

Cedar Rapids and Vinton, Iowa
September 8 and 9, 1955

A meeting of the State Board of Regents was held in the Montrose Hotel in Cedar Rapids, Iowa, on September 8, 1955, and at the Iowa Braille and Sight-Saving School in Vinton, Iowa, on September 9, 1955.

PRESENT:

Members of the State Board of Regents

Mrs. Archie	All sessions
Mrs. Brooks	Committee Meeting the 8th; and the 9th
Mr. Fredricksen	All sessions
Mr. Hagemann	All sessions
Mr. Hamilton	No session
Mr. Plock	All sessions
Mr. Rider	All sessions
Mr. Stevens	All sessions
Mr. Strawman	Committee Meeting the 8th; and the 9th.

Members of the Finance Committee

Mr. Dancer	All sessions
Mr. Gernetzky	All sessions
Mr. Walsh	All sessions

State University of Iowa

President Hancher	All sessions
Business Manager Jolliffe	All sessions
Provost Davis	All sessions

Iowa State College

President Hilton	All sessions
Business Manager Platt	All sessions
Provost Jensen	All sessions

Iowa State Teachers College

President Maucker	All sessions
Business Manager Jennings	All sessions
Dean Nelson	All sessions

Iowa School for the Deaf

Superintendent Berg	All sessions
Business Manager Geasland	All sessions

Iowa Braille and Sight-Saving School

Superintendent Overbey	All sessions
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State Sanatorium

Superintendent Spear	All sessions
Business Manager Wynn	All sessions

Secretary to Secretary Lenihan	All sessions
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September 8 and 9, 1955 - General or miscellaneous

The Board met at 7:30 p.m., September 8, 1955, with President Rider in the chair and Mr. Dancer secretary of the meeting. (The Board meeting was preceded by meetings of the Faculty Committee and the Building and Business Committee which began at 10 a.m.)

GENERAL OR MISCELLANEOUS

No business relating to general or miscellaneous matters was transacted on September 8, 1955.

September 9, 1955

The following business relating to general or miscellaneous matters was transacted on September 9, 1955, when the Board reconvened at the Iowa Braille and Sight-Saving School in Vinton at 9 a.m.:

APPROVAL OF MINUTES - MEETING HELD JUNE 23-24, 1955. On motion, the minutes of the meeting the State Board of Education held on June 23-24, 1955, were corrected and approved.

APPROVAL OF MINUTES - MEETINGS OF FINANCE COMMITTEE. On motion, the minutes of the following meetings of the Finance Committee were approved:

State University	April, 1955
Iowa State College	March, April, May, June, 1955
Iowa State Teachers College	April, May, June, 1955
Iowa School for the Deaf	April, May, June, 1955
State Sanatorium	March 29, May 3, May 26, 1955
Iowa Braille and Sight-Saving School	March, April, May, 1955

DUPLICATION OF COURSE OFFERINGS - STUDY. At the meeting held on June 23-24 the Committee on Educational Coordination was requested to make a further and major study of duplication in the course offerings of the State University, the Iowa State College, and the Iowa State Teachers College, and report back to the Board. (See also minutes of January 13-14, 1955, and February 10-11, 1955.)

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Provost Davis reported that the Committee on Educational Coordination is working on the study of duplication in the course offerings of the three Iowa state institutions of higher learning and would have a report to submit at a later meeting; also a report of seminars during the summer.

PURCHASING AGENTS COMMITTEE ON COORDINATION - REPORT. Mr. Gernetzky submitted the following report of the Purchasing Agents Committee on Coordination:

A meeting of the six purchasing representatives of the various institutions under the Board of Regents was held in the New Office Building in Des Moines on August 1, 1955.

The meeting was called primarily to review the accomplishments and benefits so far derived from the meetings since the committee was reactivated on November 19, 1954.

Following are some of the things that have come about from discussions, etc.:

The Iowa Braille and Sight Saving School, The Sanatorium, and the University bought a pool car of lumber at a combined savings of about \$700.00 exclusive of the cost of trucking from the University.

A Station Wagon for Vinton, three Cars for Cedar Falls, and a Station Wagon for the Sanatorium were purchased from bids taken by Iowa State at a total savings of about \$1,300.00.

Vinton is now saving up to \$150.00 per month on the purchase of meat or approximately \$1,000.00 to date by requesting quotations from their suppliers.

From the figures submitted on the tabulation sheets, some institutions have been able to make considerable savings on paint.

Vinton saved a total of \$43.66 on the purchase of envelopes from the State University. They also have purchased some drugs from the University Drug Store at a savings.

Vinton became a member of the N. A. E. B. and are eligible to buy from E. & I. Cooperative contracts. They have saved \$45.50 on the purchase of wax and \$16.68 on four hospital beds and springs.

The State University has saved \$421.48 on the purchase of gasoline from information on the tabulated sheets and a discussion at one of the meetings.

Tires are now being bought on the State Price list which is a considerable savings to some institutions who were not aware of this arrangement.

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Lamps are being purchased at better discounts by some of the institutions.

Iowa State is buying wax at a better price and are running tests by applying different waxes in spot tests to see which will actually stand up the best under use.

Some of the institutions cannot point to any specific dollars and cents savings but have benefited from the information and discussions and are no doubt doing a better job of buying since this committee has been reactivated. Many new sources of supply have been gained by some.

Following is a paragraph taken from a letter received from one member which seems to express the views of most:

"One of the most important results of the conferences of Purchasing Agents has been a greater awareness of potential savings and a closer scrutiny of prices and quality. We feel that the reactivating of this committee will result in substantial savings to our school to an increasing extent in the years to come."

Future plans include:

A study of Food buying and specifications.

