-58	<u>2,744.84</u>
	\$407,500

Estimated expenditures

Construction contracts (four)	\$362,864.00
Architects, engineers and supervision	25,000.00
Builders Risk Insurance	800.00
Physical Plant expense (estimated)	
Electric and other utility services \$11,000.00	
Landscaping & walks 2,000.00	13,000.00
Moveable equipment and furniture	4,000.00
Contingencies and miscellaneous	<u>5,336.00</u>
	\$411,000.00
Less estimated tax refunds	<u>3,500.00</u>
Total net estimated expenditures	\$407,500

CHEMISTRY LABORATORY RENOVATION AND CHEMISTRY, REMODEL FOR BIO-CHEMISTRY (ALTERATIONS TO CHEMISTRY BUILDING) - CONTRACTS. The Building and Business Committee reported that on December 1, 1960, a public hearing was held in regard to the Chemistry Laboratory Renovation and Chemistry, Remodel for Bio-Chemistry; that no objections were filed and no objectors appeared; and that bids for the project were received and opened. (See Finance Committee minutes of December 1, 1960.)

Copies of a tabulation of the bids received for Chemistry Laboratory Renovation and Chemistry, Remodel for Bio-Chemistry were distributed.

Upon the recommendation of the Building and Business Committee contracts for the Chemistry Laboratory Renovation and Chemistry, Remodel for Bio-Chemistry (Alterations to Chemistry Building), were awarded to the low bidders, as follows, subject to approval and allocation of funds by

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the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory bonds have been filed:

General construction contract to W. A. Klinger, Inc.,  
Sioux City, Iowa, on the basis of that firm's low bid  
as follows:

Base bid	\$ 59,965	
Alt. #1, Rooms 57E and 57F, add	1,200	
Alt. #2, Room 57, add	<u>1,100</u>	
Contract price		\$62,265

Mechanical contract to Wolin and Associates, Des Moines,  
Iowa, on the basis of that firm's low bid as follows:

Base bid	\$124,291	
Alt. #1, Rooms 57E and 57F, add	1,158	
Alt. #2, Room 57, add	<u>0</u>	
Contract price		\$125,449

Electric wiring contract to Baker Electric, Inc., Des Moines,  
Iowa, on the basis of that firm's low bid as follows:

Base bid	20,945	
Alt. #1, Rooms 57E and 57F, add	837	
Alt. #2, Room 57, add	<u>568</u>	
Contract price		22,350

Upon the recommendation of the Building and Business Committee the awarding of the contract for the Laboratory Equipment was delayed, pending the receipt and examination of samples submitted by the Metalab Equipment Company, the low bidder.

CHEMISTRY LABORATORY RENOVATION AND CHEMISTRY, REMODEL FOR BIO-CHEMISTRY (ALTERATIONS TO CHEMISTRY BUILDING) - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget was adopted for the Chemistry Laboratory Renovation and Chemistry, Remodel for Bio-Chemistry (Alterations to Chemistry Building):

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(See page 417, Board minutes of May 7-8, 1959, and page 467, Board minutes of May 12-13, 1960.)

Funds available

Appropriations, 58th G. A.	
Chemistry, Laboratory Renovation	\$250,000
Chemistry, Remodel basement for Bio-Chemistry	<u>125,000</u> \$375,000

Estimated expenditures

Construction contracts	
Total of three awarded	\$210,064
Laboratory equipment, estimated	<u>134,880</u>
Total of four construction contracts, estimated	344,944
Architects, engineering and supervision	21,000
Builders Risk insurance	750
Physical Plant expense, estimated	1,700
Contingencies and miscellaneous	<u>8,606</u>
Total estimated expenditures	\$377,000
Less estimated tax refunds	<u>2,000</u>
Net estimated project budget	375,000

CHEMISTRY LABORATORY RENOVATION AND CHEMISTRY, REMODEL FOR BIO-CHEMISTRY

(ALTERATIONS TO CHEMISTRY BUILDING) - FEDERAL GRANT DENIED. The Building and Business Committee reported that the application for a federal grant for the Chemistry Laboratory Renovation and Chemistry, Remodel for Bio-Chemistry, had been denied.

