

Des Moines, Iowa  
December 6 and 7, 1962

The State Board of Regents met in its office in the State Office Building  
in Des Moines, Iowa, on December 6 and 7, 1962.

Present:

Members of the State Board of Regents

Mr. Crabbe	All sessions
Mrs. Evans	All sessions
Mr. Hagemann	All sessions
Mr. Molison	All sessions
Mr. Noehren	All sessions
Mr. Oberhausen	All sessions
Mr. Redeker	All sessions
Mrs. Rosenfield	All sessions
Mrs. Valentine	No session

Members of the Finance Committee

Chairman Gernetzky	All sessions
Secretary Dancer	All sessions
Member Cottrell	All sessions

Office of the State Board of Regents

Secretary to Secretary Lenihan	All sessions
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State University of Iowa

President Hancher	All sessions
Vice President Weaver	All sessions
Vice President Jolliffe	All sessions
Acting Director Strayer	All sessions

Iowa State University

President Hilton	All sessions
Vice President Parks	All sessions
Vice President Platt	All sessions

State College of Iowa

President Maucker	All sessions
Dean Lang	All sessions
Business Manager Jennings	All sessions

Iowa School for the Deaf

Superintendent Berg	December 6, only
Business Manager Geasland	December 6, only

State Sanatorium

Superintendent Spear	All sessions
Business Manager Wynn	All sessions

Iowa Braille and Sight-Saving School

Superintendent Iverson	All sessions
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December 6-7, 1962 - General or miscellaneous

The Board met at 3:30 p.m., December 6, 1962, with President Hagemann in the chair and Mr. Dancer secretary of the meeting. The Board meeting was preceded by meetings of the Educational Policy Committee and the Building and Business Committee.

#### GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on December 7, 1962:

#### LONG RANGE PLANNING - TEN-YEAR PROGRAM ON SALARIES AND RECRUITMENT OF STAFF.

The report, entitled "A Ten-Year Projection of Faculty and Salary Needs for the Three Institutions of Higher Education in the State of Iowa", that was mailed to Board members prior to the November, 1962, Board meeting was referred back to the three presidents. (See page 181, Board minutes of October 4-6, 1962.)

LONG RANGE BUILDING NEEDS. The long range building needs recommended by the officials of the institutions were considered, and the Finance Committee was requested to prepare a consolidated report for further consideration at the January meeting.

LONG RANGE FINANCING PLANS FOR CAPITAL IMPROVEMENTS. The various proposed plans for long range financing for capital improvements were discussed, and further consideration will be given to them at the January meeting. (See page 216, Board minutes of November 1-3, 1962.)

POLICY - CANDIDATES FOR POLITICAL OFFICE. At the meeting held on May 10-11, 1962, consideration of a policy for employees who are candidates for political office was deferred until November of 1962. (See page 386, Board minutes of May 10-11, 1962.)

December 6-7, 1962 - General or miscellaneous

The development of a policy for employees who are candidates for political office was referred to the Educational Policy Committee for consideration and report back to the Board with a recommendation.

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on November 1, 2, and 3, 1962, were approved.

APPROVAL OF MINUTES - MEETINGS OF THE FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

State University of Iowa	October 25, 1962
Iowa State University	October 16, 1962
State College of Iowa	October 19, 1962
Iowa Braille and Sight-Saving School	October 24, 1962
State Sanatorium	October 24, 1962

ACADEMIC PERFORMANCE OF FRESHMEN CLASSES. Vice President Parks stated that the Committee on Educational Coordination would proceed to bring up-to-date a report about the four-year academic performance of classes entering as freshmen. (See page 351, Board minutes of April 13-14, 1961, and page 216, Board minutes of November 1-3, 1962.)

SURVEY - EDUCATIONAL LOAD FACTORS AND COSTS - REPORT OF COMMITTEE OF NINE.

Secretary Dancer stated that copies of the minutes of a meeting the Committee of Nine held on November 8, 1962, had been mailed to Board members prior to the December, 1962, Board meeting.

PROPOSED LEGISLATION, 60TH G.A. A revised statement of the proposed legislation, 60th G.A., was reviewed, and President Hagemann stated that it would be given further consideration at the January meeting.

December 6-7, 1962 - General or miscellaneous

PUBLIC INFORMATION PROGRAM. Secretary Dancer reviewed the public information program that was being carried out under the direction of the Public Information Committee of the Board, and stated that the film and recording that had been prepared would be available for the use of Board members or other interested groups.

COMMITTEE ON EDUCATIONAL COORDINATION. Vice President Parks stated that the Committee on Educational Coordination had nothing to report at this meeting.

INVESTMENTS. Mr. Gernetzky distributed copies of a report of the investments made by the Finance Committee during the month of November, 1962. The report was accepted.

TREASURERS - DEPOSITORY BANKS - ACCOUNT ACTIVITY. Upon the recommendation of the Finance Committee, the treasurer of the Iowa State University and of the State College of Iowa were authorized to discontinue the accounts carried in the Merchants National Bank, Cedar Rapids, Iowa, effective on or about January 1, 1963.

TUITION AND FEES - SURVEY AND COMPARISONS. Mr. Cottrell stated that copies of a report of a survey and comparisons of tuition and fees charged at the State University of Iowa, the Iowa State University, the State College of Iowa, and comparable institutions in other states (eleven-state area) had been mailed to Board members prior to the meeting.

President Hagemann said that if there were any questions about the tuition and fees they could be answered at the next meeting.

DORMITORY OPERATION REPORT. The Dormitory Operation Report (residence halls, food services, and married student housing) for the period that began July 1, 1961, and ended June 30, 1962, copies of which had been mailed to Board members, was accepted.

December 6-7, 1962 - General or miscellaneous

ASSOCIATION OF GOVERNING BOARDS OF STATE UNIVERSITIES AND ALLIED INSTITUTIONS - ANNUAL MEETING - REPORT. Mr. Cottrell reported about the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions that was held at the University of Michigan, Ann Arbor, Michigan, October 9-13, 1962, which he and Mr. Hagemann attended.

CONSTRUCTION CONTRACTS. Secretary Dancer distributed copies of a pamphlet, entitled "Save Construction Dollars with America's Basic Construction Method - The Single Contract System", which had been furnished to him by the Master Builders of Iowa.

President Hagemann said that the Board probably should give consideration to the single contract system for the construction of projects, and that members should become familiar with what might be involved.

NEXT MEETINGS. The next meetings of the State Board of Regents were scheduled to be held in the Board's Office in Des Moines, Iowa, as follows:

January 10-11, 1963  
February 14-15, 1963

December 6-7, 1962

IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on December 6, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa School for the Deaf for the months of October and November, 1962, were approved and ratified.

CIVIL DEFENSE PLAN. Upon the recommendation of the Building and Business Committee the Civil Defense Plan proposed for the Iowa School for the Deaf was approved.

RESOLUTION - POTTAWATTAMIE COUNTY CIVIL DEFENSE AGENCY. The following resolution was submitted:

WHEREAS, there exists a need for shelters in case of an enemy attack; and

WHEREAS, the Pottawattamie County Civil Defense Agency has requested that certain areas in and about the campus of the Iowa School for the Deaf, near Council Bluffs, Iowa, be marked and stocked as Civil Defense Shelters; now, therefore,

BE IT RESOLVED that the Pottawattamie County Civil Defense Agency, with the permission of the Iowa School for the Deaf, may enter upon the campus of the Iowa School for the Deaf, located on Highway 275 near Council Bluffs, Iowa, and all buildings thereon for the purpose of marking and stocking those areas that meet the necessary requirements for a Civil Defense Shelter; the marking of the areas and the stocking of food supplies to be done at the direction of the Superintendent of the Iowa School for the Deaf.

Mr. Oberhausen moved that the foregoing resolution be adopted. The motion was seconded by Mr. Noehren and passed.

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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on December 6, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Building and Business Committee the actions reported in the register of personnel changes at the Iowa Braille and Sight-Saving School for the month of November, 1962, were approved and ratified.

CIVIL DEFENSE PLAN. Upon the recommendation of the Building and Business Committee the Civil Defense Plan proposed for the Iowa Braille and Sight-Saving School was approved.

