AGENDA ITEM 1d AUGUST 8-9, 2006

Contact: Todd Stewart

INTERNAL AUDIT REPORTS

<u>Action Requested</u>: Receive the original and follow-up internal audit reports.

Executive Summary: Completed institutional internal audit reports are reported to the Audit and Compliance Committee as required by Board policy.

ORIGINAL REPORTS	M/C*	CEA*	Status
UNIVERSITY OF IOWA			
NCAA Compliance Audit: Sport Camps and Clinics			Open
Wireless IT Environment			Open
IDX Access & Security			Open
Ambulatory Clinics Cash Handling			Open
UIHC Construction Audit			Open
IOWA STATE UNIVERSITY)		
Security of Internet-Initiated ACH Transactions			Closed
UNIVERSITY OF NORTHERN IOWA)		
No Submissions			

^{*}Materiality/Criticality (MC) and Assessment of Controls Efficiencies (CEA) are defined in the Attachment.

The Status of Internal Audit Follow-Up Table on the following page identifies 16 internal audit reports, 11 of which require follow-up.

FOLLOW-UP REPORTS

UNIVERSITY OF IOWA

NCAA Representatives of the University's Athletic Interests

IOWA STATE UNIVERSITY

No Submissions

University of Northern Iowa

-		
•	Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR-UP)	Closed
•	Classic Upward Bound Program	Closed
•	FY 2005 Cash on Hand	Closed
•	Gallagher-Bluedorn Performing Arts Center	Closed

Status of Internal Audit Follow-Up

University of Iowa

	Title	Report Date	Original Follow-Up Status	Expected Completion	Action Status
1.	NCAA Representatives of the University's Athletic Interests	Mar 2, 2006	Originally scheduled Jul 2006	Aug 2006	Closed
2.	Department of Psychiatry	Oct 26, 2005	Originally scheduled Mar 2006	Apr 2006	
3.	Residence Halls-Hall Government	Oct 26, 2005	Originally scheduled Aug 2006	Aug 2006	
4.	Cooperative Oncology Groups	April 19, 2006	Originally scheduled Aug 2006	Aug 2006	
5.	Office of the Registrar	Mar 2, 2006	Originally scheduled Aug 2006	Sep 2006	
6.	IT Parallel Systems	Mar 2, 2006	Originally scheduled Oct 2006	Nov 2006	
7.	Grant Accounting	April 12, 2006	Originally scheduled Oct 2006	Nov 2006	
8.	Third Party Clinical Trial billing	April 12, 2006	Originally scheduled Aug 2006	Nov 2006	
9.	Postseason Athletic Participation Capital One Bowl	Sep 26, 2005	Originally scheduled Aug 2006	Aug 2006	

Iowa State University

	Title	Report Date	Original Follow-Up Status	Expected Completion	Action Status
1	Iowa Agriculture and Homes Economics Experiment Station	Jan 6, 2006	Originally scheduled Jul 2006	Aug 2006	

University of Northern Iowa

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	Title	Report Date	Original Follow-Up Status	Expected Completion	Action Status		
11.	Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR-UP)	Mar 9, 2005	Originally scheduled Mar 2006	Apr 2006	Closed		
12.	Classic Upward Bound Program	Apr 27, 2005	Originally scheduled May 2006	May 2006	Closed		
13.	FY 2005 Cash on Hand	Jan 4, 2005	Originally scheduled Oct 2005 Follow #1 completed Dec 2005	1 st Nov 2005 2 nd Jun 2006	Closed		
14.	Gallagher-Bluedorn Performing Arts Center	Feb 10, 2005	Originally scheduled Feb 2006	Mar 2006	Closed		
15.	Management and Professional Development Center	Jun 28, 2005	Originally scheduled Jul 2006	Jul 2006			
16.	International Programs	Aug 8, 2005	Originally scheduled Aug 2006	Sep 2006			

MATERIALITY / CRITICALITY (MC)

HIGH	Potential:							
	Significant impact on enrollment/teaching/research/extension OR							
	Significant impact on people/health/safety OR							
	Exposure to significant financial loss/costly inefficiencies OR							
	Exposure to loss or interception of sensitive electronic data/information OR							
	Exposure to significant legal liability/regulatory penalties OR							
	Significant reputational risk OR							
	Broad impact of negative event.							
MODERATE	Potential:							
	Moderate impact on people/health/safety OR							
	Exposure to moderate financial loss/inefficiencies OR							
	Exposure to loss or interception of non-sensitive electronic data/information OR							
	Exposure to moderate legal liability/regulatory penalties OR							
	Moderate reputational risk OR							
	Localized impact of negative event.							
LOW	Low potential:							
	Impacting people/health/safety OR							
	Loss/liability OR							
	Damage to reputation OR							
	Impact of negative event.							

MATERIALITY / CRITICALITY TERMS - Definitions include but are not limited to the following:

- <u>Enrollment/Teaching/Research/Extension</u>: Recruiting, admissions, financial aid, registrar, curriculum, sponsored programs, extension programs.
- <u>People/Health/Safety</u>: Hospital, clinics, student health center, national security issues, environmental health and safety.
- <u>Financial Loss/Inefficiencies</u>: Improper or inefficient use of money, equipment, human resources, or other assets resulting in lost funds or increased costs.
- <u>Loss or Interception of Electronic Data/Information</u>: Central university and departmental information technology security.
- <u>Legal Liability/Regulatory/Penalties</u>: Violation of laws or regulations resulting in litigation, loss of funding, restriction of programs, fines/penalties.
- Reputational Risk: Negative publicity that could result in loss of public trust, contributions, and other support.
- <u>Significance and Impact</u>: Significant impact of a negative event related to any of the above areas could include large dollar losses, penalties, or other types of harm that could broadly restrict fulfillment of the universities' missions. Moderate impact would include losses or penalties that could restrict specific key activities that are related to the universities' missions.

