

Des Moines, Iowa
April 13-14, 1961

The State Board of Regents met in its office in the State Office Building in Des Moines, Iowa, on April 13-14, 1961.

Present:

Members of the State Board of Regents

Mr. Barlow	All sessions
Mr. Crabbe	All sessions
Mr. Drebenstedt	All sessions
Mrs. Evans	All sessions
Mr. Gillette	All sessions
Mr. Hagemann	All sessions
Mr. Noehren	All sessions
Mrs. Rosenfield	All sessions
Mrs. Valentine	All sessions

Members of the Finance Committee

Secretary Dancer	All sessions
Chairman Gernetzky	All sessions

Office of the State Board of Regents

Director Cottrell	All sessions
Secretary to Secretary Lenihan	All sessions

State University of Iowa

President Hancher	All sessions
Provost Davis	All sessions
Vice President Jolliffe	All sessions
Director Jordan	All sessions

Iowa State University

President Hilton	All sessions
Provost Jensen	All sessions
Vice President Platt	All sessions

Iowa State Teachers College

President Maucker	All sessions
Dean Lang	All sessions
Business Manager Jennings	All sessions

Iowa School for the Deaf

Superintendent Berg	April 14, only
Business Manager Geasland	April 14, only

State Sanatorium

Superintendent Spear	All sessions
Business Manager Wynn	All sessions

Iowa Braille and Sight-Saving School

Superintendent Iverson	All sessions
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April 13-14, 1961 - General or miscellaneous

The Board met at 1 p.m., April 13, 1961, with President Hagemann in the chair and Mr. Dancer secretary of the meeting. The Board meeting was preceded by meetings of the Educational Policy Committee and the Building and Business Committee.

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on April 13, 1961:

EXECUTIVE SESSION. The Board resolved itself into executive session at 1 p.m. The Board arose from executive session at 4:45 p.m., and President Hagemann stated that the meeting would adjourn until 9 a.m., April 14, 1961.

April 14, 1961

The following business relating to general or miscellaneous matters was transacted on April 14, 1961:

EXECUTIVE SESSION. The Board resolved itself into executive session at 9:30 a.m. The Board arose from executive session at 10:25 a.m. and resumed regular business.

APPROPRIATIONS FOR 1961-1963, 59th G.A. President Hagemann reported that the Building and Business Committee and the other members of the Board met on Wednesday evening, April 12, 1961, with W. C. Stuart, chairman of the Senate Sub-committee on Appropriations, and George L. Paul, chairman of the House Sub-committee on Appropriations, in regard to the appropriations

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requested by the State Board of Regents for the institutions under its supervision; that they had reported that the Joint Sub-committee had agreed upon a total appropriation for general operating funds for all of the institutions in the amount of \$43,820,703; and that they requested that the State Board of Regents again consider the addition of \$500,000 that was made to the starting base of the State University budget and whether that sum should be distributed in some manner among the three state institutions of higher learning.

Mr. Noehren moved that in regard to our appropriations the institutions need our original request; however, that not being possible, we are willing to go along with the joint sub-committee's recommendation. The motion was seconded by Mr. Drebenstedt and on roll call the vote was, as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans,
Mr. Noehren, Mrs. Rosenfield, and Mrs. Valentine.

Nay: Mr. Gillette and Mr. Hagemann.

Absent or not voting: None.

The chairman declared the motion passed.

SURVEY - EDUCATIONAL LOAD FACTORS AND COSTS - REPORT. Secretary Dancer reported that on March 27, 1961, the Committee of Nine which had been appointed to study per student costs by levels of instruction, other institutional costs, and other data for the interpretation of educational loads, using the Indiana experience as a guide, had met in the Board's Office in Des Moines, Iowa, on March 27, 1961; that John Hicks, assistant to the President of Purdue University, John Evans, Business Manager of the University of Connecticut, and James Albertson, Assistant to the President

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of Ball State Teachers College, had been present at the meeting and discussed the study that had been undertaken in Indiana; and that the Committee of Nine had met again on April 7, 1961.

The following is a report submitted by Marshall R. Beard, Chairman of the Committee of Nine, about the April 7, 1961, meeting:

"The Committee of Nine held its third meeting on April 7, 1961. It was able to work through a good many basic problems and to come to some tentative basic decisions. It will be necessary to spend much more time clearing up exact meanings of terms and definitions.

"The Committee voted to ask the Presidents to name one person from each campus to serve on a working committee under the direction of the Committee of Nine. It was requested that these three persons be given sufficient time and staff assistance to get the detailed planning and actual work under way. It is hoped that such a committee can be operational within the next week.

"Further, the Committee began the preparation of statements to be included in a formal report to the Regents in the near future covering the areas of work which can reasonably be done within certain periods of time. It is possible that the Committee will ask the Regents for more specific directions on certain objectives."

PLANS FOR FUTURE DEVELOPMENT - MEMORANDUM ON FUTURE DIRECTIONS OF THE DEVELOPMENT OF THE THREE INSTITUTIONS - PLATFORM OR RATIONALE. Mr. Gillette stated that the report of the Educational Policy Committee on the memorandum on future directions for development of the three institutions of higher education under the State Board of Regents - platform or rationale - had been revised and that Board members would be receiving copies of the final draft within the next week or ten days for their consideration. (See page 308, Board minutes of March 10, 1961.)

UNIFORM SEMESTER OR QUARTER BASIS AND UNIFORM DATES FOR CALENDARS (COMMON CALENDAR). Mr. Gillette submitted the recommendation of the Educational Policy Committee that the presidents of the three collegiate institutions

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reconsider the matter of a common calendar and bring to the Board a joint recommendation for the adoption of a common calendar (uniform semester or quarter basis and uniform dates for calendars) effective with the fall of 1963; and the recommendation was adopted. (See page 309, Board minutes of March 10, 1961.)

CREDITS IN RESIDENCE FOR GRADUATION. Mr. Gillette stated that reports had been made to the Educational Policy Committee regarding the credits in residence for graduation at the State University of Iowa, the Iowa State University, and the Iowa State Teachers College; and that the requirements seemed to be somewhat alike. (See page 248, Board minutes of January 12-13, 1961.)

Upon the recommendation of the Educational Policy Committee the item regarding credits in residence for graduation was dropped from the docket.

ACADEMIC PERFORMANCE, 1955 FRESHMAN CLASSES. Mr. Gillette stated that the Committee on Educational Coordination had made a report to the Educational Policy Committee about the four-year performance of classes entering the three state collegiate institutions in the fall of 1955 as freshmen direct from high school.

Upon the recommendation of the Educational Policy Committee, further studies are to be made and consideration given as to whether the institutions should have a definition of the grade point average required of freshmen if they are to stay in college and enter the sophomore class, with the understanding that a joint report and recommendation of the three presidents is to be brought to the Board at a later meeting.

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OFF CAMPUS AND EXTENSION SERVICES. At the meeting held on November 10-11, 1960, the reports submitted by the presidents on off campus and extension services were referred to the Finance Committee for analysis and report back to the Board. (See page 168, Board minutes of November 10-11, 1960.)

Secretary Dancer stated that copies of a report dated March 27, 1961, entitled "Review and Analysis of Extension and Special Services Activities of the three Institutions of Higher Education as submitted in reports to the Board of Regents in the Fall of 1960", had been mailed to Board members and executives; and the report was referred to the Committee on Educational Coordination for study and report back to the Board with recommendations, if any.

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on March 10, 1961, were corrected and approved.