RESOLUTION - BENTON COUNTY CIVIL DEFENSE AGENCY. The following resolution was submitted:

WHEREAS, there exists a need for shelters in case of enemy attack; and,

WHEREAS, the Benton County Civil Defense Agency has requested that certain areas in and about the campus of the Iowa Braille and Sight-Saving School at Vinton, Iowa, be marked and stocked as Civil Defense Shelters; now, therefore,

BE IT RESOLVED that the Benton County Civil Defense Agency, with the permission of the Iowa Braille and Sight-Saving School, may enter upon the campus of the Iowa Braille and Sight-Saving School at Vinton, Iowa, and all buildings thereon for the purpose of marking and stocking those areas that meet the necessary requirements for a Civil Defense Shelter; the marking of the areas and the stocking of food supplies to be done at the direction of the Superintendent of the Iowa Braille and Sight-Saving School.

On motion by Mr. Oberhausen, seconded by Mr. Noehren, the foregoing resolution was adopted.

CHILDREN'S COTTAGE REPAIR AND DECORATION. The Building and Business Committee reported that on November 26, 1962, the following quotations were received for

December 6-7, 1962 - Iowa Braille and Sight-Saving School

the Children's Cottage repair and decoration project:

Schoff Construction, Lisbon, Iowa	\$7,503.54
Youngblut Construction Company, Washburn, Iowa	5,978.00*

\* Quotation reduced by \$285 if permitted to use underlayment under the tile to be installed rather than a new plywood floor.

The Building and Business Committee also reported that on November 28, 1962, the Finance Committee awarded the contract for the Children's Cottage Repair and Decoration to the Youngblut Construction Company, Washburn, Iowa, on the basis of that firm's low quotation of \$5,693.00, subject to approval by the Budget and Financial Control Committee, and authorized the Secretary of the State Board of Regents to sign the contract when a satisfactory bond had been filed. (See Finance Committee minutes of November 28, 1962.)

Upon the recommendation of the Building and Business Committee the action of the Finance Committee was approved and ratified.

CHILDREN'S COTTAGE REPAIR AND DECORATION - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget was adopted for the Children's Cottage Repair and Decoration: (See page 188, Board minutes of October 4-6, 1962.)

Source of funds

Balances in appropriations for capital improvements that have been completed	\$5,500.00	
From fund for Repairs, Replacements and Alterations	<u>193.00</u>	\$5,693.00

Estimated expenditures

Amount of contract		\$5,693.00
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STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on December 6, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State Sanatorium for the month of November, 1962, were approved and ratified.

BUILDING 49, EXTENSION OF SERVICE BUILDING, 59TH G.A. - CARPET. The Building and Business Committee reported that quotations had been received for approximately 125 square yards of carpeting and cushion pad as specified in a request for quotations dated November 16, 1962, as follows:

Smulekoffs, Cedar Rapids, Iowa	\$1,337.09
W. C. Reeser, Cedar Rapids, Iowa	1,367.26
Whipple House, Iowa City, Iowa	1,589.10

Upon the recommendation of the Building and Business Committee authority was granted to issue a purchase order to the low bidder, Smulekoffs of Cedar Rapids, Iowa, on the basis of that firm's low quotation of \$1,337.09 for approximately 125 square yards of carpeting and cushion pad for Building 49, Extension of Service Building, 59th G.A., subject to approval by the Budget and Financial Control Committee.

BLUE CROSS AND BLUE SHIELD INSURANCE. The Building and Business Committee reported that as a result of a conference at the State Sanatorium on November 20, 1962, with Ray Mossman, Business Manager, and Fred Doderer, Director of the Personnel Office, State University of Iowa, and Jerry Malloy of Hospital Service, Inc., of Iowa, the employees of the State Sanatorium will be permitted to join with the group of the State University of Iowa for Blue Cross and Blue Shield Insurance and thereby be charged a lower rate.

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STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on December 6, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State University of Iowa for the months of October and November, 1962, were approved and ratified.

RESIGNATIONS. Upon the recommendation of President Hancher and the Educational Policy Committee the following resignations were accepted:

Clark C. Bloom, professor in the Department of Economics, College of Business Administration, effective February 2, 1963, to accept a position with the Ford Foundation.

Alfredo Roggiano, associate professor in the Department of Romance Languages, College of Liberal Arts, effective June 7, 1963, to do creative writing.

LEAVES OF ABSENCE. Upon the recommendation of President Hancher and the Educational Policy Committee the following leaves of absence were granted:

Gordon Marsh, professor in the Department of Zoology, College of Liberal Arts, extension of a leave of absence now in effect, without salary or insurance, from February 2, 1963, to September 1, 1963, to continue his work as research zoologist at the University of California at Los Angeles.

Oscar G. Brockett, associate professor in the Department of Speech and Dramatic Art, College of Liberal Arts, for the second semester of the 1962-1963 academic year, without salary or insurance, to accept a temporary appointment at the University of Illinois.

Jeronimo Mallo, professor emeritus in the Department of Romance Languages, College of Liberal Arts, for the 1962-1963 academic year, without salary, for reasons of health.

James Lechay, professor in the Department of Art, School of Fine Arts, College of Liberal Arts, for the second semester of the 1962-1963 academic year, without salary or insurance, to continue a research project begun under a Research Professorship.

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**CHANGES IN APPOINTMENT.** Upon the recommendation of President Hancher and the Educational Policy Committee the following changes in appointment were made:

Sidney Winter, from professor in the Department of Accounting and dean of the College of Business Administration, twelve months' basis, to professor in the Department of Accounting, nine months' basis, at a salary to be reported in the 1963-1964 budget, effective June 30, 1963. (Change requested by Dean Winter.)

Stanley Wawzonek, from professor and acting chairman, Department of Chemistry, College of Liberal Arts, to professor and chairman (for four years), Department of Chemistry, College of Liberal Arts, effective retroactively to September, 1962, without change in present salary.

Leonard D. Eron, from professor (for a three-year term) to professor (indefinite), Department of Psychology, College of Liberal Arts, effective as of September 1, 1962. (This is a correction of the appointment approved July 13, 1962. See page 31, Board minutes of July 12-13, 1962.)

**RE-APPOINTMENT.** Upon the recommendation of President Hancher and the Educational Policy Committee, William J. Burney, professor emeritus in the Department of Accounting, College of Business Administration, was re-appointed on a two-thirds time basis for the second semester of the 1962-1963 academic year at a total salary of \$3,250 without insurance programs; salary payable from Account A 326, line 2.

**RE-APPOINTMENT AND SALARY CHANGE.** Upon the recommendation of President Hancher and the Educational Policy Committee, Jerome M. Burns was re-appointed professor (without tenure) and head football coach, Intercollegiate Athletics, for a three-year term beginning January 1, 1963, and ending December 31, 1965, and his salary was increased from \$15,000 to \$17,500 plus insurance programs, twelve months' basis, effective January 1, 1963; salary payable from Account N 400. (His present contract terminates January 1, 1964.)

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CHANGES IN SALARY. Upon the recommendation of President Hancher and the Educational Policy Committee the following changes in salary were made:

Russell J. Weintraub, associate professor in the College of Law, salary increased from \$10,000 to \$10,500 plus insurance programs, nine months' basis, effective as of December 1, 1962; salary to be paid from Account A 424 as follows: Line 10, \$10,000; line 13, \$333.33 to cover the increase for six monthly payments.

Richard V. Bovbjerg, professor in the Department of Zoology, College of Liberal Arts, salary increased from \$9,300 to \$10,000 plus insurance programs, nine months' basis, effective as of December 1, 1962; salary to be paid from Account A 188 as follows: Line 7, \$9,300; line 9, \$467, to cover the increase for six monthly payments.

GEORGE H. GALLUP CHAIR OF JOURNALISM. Upon the recommendation of President Hancher and the Educational Policy Committee, a special professorship to be known as the George H. Gallup Chair of Journalism is to be established under the terms of an agreement to be entered into among the State University of Iowa, the State University of Iowa Foundation, and the Board of Trustees of Quill and Scroll Foundation, in accordance with which on or about July 1, 1963, the Quill and Scroll Foundation will transmit to the State University of Iowa Foundation a capital sum from which the State University of Iowa Foundation shall transmit to the State University of Iowa annually for ten years, commencing July 1, 1963, the sum of \$3,000, which shall include both salary and retirement and insurance supplement, to be added to the basic salary and insurance provision made for this position in the regular budget of the State University of Iowa.