DORMITORY INSURANCE. The Building and Business Committee reported that on December 5, 1960, at 2 p. m., the Iowa State University received and opened bids for fire, extended coverage and vandalism and malicious mischief insurance on dormitory properties consisting of buildings and contents. Copies of the tabulation of the bids that were received were distributed.

Upon the recommendation of the Building and Business Committee the insurance, in the principal amount of \$13,458,700 in accordance with a "Statement of Values", consisting of fire, extended coverage and vandalism

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and malicious mischief coverage on dormitory properties (buildings and contents) was awarded to the second low bidders who submitted identical bids for policies of the Mill Owners Mutual Insurance Company, as follows, subject to approval by the Commissioner of Insurance:

<u>Name</u>	<u>Amount of Insurance</u>	<u>Annual Premium</u>	<u>Total 5-yr Premium</u>	<u>Less Est. Dividends</u>	<u>Net 5-yr Premium</u>
Holmes, Prouty, Murphy & May Des Moines, Iowa	\$4,486,233	\$2,075.65	\$10,378.26	\$2,102.95	\$8,275.31
Clair E. Wilson Agency Ames, Iowa	4,486,233	2,075.65	10,378.27	2,102.95	8,275.32
Knapp Insurance Agency Ames, Iowa	4,486,234	2,075.66	10,378.27	2,102.95	8,275.32

The low bid submitted by James S. Kemper Company, Davenport, Iowa, for a policy issued by the Interstate Fire and Casualty Company was rejected because that firm (Interstate Fire and Casualty Company) had not been licensed to do business in Iowa.

VETERINARY RESEARCH FARM - SEWAGE PLANT - FINAL REPORT. The Building and Business Committee reported that the following final report had been submitted in regard to the Veterinary Research Farm - Sewage Plant, and the report was accepted:

Appropriation:

56th General Assembly \$11,000.00

Expenditures:

Work performed by University Physical Plant Department	
Building Materials (Outside Vendors)	\$2,755.79
Supplies (ISU Storerooms)	139.88
Labor	<u>239.13</u>
 Total Cost of Project	 <u>3,134.80</u>
 Balance	 \$ 7,865.20

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ENGINEERING EXPERIMENT STATION LABORATORIES - FINAL REPORT. The Building and Business Committee reported that the following final report had been submitted in regard to the Engineering Experiment Station Laboratories, and the report was accepted:

Appropriation:

56th General Assembly \$30,000.00

Expenditures:

General Contract - W. A. Klinger	\$13,885.90	
Work performed by Physical Plant Dept.		
Heating Equipment & Installation	1,666.30	
Electric Wiring in New Building	1,329.34	
Partitions in New Building	4,643.36	
Remodel Toilets in Old Building	1,752.21	
Electric Wiring in Old Building	2,619.67	
Partitions in Old Building	2,383.45	
Painting Old Building	1,512.05	
Contingencies	<u>900.22</u>	
Total cost of project		<u>30,692.50</u>
Balance (deficit)		\$ 692.50-

PHYSICAL PLANT SHOPS - FINAL REPORT. The Building and Business Committee reported that the following final report had been submitted in regard to the Physical Plant Shops, and the report was accepted:

Appropriation:

56th General Assembly	\$10,000.00
Budget and Financial Control Committee (Feb. 25, 1958)	<u>721.74</u>
Available for project	10,721.74

Expenditures:

Work performed by University Physical Plant Department		
Building Materials (Outside Vendors)	\$3,023.33	
Supplies (ISU Storerooms)	2,139.57	
Labor	<u>7,976.38</u>	
Total cost of project		<u>13,139.28</u>
Balance (deficit)		\$ 2,417.54-

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CAPITAL APPROPRIATIONS, 56th G. A. - TRANSFER OF FUNDS. Upon the recommendation of the Building and Business Committee authority was granted to request the Budget and Financial Control Committee to transfer funds, as follows:

From

	<u>Debit</u>	<u>Credit</u>
Veterinary Research Farm - Sewage Plant RRA&E Control 5-2-2-5-56 or Project 5-2-2-5A-56	\$3,110.04	

To

Engineering Experiment Station Laboratories RRA&E Project 5-2-2-12A-56		\$ 692.50
Physical Plant Shops, RRA&E Project 5-2-2-6A-56		2,417.54

ATOMIC ENERGY COMMISSION - AMES LABORATORY - EQUIPMENT. The Building and Business Committee reported that at 2 p.m., November 7, 1960, bids were received and opened for an Absorption Refrigeration Machine for the Ames Laboratory, and copies of the tabulation of bids were distributed. (See page 49, Board minutes of July 14-15, 1960.)

Upon the recommendation of the Building and Business Committee the contract for the Absorption Refrigeration Machine for the Ames Laboratory, Atomic Energy Commission, was awarded to the low bidder, the Barnard-Trane Service Agency on the basis of that firm's low base bid of \$16,059.00.

DORMITORY RATES - GRADUATE STUDENTS - 1961-1962. Upon the recommendation of the Building and Business Committee the following special room rates for Graduate Student housing were increased, as follows, effective September 1, 1961: (Board to be optional at the same rates as in Undergraduate halls.)



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	<u>Per Quarter</u>	
	<u>From</u>	<u>To</u>
International House (all rooms)	\$ 65	\$ 75
Lyon Hall		
Single	105	115
Double	70	80
Barton Hall		
Single	105	115
Double	70	80
Double, used as single	120	130

LEASE - MRS. MILDRED TAYLOR. The Building and Business Committee reported that on November 21, 1960, the Executive Council of Iowa approved the lease to be entered into with Mrs. Mildred Taylor for land to be used as an experimental farm. (See page 471, Board minutes of May 12-13, 1960.)

FOOD PROCESSING BUILDING - ARCHITECT - AMENDMENT TO CONTRACT. Upon the recommendation of the Building and Business Committee, and in recognition of the increased estimated cost of the project from \$367,500 to \$487,002 because of a federal grant, an amended contract was approved with Amos Emery and Associates for architectural services for the Food Processing Building and Equipment on a fee basis of 5% of the total contract cost of the work, less a credit of 0.1% for preliminary drawings, and plus 2% of the air conditioning contract. (See page 492, Board minutes of June 18-19, 1959.)

CLASSROOM BUILDING AND EQUIPMENT - CONTRACTS FOR PLUMBING AND HEATING AND AIR CONDITIONING AND VENTILATING - REPORT. Secretary Dancer reported that at a conference with the Attorney General on December 5, 1960, the bids that were received for the plumbing and heating and the air conditioning and

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ventilating for the Classroom Building and Equipment, the Board's actions regarding the awarding of the contracts, and the protests filed by the Conditioned Air Corporation and its attorneys, Putnam, Putnam & Putnam, Des Moines, Iowa, and Anderson Brothers Engineering Company representing the York Corporation, were reviewed. (See pages 155-159, Board minutes of October 13-14, 1960, and page 189, Board minutes of November 10-11, 1960.)

Mr. Dancer stated that Norman A. Erbe, Attorney General of Iowa, felt that the State Board of Regents was justified in the actions it had taken awarding the contracts for plumbing and heating and air conditioning and ventilating for the Classroom Building and Equipment.

STORM AND FIRE DAMAGE. The Building and Business Committee reported that on November 28, 1960, a storm had caused damages estimated at \$500 to various buildings at the Iowa State University, and that fires had caused damages as follows:

December 2, 1960, fire in Athletic Department equipment storage shed-\$1,000

December 4, 1960, fire in Chemistry Building - \$4,000

Upon the recommendation of the Building and Business Committee authority was granted to request the Budget and Financial Control Committee to reimburse the Iowa State University from the General Contingent Fund for the cost of repairing the damage caused by the storm on November 28, 1960, and the fires on December 2 and December 4, 1960.

ADJOURNMENT. President Hagemann adjourned the meeting at 2:30 p.m., December 9, 1960.

  
David A. Dancer, Secretary