APPROVAL OF MINUTES - MEETINGS OF THE FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

State University of Iowa	February 27, 1961
Iowa State Teachers College	February 15 and March 7, 1961
Iowa Braille and Sight-Saving School	February 22, 1961
Iowa School for the Deaf	March 6, 1961
State Sanatorium	February 28, 1961

PROPOSED LEGISLATION, 59TH GENERAL ASSEMBLY. Secretary Dancer reported on the status of the proposed legislative program of the State Board of Regents and other legislation which would effect the State Board of Regents or the institutions under its supervision, and stated that a written report would

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be mailed to Board members and institutional officials at a later date.

COMMITTEE ON EDUCATIONAL COORDINATION. Provost Davis stated that in addition to items referred to the Committee on Educational Coordination, the members have discussed subjects of common interest and have given some time to consideration of extension and off campus services.

DORMITORY RATES (BOARD AND ROOM) - INSTALLATION OF TELEPHONES. At the meeting held on March 10, 1961, the matter regarding telephones in dormitory rooms at the State University of Iowa, the Iowa State University, and the Iowa State Teachers College was referred to the Building and Business Committee for study and report back to the Board; and Vice President Platt was instructed to notify the Northwestern Bell Telephone Company to hold up the work of installing telephones in dormitory rooms at the Iowa State University. (See page 311, Board minutes of March 10, 1961.)

Mr. Barlow reported that student representatives of dormitory groups appeared before the Building and Business Committee at a meeting held in the Fort Des Moines Hotel, Des Moines, Iowa, on Wednesday evening, April 13, and were heard in regard to their opinion whether telephones are necessary in dormitories.

Mr. Barlow reported that the Building and Business Committee recommended that the State Board of Regents reaffirm the position taken on November 11, 1960, when dormitory rates at the Iowa State University were increased from \$600 to \$660 for the academic year, effective September 1, 1961, with the understanding that a part of the increase, about \$8.00 a quarter, would be used to provide telephones in dormitory rooms.

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Mr. Gillette stated:

1. That he realized it would be hard for the Board to change its mind but, when he reopened discussion of the question, he had understood the work of installing telephones in the dormitories at the Iowa State University would not be done until during the summer of 1961.
2. That it would cost a student \$96 extra to graduate if telephones were provided in every room.
3. That it would be difficult to make telephones available on a voluntary basis, but that they should be on a voluntary basis so students who would want them and would pay for them could have them.
4. That if student costs must be increased he would prefer to be recorded as favoring that the increase be added to fees and tuition and used for salaries.

Mrs. Rosenfield stated that she endorsed what Mr. Gillette had said.

After further discussion the vote on adoption of the recommendation of the Building and Business Committee was, as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Noehren, Mrs. Valentine, and Mr. Hagemann.

Nay: Mr. Gillette and Mrs. Rosenfield

Absent or not voting: None.

The chairman declared the recommendation adopted.

DORMITORIES AND MARRIED STUDENT HOUSING - COOPERATIVE HOUSING - APARTMENTS AND TRAILERS. At the meeting held on March 10, 1961, the question of cooperative housing and apartments and trailers at the three collegiate institutions was referred to the Building and Business Committee for consideration, with the understanding that additional information regarding cooperative housing and trailer units would be furnished the Committee by the institutional officials. (See page 297, Board minutes of February 9-10, 1961; and page 312, Board minutes of March 10, 1961.)

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Upon the recommendation of the Building and Business Committee the subject of cooperative housing and apartments and trailer units was continued until fall when additional reports are to be made to the Building and Business Committee by the institutional officials.

INVESTMENTS. Mr. Gernetzky submitted a report of the investments made by the Finance Committee for the month of March, 1961, and the report was accepted.

INVESTMENTS - REVIEW OF POLICY. At the meeting held on March 10, 1961, President Hagemann stated that the recommendation of the Finance Committee, that the policy of the State Board of Regents regarding the investment of funds be reviewed, would be considered at the April meeting. (See page 244, Board minutes of February 12-13, 1959; page 268, Board minutes of March 12-13, 1959; and page 311, Board minutes of March 10, 1961.)

After discussion, it was the concensus that the following policy adopted by the State Board of Regents at the meeting held on March 12-13, 1959, regarding the investment of funds, should be continued for the present:

"For the time being these funds are to be invested in short-term government securities, not over ten years, preferably shorter. If it seems advisable to purchase longer maturities the Board will consider the matter and take such action as it feels appropriate." (Page 244, Board minutes of February 12-13, 1959.)

"Fund balances in all depositories shall be kept at a level sufficient for the operation of each institution; fund balances in excess of this level shall be invested in short term U. S. Treasury securities, preferably Treasury Notes, Certificates of Indebtedness and Bills." (Page 268, Board minutes of March 12-13, 1959.)

TREASURERS - DEPOSITORY BANKS - ACCOUNT ACTIVITY. Mr. Gernetzky submitted and distributed copies of an Analysis of Bank Account Activity of the various

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depository banks for the three-month period that ended March 31, 1961. (See page 415, Board minutes of May 12-13, 1960.)

President Hagemann stated that the report would be considered at the May meeting of the Board.

COAL PURCHASES FOR 1961-1962. Secretary Dancer reported that bids will be received and opened in the Board's Office in Des Moines, Iowa, on May 2, 1961, for coal requirements of the institutions for the year that will begin July 1, 1961.

ANTI-TRUST CASE AGAINST ELECTRICAL EQUIPMENT SUPPLIES - ATOMIC ENERGY COMMISSION - CLAIMS. Secretary Dancer reported that Steven V. White, Director of the Contracts Division, Chicago Operations Office of the United States Atomic Energy Commission, had written to Vice President Platt at the Iowa State University in regard to proposed damage suits of the Atomic Energy Commission against certain electrical suppliers.

In the anti-trust case against various suppliers of electrical equipment General Electric, Westinghouse, Allis-Chalmers, and others, were found guilty of price fixing, collusion of bidders, etc. Mr. Dancer stated that because the State Board of Regents has had contracts with some of the firms in recent years, inquiry was made of the Attorney General as to whether any claims should be made and it was the Attorney General's thought that consideration of such claims should be held in abeyance.

MEETING - EXECUTIVE COMMITTEE AND REGIONAL OFFICERS, ASSOCIATION OF GOVERNING BOARDS OF STATE UNIVERSITIES AND ALLIED INSTITUTIONS. Mr. Gernetzky distributed copies of a report of the meeting he had attended of the Executive

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Committee and Regional Officers of the Association of Governing Boards of State Universities and Allied Institutions that was held in Charleston, S.C., and Chapel Hill, N.C., March 23-28, 1961.

INVENTORY AND IDENTIFICATION OF STATE PROPERTY - EXECUTIVE ORDER NO. 4

Secretary Dancer reported that on March 30, 1961, Governor Erbe had issued Executive Order No. 4 to department heads of all agencies of state government, as follows:

"1. It is requested that an inventory of all property within your department or under control of your department be compiled.

(a) Such inventory shall also state when property was purchased, if known;

(b) A resumé shall be attached to the inventory stating procedures for identifying property within the department as prescribed by Section 19.22, Code 1958.

"2. Completion of the inventory should be made by May 1, 1961.

"3. Upon completion, send a copy of such inventory to the Secretary of the Executive Council, Attention: Mr. Gill."

Secretary Dancer stated that copies of inventories of some of the institutions had been filed with the Secretary of the Executive Council in compliance with the order and that the others would be filed prior to May 1, 1961.

COMMENCEMENTS. Commencements will be held, as follows, and President Hagemann suggested that Board members who can should make arrangements to attend:

State University of Iowa	9:30 a.m., June 9, 1961
Iowa State University	9:00 a.m., May 27, 1961
Iowa State Teachers College	10:00 a.m., June 9, 1961
Iowa Braille and Sight-Saving School	2:00 p.m., May 28, 1961
Iowa School for the Deaf	2:00 p.m., May 26, 1961

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NEXT MEETINGS. The next meetings of the State Board of Regents were scheduled to be held, as follows:

May 11-12, 1961, Iowa State University, Ames, Iowa

June 22-23, 1961, State University of Iowa, Iowa City, Iowa

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IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on April 14, 1961:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa School for the Deaf for the month of March, 1961, were approved and ratified.