GRADUATE PROGRAM IN HOSPITAL ADMINISTRATION - CHANGE IN TITLE. Upon the recommendation of the Educational Policy Committee the proposal to change the title of the "Graduate Program in Hospital Administration" to "Graduate Program in Hospital and Health Administration" was referred to the Committee on Educational Coordination for consideration and report back to the Educational Policy Committee.

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LICENSE FOR PHARMACEUTICAL PROCESS - DUMAS-WILSON AND COMPANY. The following License Agreement was submitted:

"This License Agreement made as of the 30th day of November, 1962, by and between the State University of Iowa, an educational institution of Iowa, situated at Iowa City, Iowa (hereinafter called the Licensor), and Dumas-Wilson & Co., a corporation of the State of Missouri, having an office and principal place of business at 4821 Fairview Avenue, St. Louis, Missouri (hereinafter called Licensee).

"WITNESSETH THAT:

"WHEREAS, Licensor represents and warrants that it is the sole and exclusive owner of United State Letters Patent No. 2,575,344 issued November 20, 1951, for Dihydroxypropyl Theophylline, and is desirous of granting a non-exclusive license to Licensee, and

"WHEREAS, Licensee is desirous of obtaining a non-exclusive license under said patent.

"NOW, THEREFORE, for and in consideration of the sum of One Dollar (\$1.00), each to the other in hand paid, receipt of which is hereby acknowledged, and other good and valuable considerations and the mutual performance of the undertaking herein, Licensors and Licensee do hereby covenant and agree as follows:

"1. Licensor grants to the Licensee a non-exclusive right and license under said patent and each and every claim thereof, to make, have made, use and sell Dihydroxypropyl Theophylline compositions throughout the United States, its territories and possessions, and Licensor further agrees to furnish Licensee with all available information pertaining to the invention covered by the said patent.

"2. Licensee agrees to pay to Licensor, a license fee or royalty on the sale of any composition or product covered by a claim of said patent or made by a process covered by a claim of said patent, said license fee or royalty to be computed at the rate of five per cent (5%) based on the selling price billed by Licensee less discounts, sales and excise taxes, transportation and delivery expenses from factory to customer, and sales returns and allowances.

"3. Licensee agrees to make regular quarterly royalty payments to Licensor, and Licensee agrees to render with each royalty payment a written statement setting forth the total sales of all products which are the subject matter of this Agreement sold during the preceding quarter.

"4. Licensee covenants and agrees to keep complete records of account of all products made and sold under this Agreement, which records shall be open to inspection by the Licensor or its duly appointed representative at any time during regular business hours.



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107 West Burlington Street by acceptance of the best quotation, subject to approval by the Finance Committee.

PURCHASE OF PROPERTY - W. R. AND ESTHER H. HORRABIN. The Building and Business Committee reported that on November 5, 1962, the Executive Council of Iowa had approved the action taken by the State Board of Regents on October 4, 1962, authorizing the purchase of property located at 120 West Court Street and 335 South Madison Street from the owners, W. R. and Esther H. Horrabin. (See page 193, Board minutes of October 4-6, 1962.)

PURCHASE OF PROPERTY - MRS. DELL R. SIDWELL. The following resolution was submitted:

WHEREAS, the following described property is needed for the use and benefit of the State University of Iowa:

Legal description. Commencing at a point in the center of Snook's Grove Road (now known as Melrose Avenue) 1,908.98 feet east of a stone at the Northwest quarter of Section 16, Township 79 North, Range 6 West of the 5th P.M., running thence South at right angles with the line of said road 300 feet; thence East parallel with said road 70 feet; thence North at right angles with said road 300 feet to the center of said road; thence West along the center of said road 70 feet to the place of beginning.

General description. The land area for this address, 223 Melrose Avenue, Iowa City, Iowa, is 70' x 267'. On the property is located a two-story frame house in good condition. The house consists of a full basement, rough partitioned, four rooms and a half bath on the first floor and four rooms and a bath on the second floor.

WHEREAS, the property is now available for purchase, is located within the general campus boundaries, is bounded on the south by property owned by the State University of Iowa, and its purchase will make an important addition to the campus; and

WHEREAS, the Vice President for Business and Finance of the State University of Iowa has reported that the property may be purchased from the owner, Mrs. Dell R. Sidwell, at a price of \$22,000; now, therefore,

BE IT RESOLVED that, subject to approval by the Executive Council of Iowa under the provisions of Section 262.5, 1962 Code of Iowa, the property described in this resolution be purchased from the owner, Mrs. Dell R. Sidwell, at a price

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of \$22,000 to be paid as follows: \$2,000 on signing the contract, \$3,000 on December 30, 1962, and the balance of \$17,000 on January 5, 1963, subject to delivery of a satisfactory abstract of title and warranty deed; payments to be made from the General Endowment Fund of the State University of Iowa.

Mr. Noehren moved that the foregoing resolution be adopted. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Rosenfield, and Mr. Hagemann.

Nay: None.

Absent: Mrs. Valentine.

The chairman declared the resolution adopted.

PURCHASE OF PROPERTY - GEORGE R. AND MARGARET V. W. DAVIES. The following resolution was submitted:

WHEREAS, the following described property is needed for the use and benefit of the State University of Iowa:

Legal description. Commencing at a point 132' West of a point which is 330' West and 176.7' South of the Northeast corner of Section 9, Township 79N, Range 6 West of the 5th P.M.; thence South 151.7'; thence West 66'; thence North 151.7'; thence East 66' to the place of beginning.

General description. The lot located at 130 Grove Street, Iowa City, Iowa, measures 66' x 151.7'. On the lot is a one and one-half story frame house 26' x 32' and a one-car garage, both in good condition. There are four rooms and a bath on the first floor and two bedrooms and a bath on the second floor.

WHEREAS, the property is now available for purchase, is located within the general campus boundaries, is bounded on the west by property owned by the State University of Iowa, and its purchase will make an important addition to the campus; and

WHEREAS, the Vice President for Business and Finance of the State University of Iowa has reported that the property may be purchased from the owners, George R. and Margaret V. W. Davies, at a price of \$21,000; now, therefore,

BE IT RESOLVED that, subject to approval by the Executive Council of Iowa under the provisions of Section 262.5, 1962 Code of Iowa, the property described in this resolution be purchased from the owners, George R. and Margaret V. W. Davies, at a price of \$21,000 to be paid as follows: \$6,300 on signing of the contract and the balance of \$14,700 on January 5, 1963,



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upon delivery of a satisfactory abstract of title and warranty deed; payments to be made from the General Endowment Fund of the State University of Iowa.

Mr. Noehren moved that the foregoing resolution be adopted. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Rosenfield and Mr. Hagemann.

Nay: None.

Absent: Mrs. Valentine.

The chairman declared the resolution adopted.

PHYSICS AND MATHEMATICS BUILDING WITHOUT EQUIPMENT, 59TH G.A. - GRANT. Upon the recommendation of the Building and Business Committee the grant of \$650,000 from the National Science Foundation for the Physics and Mathematics Building without Equipment, 59th G.A., was accepted.

BUSINESS ADMINISTRATION COLLEGE BUILDING WITHOUT EQUIPMENT, 59TH G.A. - ARCHITECT. Upon the recommendation of the Building and Business Committee a proposed contract with Woodburn & O'Neil, Architects, Des Moines, Iowa, for architectural services in association with the Architect's Office of the State University of Iowa for the Business Administration College Building without Equipment, 59th G.A., on a fee basis of 4% of the cost of the work except air conditioning, for which there will be an additional fee of 2%, was approved and the Secretary of the State Board of Regents was authorized to sign the contract. (See page 235, Board minutes of November 1-3, 1962.)

BUSINESS ADMINISTRATION COLLEGE BUILDING WITHOUT EQUIPMENT, 59TH G.A. - ENGINEERS. Upon the recommendation of the Building and Business Committee the following were approved for engineering services under the contract with Woodburn & O'Neil



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that on December 3, 1962, quotations had been received for technical scientific equipment and supplies, Special Equipment for Pharmacy Research (Special RR&A), 59th G.A., and copies of the tabulation of the quotations received were distributed to Board members.