ASSESSMENT OF CONTROLS / EFFICIENCIES (CEA)

HIGH	Could seriously affect several areas within the University. Exposes the University to unacceptable risks or liability if not corrected OR
	Involves difficult issues requiring the attention of executive management OR
	Involves compliance with Federal, State, or other laws and could result in serious consequences if not implemented OR
	Unacceptable weakness in the internal and/or accounting controls OR
	Substantial savings (perhaps millions) can potentially be realized by correcting.
MODERATE	Could seriously affect a department or area within the University OR
	Involves a difficult issue requiring the attention of upper management OR
	Involves compliance with Federal, State or other law and could result in minor consequences if not implemented OR
	Weakness in the internal and/or accounting controls OR
	Savings (perhaps thousands) can potentially be realized by correcting.
LOW	Can affect a department or may be common to several areas OR
	Could result in improved internal and accounting control OR
	Can be corrected relatively easy OR
	Could result in improved efficiency or effectiveness of operations OR
	No reportable observations or corrective action taken prior to report issuance.
CONSULTATION	Auditors provided consultation only, without thorough assessment
	No audit recommendations at this time.

The internal auditors have utilized the colors for the control / efficiency assessment (CEA) in evaluating each individual comment.

FOLLOW-UP

Planned corrective action and/or follow-up report not completed within 6 months of originally scheduled date.
Planned corrective action and/or follow-up report not completed within 3 months of originally scheduled date.
Follow-up report is due and is within 3 months of originally scheduled completion date.
Follow-up report not yet due.
Closed.

The University of Iowa NCAA Compliance Audit: Sports Camps and Clinics Initial Audit Report Issued: June 26, 2006

Summary

M/C

CEA

Status: Open

Recommendations/ Responses

	Auditor's Observation	CEA	Implementation Target Date	Expected Auditor Follow-up
1.	Camps and Clinics Records. A. Record Availability and Control. B. Football Day Camp.		September 2006	Review: Oct 2006 Report: Nov 2006
2.	Employment Information.		September 2006	Review: Oct 2006 Report: Nov 2006

The University of Iowa **Wireless IT Environment**

Initial Audit Report Issued: June 26, 2006

Summary

M/C

CEA

Status: Open

Recommendations/
Responses

/		Auditor's Observation	CEA	Implementation Target Date	Expected Audito Follow-up	r
	1.	Unauthorized Wireless Networks.		December 2006	Review: Jan 2007 Report: Feb 2007	
	2.	Policy Issues.				
		A. Wireless Network Standards.		Completed		
		B. Airspace Policy.		Completed		
	3.	HCIS Dynamic WEP Key Change Interval.		Completed		
	4.	Wireless Network Expansion.		June 2007	Review: Jun 2007 Report: Jul 2007	

The University of Iowa IDX Access & Security

Initial Audit Report Issued: July 13, 2006

Summary

M/C

CEA

Status: Open

Recommendations/ Responses

•	Auditor's Observation	CEA	Implementation Target Date	Expected Audit Follow-up	tor
	Documentation of current IDX account maintenance processes.		December 2006	Review: Dec 2006 Report: Jan 2007	
	2. IDX User Passwords.		September 2006	Review: Dec 2006 Report: Jan 2007	
	Timely User Account Maintenance.		December 2006	Review: Dec 2006 Report: Jan 2007	
	4. Vendor Access to IDX.		July 2006	Review: Dec 2006 Report: Jan 2007	
	5. Performing Financial Transactions on own IDX Account.		September 2006	Review: Dec 2006 Report: Jan 2007	
	6. Generic IDX ID's.		Completed	Item Closed	
	7. Business Associate Agreements.		Completed	Item Closed	
	8. Direct Character Cell Access.		September 2006	Review: Dec 2006 Report: Jan 2007	

The University of Iowa Ambulatory Clinics Cash Handling Initial Audit Report Issued: July 13, 2006

Summary





Status: Open

Recommendations/ Responses

,	Auditor's Observation	CEA	Implementation Target Date	Expected Auditor Follow-up
	Annual Review of Cash Handling Policies and Procedures.		August 2006	Review: Sept 2006 Report: Sept 2006

The University of Iowa UIHC Construction Audit

Initial Audit Report Issued: July 13, 2006

Summary



CEA

Status: Open

Recommendations/ Responses

/	Auditor's Observation	CEA	Implementation Target Date	Expected Auditor Follow-up	
	Standardized Procedures.		September 2006	Review: Oct 2006 Report: Nov 2006	
	A. Contractor Submittal of Pre-Construction Documents.				
	B. Start Date of Project.				
	C. Change Directives.				
	D. Progress Payments and Completion.				

Iowa State University Security of Internet–Initiated ACH Transactions

Initial Audit Report Issued: June 1, 2006

Summary



CEA

Status: Closed

Recommendations/ Responses

Auditor's Observation	CEA	Implementation Target Date	Expected Auditor Follow-up
None. Based on audit work performed, no audit observations were identified.		N/A	N/A