REMODEL AND IMPROVE MAIN BUILDING (SPECIAL RR&A) - REMODEL BOYS' DORMITORY - LOCKERS. The Building and Business Committee reported that the Lockers, Remodel Boys' Dormitory, Remodel and Improve Main Building, had been inspected by E. H. Wetherell, of Wetherell.Harrison.Wagner, Architects, and representatives of the Iowa School for the Deaf and the Andersen Construction Company, and that they had found the work completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Lockers, Remodel Boys' Dormitory, Remodel and Improve Main Building, were accepted as of this date, April 14, 1961, from the Andersen Construction Company and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on April 14, 1961:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa Braille and Sight-Saving School for the month of March, 1961, were approved and ratified.

ROOF REPAIRS - HEATING PLANT AND HOSPITAL - FINAL REPORT. Upon the recommendation of the Building and Business Committee the following final report regarding the Roof Repairs - Heating Plant and Hospital was accepted:

Source of Funds Available

From Control 5-2-4-4-56, Seats - Main Building - Auditorium	\$ 843.24	
From Control 5-2-4-1-56, Rewiring Main Building	1,383.81	
From Control 7-2-6-2-55, Repair to Porches on Main Building	55.69	
From Control 8-2-3-55, Superintendent's Home and Furnishings	317.26	
Refund of State sales and use tax	9.11	
Total funds available		\$2,609.11

Expenditures

Haegg Construction Company, Cedar Rapids-contract	\$2,340.00	
Less insulation figured in contract not installed	240.00	
Net expenditures		\$2,100.00
Balance		\$ 509.11

Upon the recommendation of the Building and Business Committee the balance of \$509.11 is to be returned to the State Treasurer for credit to the appropriate capital account.

HEATING AND POWER PLANT - CONVERSION OF MURRAY "LO-COST" BOILER TO GAS - FINAL REPORT. At the meeting held on March 10, 1961, the project for the

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conversion of the Murray "Lo-Cost" Boiler to gas was abandoned; and upon the recommendation of the Building and Business Committee the following final report on the project was accepted:

Source of funds available

From Control 5-2-4-1-56, Rewiring Main Building	\$1,957.28	
From Control 5-2-4-3-56, Reinforcing Sub-basement, Main Building	<u>1,242.72</u>	
Total funds available		\$3,200.00

Expenditures

Des Moines Register and Tribune, official publication	\$ 21.33	
Brown Engineering Company, engineering services, 6% of \$2,900.00	<u>174.00</u>	
Total expenditures		\$ <u>195.33</u>
Balance		\$3,004.67

Upon the recommendation of the Building and Business Committee the balance of \$3,004.67 is to be returned to the State Treasurer for credit to the appropriate capital account.

PHYSICAL EDUCATION BUILDING AND EQUIPMENT - EQUIPMENT. The Building and Business Committee reported that bids had been taken on additional equipment for the Physical Education Building, and copies of the tabulation of bids were distributed to Board members.

Upon the recommendation of the Building and Business Committee authority was granted to purchase the equipment for the Physical Education Building from the low bidder, the Iowa Sports Supply Company, Cedar Falls, Iowa, on the basis of that firm's low bid of \$721.60.

TRANSFER OF FUNDS. The Building and Business Committee reported that on April 4, 1961, the Governor and the State Comptroller had approved the transfer of \$3,000 from Salaries, Support and Maintenance to the fund for Repairs, Replacements and Alterations. (See page 315, Board minutes of March 10, 1961.)

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STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on April 14, 1961:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State Sanatorium for the month of March, 1961, were approved and ratified.

ADDITION TO POWER PLANT AND EQUIPMENT - HEATING SYSTEM IMPROVEMENTS, PLAN "B", STEPS 2 AND 3 - ACCEPTANCE. The Building and Business Committee reported that representatives of the Stanley Engineering Company, the State Sanatorium, and the contractors had inspected the Addition of Power Plant and Equipment, Heating System Improvements, Plan "B", Steps 2 and 3, and found that the following contractors for the work indicated had completed the work in accordance with the plans and specifications and contract documents:

Contract No. 1, Boilers - Fuel Economy Engineering Company

Contract No. 2, Mechanical Work - Baker, McHenry and Welch, Inc.

Contract No. 3, Building Work, Fuel Economy Engineering Company

and that a claim had been filed on Contract No. 3 in the amount of \$2,328.09 by the Kutchera Sodding & Fuel Company against the Minnesota Lumber and Wrecking Company, a subcontractor of the Fuel Economy Engineering Company, on which correspondence indicates a payment of \$300.00 has been made, leaving the balance of the claim \$2,028.09.

Upon the recommendation of the Building and Business Committee the work under the following contracts was accepted as of this date, April 14, 1961,

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from the contractors indicated, and payment of the final estimates in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized with the understanding that double the amount of the claim will be withheld from payment of the final estimate under Contract No. 3,

Building Work:

Contract No. 1, Boilers - Fuel Economy Engineering Company
Contract No. 2, Mechanical Work - Baker, McHenry and Welch, Inc.
Contract No. 3, Building Work - Fuel Economy Engineering Company

ADDITION TO POWER PLANT AND EQUIPMENT - UTILITIES SYSTEM IMPROVEMENTS - CONTRACT. The Building and Business Committee reported that on April 5, 1961, at 2 p.m., at the State Sanatorium, Oakdale, Iowa, bids were received and opened in the presence of C. G. Fisher and Verne Larsen, of the Stanley Engineering Company and Superintendent Spear, Business Manager Wynn, and Power Plant Superintendent Pieper, all of the State Sanatorium, for the Utilities System Improvements, Addition to Power Plant and Equipment, and copies of the tabulation of bids were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contract for Utilities System Improvements, Addition to Power Plant and Equipment, was awarded to the low bidder, Natkin & Company, Omaha, Nebraska, on the basis of that firm's bid, as follows, subject to the approval of the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been filed:

Base bid	\$178,624
Alternate #1, condensate piping, as specified, deduct	5,141
	\$173,483
Alternate #3, hot water piping, as specified, add	3,826
Contract price	\$177,309

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ADDITION TO POWER PLANT AND EQUIPMENT - UTILITY SYSTEM IMPROVEMENTS - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget was adopted for the Utility System Improvements, Addition to Power Plant and Equipment: (See page 316, Board minutes of March 10, 1961.)

Funds available

Balance of appropriation, 58th G.A.,	
Additions to Power Plant and Equipment	\$227,487

Estimated expenditures

Contract, Utility System Improvements	\$177,309	
Engineering fees, supervision and contingencies	<u>38,691</u>	\$216,000

FIRE PROTECTION - EMPLOYEES BUILDING - SPRINKLING SYSTEM. Upon the recommendation of the Building and Business Committee the preliminary plans and specifications prepared by the Stanley Engineering Company for the sprinkling system to be installed in the Employees Building were approved, and the following revised project budget was adopted: (See page 215, Board minutes of December 8-9, 1960, and page 256, Board minutes of January 12-13, 1961.)

Source of funds

Repairs, Replacements and Alterations	\$17,000
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Estimated expenditures

Sprinkling system	\$14,000	
Engineering fees and contingencies	<u>3,000</u>	\$17,000

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STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on April 14, 1961:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State University of Iowa for the month of March, 1961, were approved and ratified.