Upon the recommendation of the Building and Business Committee authority was granted to issue purchase orders for technical scientific equipment and supplies, Special Equipment for Pharmacy Research (Special RR&A), 59th G.A., to the low bidders, as follows, subject to approval of the Budget and Financial Control Committee:

<u>Group 1.</u> 40 different items of technical scientific equipment and supplies in varying quantities, less trade in of 34 Henry Troemner balances; purchase order to be issued to George T. Walker Company, Minneapolis, Minnesota, for	\$6,567.66
<u>Group 2.</u> Specialty items available from exclusive suppliers	
a) 1 Cenco-Meinzer Shaker; purchase order to be issued to Central Scientific Company, Chicago, Illinois	181.00
b) 1 Hydro washer-dryer with attachments; purchase order to be issued to Better Built Machinery Company, New York	17,268.00
<u>Group 3.</u> 25 Microscopes - AO Spencer Series Sixty, with attachments, less trade in of 1 Bausch & Lomb monocular microscope; purchase order to be issued to Chicago Apparatus Company, Chicago, Illinois	5,478.80

EQUIPMENT AND MOVING EXPENSE FOR 58TH G.A. BUILDINGS AND ADDITIONS, 59TH G.A. - CHEMISTRY BUILDING WITHOUT EQUIPMENT, 58TH G.A. - SPECIAL EQUIPMENT FOR CHEMISTRY RESEARCH (SPECIAL RR&A), 59TH G.A. - EQUIPMENT AND SUPPLIES. The Building and Business Committee reported that on November 28, 1962, quotations had been received for scientific equipment and supplies, office furniture, and calculators for the Chemistry Building without Equipment, 58th G.A., Equipment and Moving Expense for 58th G.A. Buildings and Additions, 59th G.A., and Special Equipment for Chemistry Research (Special RR&A), 59th G.A., and copies of the tabulation of the quotations received were distributed to Board members.



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REMODEL VACATED SPACE, 56TH G.A. AND 59TH G.A. - NORTH HALL REMODELING (OLD LAW BUILDING) - CONTRACTS. The Building and Business Committee reported that at 1 p.m., November 27, 1962, a public hearing was held in the office of the University Architect, State University of Iowa, Iowa City, Iowa, in regard to North Hall Remodeling (Old Law Building), Remodel Vacated Space, 56th G.A. and 59th G.A.; that no objectors appeared and no objections were filed; and that at 2 p.m., in the Senate Chamber in the Old Capitol, bids for the project were opened and read. (See Finance Committee minutes of November 26 and 27, 1962.)

Copies of the tabulation of the bids received for North Hall Remodeling (Old Law Building), Remodel Vacated Space, 56th G.A. and 59th G.A., were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contracts for North Hall Remodeling (Old Law Building), Remodel Vacated Space, 56th G.A. and 59th G.A., were awarded to the low bidders, as follows, subject to the approval and allocation of funds by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory bonds have been filed:

General construction contract to Frantz Construction Company, Iowa City, Iowa, base bid	\$89,600
Mechanical contract to Boyd and Rummelhart, Iowa City, Iowa, base bid	22,994
Electrical contract to Fandel Electric, Cedar Rapids, Iowa, base bid	23,744
Elevator contract to Kimball Brothers, Council Bluffs, Iowa, base bid	17,500

REMODEL VACATED SPACE, 56TH G.A. AND 59TH G.A. - NORTH HALL REMODELING (OLD LAW BUILDING) - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget was adopted, subject to the approval by the Budget and Financial Control Committee,

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for the North Hall Remodeling (Old Law Building), Remodel Vacated Space,  
56th G.A. and 59th G.A.: (See page 137, Board minutes of October 19-21, 1961.)

Source of funds

Remodel Vacated Space, 56th G.A.	\$ 63,224.41	
Remodel Vacated Space, 59th G.A.	100,000.00	
General Classroom and Educational Building without Equipment, 59th G.A.	<u>66,775.59</u>	\$230,000.00

Estimated expenditures

Planning and supervision	\$ 7,276.00	
Construction contracts	153,838.00	
Other remodeling completed	66,536.00	
Contingencies	<u>2,350.00</u>	\$230,000.00

UTILITIES, 58TH G.A. - UTILITIES IMPROVEMENTS, 59TH G.A. - WATER TREATMENT PLANT.

The Building and Business Committee reported that at 1 p.m., November 27, 1962, a public hearing was held in the University Architect's Office, State University of Iowa, Iowa City, Iowa, in regard to the Water Treatment Plant, Utilities Improvements, 59th G.A.; that no objectors appeared and no objections were filed; and that at 2 p.m., in the Senate Chamber in the Old Capitol, bids for the project were opened and read. (See Finance Committee minutes of November 26 and 27, 1962.)

Copies of the tabulation of the bids received for the Water Treatment Plant, Utilities Improvements, 59th G.A., were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contract for the Water Treatment Plant, Utilities Improvements, 59th G.A., was awarded to the low bidder, the G.L. Tarlton Contracting Company, St. Louis, Missouri, on the basis of that firm's bid as follows, subject to the approval and allocation of funds by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been filed:

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Base bid		\$1,586,260
Alternate B, steel interior pipe in lieu of cast iron, deduct	\$ 4,000	
Alternate C, delete primary settling basin #1, deduct	41,550	
Alternate D, delete ground storage tank, deduct	80,580	
Alternate G, add second story, add	<u>37,700</u>	
Net deductions		<u>88,430</u>
Contract price		\$1,497,830

UTILITIES, 58TH G.A. - UTILITIES IMPROVEMENTS, 59TH G.A. - WATER TREATMENT PLANT - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget for the Water Treatment Plant, Utilities Improvements, 59th G.A., was adopted subject to approval by the Budget and Financial Control Committee: (See page 147, Board minutes of September 12-14, 1962.)

Source of funds

Pharmacy Building without equipment, 58th G.A.	\$ 54,501.99	
Lakeside Laboratory, 58th G.A.	1,015.58	
Chemistry Building without equipment, 58th G.A.	132,447.00	
Art Building Remodeling, 58th G.A.	965.43	
Utilities, 58th G.A.	294,354.00	
Equipment and Installation for use of Gas Fuel, 58th G.A.	53,616.00	
Utilities Improvements, 59th G.A.	<u>1,098,100.00</u>	\$1,635,000.00

Estimated expenditures

Preliminary planning and supervision	\$ 25,000.00	
Engineering	26,700.00*	
Construction	1,497,830.00	
Contingencies	<u>85,470.00</u>	1,635,000.00

\* Exclusive of \$40,806,64 previously paid from 58th G.A. appropriation.

BURGE HALL ADDITION - CONTRACTS. The Building and Business Committee reported that at 1 p.m., November 30, 1962, in the University Architect's Office, State University of Iowa, Iowa City, Iowa, a public hearing was held in regard to the Burge Hall Addition; that present at the hearing were George L. Horner, University Architect, and his staff, Charles Altfillisch and Roger Olson, of

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Altfillisch, Olson, Gray & Thompson, Architects, and Harold Rucks, Engineer; that no objectors appeared and no objections were filed; and that at 2 p.m., in the Senate Chamber of the Old Capitol, bids for the project were opened and read in the presence of Carl Gernetzky, Chairman of the Finance Committee; Architect Horner, Architect Jordison, Vice President Jolliffe, Business Manager Mossman, Director Rehder, and Associate Director Copeland, all of the State University; Charles Altfillisch and Roger Olson, of Altfillisch, Olson, Gray & Thompson, Architects; and Harold Rucks, Engineer.

Copies of a tabulation of the bids received for the Burge Hall Addition were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contracts for Burge Hall Addition were awarded to the low bidders, as follows, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory bonds have been filed:

General construction contract to Viggo M. Jensen Company, Iowa City, Iowa, on the basis of that firm's bid as follows:	
Base bid	\$1,027,700
Less:	
Alternate #2, face brick in lieu of glazed tile in stairways	\$ 9,043
Alternate #3, concrete block in lieu of glazed tile in basement areas	5,014
Alternate #4, Minaboard ceilings in lieu of metal in selected areas	<u>11,000</u>
Contract price	<u>25,057</u> \$1,002,643
Mechanical contract to Ryan Plumbing and Heating Company, Davenport, Iowa, on the basis of that firm's base bid	288,300
Electrical contract to Acme Electric Company, Cedar Rapids, Iowa, on the basis of that firm's base bid	93,285
Elevator contract to Kimball Brothers, Council Bluffs, Iowa, on the basis of that firm's base bid	59,500
Temperature control contract to Minneapolis-Honeywell Regulator Company, Cedar Rapids, on the basis of that firm's base bid	7,316



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BURGE HALL ADDITION - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget was adopted for Burge Hall Addition: (See page 76, Board minutes of September 14-15, 1961.)