Cooperation of all institutions on new sources and exceptionally good buys.

Detailed specifications and sources of supply on basic items listed on tabulation sheets.

Consider Cooperative buying of any items that might be purchased to advantage by combining the orders from two or more institutions.

On motion, the report of the Purchasing Agents Committee on Coordination was approved.

REGIONAL COOPERATION IN HIGHER EDUCATION - MIDWESTERN REGIONAL CONFERENCE OF THE COUNCIL OF STATE GOVERNMENTS. Secretary Dancer reported that President Hilton and Dean Merchant, of the Iowa State College, and Provost Davis, Dean Simon, and Assistant Dean Morris, of the State University, and he had attended the Conference on Regional Cooperation in Higher Education held on July 25, 1955 at Mackinac Island, Michigan, in connection with the Midwestern Regional Conference of the Council of State Governments on July 25-27, 1955, and they discussed the matters that had been considered at the conferences.

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Mr. Dancer stated that the following recommendation had been approved by the Conference on Regional Cooperation in Higher Education:

"The Conference on Regional Cooperation in Higher Education, meeting at the Grand Hotel, Mackinac Island, Michigan, July 25, 1955, recommends the creation of an interstate committee with representation from the commissions on interstate cooperation and the major state-supported universities and colleges, to study the possible stimulation of additional cooperative arrangements among public and private educational institutions. For the purposes of this recommendation, it is suggested that institutional membership on the proposed interstate committee be comprised of the presidents or their designated representatives from institutions holding membership in either the National Association of State Universities or the Association of Land-Grant Colleges and Universities, or both. It is further suggested that such a committee be requested to formulate, in cooperation with the deans of the seven veterinary medical schools in the Midwest, specific recommendations for interstate cooperation in the training of students in veterinary medicine. It also is suggested that the Council of State Governments be requested to render its assistance to the committee."

and that the Midwestern Regional Conference of the Council of State Governments had adopted the following resolutions:

1. "Regional Cooperation in Higher Education.

"Therefore, Be It Resolved by the Midwestern Regional Conference of the Council of State Governments meeting at the Grand Hotel, Mackinac Island, Michigan, July 25-27, 1955, that it approves the action taken by the Conference on Regional Cooperation in Higher Education and urges the commissions on interstate cooperation in the Midwest to cooperate in the activities of the committee to be established."

2. "Expansion of Facilities for Medical Education.

"Whereas, the needs for physicians on the part of the military services and of the civilian population exceed the number currently being trained by the medical schools of this country; and

"Whereas, the limitation of facilities for medical education constitute a serious 'bottle-neck' to an increase in the number of medical students; and

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"Whereas, bills currently pending in Congress (S.1323 and H. R. 4743) provide federal funds for a single grant to be matched by the states for the expansion and improvement of facilities for medical education under conditions similar to the Federal Hospital Construction Law (the Hill-Burton Act);

"Therefore, Be It Resolved by the Midwestern Regional Conference of the Council of State Governments meeting at the Grand Hotel, Mackinac Island, Michigan, July 25-27, 1955, that it urges favorable and prompt action by the United States Congress on S. 1323 and H. R. 4743."

PREPARATION TO MEET THE INCREASING ENROLLMENTS - USE OF FACILITIES. At the meeting held on January 13 and 14, 1955, the executives were requested to file reports with the Secretary of the State Board of Regents regarding their plans for the use of facilities during the period of increasing enrollments.

The presidents of the three state institutions of higher learning discussed what is being done at the institutions to accommodate the increased number of students and the surveys being made of the use of facilities, and stated that reports would be submitted when completed.

PREPARATION TO MEET THE INCREASING ENROLLMENTS - HOUSING AND CLASSROOM FACILITIES - AVAILABLE FACULTY - RESTRICTION OF ENROLLMENT. Mr. Plock submitted the following recommendations, and moved that they be approved and adopted:

In view of the fact that the anticipated fall enrollments at the State University of Iowa and the Iowa State College have substantially exceeded estimates, and that the State University of Iowa and the Iowa State College, as well as the Iowa State Teachers College, may soon have more applications for admission than can be accommodated,

It is recommended by the Faculty Committee that a study be made of anticipated enrollments, housing facilities, the usage and need for classroom facilities, available faculty members, the possible necessity of restricting enrollments and other matters which may be necessary to enable the institutions to meet the demands which will be made upon them in the foreseeable future; and

It is further recommended that the matter of the study be referred to the presidents of the State University of Iowa, the Iowa State College, and the Iowa State Teachers College for their recommendations with regard to the scope and conduct of the study.

The motion was seconded by Mrs. Brooks and passed.

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IOWA COMMITTEE ON SECONDARY SCHOOL AND COLLEGE RELATIONS - SECONDARY SCHOOL VISITOR. At the meeting held on June 8-9, 1954, it was moved, seconded and passed that a Secondary School Visitor be appointed for one year with the understanding that the whole program involved in the approval of non-public secondary schools would be studied during the year and a report submitted. (See also Board minutes of May 12-13, 1955.)