DEATH. Mr. Gillette stated that President Hancher had reported to the Educational Policy Committee the death on March 25, 1961, at Riverside, Iowa, of William Burke, associate professor in the Department of Art, School of Fine Arts, College of Liberal Arts. Professor Burke had been a member of the faculty since 1951. He held the B.A., M.A., and M.F.A. degrees from Princeton University, and his specialty was ancient and medieval art..

RESIGNATION. Upon the recommendation of President Hancher and the Educational Policy Committee the resignation of Stephen J. Knezevich, professor in the College of Education, was accepted effective August 9, 1961. He will become professor and head of the Department of Administration, Supervision and Curriculum, College of Education, University of Florida.

CHANGES IN APPOINTMENT. Upon the recommendation of President Hancher and the Educational Policy Committee the following changes in appointment were made:

Roman J. Lutz, from assistant professor to associate professor, Department of Military Science and Tactics, College of Liberal Arts, effective September, 1961; salary to be paid by the Federal Government.

Dr. Merle L. Hale, professor of Oral Surgery and head of the Hospital

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Dental Department, College of Medicine and University Hospital, appointment changed to include the headship of Dental Service of the Hospital School for Severely Handicapped Children, effective May 1, 1961, without change in present salary of \$11,250 (P plus 100%) plus insurance programs, twelve months' basis; salary payable from Account A 507, line 1.

Dr. J. D. Wells, professor emeritus, College of Dentistry, restored to full time service for the period April 1 through May 31, 1961, at a total salary of \$2,000 for the period without insurance programs; salary payable from Account A 442, line 31.

APPOINTMENTS. Upon the recommendation of President Hancher and the Educational Policy Committee the following appointments were made:

Emery M. Gal, associate professor in the departments of Psychiatry and Biochemistry, College of Medicine and Psychopathic Hospital, at a salary of \$14,000 plus insurance programs, twelve months' basis, effective September 1, 1961; salary payable from Account F 700, 1961-1962 budget.

Edward B. Stevens, professor in the Department of Classics, College of Liberal Arts, for one year at a salary of \$11,500 plus T.I.A.A., nine months' basis, effective September, 1961; salary payable from Account A 282, 1961-1962 Budget (NDEA funds).

DEANSHIP - GRADUATE COLLEGE - COLLEGE OF EDUCATION. Mr. Gillette stated that President Hancher had reported to the Educational Policy Committee the effort being made to secure deans for the Graduate College and the College of Education.

1961 CATALOGUE - CHANGES. Upon the recommendation of the Educational Policy Committee the 1961 catalogue changes were referred to the Educational Coordination Committee for study and report back to the Educational Policy Committee.

HOSPITAL SCHOOL FOR SEVERELY HANDICAPPED CHILDREN - DENTAL SERVICE - REVISED REGULATIONS. Upon the recommendation of President Hancher and the Educational Policy Committee the regulations approved on March 19, 1954, covering the organization and operation of the Dental Service in the Hospital

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School for Severely Handicapped Children were rescinded and, in lieu thereof, the following were adopted, effective July 1, 1961: (See page 391, Board minutes of March 17-19, 1954.)

1. The administrative official of this Dental Service shall be the Head of the Hospital Dental Department of the College of Medicine. The Supervisor of this Dental Service shall be the Head of the Department of Preventive Dentistry of the College of Dentistry. The duties of the Dental Supervisor shall be:
 - (a) direction of the professional duties of all personnel assigned to the Dental Service;
 - (b) determination of the material needs of the Dental Service, and direction of their procurement and utilization;
 - (c) establishment of dental treatment policy consistent with the policies of the Iowa Hospital School for Severely Handicapped Children and the University Hospitals.
2. The staff of the Dental Service shall consist of:
 - (a) the Supervisor of Dental Service;
 - (b) such other members of the faculty of the College of Dentistry as may be recommended by the Supervisor of the Dental Service and approved by the Dean of the College of Dentistry, and the Head of the Hospital Dental Department, and the Director of the Hospital School for Severely Handicapped Children;
 - (c) each staff member of the Dental Service shall hold academic rank in the Hospital Dental Department of the College of Medicine no lower than the rank which he holds in the College of Dentistry, but such membership in the faculty of the College of Medicine shall terminate upon separation of said member from the staff of the Dental Service.
3. The operating and maintenance costs of the Hospital School for Severely Handicapped Children Dental Service will be borne by the Hospital School for Severely Handicapped Children. The basic salaries of all staff members of the Dental Service from the College of Dentistry will be paid by the College of Dentistry.
4. Dental hygienists, office assistants, clerks, and other ancillary personnel will be maintained by the Hospital School for Severely Handicapped Children as recommended by the Supervisor of the Dental Service and the Head of the Hospital Dental Department and approved by the Director of the Hospital School for Severely Handicapped Children.

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5. The privilege of private practice within the facilities of the Hospital School shall be granted to the members of the staff of the Dental Service of the Iowa Hospital School for Severely Handicapped Children in accordance with similar privileges extended to other members of the Hospital Dental Department. Participation in the private practice compensation plan shall be governed by prevailing regulations relative to the plan, and by any further intradepartmental arrangements agreed upon by the contracting parties and approved by the appropriate authorities.
6. All funds accruing from the private practice conducted within the facilities of the Dental Service of the Hospital School for Severely Handicapped Children shall be collected in the Hospital Dental Department Service Fund and handled in the same manner as all University Hospital accounts in the University Hospital business office and the University Business Office. After the agreed commutation fractions and fixed charges have been paid, all excess funds shall be transferred to the Hospital Dental Department Trust Fund which shall be administered by the College of Medicine. The unencumbered balance in said Trust Fund on June 30 of each year shall be transferred to the College of Medicine Central Scientific Fund.

JOHN F. MURRAY ENDOWMENT FUND. Mr. Gernetzky reported that on March 22, 1961, the Finance Committee authorized the exchange of \$6,000 United States Treasury 2½% bonds due 8/15/63 for \$6,000 United States Treasury 3 3/8% bonds due 11/15/66, at par (See Finance Committee minutes of March 24, 1961.)

MEDICAL RESEARCH CENTER AIR CONDITIONING - CONTRACT - PROJECT BUDGET. The Building and Business Committee reported that on March 21, 1961, a public hearing was held in regard to the Medical Research Center Air Conditioning, at which no objectors appeared and no objections were filed; and that bids for the project were received and opened. (See Finance Committee minutes of March 24, 1961.)

Copies of the tabulation of the bids received for the Medical Research Center Air Conditioning were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contract for the Medical Research Center Air Conditioning was awarded to

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the low bidder, Mulford Plumbing and Heating Company, Iowa City, Iowa on the basis of that firm's bid as follows:

Alternate Bid #1	\$30,905
Less Alternate #1	<u> 685</u>
Contract price	\$30,220

the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been filed; and the following revised project budget was adopted: (See page 104, Board minutes of September 8-9, 1960.)

<u>Source of funds</u>	
University RR&A Fund	\$16,000
Medical Trust Fund	12,500
U.S. Public Health Service Grants	
Account Q624	1,100
Account Q625	1,100
Account Q628	<u>3,300</u>
	\$34,000

<u>Estimated expenditures</u>	
Planning and supervision	\$ 1,500
Construction contract	30,220
Controls	1,532
Contingencies	748
	\$34,000

BURGE HALL ADDITION - PRELIMINARY PLANS. The Building and Business Committee recommended that the preliminary plans for the Burge Hall Addition be approved and, after consideration, they were referred back to the Committee for further study.