Source of funds

Dormitory loan \$1,770,000

Estimated expenditures

Supervision and preliminary planning	\$ 23,000	
Architect's fee	54,414	
Construction	1,451,044	
Utility connections	60,000	
Equipment and furnishings	150,000	
Contingencies	<u>31,542</u>	\$1,770,000

IOWA MEMORIAL UNION ADDITION, UNITS IV, V AND VI - INTERIOR DECORATING AND FURNISHINGS - CONTRACT. At the meeting held on May 12-13, 1960, the proposal of the Division of Planning and Construction of the Physical Plant Department, State University of Iowa, that it and other University staff be used for planning the interior decorating and furnishings for the Iowa Memorial Union Addition, Units IV, V and VI, was accepted with the understanding that if outside consultant services are needed later a recommendation will be submitted. (See page 432, Board minutes of May 12-13, 1960.)

The Building and Business Committee reported that proposals had been received for design services for the interior decorating and furnishings for the Iowa Memorial Union Addition, Units IV, V and VI, and copies of a summary of the proposals of seven firms were distributed to Board members.

Upon the recommendation of the Building and Business Committee the proposal of W. D. MacKenzie Company, Cedar Rapids, Iowa, to provide design services for the interior decorating and furnishings for the Iowa Memorial Union Addition, Units IV, V and VI, at a rate of \$135.00 a day without the privilege of bidding, was accepted and the Secretary of the State Board of Regents was authorized to sign the contract.

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MEDICAL LABORATORIES - PHYSIOLOGY DEPARTMENT REMODELING. Upon the recommendation of the Building and Business Committee a project for Remodeling the Physiology Department in the Medical Laboratories and the following project description, project budget, and procedure were approved; the University Architect's Office was designated as architect and clerk-of-the-works for the project; and a grant of \$69,927 for the project was accepted from the United States Public Health Service:

Project description. The area to be remodeled is the area presently occupied by the Department of Physiology on the second floor of the Medical Laboratories, adjacent to the east and north corridor. Remodeling will include construction of some new partitions, vinyl flooring, acoustical ceiling, new lighting, painting, alteration of plumbing and electrical systems, fixed laboratory equipment, and air conditioning for some of the laboratories.

Project budget.

Funds available		
United States Public Health Service Grant	\$69,927	
Medical College - National Fund for Medical Education, medical compensation plan, etc.	50,000	
Baruch Foundation - gift for Department of Physiology	10,000	
University Repairs, Replacements and Alterations Appropriation	<u>9,927</u>	\$139,854
<u>Estimated expenditures</u>		
Planning and supervision	\$ 4,800	
General construction	20,000	
Mechanical construction	18,000	
Electrical construction	12,200	
Air conditioning	19,854	
Laboratory equipment, fixed	57,000	
Contingencies	<u>8,000</u>	\$139,854

Procedure. By competitive quotation and purchase order procedure as each portion of the work can be arranged with the department head. Because it is necessary to cause minimum interruption of departmental activities, the work must be done on a piecemeal basis as can be arranged with the department head. This can be accomplished best and most economically by the competitive quotation and purchase order procedure. This procedure meets the requirements of the United States Public Health Service, which is providing 50% of the project funds.

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DORMITORY RATES - DAILY RATES IN UNIVERSITY HOUSING FACILITIES. Upon the recommendation of the Building and Business Committee the daily rates in University housing facilities were increased, effective June 1, 1963, as follows:

	<u>Per Person Per Night</u>	
	<u>From</u>	<u>To</u>
A. Dormitory Accommodations		
1. Conferences and specialized educational programs, including Alumni Days		
Double, triple, quadruple, or large multiple room	\$2.50	\$3.50
Single room	3.00	4.00
2. Students - college or high school - including teams, student organizations, delegates, fraternity and sorority rushees, debate and forensic events, placement examination participants, and guests of dormitory residents		
Double, triple, quadruple, or large multiple room	1.50	2.50

ARMORY ROOF REPLACEMENT - ACCEPTANCE. The Building and Business Committee reported that on December 3, 1962, representatives of the State University and the Cedar Rapids Roofing Company inspected the Armory Roof Replacement and found that the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Armory Roof Replacement work was accepted as of this date, December 6, 1962, from the Cedar Rapids Roofing Company and payment of the final estimate in accordance with the provisions of Chapter 573, 1962 Code of Iowa, was authorized.

DEED - TRUST AGREEMENT - SOPHRONIA CAYWOOD. The following trust agreement was submitted with the recommendation of the officials of the State University of Iowa that it be accepted:

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### TRUST AGREEMENT

I, Sophronia Caywood, of Iowa City, Iowa, Johnson County, Iowa, have this 30 day of November, 1962, by separate warranty deed of this same date, conveyed the following described real estate located in Johnson County, Iowa, to-wit:

Beginning at the Northwest corner of Lot 6 in Paul Custer's Sub-Division of 18 acres off the West side of Lot 1, Sec. 16, Twp. 79 N., R. 6 West of the 5th P.M.; thence Easterly along the South line of Melrose Avenue 107 feet; thence South parallel with the West line of said Lot 6, 147 feet; thence Westerly parallel with the said Melrose Avenue 107 feet; thence North 147 feet to the place of beginning.

Also a perpetual easement over and along a strip of ground 30 feet wide running North and South along the East line of the above described premises to be used in common with Jane Rohret and her grantees for a driveway for abutting property owners.

Also the right to a sewer from the Southeast corner of said premises running Southward over the land formerly owned by Jane Rohret to the sewer now on her former premises, a distance of about 300 feet.

All as contained in the deeds from Jane Rohret to Thomas G. Caywood and Sophronia E. Caywood recorded on page 180 of Book 146 and page 295 of Book 146 of the Deed Records of Johnson County, Iowa

to the State of Iowa for the use and benefit of the State University of Iowa; and that the State Board of Regents has accepted said conveyance under the terms hereof, and it is covenated and agreed that the terms, obligations and conditions of said Trust for said property are as follows and will be observed and carried out by said Grantee.

1.

Said property consists of an apartment house with the furniture and furnishings now located therein belonging to the Grantor, all located at and known as 741 Melrose Avenue in Iowa City, Iowa, all of which apartments are now occupied by tenants.

2.

Said property is herewith turned over to the State University of Iowa to be possessed, managed, controlled and administered by the Business Manager of the University of Iowa or such other appropriate officer of the University as may be designated from time to time by the President of the University.

3.

Said apartment property shall be leased for dwelling premises to such persons and at such rentals and upon such terms as said administrator shall deem advisable, with full power to execute leases therefor, with a view of obtaining as much net income therefrom as possible for the uses hereinafter

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specified. In the event it eventually becomes impractical to rent said premises for dwelling purposes, they may be leased or used for such other purposes as will produce the best income. Said premises may, if necessary or advisable, be used by the University itself for any purpose deemed most useful and beneficial upon the allocation of the fair and reasonable rental value thereof for the benefits herein specified.

4.

Said property shall be maintained and kept in good state of repair, and such alterations and improvements made as may be necessary, proper and most advisable for the most advantageous use of the same and productive of the greatest income under the circumstances from time to time, all out of the income from said property.

5.

There shall be a separate accounting and record kept of all income and expenditures for said property, and the gross income received shall be used for the following purposes:

- A. Expenses of operation
- B. Repairs, upkeep, alteration, improvements and replacements of said property and hazard insurance.
- C. The benefits specified in paragraphs 8 and 9 hereof.

6.

If utilities or furnishings are provided or furnished by the University or if its workmen and materials are used for the repair, upkeep, alteration, improvement or maintenance of said premises, the regular charges therefore on the same basis as charged other University units for such items may be charged against the income as expenditures and the University so reimbursed therefor. No such charge or allocation shall be made for management during the term of this trust.

7.

As long as Sophronia Caywood lives, she shall be consulted and have a voice in the management of said property and the extent to which repairs, replacements and alterations are made out of the rental proceeds, and her approval obtained for the same, providing she remains competent to handle such matters. After her death, the management shall be at the discretion of the administration of this trust, and a reasonable reserve for depreciation and replacement may be set up prior to the distribution of net income.

8.

As long as Sophronia Caywood lives, she shall be paid the net income from said property, same to be made available to her monthly either by depositing the same to her account, remittance directly to her, or making

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the same available to her to draw on as she needs it, such as she may direct in writing from time to time. Upon her death, all of her rights to any such income not already paid over to her or drawn out by her shall be paid to her estate.