IOWA COMMITTEE ON SECONDARY SCHOOL AND COLLEGE RELATIONS - SECONDARY SCHOOL VISITOR - BUDGET. Secretary Dancer reported that the Finance Committee had approved the appointment of Leroy H. Griffith as Secondary School Visitor, Iowa Committee on Secondary School and College Relations, at a salary of \$2,400 a year, half time, effective as of July 1, 1955, payment of his salary and his expenses to be pro rated as follows:

State University of Iowa	40%
Iowa State College	40%
Iowa State Teachers College	20%

and Mr. Dancer submitted the following proposed budget, Registrar's Office of the State University, Account Q925, for the year 1955-1956:

Receipts

Iowa State College		
Share of Salary for High School Visitor	\$ 960.00	
Travel	<u>440.00</u>	\$1,400.00
Iowa State Teachers College		
Share of salary for High School Visitor	480.00	
Travel	<u>220.00</u>	700.00
State University of Iowa		
Share of salary for High School Visitor	960.00	
Travel	<u>440.00</u>	<u>1,400.00</u>
		\$3,500.00

Expenditures

Salary for High School Visitor for 1955-1956	2,400.00	
Travel	<u>1,100.00</u>	\$3,500.00

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Mr. Strawman moved that the action of the Finance Committee be approved and ratified, and that the budget for Account Q925, High School Visitor for the Iowa Committee on Secondary School and College Relations, for the year 1955-1956 be adopted. The motion was seconded by Mr. Fredricksen and passed.

TREASURERS OF INSTITUTIONS - DEPOSITORY BANKS - ESCROW AGREEMENTS. The following resolution was submitted:

WHEREAS, at meetings of the State Board of Education held on June 17, 1937, October 6, 1939, September 14, 1943, January 14-15, 1954, and February 10-11, 1955, certain banks were approved as depositories of funds belonging to the institutions under the State Board of Education; and

WHEREAS, the name of the State Board of Education has been changed to the State Board of Regents effective July 4, 1955;

NOW, THEREFORE, BE IT RESOLVED:

That the following banks be designated as depositories for the funds belonging to the institutions under the State Board of Regents:

State University of Iowa, Iowa City
First National Bank, Iowa City
Iowa State Bank and Trust Company, Iowa City
Merchants National Bank, Cedar Rapids
Central National Bank and Trust Company, Des Moines
Iowa-Des Moines National Bank, Des Moines

Iowa State College of Agriculture and Mechanic Arts, Ames
Ames Trust and Savings Bank, Ames
College Savings Bank, Ames
Union-Story Trust and Savings Bank, Ames
Merchants National Bank, Cedar Rapids
Central National Bank and Trust Company, Des Moines
Iowa-Des Moines National Bank, Des Moines

Iowa State Teachers College, Cedar Falls
First National Bank, Cedar Falls
Cedar Falls Trust and Savings Bank, Cedar Falls
Merchants National Bank, Cedar Rapids
National Bank of Waterloo, Waterloo

State Sanatorium, Oakdale
First National Bank, Iowa City

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Iowa School for the Deaf, Council Bluffs
Council Bluffs Savings Bank, Council Bluffs
City National Bank (Petty Cash Fund only), Council Bluffs

Iowa Braille and Sight-Saving School, Vinton
Benton County Bank and Trust Company, Vinton
State Bank of Vinton, Vinton

BE IT FURTHER RESOLVED that the foregoing listed depositories be required to pledge in escrow United States Government bonds or securities, or bonds of the State of Iowa or any subdivision thereof, the par value of which shall not be less than the amount of the funds belonging to the institution on deposit at any time, which pledge shall be evidenced by an escrow agreement designating the amount of the bonds to be pledged by the depository, the form of which is hereby approved and adopted, and follows this resolution, and is made a part thereof; and

BE IT FURTHER RESOLVED that the Finance Committee of the State Board of Regents be hereby authorized to approve, consent to, and execute the aforementioned escrow agreements; and

BE IT FURTHER RESOLVED that the Finance Committee of the State Board of Regents be instructed and authorized to see that at all times adequate escrow bonds and securities are pledged by the various depositories to protect the deposits of the several institutions according to the terms of the aforementioned escrow agreements.

DEPOSIT AGREEMENT AND PLEDGE IN ESCROW

THIS AGREEMENT, made and entered into this ____ day of _____, 1955, by and between (Name of Bank) (Laws under which bank is organized), with its principal place of business in (Name of City), hereinafter referred to as "Bank" and (Name of Treasurer), Treasurer of the (Name of Institution), hereinafter referred to as "Treasurer",

WITNESSETH:

WHEREAS, the said (Treasurer) is the duly appointed, qualified and acting Treasurer of the (Name of Institution), located at (City), Iowa; and

WHEREAS, the said (Bank) has been duly designated by written resolution of the State Board of Regents as a depository of part of the funds coming into the hands of the said (Treasurer) as Treasurer of the said (Institution), said deposit to be carried in an open account under the name of the (Institution); and

WHEREAS, the said (Bank and City) has agreed to pledge United States Government Bonds or Securities, or Bonds of the State of Iowa or any subdivision thereof, in an amount not less than (Amount) (\$Amount) par value, to be deposited in safe deposit box No. _____ in the (Bank) for the purpose of securing the safety of funds deposited by the said (Treasurer), as Treasurer of the (Institution) to the account of the (Institution) in said Bank:

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NOW, THEREFORE, IT IS AGREED by and between the parties hereto as follows:

1. That the Bank, upon the execution and delivery of this agreement, shall deposit in safe deposit box No. _____ in the (Bank), United States Government Bonds or securities, or Bonds of the State of Iowa, or any subdivision thereof, in an amount not less than (Amount) (\$Amount) par value, which bonds and securities are hereby assigned and pledged to (Treasurer) as Treasurer of the (Institution), for the purpose of securing the safety and payment of the funds deposited by the said (Treasurer) as Treasurer of the (Institution) to the account of the (Institution) in said (Bank) in accordance with the terms and provisions of the condition of deposit as hereinafter set out. A list of said securities being attached hereto, marked Exhibit "A" and by this reference made a part hereof.
2. The condition of said deposit above referred to is that the Bank shall and will safely keep and pay over to (Treasurer), as Treasurer of the (Institution), on demand all funds deposited by the Treasurer to the account of the (Institution) in the (Bank) and the Bank shall disburse said funds on the check or order bearing the signature or the duly adopted facsimile signature of the Treasurer (and any other if desired) of the (Institution), or their successors in office, provided, however, that in no event shall the Bank be liable for the application of said funds by said Treasurer (or any other if desired).
3. That the bonds or securities above referred to may be evidenced by safekeeping receipts of the (a New York or a Chicago bank), and attached to said safekeeping receipts shall be an assignment duly executed in favor of (Treasurer), as Treasurer of the (Institution)
4. That all interest, dividends or other income paid upon said bonds or securities above referred to shall be paid promptly to the (Bank).
5. That access to safe deposit box No. _____ in the (Bank) shall be made only when (number) officers of the (Bank) are present, together with (Treasurer) Treasurer of the (Institution), or his successor in office, and (number) Member of the Finance Committee of the State Board of Regents.
6. That the Bank may from time to time during the period of its designation as a depository, and by and with the written consent of (Treasurer), Treasurer of the (Institution), and two members of the Finance Committee of the State Board of Regents, substitute an equal amount of other securities for those on deposit, which substituted securities must be direct obligations of the United States Government, or bonds of the State of Iowa or any subdivision thereof.
7. That in the event of maturity or collection of principal of any of said bonds or securities as above set out, the same shall immediately be paid to the (Bank) upon the deposit by the (Bank) in said safe deposit box of bonds or securities equalling in amount the principal of the matured bonds or securities. Said substitutions to be made only by and with the written consent of the said (Treasurer), Treasurer of the (Institution), and approved, in writing, by two members of the Finance Committee of the State Board of Regents.

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8. That the (Bank) will pledge and deposit additional approved bonds or securities in the safe deposit box above referred to on the demand of (Treasurer), Treasurer of the (Institution), and the Finance Committee of the State Board of Regents, in the event that the said (Treasurer), Treasurer of the (Institution) and the Finance Committee of the State Board of Regents increase the maximum funds which the said (Treasurer) as Treasurer of the (Institution) may deposit in the account of the (Institution) in the (Bank).

9. That in the event said (Treasurer) shall cease to be Treasurer of the (Institution), or in the event (Bank) shall cease to be a designated depository of said funds, or in the event of termination of this Agreement by either of the parties hereto as provided herein, and in the event the (Bank) has complied with the conditions of deposit of funds deposited by (Treasurer) as Treasurer of the (Institution) to the account of the (Institution), as herein contained, then the (Bank) shall be entitled to receive the transfer and redelivery of said bonds or securities pledged, upon the written request of said (Bank), addressed to the said (Treasurer), as Treasurer of the (Institution), or his successor in office, and the Finance Committee of the State Board of Regents. And the said (Treasurer), as Treasurer of the (Institution), and the Finance Committee of the State Board of Regents shall do each and every thing necessary to effectuate the immediate return of said bonds or securities to the (Bank).

10. That in any event of the failure or insolvency of the (Bank), or its failure to comply with the conditions of deposit of funds deposited by (Treasurer), as Treasurer of (Institution) to the account of the (Institution), as herein contained, then and in that event the said (Treasurer) as Treasurer of the (Institution) and the Finance Committee of the State Board of Regents, upon written demand, shall be entitled to the immediate delivery of such bonds or securities from the said safe deposit box above referred to and after having given ten (10) days' written notice to the (Bank), its successors or assigns, of the time and place thereof, the said (Treasurer), as Treasurer of the (Institution), and the Finance Committee of the State Board of Regents shall sell the said bonds or securities upon the open market to the highest responsible bidder and after satisfaction of any claims occurring as a result of the failure or insolvency of the (Bank) or its failure to comply with the conditions of deposit of funds deposited by the Treasurer to the account of the (Institution), as herein contained, shall immediately pay the overplus, if any, to the (Bank) or its successors or assigns.

11. That this agreement shall remain in continuous force and effect unless terminated as above, provided, however, that either the (Bank) or (Treasurer), as Treasurer of the (Institution), may terminate this agreement by giving thirty (30) days' written notice to the other.

12. That this agreement supersedes and cancels any and all previous escrow agreements between the parties hereto.

13. That this agreement is duly executed in quadruplicate by the parties hereto.

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IN WITNESS WHEREOF said parties have hereunto set their hand on the date first above written.

(Bank)

(City)

By _____ (Signature)

(Title)

(Signature)

(Treasurer) as Treasurer of the

(Institution)

APPROVAL AND CONSENT

The undersigned members of the Finance Committee of the State Board of Regents hereby approve the above and foregoing agreement between the (Bank) and (Treasurer), as Treasurer of the (Institution), and consent to act in accordance with the terms thereof.

FINANCE COMMITTEE OF THE STATE BOARD OF REGENTS

By _____

By _____

By _____

Mr. Hagemann moved that the foregoing resolution be adopted. The motion was seconded by Mr. Fredricksen and passed.

IOWA-DES MOINES NATIONAL BANK - SAFE DEPOSIT BOXES - ACCESS. The following resolution was submitted:

WHEREAS, on September 14, 1950, the State Board of Education adopted a resolution authorizing the Iowa-Des Moines National Bank to grant access to the members of the Finance Committee, Treasurers and Business Managers to certain safe deposit boxes; and

WHEREAS, the name of the State Board of Education has been changed to the State Board of Regents since the above mentioned date; now, therefore,

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BE IT RESOLVED that, until written notice to the contrary is given by the State Board of Regents to the Safe Deposit Department of the Iowa-Des Moines National Bank, access to the safe deposit boxes indicated in this resolution shall be granted as follows, and the persons named herein shall have full authority to enter said safe deposit boxes, make deposits therein or remove any part or all of the contents thereof, to rent safe deposit boxes and to execute leases therefor in the name of the State Board of Regents, to amend or cancel said leases, to exchange or surrender the safe deposit boxes, and in all other respects to represent the State Board of Regents:

Box No. 7774, containing securities belonging to the Iowa State College: At least two signatures required, that of J. F. Hall, Treasurer of the Iowa State College, and of one or all of the members of the Finance Committee - Carl Gernetzky, David A. Dancer, Arthur Weldon Walsh.