UNIVERSITY HOSPITALS - 1960-1961 BUDGET AND BIENNIAL CEILING INCREASE. Upon the recommendation of President Hancher and the Building and Business Committee, and in consideration of increased expenses due to increased hospital patient service, authority was granted to increase the 1960-1961 budget for general operations, University Hospitals, by \$178,000 to a total of \$8,753,717, funds for which will be available from increases in the

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estimated income from the following sources:

Clinical Pay Outpatients (Account D914)	\$ 19,000
Indigent Excess Quota Patients (Account D902)	41,000
Indigent Excess Quota Patients (Account D912)	10,000
Cash collections on Indigent Patient Bills (Account D942)	<u>108,000</u>
	\$178,000

The revised budget increases the statutory ceiling on total biennial expenditures for the University Hospital by \$178,000 to \$17,648,276.55, a report of which is to be filed with the State Comptroller as provided by law.

CANCER RESEARCH FACILITIES - APPLICATION FOR FEDERAL GRANT. The Building and Business Committee reported that Secretary Dancer had signed an application for a grant of \$226,000 for Cancer Research Facilities that had been filed with the United States Public Health Service and, upon the recommendation of the Committee, the application was approved and the action of the Secretary was ratified.

The application is for a 100% grant with no institutional matching funds required. The funds would provide for a fifth floor on the proposed building for the Clinical Research Center and Health Research Facilities for which the Budget and Financial Control Committee has allocated \$400,000 and for which Federal matching funds totaling \$340,000 have been requested for construction and equipment. (See page 174, Board minutes of November 10-11, 1960.) The addition of this fifth floor would provide a cancer research laboratory where ideas and inter-disciplinary interests of many departments would be consolidated and thereby enhance the total cancer research effort.

RENOVATE HEAD SPECIALTIES OPERATING SUITE (UNIVERSITY HOSPITAL)- FINAL REPORT. Upon the recommendation of the Building and Business Committee the

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following final report about the project, Renovate Head Specialties Operating Suite (University Hospital), was accepted:

Funds available

Appropriation, Special RR&A, 58th G. A. \$30,000

Expenditures

Construction

Electrical - Cedar Rapids Electric Supply	\$2,640.00
Mechanical - Conditioned Air Corporation	2,011.49
Acoustical - John Mansville Sales Corporation	1,316.00
General - Paulson Construction Company	8,032.65
Air conditioning - Conditioned Air Corporation	8,071.04
Wall tile - Iowa City Tile & Marble	<u>2,250.00</u> \$24,321.18

Equipment

Laboratory Furniture	
Hamilton Manufacturing Company	\$4,325.45
Plumbers Supply	684.80
Sterilizer - American Sterilizer Company	300.00
Laboratory lockers - Republican Steel Berger Division	359.20 \$ 5,669.45

Miscellaneous

Advertising - Iowa City Press Citizen	<u>9.37</u>
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Net expenditures \$30,000

UTILITIES - PROJECT A7, CONTRACT 6, STEAM DISTRIBUTION SYSTEM - ACCEPTANCE.

The Building and Business Committee reported that the work done by the Ryan Plumbing and Heating Company, Inc., under Contract 6, Steam Distribution System, Project A7, Utilities, had been inspected on January 6 and March 13, 1961, by representatives of the Stanley Engineering Company, the State University of Iowa and the Ryan Plumbing and Heating Company, Inc., and that it was found the work had been completed by the contractor in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the work under Contract 6, Steam Distribution System, Project A7 Utilities, was accepted as of this date, April 14, 1961, from the Ryan Plumbing and Heating Company, Inc., Davenport, Iowa, and Payment of the final estimate

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in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

UTILITIES - STEAM PRODUCTION SERVICES, STEAM DISTRIBUTION, AND EQUIPMENT AND INSTALLATION FOR USE OF GAS FUEL - PROJECT A4, RENOVATION OF BOILER WATER TREATMENT, AND PROJECT A5, STEAM PRODUCTION SERVICES (CONTRACT 1, BOILER PLANT UTILITIES IMPROVEMENTS) - ACCEPTANCE. The Building and Business Committee reported that the work done by the Winger Construction Company under Contract 1, Boiler Plant Utilities Improvements, Project A4, Renovation of Boiler Water Treatment, and Project A5, Steam Production Services, had been inspected on March 30, 1961, by representatives of the Stanley Engineering Company, the State University of Iowa, and the Winger Construction Company, and that it was found the work had been completed by the contractor in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the work under Contract 1, Boiler Plant Utilities Improvements, Project A4, Renovation of Boiler Water Treatment, and Project A5, Steam Production Services, was accepted as of this date, April 14, 1961, from the Winger Construction Company, Ottumwa, Iowa, and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

TENANT PROPERTY - LEASE. Mr. Barlow moved that the Business Manager of the State University of Iowa be authorized to execute a lease with Michael J. Finnegan for the property located at 311 Grand Avenue, Iowa City, Iowa, for the period May 1, 1961, to September 1, 1961, at a rental of \$125.00

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a month. The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans,
Mr. Gillette, Mr. Noehren, Mrs. Rosenfield, Mrs. Valentine
and Mr. Hagemann.

Nay: None

Absent or not voting: None.

The chairman declared the motion passed.

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IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on April 14, 1961:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State Teachers College for the month of March, 1961, were approved and ratified.

APPOINTMENT. Upon the recommendation of President Maucker and the Educational Policy Committee, John Page was appointed associate professor in Art, with tenure, at a salary of \$8,200 for the academic year, plus participation in insurance and retirement programs, effective September 1, 1961.

STUDENT GROUP INSURANCE. Upon the recommendation of the Building and Business Committee, the Iowa State Teachers College was authorized to initiate a plan for student group insurance covering accident and sickness medical expense; and the Business Manager was authorized to prepare specifications, take bids, and report back to the Building and Business Committee.

CITY OF CEDAR FALLS - CONTRACT FOR NATURAL GAS. Upon the recommendation of the Building and Business Committee the proposed contract to be entered into with the City of Cedar Falls for natural gas for boiler fuel at the Iowa State Teachers College was approved, subject to approval by the Attorney General of Iowa.

ELECTRICAL UNDERGROUND CABLE AND TERMINATING EQUIPMENT - CONTRACT - REVISED PROJECT BUDGET. The Building and Business Committee reported that on

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March 30, 1961, at 1:30 p.m., a public hearing was held in the Office of the President of the Iowa State Teachers College in regard to the Extension of Campus Utilities, Section V, Electrical Underground Cable and Terminating Equipment, at which were present: President Maucker, Director of Physical Plant Cole, and Business Manager Jennings, all of the Iowa State Teachers College; that no objections were filed and no objectors appeared; and that at 2 p.m., in the presence of Business Manager Jennings and Director of Physical Plant Cole, of the Iowa State Teachers College, and J. S. Vestersneck of the Brown Engineering Company, bids for the project were received and opened. Copies of the tabulation of the bids received were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contract for Electrical Underground Cable and Terminating Equipment, Section V, Extension of Campus Utilities, was awarded to the See Electric Company, Waterloo, Iowa, on the basis of that firm's low alternate bid of \$19,123.00; the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been filed; and the following revised project budget was adopted: (See page 333, Board minutes of March 10, 1961.)

Source of funds

Appropriation for Repairs, Replacements and Alterations, 58th G.A.	\$26,466	
Plant Funds, New Dormitory for Men	<u>5,000</u>	\$31,466

Estimated expenditures

Cable, to be purchased by Iowa State Teachers College	\$ 6,675	
By contract - feeder panel, miscellaneous equipment and installation of cable	19,123	
Work by Physical Plant	2,000	
Engineering fee	1,668	
Contingencies	<u>2,000</u>	\$31,466

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BUSINESS INTERRUPTION INSURANCE. The Building and Business Committee reported that on March 29, 1961, the Iowa State Teachers College had received bids for business interruption insurance coverage in the amount of \$209,000, as follows:

	<u>5-year Premium</u>
Ransom Bailey Agency - General Insurance Company, Cedar Falls	\$275.88
Joe Petersen Agency - Mill Owners Mutual, Cedar Falls	359.08
Geist, Brown and Geist - Tri-State Mutual Insurance Company, Waterloo	288.42

Upon the recommendation of the Building and Business Committee the low bid of \$275.88 submitted by the Ransom Bailey Agency for a five-year premium on business interruption insurance coverage in the amount of \$209,000 was accepted.