Upon the death of Sophronia Caywood, the net income shall be distributed monthly as follows:

- A. One-half to Edna B. Van Dyke, sister of Sophronia Caywood in monthly payments as long as she lives. If she does not survive or at her death the same shall go for the scholarship provided in paragraph C herein.
- B. One-half to James Robert Caywood, adopted son of Sophronia and Thomas Caywood in monthly payments as long as he lives. If he does not survive Sophronia Caywood or if he refuses to accept benefits hereunder, then to Edna B. Van Dyke under A above. At his death, the same shall be paid to Edna B. Van Dyke if living, and when both are deceased, the same shall thereafter go for the scholarships provided for in paragraph C herein. If he does not show up and cannot be found so as to pay him said income, the same shall be paid to Edna B. Van Dyke while living and after her death shall be accumulated for a period of 5 years and held for a period of 10 years and if he does not claim the same by the end of said 10 year period, his share so accumulated shall be used for the scholarships provided in paragraph C herein, and the same shall be true of his share of the income after the 5 year period of accumulation above referred to until such time as he appears and claims said subsequent payments. Whenever payments are made to him, a deduction therefrom for income taxes shall be withheld and remitted to the internal revenue service on the specified schedules for withholding taxes. In no event shall any benefits hereunder be subject to anticipation by pledge, assignment or mortgage by James Robert Caywood nor subject to attachment, execution or levy of any judgment or other legal process against James Robert Caywood.
- C. Upon the termination of the life estates as above specified the net income shall be used for an annual award of scholarships at the State University of Iowa as follows:
  1. Said scholarships shall be known as the Thomas and Sophronia Caywood Scholarships.
  2. They shall be in such number and amounts as the Committee specified in this paragraph shall deem advisable and designate.
  3. They shall be granted to deserving students who might otherwise have to drop their education because of lack of funds; the awards shall not be made on a high scholastic basis but to students who are doing satisfactory work and show promise of success and have an urgent financial need. Successive grants may be made to the same student over the several years to enable him to complete his education.

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4. The scholarship awards shall be made by a committee of 3 faculty members in the college of engineering at the University of Iowa appointed by the President of the University, or if awards are made in some field other than engineering, then the Committee members shall be from the faculty of the particular field of study.
5. The awards shall be to Engineering students, unless such college no longer exists at the University of Iowa or there are no students in said field qualified for such scholarships, in which event the awards shall be made to students in Physics or the applied sciences as selected by the President of the University.

10.

In the event the premises conveyed for this trust become unsuitable for the purposes herein stated, the State Board of Regents may sell and dispose of the same and use the proceeds therefrom to purchase such other real estate or personal property investments as in its discretion would be a most suitable replacement of or substitution for said original property, and if the uses specified herein become no longer beneficial or reasonably applicable to the purposes intended and specified herein, the Board of Regents or its successor as the governing body of the State University of Iowa shall have the right and power to use the trust funds then existing for any purpose for and to students it deems most advisable and consistent with the purposes here intended and expressed, but not to go into general University building or operating expense.

11.

Scholarship funds held hereunder and the proceeds from the sale of real estate and other assets held in this trust may upon authorization of the Board of Regents or its Finance Committee be invested or reinvested in such securities as are approved by the Iowa Commissioner of Insurance for investment of Life Insurance Companies in the state of Iowa.

12.

In the event Sophronia Caywood should be without other means to sufficiently support her according to her customary living, she may request and shall have the right to have the property constituting the corpus of this trust sold or mortgaged to provide funds which shall be used to support her insofar as the same may be required during her lifetime, and the grantor reserves the right thereto if so needed and requested.

13.

Although the deed is delivered of even date herewith as recited herein, the grantor shall continue to manage and control and take the rents and profits from said property to herself until she returns to Iowa in the spring of 1963 and relinquishes control to the University authorities. In the event of her death in the meantime, the University shall immediately be entitled to and take over full control.

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14.

During the lifetime of Sophronia Caywood, she reserves the right to occupy one of the apartments rent free if she so desires, providing she gives notice thereof in sufficient time to terminate an existing lease and obtain possession of an apartment for such use.

Mr. Oberhausen moved that the following resolution accepting deed and trust agreement be adopted:

BE IT HEREBY RESOLVED that the deed from Sophronia Caywood to the State of Iowa for the use and benefit of the State University of Iowa, dated November 30, 1962, conveying an apartment house as included in the legal description of said deed, in trust under a written agreement therefor, also dated November 30, 1962, both of which instruments have been submitted, are hereby accepted and the President and the Secretary of this Board are hereby authorized and empowered to execute said trust agreement and the State University of Iowa officials are authorized to carry out and perform the terms of said trust agreement.

The motion was seconded by Mr. Noehren and on roll call the vote was as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Rosenfield, and Mr. Hagemann.

Nay: Mr. Molison.

Absent: Mrs. Valentine.

The chairman declared the resolution adopted.



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STATE COLLEGE OF IOWA

The following business relating to the State College of Iowa was transacted on December 7, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State College of Iowa for the month of November, 1962, were approved and ratified.

RETIREMENT. The Educational Policy Committee reported that Arthur Dickinson, associate professor of Physical Education for Men, will retire effective August 15, 1963, having reached the compulsory retirement age, and will assume emeritus status and will be eligible for part time employment. Mr. Dickinson has been a staff member since 1924.

RESIGNATION. Upon the recommendation of President Maucker and the Educational Policy Committee the resignation of Harold C. Trimble, professor and head of the Department of Mathematics, was accepted effective June 7, 1963. Professor Trimble has accepted a professorship with tenure at Ohio State University at a substantial increase in salary and no administrative responsibilities.

STUDENT AID SCHOLARSHIPS. President Maucker reviewed the operation of the Student Aid Scholarship program at the State College of Iowa as outlined in a report sent to members of the State Board of Regents during November, 1962.

BOARD AND ROOM RATES. Upon the recommendation of the Building and Business Committee the following schedule of board and room rates was approved:

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8 weeks summer session, 1963, all dormitories, increased \$10	\$170
11 weeks summer session, 1963, all dormitories (new session)	234
1963-1964 school year	
Campbell Hall (no increase)	654
Bartlett Hall, Lawther Hall and Men's dormitories (no increase)	640

BUDGET FOR 1963 SUMMER SESSION. President Maucker distributed copies of the proposed budget for the 1963 summer session, including a statement outlining the special features of the summer session, and requested that it be considered so that action could be taken at the January, 1963, Board meeting.

COMMONS, ADDITION TO AND REMODELING. Upon the recommendation of the Building and Business Committee the project for the Addition to and Remodeling of the Commons and the following project description and project budget were approved:

Project description. The total project is an addition to and extensive remodeling of the present Student Union building (called the Commons) which was built in 1933. The present building, a concrete and steel structure with brick exterior and stone trim has a partial basement, ground floor, first floor and partial second floor. It serves as a Student Center and also houses food facilities now used by 2200 contract diners. In this project it is contemplated that approximately 50,000 square feet of new space will be added. This space and the remodeled space will include a complete new kitchen, new serving lines, food storage area, cafeteria and service counter, game rooms, ballroom, lounges, meditation room, cultural and hobby facilities, meeting rooms, offices for student publications and student government, and the Student Union staff offices. It is proposed that \$750,000 of the project cost be financed from a portion of the present student activity fee of \$52 per academic year (it is estimated that \$10 per year per full-time student will finance the \$750,000). It is possible that, as the project is developed, an auditorium and a bookstore might be included. This would, of course, increase the cost and the Board's approval would have to be requested for the increase.

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Project budget

Source of funds		
Cash on hand	\$300,000	
Financing by a dormitory loan	660,000	
Financed from student activity fees	<u>750,000</u>	\$1,710,000
Estimated cost of total project		\$1,710,000

CITY OF CEDAR FALLS - EXTENSION OF COLLEGE STREET. The Building and Business Committee reported that the City of Cedar Falls, Iowa, had withdrawn its request for the extension of College Street one block south on property of the State College of Iowa. (See page 244, Board minutes of November 1-3, 1962.)

PURCHASE OF PROPERTY - SENA ROWND ESTATE. Upon the recommendation of the Building and Business Committee the following budget was adopted for the proposed purchase of the Sena Rownd Estate property, subject to approval by the Budget and Financial Control Committee: (See page 208, Board minutes of October 4-6, 1962.)