Box No. 8490, containing bonds pledged by the Iowa-Des Moines National Bank to protect the deposits of the Iowa State College: At least four signatures required, those of two officers of the Iowa-Des Moines National Bank, and of J. F. Hall, Treasurer of the Iowa State College of Agriculture and Mechanic Arts, and of one or all of the members of the Finance Committee - Carl Gernetzky, David A. Dancer, and Arthur Weldon Walsh.

Box No. 4256, containing securities belonging to the State University of Iowa: At least two signatures required, that of F. L. Hamborg, Treasurer of the State University of Iowa, or E. T. Jolliffe, Business Manager of the State University of Iowa, and of one or all of the members of the Finance Committee - Carl Gernetzky, David A. Dancer, Arthur Weldon Walsh.

Box No. 4989, containing bonds pledged by the Iowa-Des Moines National Bank to protect the deposits of the State University of Iowa: At least four signatures required, those of two officers of the Iowa-Des Moines National Bank and that of either F. L. Hamborg, Treasurer of the State University of Iowa, or E. T. Jolliffe, Business Manager of the State University of Iowa, and of one or all of the members of the Finance Committee - Carl Gernetzky, David A. Dancer, Arthur Weldon Walsh.

Box No. 1819, containing securities belonging to the Iowa State Teachers College, the Iowa Braille and Sight-Saving School, the John F. Murray Endowment Fund, held for the State University of Iowa, and the Eudora F. McGregor Fund, held for the Iowa Braille and Sight-Saving School: At least two signatures required, those of two or all members of the Finance Committee - Carl Gernetzky, David A. Dancer, Arthur Weldon Walsh.

BE IT FURTHER RESOLVED that this resolution, when adopted, will supersede all prior resolutions dealing with matters herein set forth.

Mr. Hagemann moved that the foregoing resolution be adopted. The motion was seconded by Mr. Fredricksen and passed.

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FUNDS OF THE STATE BOARD OF REGENTS - DEPOSITORY BANKS - SIGNATURES. The following resolution was submitted:

BE IT RESOLVED that the Iowa-Des Moines National Bank, Des Moines, Iowa, and the Iowa State Bank, Des Moines, Iowa, be and they are hereby designated as depositories in which the funds of the State Board of Regents may from time to time be deposited by its officers, agents, and employees; and

BE IT FURTHER RESOLVED that David A. Dancer, Secretary of the State Board of Regents, Carl Gernetzky, Chairman of its Finance Committee, and Arthur Weldon Walsh, member of its Finance Committee, be and they are hereby authorized to draw and sign checks against the following accounts:

1. "State Board of Regents, as Trustee of John F. Murray Endowment Fund"
2. "State Board of Regents, as Trustee of Eudora F. McGregor Fund"
3. "State Board of Regents, as Trustee of Iowa Public Employees Retirement System Fund"
4. "State Board of Regents, as Trustee of Federal Insurance Contributions Act Fund" (Social Security)
5. "State Board of Regents, as Trustee of Insurance Fund" ✓
6. "State Board of Regents, as Trustee of Savings Bond Fund" ✓

and to endorse for deposit or negotiation all negotiable instruments and orders for the payment of money; and

BE IT FURTHER RESOLVED that, irrespective of anything herein contained, endorsements for deposit may be made by any one of the officers, agents or employees of the State Board of Regents, and may be by written or stamped endorsement without designation of the person making the endorsement.

Mr. Fredricksen moved that the action taken by the State Board of Regents on June 24, 1955, designating the depository bank of the State Board of Regents be rescinded and that the foregoing resolution be adopted in lieu thereof. The motion was seconded by Mr. Strawman and passed.

IOWA TAXATION STUDY COMMITTEE. Mr. Walsh stated that on June 25, 1955, Senator Herman Knudson, Secretary of the Iowa Taxation Study Committee, wrote a letter inviting the attention of the State Board of Regents to the problems before the committee; that on August 18, 1955, the Finance Committee met with President Hilton, Provost Jensen, Business Manager Platt, and Director Elder, of the Iowa State College; Dean Dakin and Chief of Research Zenor, of the State University;

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and Dean Nelson, Business Manager Jennings, Professor Bender, and Director Holmes, of the Iowa State Teachers College; that it was the consensus of the group that the State Board of Regents should make a presentation to the Iowa Taxation Study Committee of the problems with which the institutions and the Board are faced; and that, after telephone conversations with Board members September 28, 1955 had been scheduled for the presentation to the Committee.

The program to be presented to the Iowa Taxation Study Committee was discussed, and President Rider stated that a special meeting of the Board would be held in its office in Des Moines, Iowa, on September 19, 1955, to outline the presentation to be submitted to the Committee.

VETERANS ADMINISTRATION - CONTRACTS FOR PAYMENT OF FEES. Upon the recommendation of the Building and Business Committee, authority was granted for the State University, the Iowa State College, and the Iowa State Teachers College to enter into contracts with the Veterans Administration for the instruction of veterans on a "customary fee" basis rather than on a "cost of instruction" basis, as heretofore, effective as follows:

State University	June 9, 1955
Iowa State College	September 19, 1955
Iowa State Teachers College	June 13, 1955

MINUTES - TABULATION OF BIDS. On motion, which was seconded and passed, the Secretary was authorized to omit from the minutes of the State Board of Regents the tabulations of bids received, it being understood that such tabulations are to be retained in the permanent files in the Board's office.