ADDITION TO AND REMODELING OF COMMONS - ARCHITECT. At the meeting held on March 12-13, 1959, a project for an Addition to and Remodeling of the Commons at an estimated cost of \$1,000,000 was approved and authority was granted to proceed with preliminary planning, providing satisfactory financing arrangements could be made, and Porter Butts, Planning Consultant, Madison, Wisconsin, was employed as consultant in the planning. (See page 286, Board minutes of March 12-13, 1959, and page 75, Board minutes of September 11, 1959.)

Upon the recommendation of the Building and Business Committee authority was granted to negotiate with Brooks-Borg, Des Moines, Iowa, for architectural services for the Addition to and Remodeling of the Commons (Student Union Building) on the basis of a revised estimated cost of \$1,200,000 for the project.

ADDITION TO CERAMICS LABORATORY BUILDING - INCREASED COST. At the meeting held on February 25-26, 1960, a project for the construction of an Addition

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to the Ceramics Laboratory Building was approved, the estimated cost of \$7,472.81 to be paid from the balance from sales tax refunds in the Capital Account for the Campus Laboratory School, Units A and B. (See page 283, Board minutes of February 25-26, 1960.)

Upon the recommendation of the Building and Business Committee the estimated cost of the Addition to the Ceramics Laboratory Building was increased from \$7,472.81 to \$7,640.12, the additional \$167.31 to be available from sales tax refunds in the Capital Account for the Campus Laboratory School, Units A and B, subject to approval and allocation by the Budget and Financial Control Committee.

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IOWA STATE UNIVERSITY

The following business relating to the Iowa State University was transacted on April 14, 1961:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State University for the month of March, 1961, were approved and ratified.

RESIGNATIONS. Upon the recommendation of President Hilton and the Educational Policy Committee the following resignations were accepted:

Ralph L. Freeman, professor in the Department of Mechanical Engineering, College of Engineering, effective May 31, 1961, to accept a position with Space Technology Laboratory, Inc., Los Angeles, California.

John A. Nordin, professor in charge of instruction and acting head of the Department of Economics and Sociology in the College of Sciences and Humanities and in the College of Agriculture, effective July 31, 1961, to accept a position as head of the Department of Economics and Sociology at Kansas State University.

Malcolm C. Shurtleff, associate professor in the Department of Plant Pathology, Cooperative Extension Service in Agriculture and Home Economics, effective July 31, 1961, to accept a position as extension plant pathologist and associate professor in the Department of Plant Pathology at the University of Illinois.

LEAVES OF ABSENCE. Upon the recommendation of President Hilton and the Educational Policy Committee the following leaves of absence were granted:

Herman O. Hartley, professor in the Department of Statistics, College of Sciences and Humanities, and Statistical Laboratory, for the period March 1, 1961, through May 31, 1961, without salary. Dr. Hartley is serving as visiting professor at Harvard University during the spring quarter.

Klaus Ruedenberg, associate professor in the Department of Chemistry, College of Sciences and Humanities, and scientist in the Institute for Atomic Research, for the period April 25, 1961, to June 4, 1961, without salary. Dr. Ruedenberg will participate in the NATO Interscience Seminar in Naples, Italy.

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Don Kirkham, professor in the Departments of Physics and Agronomy, College of Sciences and Humanities and College of Agriculture, to give talks and to participate in discussion on the use of radioisotopes in soil-plant relations and fertilizer studies at a small conference in Vienna from May 15 to 19, 1961, called by the International Atomic Energy Commission; his leave to be with salary. The invitation for Professor Kirkham to attend the conference comes from Sterling Cole, Director General of the International Atomic Energy Commission.

DEATHS. Mr. Gillette stated that President Hilton had reported the following deaths to the Educational Policy Committee:

Ernest S. Haber, professor and head, Department of Horticulture, on March 11, 1961, at the age of 65. Dr. Haber was first appointed to the Horticulture Department staff in 1920 and became head of the department in 1947.

George O. Hendrickson, professor in the Department of Zoology and Entomology, on March 19, 1961, at the age of 70. Dr. Hendrickson joined the staff at Iowa State in 1925.

Christian Petersen, associate professor in the Department of Applied Art, and noted Midwest sculptor, on April 4, 1961, at the age of 76. He joined the Iowa State staff in 1937 after coming to the campus in 1934 to complete the group of figures in the Dairy Industry Building Court. In 1944 he was appointed associate professor.

PROMOTION. Upon the recommendation of President Hilton and the Educational Policy Committee, John P. Mahlstedt, from professor in the Department of Horticulture, at a salary of \$11,600 a year, twelve months' basis, plus annuity, to professor and acting head, Department of Horticulture, effective March 15, 1961, through June 30, 1961, with no change in salary. Mr. Gillette stated that Professor Mahlstedt will be recommended to become head of the Department of Horticulture, effective July 1, 1961.

APPOINTMENTS. Upon the recommendation of President Hilton and the Educational Policy Committee the following appointments were made:

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Eleanor O. Barnes, professor in the Department of Food and Nutrition, College of Home Economics, at a salary of \$11,000 a year, twelve months' basis, plus annuity, effective June 1, 1961. Mrs. Barnes will participate in the Baroda Ford Foundation program, with salary from the International Institute of Education.

William R. Pritchard, professor and associate director, Veterinary Medical Research Institute, at a salary of \$17,000 a year, twelve months' basis, plus annuity, effective August 1, 1961.

DEPARTMENT OF METALLURGY - ESTABLISHMENT. Upon the recommendation of the Educational Policy Committee and with the approval of the Committee on Educational Coordination, the Iowa State University was authorized to establish a Department of Metallurgy to be administered by the College of Sciences and Humanities and the College of Engineering. (See page 339, Board minutes of March 10, 1961.)

FEES - SPECIAL SUMMER SESSIONS. Upon the recommendation of the Building and Business Committee the following fees were established for the special summer sessions: (See page 404, Board minutes of April 14-15, 1960.)

Special 10-week summer session	
Residents of Iowa	\$ 72.00
Non-residents of Iowa	150.00
Special 8-week summer session	
Residents of Iowa	\$ 58.00
Non-residents of Iowa	120.00

HOSPITAL ELEVATOR - LABORATORY FURNITURE, METALS DEVELOPMENT BUILDING - EXTRUSION PRESS - ACCEPTANCE. The Building and Business Committee reported that final inspection had been made by representatives of the Iowa State University and representatives of the contractors of the Hospital Elevator, the Laboratory Furniture for the Metals Development Building, and the Extrusion Press, and it was found that the contractors had completed the work in

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accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the following work was accepted as of this date, April 14, 1961, from the contractors indicated and payment of the final estimates in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized:

Hospital Elevators	Chenoweth-Kern Elevator Service
Laboratory Furniture, Metals Development Building	Browne-Morse Company
Extrusion Press	Loewy Hydropress, Division of Baldwin- Lima-Hamilton Corporation

STADIUM IMPROVEMENTS - ARCHITECT. At the meeting held on November 10-11, 1960, a contract with Brooks-Borg, Architects, Des Moines, Iowa, for architectural and engineering services in connection with the preparation of preliminary designs and estimates for improvements to the Iowa State University Stadium for a lump sum fee of \$6,000, was approved; and on February 9-10, 1961, a contract with that firm for preparing detailed plans and specifications for Step 1, Stadium Improvements, at a fee basis of contract costs less credit for payments for preliminary planning was approved. (See page 201, Board minutes of November 10-11, 1960, and page 303, Board minutes of February 9-10, 1961.)