Source of funds

Land Purchase, 58th G.A.	\$55,900.00	
Heating Plant Improvements, 58th G.A.	2,549.93	
Greenhouse Addition, 58th G.A.	240.17	
Wright Hall, Modernize Heating, 59th G.A.	13,796.00	
Improve Heat Distribution System, 59th G.A.	6,617.90	
Rental Properties Account	<u>20,896.00</u>	\$100,000

Expenditures

Purchase of Sena Rownd Estate property, approximately 102.7 acres		\$100,000
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DEED - FRED AND RUTH WILFANG. Mr. Noehren moved that a deed dated November 20, 1962, executed by Fred Wilfang and Ruth Wilfang, husband and wife, conveying the following described property to the State of Iowa for the use and benefit of the State College of Iowa be accepted, the property having been purchased for the College by the State College of Iowa Foundation:

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The West Sixteen (16) feet of the East Three Hundred One (301) feet of the North Two Hundred Fourteen (214) feet of the South Three Hundred Eighty-four (384) feet of the Southeast Quarter of the Southwest Quarter (SE 1/4 SW 1/4) of Section No. Fourteen (14), Township No. Eighty-nine (89) North, Range No. Fourteen (14) West of the Fifth Principal Meridian in Black Hawk County, Iowa, subject to easement for road purposes as granted in Miscellaneous Record 103, page 293 and Miscellaneous Record 104, page 75 of the records of said County.

The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Hagemann, Mr. Molison, Mr. Noehren, Mr. Cberhausen, Mr. Redeker and Mrs. Rosenfield.

Nay: None.

Absent: Mrs. Valentine.

The chairman declared the motion passed.

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ICWA STATE UNIVERSITY

The following business relating to the Iowa State University was transacted on December 7, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State University for the month of November, 1962, were approved and ratified.

RESIGNATION. Upon the recommendation of the Educational Policy Committee and President Hilton the resignation of Lee G. Burchinal, associate professor in the Center for Agricultural and Economic Adjustment, Agriculture and Home Economics Experiment Station, was accepted effective as of November 15, 1962. Mr. Burchinal has accepted a position with the United States Department of Agriculture.

LEAVE OF ABSENCE. Upon the recommendation of President Hilton and the Educational Policy Committee a leave of absence was granted to Edgar F. Graff, professor, Staff Services, Cooperative Extension Service in Agriculture and Home Economics, effective November 1, 1962, through November 30, 1962, without salary, to complete an assignment with the Agency for International Development in Yugoslavia.

PROMOTION AND SALARY INCREASE. Upon the recommendation of President Hilton and the Educational Policy Committee, Robert E. McCarley was promoted from assistant professor in the Department of Chemistry, College of Sciences and Humanities, and associate chemist in the Institute for Atomic Research, to

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associate professor in the Department of Chemistry, College of Sciences and Humanities, and chemist in the Institute for Atomic Research, and salary increased from \$11,069, twelve months' basis, plus annuity, to \$11,569, twelve months' basis, plus annuity, effective January 1, 1963.

APPOINTMENT TO COLLABORATOR STATUS. Upon the recommendation of President Hilton and the Educational Policy Committee, William S. Monlux was appointed to collaborator status as professor in the Department of Veterinary Pathology, College of Veterinary Medicine, effective January 1, 1963.

Mr. Monlux is a member of the staff of the National Animal Disease Laboratory, and his salary is paid by that agency.

DEATH. Mr. Crabbe stated that President Hilton had reported to the Educational Policy Committee the death on November 5, 1962, at the age of 62, of Paul L. Errington, professor in the Department of Entomology and Wildlife, College of Agriculture. Mr. Errington joined the Iowa State University staff in 1932.

NAMES - HOME MANAGEMENT HOUSES. Upon the recommendation of President Hilton and the Educational Policy Committee the home management houses were renamed as follows, effective as of December 1, 1962:

<u>Name changed from</u>	<u>To</u>
Paulena Nickell House	Child Development Building
East Fisher House	Genevieve Fisher House
West Fisher House	Paulena Nickell House
East Richards House	Ellen H. Richards House
West Richards House	Benjamin R. Andrews House

BUDGET CEILING INCREASE - COOPERATIVE EXTENSION SERVICE IN AGRICULTURE AND HOME ECONOMICS. Upon the recommendation of the Building and Business Committee the 1962-1963 budget and the 1961-1963 biennial ceiling for Cooperative

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Extension Service in Agriculture and Home Economics were increased \$122,499, the amount of the Federal Extension appropriation increase by Congress, to be used as follows, with the understanding that a report will be filed with the State Comptroller in accordance with the provisions of Chapter 5, 59th G.A.:

1. To supplement county funds in those counties where the maximum legal levy is now made for the County's share of Extension costs and County funds are insufficient to match present Federal and University funds \$83,499
2. For sharing cost of additional positions in those counties which have requested additional staff and have funds available to meet their share of the costs of the positions and related current expense 39,000

Following is a summary of the 1962-1963 budget increase and the biennial ceiling increase:

	<u>Increased from</u>	<u>To</u>
1962-1963 budget	\$3,166,110	\$3,288,609
1961-1963 biennial ceiling with prior adjustments	6,326,110	6,448,609

UTILITIES, REPLACEMENTS AND EXTENSIONS (SPECIAL RR&A) - ELECTRIC DISTRIBUTION SYSTEM. The Building and Business Committee reported that at 1 p.m., November 29, 1962, a public hearing was held in Room 104, Beardshear Hall, Iowa State University, Ames, Iowa, in regard to Electric Distribution System, Utilities Replacements and Extensions (Special RR&A), 59th G.A.; that Superintendent Schaefer and Treasurer Dodds were present at the hearing; that no objectors appeared and no objections were filed; and that at 2 p.m., bids for the project were opened and read in the presence of Vice President Platt, Treasurer Dodds and Superintendent Schaefer, all of the Iowa State University.

Copies of the tabulation of the bids received were distributed to Board members.

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Upon the recommendation of the Building and Business Committee authority was granted to award contracts, as follows, on the basis of the low bids for materials for a section of the project which consists of replacing and extending the electric distribution system, subject to approval by the Budget and Financial Control Committee:

Group 1. Electrical items	
Electric Materials Company	\$ 135.14
Electric Engineering and Equipment Company	8,459.26
Graybar Electric Company	700.99
Group 2. Miscellaneous items	
Pittsburgh-Des Moines Steel Company	129.61
Central Stores, Iowa State University	9.12

UTILITIES, REPLACEMENTS AND EXTENSION (SPECIAL RR&A), ELECTRIC DISTRIBUTION SYSTEM, 59TH G.A. - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following project budget was adopted:

Funds available

Appropriation, 59th G.A., for Utilities, Replacements and Extension (Special RR&A), Electric Distribution System	\$ 18,000
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Estimated expenditures

Purchase of materials	
Group 1, Electrical items	\$9,295.39
Group 2, Miscellaneous items	138.73
Local purchase of ready-mix concrete, concrete blocks, form lumber and miscellaneous items (estimated)	<u>1,765.88</u> \$11,200
Physical Plant expense (estimated)	
Labor for installing switches, conduit and cable, splicing, switch pit construction and miscellaneous items	4,600
Contingencies and engineering	<u>2,200</u> \$ 18,000

ATOMIC ENERGY COMMISSION - AMES LABORATORY - SPECTROPHOTOMETER. The Building and Business Committee reported that quotations had been received for a spectrophotometer for the Ames Laboratory, Atomic Energy Commission; and,



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upon the recommendation of the Building and Business Committee, the issuance of a purchase order to the Allied Physics Corporation for the spectrophotometer on the basis of that firm's quotation of \$16,325.00 was approved. (See page 49, Board minutes of July 14-15, 1960.)

CHILD DEVELOPMENT LABORATORY, REMODELING AND ADDITION (SPECIAL RR&A), 59TH G.A. - ACCEPTANCE. The Building and Business Committee reported that representatives of the Iowa State University and of the contractors had inspected the Child Development Laboratory, Remodeling and Addition (Special RR&A), 59th G.A., and found that the contractors had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the following work in connection with the Child Development Laboratory, Remodeling and Addition (Special RR&A), 59th G.A., was accepted as of this date, December 7, 1962, from the contractors indicated and payment of the final estimates in accordance with the provisions of Chapter 573, 1962 Code of Iowa, was authorized:

General construction	James Thompson and Sons
Mechanical	Wolin and Associates
Electrical	Brown Brothers, Inc.