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GENERAL MOTORS CORPORATION - COMMON STOCK - PROXY. Mr. Hagemann moved that the Secretary be authorized to vote as recommended by the Board of Directors and return to the General Motors Corporation the proxy for common stock held by the State Board of Regents as Trustee of the John F. Murray Endowment Fund. The motion was seconded by Mr. Plock and passed.

NEXT BOARD MEETINGS. Meetings of the State Board of Regents were scheduled as follows:

September 28, 1955, Des Moines, Iowa. (Special Meeting with Iowa Taxation Study Committee.)

October 13-14-15, 1955, State University of Iowa, Iowa City, Iowa

November 9-10, 1955, Board's Office, Des Moines, Iowa.

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IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted the evening of September 8, 1955:

ADMISSION OF DEAF-BLIND STUDENTS. Upon the recommendation of the Faculty Committee authority was granted for the admission of a total of nine out-of-state deaf-blind students to the Iowa School for the Deaf during the academic year 1955-1956 on a tuition basis.

ADMISSION OF OUT-OF-STATE DEAF STUDENT. Upon the recommendation of the Faculty Committee and Superintendent Berg authority was granted to admit Wallace Kerrigan, deaf, whose parents are residents of Nebraska, to the Iowa School for the Deaf on a tuition basis of \$1,800 for the year 1955-1956.

RAZING CONDEMNED APARTMENT BUILDING AND ERECTING DWELLING OF FOUR TWO-BEDROOM APARTMENTS - APARTMENT BUILDING - ARCHITECTURAL SERVICES - CONTRACT. Upon the recommendation of the Building and Business Committee, a proposed contract with Wetherell and Harrison, Architects, Des Moines, Iowa, for architectural services for the Dwelling of Four Two-Bedroom Apartments, on a fee basis of \$850.00, was approved and the Secretary of the State Board of Regents was authorized to sign it. (Plans purchased from T. H. Capel are to be used, subject to revisions approved by the Board.)

RAZING CONDEMNED APARTMENT BUILDING AND ERECTING DWELLING OF FOUR TWO-BEDROOM APARTMENTS - APARTMENT BUILDING - PLANS. Upon the recommendation of the Building and Business Committee, authority was granted to contract with T. H. Capel, Council Bluffs, Iowa, for plans for a four-plex structure at a price of \$212.00 after certain revisions were made as suggested by Wetherell and Harrison, Architects, Des Moines, Iowa. (See Board minutes of June 23-24, 1955.)

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RAZING CONDEMNED APARTMENT BUILDING AND ERECTING DWELLING OF FOUR TWO-BEDROOM APARTMENTS - APARTMENT BUILDING - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee the preliminary plans and specifications for the Dwelling of Four Two-bedroom Apartments were approved and authority was granted to advertise for bids upon completion of the final plans and specifications, subject to approval by the Budget and Financial Control Committee.

RAZING CONDEMNED APARTMENT BUILDING AND ERECTING DWELLING OF FOUR TWO-BEDROOM APARTMENTS - APARTMENT BUILDING - PROJECT BUDGET - ALLOCATION OF FUNDS. Upon the recommendation of the Building and Business Committee the following project budget was approved for the Dwelling of Four Two-bedroom Apartments:

Balance of appropriation available, 55th General Assembly	\$49,673.17
Estimate of cost:	
Building contracts	\$44,500.00
Utility lines (to be installed by school's plant force)	3,500.00
Architectural fees	850.00
Miscellaneous expenses (clearing site, purchasing plans, making blueprints, soil testing, advertisements and other contingencies)	<u>823.17</u>
Total estimated cost	\$49,673.17

and authority was granted to request the Budget and Financial Control Committee to allocate \$5,173.17 to the project at this time from the appropriation made by the 55th General Assembly (Chapter 7).

NEW PRIMARY SCHOOL BUILDING AND EQUIPMENT. The Building and Business Committee submitted the following resolution:

WHEREAS, the 56th General Assembly made an appropriation of \$300,000.00 for a new Primary School Building and Equipment at the Iowa School for the Deaf; and

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WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Regents, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$300,000.00 for a New Primary School Building and Equipment at the Iowa School for the Deaf is for the best interests of the state.

2. That Wetherell & Harrison, Architects, Des Moines, Iowa, be employed as architects for the project on a fee basis of five per cent (5%) and authorized to proceed with the preparation of preliminary plans and specifications.

3. That the following preliminary project budget be approved:

Funds available, House File 588, 56th G. A.		\$300,000.00
Estimate of Cost		
Building contracts	\$275,000.00	
Architect's fees	13,500.00	
Utility lines	5,000.00	
Equipment	5,000.00	
Contingent fund	<u>1,250.00</u>	
Total estimated cost		\$300,000.00

4. That the Budget and Financial Control Committee be requested to determine that the expenditure of \$300,000.00 for a New Primary School Building and Equipment at the Iowa School for the Deaf is for the best interests of the state and to approve the project description and the estimate of cost.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

IOWA STATE HIGHWAY COMMISSION - CONTRACT FOR ENCROACHMENT PRIVILEGE. The Building and Business Committee submitted the following proposed contract:

THIS AGREEMENT made and entered into this 8th of September, A.D. 1955, by and between State of Iowa, State Board of Regents, David A. Dancer, Sec'y, State Office Building, of the County of Polk, Address Des Moines, Iowa, party of the first part, and Iowa State Highway Commission, acting for the State of Iowa, party of the second part.