Mr. Barlow stated that the proposed contract with Brooks-Borg for architectural services for the Stadium Improvements, which was authorized on February 10, 1961, had not been executed and he submitted a proposed supplement to the contract dated November 18, 1960.

Upon the recommendation of the Building and Business Committee a supplemental contract dated March 28, 1961, with Brooks-Borg, for architectural

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services for Step 1, Stadium Improvements, for a lump sum fee of \$15,500.00, was approved and the Secretary of the State Board of Regents was authorized to sign the contract.

STADIUM IMPROVEMENTS - CONTRACT - PROJECT BUDGET. The Building and Business Committee reported that at 1 p.m., April 11, 1961, a public hearing was held in regard to the Stadium Improvements at the Iowa State University; that no objections were filed and no objectors appeared; and that at 2 p.m. bids for the project were received and opened. (See Finance Committee minutes of April 11, 1961.)

Copies of the tabulation of bids received for the Stadium Improvements were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contract for the Stadium Improvements at the Iowa State University was awarded to Arthur H. Neumann & Bros., Des Moines, Iowa, on the basis of that firm's low bid, as follows:

Base bid	\$288,665
Alternate #3, add	2,100
Contract price	\$290,765

the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been filed; and the following project budget was adopted: (See page 303, Board minutes of February 9-10, 1961.)

Source of funds

Transfer from interest earnings on investment of current Restricted and Agency Funds (non-state funds) and from unrestricted gift funds; also temporary transfer from Bookstore reserve (non-state funds) to be repaid by Athletic Council over a 10-year period with interest at 4 1/4%

\$320,000

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Estimated expenditures

General construction contract	\$290,765	
Equipment, seating, etc.	3,500	
Architect's fee and supervision	21,500	
Physical Plant expense	2,500	
Contingencies and miscellaneous	4,700	
Total	\$322,965	
Less estimated tax refunds	2,965	
Net estimated expenditures		\$320,000

1959-1961 BIENNIAL BUDGET CEILING INCREASE - EQUIPMENT CEILING. Upon the recommendation of the Building and Business Committee the 1959-1961 biennial budget ceiling for General University Operations of the Iowa State University was increased from \$22,888,762 to \$23,165,559, an increase of \$276,797 which is available from income in excess of estimate, and the ceiling for equipment expenditures was increased by \$186,797, with the understanding that a report is to be filed with the State Comptroller as provided by law. (See page 199, Board minutes of November 10-11, 1960.)

LICENSE AGREEMENT - CITY OF AMES - ELECTRIC SUB-STATION SITE. The Building and Business Committee submitted the following proposed license agreement and recommended that it be approved:

For and in consideration of the payment of One Dollar (\$1.00) and other valuable consideration, and upon the terms and conditions hereinafter set forth, the State of Iowa, hereinafter called the Licensor, does hereby grant and permit the City of Ames, Iowa, hereinafter called the Licensee, its successors and assigns, a license to enter upon certain real estate described as:

Beginning at a point 982.08 feet West and 517.2 feet North of the Southeast corner of Section 32, T84N R24W, of the 5th PM in Story County, Iowa, thence Northwesterly along the North right of way line of the Chicago and Northwestern Railway a distance of 80.2 feet, thence North 120 feet, thence East 80 feet, thence South 125.0 feet to the point of beginning,

and, subject to all terms and provisions of this memorandum of license, to construct and subsequently operate, maintain, repair, replace and remove a voltage regulating electric sub-station upon, under and across the above described land.

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This license is granted subject to the following provisions and conditions:

1. That in the construction of said sub-station, Licensee shall not occupy or use more land than is reasonably necessary for such construction operations;

2. That the Licensee shall construct, operate and maintain said sub-station in a manner consistent with normal and accepted practices of the industry;

3. That the Licensee pay to the Licensor the damages occasioned to growing crops, trees, lawns, shrubbery, paving, drainage systems and fences by the construction, maintenance, operation or removal of the said sub-station; said damage, if not mutually agreed upon, to be ascertained and determined by three disinterested persons, one of whom shall be appointed by the Licensor, one by the Licensee and the third to be selected by the two appointed as aforesaid, and the written award of such three persons shall be final, conclusive and binding upon the parties hereto;

4. That Licensee will protect, indemnify and save harmless the Licensor from any and all claims, demands, judgments, loss, cost or expense for injury to or death of persons or damage to property of any person whomsoever (including employees and representatives of both parties hereto) in any manner arising from or growing out of the negligence of the Licensee, its agents, servants or employees, in the construction, operation, maintenance, repair, existence, use or removal of said sub-station herein permitted.

5. The Licensee shall not transfer or assign this license or any interest or right therein without the written consent of the Licensor, nor shall the consent of the Licensor to such assignment be construed to give the assignee any other or greater or different rights than those hereby given to the Licensee.

6. If the Licensee shall comply with all the terms, covenants and conditions herein contained, then the license or permit herein granted shall continue for a period of one year from date hereof; and thereafter, on the payment of One and No/100 (\$1.00) Dollar to the Licensor by the Licensee on each annual anniversary hereof, the same may be continued automatically from year to year until such time as the Licensor shall give said Licensee one year's written notice prior to any annual termination period, of the desire of the said Licensor to sell or to use for its own purposes said premises and because thereof its intention to terminate this license or permit at the expiration of said one year's written notice. If the Licensee shall fail to perform any of the provisions hereof, the Licensor may terminate this license or permit forthwith by giving said Licensee written notice of the conditions said Licensee has failed to perform. Any written notice given hereunder shall be sufficient if addressed to the Licensee, Attention City Manager, at the Municipal Building, Ames, Iowa. This license shall terminate at such time as Licensee no longer uses said sub-station.

7. On the termination of this license for any of the reasons mentioned in the preceding paragraph, said sub-station and its appurtenances shall either be removed or left in place at the option of the Licensee. The removal of all or any part of said sub-station shall be done promptly and at the sole

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expense of the Licensee, and Licensee shall restore the premises to substantially the condition existing prior to the use thereof by the Licensee. The Licensee shall waive its option unless it removes said sub-station and appurtenances within one (1) year from the date of termination of the license. The Licensee shall have no claim against the Licensor for any loss, expense or damage it may suffer by reason of the termination of this license and the removal of the facilities constructed by authority hereof.

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their respective signatures on this _____ day of _____, 1961, to triplicate originals by their appropriate officers who are authorized to execute this instrument.

Mr. Barlow moved that the foregoing license agreement granting the City of Ames, Iowa, to enter upon certain described real estate to construct and subsequently operate, maintain, repair, replace and remove a voltage regulating electric sub-station, be approved subject to approval by the Executive Council. The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette
Mr. Noehren, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the motion passed.

CLASSROOM BUILDING - DATA PROCESSING AREA - CHANGE ORDERS. Upon the recommendation of the Building and Business Committee the change orders to the contracts for the Classroom Building to provide for finishing the basement for use as a data processing area were referred to the Finance Committee to negotiate.

ATOMIC ENERGY COMMISSION - AMES LABORATORY - EQUIPMENT. The Building and Business Committee reported that the following equipment for the Ames Laboratory, Atomic Energy Commission, had been purchased in accordance

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with the procedure authorized by the State Board of Regents on July 15, 1960:
(See page 49, Board minutes of July 14-15, 1960.)