PHYSICS BUILDING ADDITION - GRANT. Upon the recommendation of the Building and Business Committee authority was granted to file an application with the National Science Foundation for a grant of \$1,106,000 for a Physics Building Addition. (An appropriation of \$1,500,000 for this project is being requested of the 60th General Assembly.)

STANGE INSTITUTIONAL ROAD UNDERPASS, 59TH G.A. The Building and Business Committee reported that on November 15, 1962, the Finance Committee had approved a contract awarded by the Iowa State Highway Commission to Welden

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Brothers, Iowa Falls, Iowa, at a contract price of \$246,288.46 for the Stange Institutional Road Underpass, 59th G.A.; and the action of the Finance Committee was approved and ratified. (See page 246, Board minutes of November 1-3, 1962.)

VETERINARY RESEARCH INSTITUTE - REMODELING FOR MICROBIOLOGICAL LABORATORY.

Upon the recommendation of the Building and Business Committee a project for Remodeling for Microbiological Laboratory, Veterinary Research Institute, was approved, the estimated cost to be financed as follows:

From residual funds in industrial grants	\$13,569	
From United States Public Health Service	<u>13,569</u>	\$27,138

the Physical Plant Department was authorized to proceed with the preparation of plans and specifications; and authority was granted to file an application for a grant of \$13,569 with the United States Public Health Service.

CITY OF AMES, IOWA - OPENING OF GRAY AVENUE - TRANSFER OF TITLE TO PROPERTY.

The Building and Business Committee reported that the City of Ames, Iowa, had asked for right-of-way to enable the City to construct a 6' sidewalk on the east side of the right-of-way in connection with the opening of Gray Avenue.

Mr. Noehren moved that title to a plot of ground owned by the State of Iowa for the use and benefit of the Iowa State University and no longer needed for educational purposes and described as follows:

"Beginning at the NE corner Lot 2 W. H. Donaldson's subdivision to the City of Ames, Iowa, thence west 8.9 feet, thence south parallel to and 40 feet distant from the west line of Lots 6, 7 and 8, Block 1, College Hts. Add. to the intersection with existing east line Lot 2 W. G. Donaldson's subd. thence north to point of beg."

be conveyed to the City of Ames, Iowa, for One Dollar (\$1.00) and other valuable

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considerations, subject to approval by the Executive Council of Iowa, for the purpose of opening Gray Avenue and the construction of a sidewalk.

The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Rosenfield and Mr. Hagemann.

Nay: None.

Absent: Mrs. Valentine.

The chairman declared the motion passed.

PROPERTY - TRANSFER OF JURISDICTION - IOWA STATE HIGHWAY COMMISSION -  
WIDENING OF HIGHWAY 30 (LINCOLN WAY). The following resolution was submitted:

R E S O L U T I O N

WHEREAS, under the provisions of Chapter 313, Code of Iowa 1962, the Iowa State Highway Commission has exercised its power to improve Primary Road No. U.S. 30, which passes along lands under the jurisdiction and control of the State Board of Regents, also described as including Iowa State University, Ames, Iowa, and

WHEREAS, the cost of the relocation and construction of said highway will be paid wholly from Federal funds or from the Primary Road fund of the state of Iowa and there is no contribution therefor from the State Board of Regents, and

WHEREAS, the title to the tract of land hereinafter described is in the state of Iowa for the use and benefit of the Iowa State University, but the State Board of Regents has no desire or intent to improve the highway hereinabove referred to as a public road out of funds appropriated for the use of the Iowa State University, as provided in Chapter 308, Code of Iowa, 1962, and

WHEREAS, the tract of land hereinafter referred to is no longer needed or necessary for the improvement or maintenance of Iowa State University.

NOW THEREFORE, BE IT RESOLVED, by the State Board of Regents that in consideration of the covenants, and agreements herein contained that the State Board of Regents does hereby ratify and approve the construction of Primary Road No. U.S. 30 along the following described tracts of land, located in Story County, Iowa, to-wit:

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Beginning at a point 33 ft. North and 33 ft. East of the SW corner of the  $SE\frac{1}{4}SW\frac{1}{4}$  of Section 4, T83N, R24W of the 5th P.M., Story County, Iowa, thence North 3.5 ft., thence  $N87^{\circ}33\frac{1}{2}'E$  691.8 ft., thence East 246.2 ft., thence North 60.0 ft., thence East 60.0 ft., thence South 60 ft., thence East 306.0 ft., thence South 33 ft. along the east line of said  $SE\frac{1}{4}SW\frac{1}{4}$ , thence West 1303.5 ft. to the point of beginning.

Also, beginning at a point 33 ft. North of the  $S\frac{1}{4}$  corner of said Section 4, thence North 33.0 ft. along the west line of the  $SE\frac{1}{4}$  of said Section 4, thence East 399.3 ft., thence  $S89^{\circ}03'E$  936.6 ft., thence South 17.5 ft. to a point 33 ft. North of the SE corner of the  $SW\frac{1}{4}$  of said  $SE\frac{1}{4}$ , thence West 1335.8 ft. to the point of beginning (except that part falling in a parcel of land described as beginning 280.0 ft. West and 33 feet North of the SE corner  $SW\frac{1}{4}SE\frac{1}{4}$  said Section 4, thence East 120.0 ft., thence North 600.0 ft., thence West 400.0 ft., thence South 325.0 ft., thence Southeast to point of beginning).

Also, beginning at a point 33.0 ft. North of the SE corner of said Section 4, thence West 1335.0 ft., thence North 17.5 ft., thence East 583.5 ft., thence  $S89^{\circ}00\frac{1}{2}'E$  751.7 ft., thence South 4.5 ft. along the east line of said Section 4 to the point of beginning.

Also, beginning at a point 33 ft. South and 33 ft. East of the NW corner of the  $NE\frac{1}{4}NE\frac{1}{4}$  of Section 9, T83N, R24W, thence East 609.9 ft., thence South 13.5 ft., thence West 80.0 ft., thence North 9.0 ft., thence West 529.9 ft., thence North 4.5 ft. to the point of beginning.

Said parcels contain 2.1 acres, more or less.

and the State Board of Regents relinquishes any control or jurisdiction over said tract of land and said highway in favor of the Iowa State Highway Commission and consents that said tract of land hereinabove described shall become a part of such Primary Road under the jurisdiction and control of the Iowa State Highway Commission, subject to all rights and reversion thereof to the State Board of Regents in the event that in the judgment of said Highway Commission said parcel of land shall at any future time no longer be needed for public highway purposes.

Mr. Oberhausen moved that the foregoing resolution be adopted, subject to approval by the Executive Council of Iowa. The motion was seconded by Mr. Noehren and on roll call the vote was, as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Rosenfield and Mr. Hagemann.

Nay: None.

Absent: Mrs. Valentine.

The chairman declared the resolution adopted.

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AGENCY FOR INTERNATIONAL DEVELOPMENT - URUGUAY. The Building and Business Committee reported that, in accordance with authorization given by the State Board of Regents on September 14, 1962, the Finance Committee had approved the terms of a contract with the Agency for International Development on November 28, 1962, for providing technical assistance to the government of Uruguay in the areas of agricultural education, training and research. (See page 162, Board minutes of September 12-14, 1962.)

FIRE DAMAGE - MEN'S GYMNASIUM. The Building and Business Committee reported that on November 22, 1962, a fire occurred in the Men's Gymnasium and that an estimate indicated the loss to be as follows:

Building damage	\$8,500
Equipment loss (covered by an Athletic Council insurance policy)	\$8,000 to \$9,000

Upon the recommendation of the Building and Business Committee, authority was granted to request the Executive Council of Iowa to allocate \$8,500 so the Physical Plant Department of the Iowa State University could proceed with the repairs to the building.

ADDITIONAL MARRIED STUDENT HOUSING - REQUEST OF PAMMEL COMMUNITY COUNCIL. Copies of a letter dated November 6, 1962, received from Mayor for Pammel Community Council, Iowa State University, were distributed to Board members.

The letter outlined the need for additional married student housing and requested that the State Board of Regents proceed with planning; and President Hagemann stated that the request would be considered at the January meeting.

ADJOURNMENT. President Hagemann adjourned the meeting at 3 p.m., December 7, 1962.

  
David A. Dancer, Secretary