WITNESSETH:

In consideration of \$1.00 receipt of which is hereby acknowledged, party

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of the first part hereby agrees as stated below to the use of real estate situated in Section 7, Township 74N, Range 43 W, County of Pottawattamie, State of Iowa, to-wit:

Encroachment From Sta. 994+85+ fe to Sta. 1007+00 a strip 100 ft. wide SW side,
From Sta. 1007+00 to Sta. 1009+00 a strip 100-33 ft. wide SW side,

measured from centerline of proposed highway as shown on plans for Project No. FN-773(2).

First party grants to the second party encroachment privilege to construct detour as shown on plans.

As soon as project is completed on Highway #375 and opened for traffic, second party agrees to remove detour, and blade detour area smooth. It is hereby agreed that possession of the premises is the essence of this contract and that party of the second part may take immediate possession of the premises upon the signing of this contract for the purposes above set forth and that the party of the second part agrees to pay the party of the first part a lump sum for encroachment and damages of \$100.00 on or before the first day of January, 1956.

Approximately 1.2 acres of R. O. W. at \$.....per acre - \$.....

Total (Lump Sum) Encroachment and damage \$100.00

Any and all verbal agreements are merged in this written contract. Should the highway as finally located require none of the real estate described, this contract becomes null and void. Any provisions on the reverse side of this contract are a part of this contract as fully as if written on this side. In consideration of the premises First Party consents to the establishment, realignment and/or any change of grade of said highway and waives any and all claims for damages arising therefrom.

Mr. Hagemann moved that the contract be approved and that the Secretary of the State Board of Regents be authorized to sign it. The motion was seconded by Mr. Stevens and on roll call the vote was,as follows:

Aye: Mrs. Archie, Mr. Fredricksen, Mr. Hagemann, Mr. Plock, Mr. Stevens, and Mr. Rider.

Nay: None.

Absent: Mrs. Brooks, Mr. Hamilton, and Mr. Strawman.

The chairman declared the motion passed.

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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted the evening of September 8, 1955:

SUPERINTENDENT'S HOME AND FURNISHINGS. Upon the recommendation of the Building and Business Committee the following actions taken by the Finance Committee were approved and ratified, with Mr. Plock not voting:

1. Authorization for the purchase of draperies and curtains for the Superintendent's Home from the Martin Dry Goods Company, Cedar Rapids, Iowa, at a cost of \$350.75, payment to be made from the allocation for furniture and fixtures in the project budget.
2. Authorization for the purchase of 8 kitchen chairs from Chittenden and Eastman, Burlington, Iowa, at a cost of \$69.20, payment to be made from the allocation for furniture and fixtures in the project budget.

SUPERINTENDENT'S HOME AND FURNISHINGS. Upon the recommendation of the Building and Business Committee authority was granted for the following:

1. To purchase fireplace screen and fittings from the Des Moines Marble and Mantel Company, Des Moines, Iowa, at a cost of \$49.00, payment to be made from the allocation for furniture and fixtures in the project budget.
2. To purchase door chimes from the Terry-Durin Company, Cedar Rapids, Iowa, at a cost of \$7.48, payment to be made from the allocation for furniture and fixtures in the project budget.
3. To purchase additional gravel for the driveway at a cost of \$60.00, payment to be made from the allocation for driveways, water heater, and miscellaneous in the project budget.

SUPERINTENDENT'S HOME AND FURNISHINGS - RESIDENCE - ACCEPTANCE. The Building and Business Committee reported that Norman Hatton, Architect for the Superintendent's Residence, had reported that the contractor, H. E. Swartzbaugh, Vinton, Iowa, had completed the construction of the Superintendent's Residence in accordance with the plans and specifications and contract documents.

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Upon the recommendation of the Building and Business Committee the Superintendent's Residence was accepted as of this date, September 8, 1955, from H. E. Swartzbaugh, Vinton, Iowa, the contractor, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

REPAIRS TO EAVES, MAIN BUILDING - ACCEPTANCE. Mr. Hagemann, chairman of the Building and Business Committee, stated that Norman Hatton, Architect for the Repairs to Eaves of the Main Building, had reported that the contractor, Grissel Company, Inc., Cedar Rapids, Iowa, had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Repairs to Eaves of the Main Building was accepted as of this date, September 8, 1955, from Grissel Company, Inc., Cedar Rapids, Iowa, the contractor, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

REWIRING (MAIN BUILDING). The Building and Business Committee submitted the following resolution:

WHEREAS, the 56th General Assembly made an appropriation of \$30,000.00 for Rewiring at the Iowa Braille and Sight-Saving School; and,

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Regents, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$30,000.00 for Rewiring the Main Building at the Iowa Braille and Sight-Saving School is for the best interests of the state.
2. That Smith-Voorhees-Jensen-Sillette & Associates, Des Moines, Iowa, be employed as architects for the project on a fee basis of six per cent (6%), and authorized to proceed with the preparation of preliminary plans and specifications.

3. That the following preliminary project budget be approved:

Funds available, House File 588, 56th G. A.		\$30,000.00
Estimate of cost:		
Labor, materials, and equipment	\$27,200.00	
Architect's fee	1,800.00	
Contingencies	<u>1,000.00</u>	
Total estimated cost		\$30,000.00

4. That the Budget and Financial Control Committee be requested to determine that the expenditure of \$30,000.00 for Rewiring the Main Building is for the best interests of the state and to approve the project description and the estimate of cost.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

REINFORCE SUB-BASEMENT (MAIN BUILDING). The Building and Business Committee submitted the following resolution:

WHEREAS, the 56th General Assembly made an appropriation of \$40,000.00 for Reinforce Sub-basement (Main Building) at the Iowa Braille and Sight-Saving School; and,

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G.A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Regents, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$40,000.00 for Reinforcing the Sub-basement of the Main Building at the Iowa Braille and Sight-Saving School is for the best interests of the state.