<u>Item</u>	<u>Vendor</u>	<u>Amount</u>
Electron Beam Floating Zone Refiner	Materials Research Corp.	\$21,450.00
Electron Beam Gun and Power Supply	Air Reduction Sales Co.	15,000.00

FRILEY-HUGHES DORMITORY - HUGHES SECTION - REMODELING - PARTIAL RELEASE OF LIEN. The Building and Business Committee reported that on March 27, 1961, the Bankers Life Company, the Equitable Life Insurance Company of Iowa, the Iowa Des Moines National Bank, the Central National Bank and Trust Company, and the Merchants National Bank, had executed a partial release of lien of not to exceed \$40,000 to finance the remodeling in the Hughes Section of Friley-Hughes Dormitory, as follows: (See page 344, Board minutes of March 10, 1961.)

WHEREAS, State Board of Regents, State of Iowa, hereinafter called the "Board", has from time to time borrowed money from the undersigned to finance dormitory construction programs at Iowa State University of Science and Technology at Ames, Iowa (earlier known as Iowa State College of Agriculture and Mechanic Arts and sometimes heretofore referred to as Iowa State College, but hereinafter referred to as Iowa State University), which borrowings have been evidenced by a certain so-called Iowa State College Dormitory Loan Agreement dated May 11, 1956, and various loan agreements and supplements and amendments referred to therein, as further amended and supplemented by a so-called Iowa State College Dormitory Supplemental Loan Agreement dated October 30, 1958; said instruments having been entered into in each case by and between the Board as borrower and some or all of the undersigned as lenders; and promissory notes have been issued and delivered in each case by the borrower to the lender or lenders, all as set forth in the several instruments above described; and

WHEREAS, to secure payment of said notes the Board did, among other things, pledge the rents, profits and income from defined dormitory properties; and

WHEREAS, the dormitory account maintained by the Board for Iowa State University contains a balance representing rents, profits and income from dormitory property and dormitory operating revenues go into said account, subject to the lien of the pledge above referred to, and the Board is not in default as to principal or interest under any of the notes issued in connection with borrowings for dormitory construction at Iowa State University; and

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WHEREAS, the Board is now confronted with the necessity of making some major repairs in the Hughes Hall section of the Friley-Hughes Dormitory for men because of deterioration and breakage in the plumbing, and desires to make replacements and repairs in the toilet rooms and to convert part of the space now embraced therein into dormitory rooms at an estimated overall cost of \$40,000.00; and

WHEREAS, the Board has requested the undersigned to release from the lien of the aforesaid pledge of rents, profits and income a sum not exceeding \$40,000.00, to be used solely for the purpose of making said replacements and repairs and conversion of space, and it is the purpose of the undersigned to consent thereto by the execution of this instrument;

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That in reliance upon the representations of the Board and its promise to use the moneys in the total sum not exceeding \$40,000.00 solely for the purposes hereinabove stated, the undersigned Iowa-Des Moines National Bank, Central National Bank & Trust Company, Merchants National Bank, Bankers Life Company and Equitable Life Insurance Company of Iowa do hereby release from the lien of the pledge above described a sum not exceeding \$40,000.00 from the Iowa State University dormitory account.

This is a partial release only of the sum of money not exceeding \$40,000.00 hereinabove described from the lien of the aforesaid pledge and does not in any manner satisfy or discharge any of the obligations of the Board under any of the loan instruments above referred to or notes issued in connection therewith, nor does it in any way release from the lien of the pledge any other moneys presently in or which in the future may be deposited in or credited to the named or other accounts, nor alter in any way the obligations, promises, covenants and pledges of the Board under any loan instrument or the notes issued in connection therewith, which shall all remain in full force and effect.

IN WITNESS WHEREOF, the undersigned have caused this Partial Release of lien to be executed by their respective officers duly authorized for the purpose and by affixing their corporate seals hereto on this 27th day of March, A.D., 1961.

HELSEY HALL ADDITION. The Building and Business Committee reported that May 9, 1961, had been selected as the date to receive and open bids.

BEQUEST - NEWMAN I. LYLE ESTATE - EMPLOYMENT OF COUNSEL. Secretary Dancer reported that on March 23, 1961, Evan Hultman, Attorney General of Iowa, had requested the Executive Council of Iowa to authorize the employment of Rex B. Gilchrist, Ames, Iowa, as counsel for the final legal work necessary

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in connection with the Newman I. Lyle Estate bequest; and that on March 27, 1961, the Executive Council of Iowa had authorized his employment.

IOWA 4-H CAMPING CENTER - REVISION OF CAMP FEE SCHEDULE. Upon the recommendation of the Building and Business Committee the following revised camp fee schedule was adopted for the Iowa 4-H Camping Center: (See page 274, Board minutes of February 7-8, 1957, and page 258, Board minutes of February 13-14, 1958.)

A. Complete Group Service

The daily charge covers a 24-hour period or major portion of these and includes 3 consecutive meals, lodging, and insurance while in camp and enroute from home premises to camp and return. Adjustments in rates are made if the group requests less than 3 meals.

1. Individual daily charge

	<u>Youth groups</u>	<u>Adult groups</u>
First day	\$ 4.20	\$ 4.65
Each additional day (up to one week)	2.95	3.40

2. Group charges

The minimum number of campers that will be accepted without an additional group charge is as follows:

Individual cabins in Oak Village - - - - -	10 individuals
Oak Village - - - - -	30 individuals
Elm Village - - - - -	40 individuals
Hickory Village - - - - -	50 individuals
Maple Village - - - - -	75 individuals

The group charge is based on 75 cents per day for each camper less than the designated minimum number. (For example: 32 campers in Elm Village would be 8 less than 40; 8 x 75 cents --\$6.00; \$6.00 per day would be the additional group charge for a group of 32 campers in Elm Village.)

B. Family Group Camping

1. Registration - \$2.50 per family for any period up to one week.
2. Daily fees for meals, lodging and insurance:

	<u>First day</u>	<u>Additional days</u>
Adults (18 yrs and over)	\$ 4.20	\$ 2.95
Children (8 yrs & up)	2.95	2.95
Children (7 yrs & under, meals are $\frac{1}{2}$ portions)	2.10	2.10

C. Partial Group Service

Use of Camp facilities including lodging and insurance.

Individual Charge

First day - - - - -	\$ 2.25
Each additional day (up to one week) - - - - -	1.00

Individual meals

	<u>Youth groups</u>	<u>Adult groups</u>
Breakfast	\$.60	\$.70
Lunch	.85	1.00
Dinner	1.10	1.35

D. Small Tenting Groups (limited to groups of not more than 24 campers)

1. No minimum number of campers or registration fee is required. However, a \$5.00 deposit is due when the booking is confirmed.
2. The camp will provide tents, cots, mattresses, insurance and the use of facilities including swimming as scheduled for a charge of \$1.25 per person the first day and \$1.00 per person for each additional day.
3. If the camp provides only the site and insurance with the group furnishing its own equipment, the daily charge will be 35 cents per person without swimming privileges and 60 cents per person with swimming privileges as arranged.

E. Rental on Lodges (additional charge for heat)

	<u>Educational Groups</u>		<u>Social and Commercial Groups</u>	
	<u>Per Day</u>	<u>Per $\frac{1}{2}$ day</u>	<u>Per Day</u>	<u>Per $\frac{1}{2}$ Day</u>
Cabin in Oak Village	\$ 7.50	\$ 5.00	\$ 15.00	\$ 10.00
Elm Lodge	10.00	7.00	20.00	14.00
Hickory Lodge & Maple Lodge	17.50	12.50	35.00	25.00

Janitor Fee (if clean-up is necessary) - - - - - \$ 5.00
 Use of kitchen and dishes - - - - - 3.00
 For heating if necessary - - \$1.00 to \$7.00 depending on conditions.

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F. Special group dinners can be arranged. The lodge rental charge is in addition to price of meal.

ADJOURNMENT. President Hagemann adjourned the meeting at 2:30 p.m.,

April 14, 1961.


David A. Dancer, Secretary