2. That Smith-Voorhees-Jensen-Silletto & Associates, Des Moines, Iowa, be employed as architects for the project on a fee basis of six per cent (6%), and authorized to proceed with the preparation of preliminary plans and specifications.

3. That the following preliminary project budget be approved:

Funds available, House File 588, 56th G. A.		\$40,000.00
Estimate of cost:		
Labor and materials	\$36,100.00	
Architect's fee	2,400.00	
Contingencies	<u>1,500.00</u>	
Total estimated cost		\$40,000.00

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4. That the Budget and Financial Control Committee be requested to determine that the expenditure of \$40,000.00 for Reinforcing the Sub-basement of the Main Building at the Iowa Braille and Sight-Saving School is for the best interests of the state and to approve the project description and the estimate of cost.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

REPAIRING PORCHES ON MAIN BUILDING - BALANCE AFTER COMPLETION OF PROJECT. The Building and Business Committee reported that the Repairing of Porches on the Main Building had been completed; that the balances of the appropriation made by the 55th General Assembly for that purpose are:

Control Account, 7-2-6-2-55	\$7,000.00
Project Account, 7-2-6-2A-55	286.34

and recommended that the balance in the Project Account, \$286.34, be transferred to the Control Account, making a total balance in the Control Account of \$7,286.34. On motion, the recommendation of the Building and Business Committee was adopted and the transfer authorized.

REPAIRING PORCHES ON MAIN BUILDING - COLD STORAGE AREA AND EQUIPMENT - TRANSFER OF FUNDS. Section 6, Chapter 7, 55th G. A., is as follows: "Upon the completion of any project as set forth in this Act, any unobligated balance remaining may be used for any repairs needed at the respective institution."

The Building and Business Committee submitted the following recommendations:

1. That major repairs and alterations and equipment replacement be made in the area used for cold storage of foods at the Iowa Braille and Sight-Saving School, at an estimated cost of \$2,500.00, itemized as follows, subject to approval by the Budget and Financial Control Committee:

2 compressors	\$875.00	
3 coils and 3 heat exchangers	700.00	
Tubing, fittings, valves, driers, refrigerant, etc.	360.00	
Labor	250.00	
Miscellaneous	<u>315.00</u>	\$2,500.00

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2. That the Budget and Financial Control Committee be requested to transfer \$2,500.00 from the balance in the appropriation made by the 55th G. A. for Repairing Porches, Main Building, to the project Cold Storage Area Repairs and grant authority to proceed with alterations and repairs to the Cold Storage Area and the purchase and installation of equipment.

On motion, the recommendations of the Building and Business Committee were approved and adopted.

BUDGET FOR 1954-1955 - INCREASE. At the meeting held on May 12, 1955, the Board approved an increase of \$4,420.00 in the 1954-1955 budget of the Iowa Braille and Sight-Saving School, the estimated amount the School is to be reimbursed by the Iowa Commission for the Blind for the 1955 Adult Summer School.

The Building and Business Committee reported that the actual expenditures for the Adult Summer School and the reimbursement by the Iowa Commission for the Blind amounted to \$4,610.07.

Upon the recommendation of the Building and Business Committee, the total of the budget of the Iowa Braille and Sight-Saving School for the year 1954-1955 was increased an additional \$190.07.

COAL FOR 1955-1956 - PRICE INCREASE - CANCELLATION OF CONTRACT. The Building and Business Committee reported that on September 3, 1955, the Thomas J. Mulgrew Company, Dubuque, Iowa, had notified the Iowa Braille and Sight-Saving School, as follows, relative to its contract for coal for the year 1955-1956:

"In view of the substantial increase in the wage contract between the United Mine Workers and bituminous coal operators, effective September 1, there will be an increase of 25¢ per ton on our contract with your institution."

Because the Attorney General of Iowa has ruled that the State Board of Regents has no authority to grant an increase in the price specified in a contract, the Secretary was instructed to notify the Thomas J. Mulgrew Company that the increase of 25¢ per ton for contracted coal could not be granted and, if the contract is cancelled, to advertise for bids for coal for the balance of the year 1955-1956.

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STATE SANATORIUM

The following business relating to the State Sanatorium was transacted the evening of September 8, 1955:

BUILDING 53 - KITCHEN, DINING ROOM AND PATIENTS' ROOM - REHABILITATION UNIT.

The Building and Business Committee reported that on August 25, 1955, at Oakdale, the members of the Finance Committee, Superintendent Spear, Business Manager Wynn and Dane D. Morgan and Carl Blum, of the architectural firm of Dane D. Morgan and Associates, met with representatives of the Vocational Rehabilitation Division and the Division of Hospital Services for the purpose of discussing the possibility of providing a facility in Building 53 which would house the rehabilitation activities for tuberculosis patients; and that it was agreed by all parties that the manner of progression would include:

a. Preparation of initial sketches by the architect on layout, space distribution and identification, cost estimates, total budget including Federal grant, and such related data as would pertain.

b. Mr. Dancer and Mr. Gernetzky would discuss with the Budget and Financial Control Committee the reasonableness and possibilities of planning a project incorporating rehabilitation giving indication of the Federal participation which might be realized, and what the overall plan could mean in rounding out the tuberculosis treatment and rehabilitation program.

c. Dr. Spear and Mr. Wittrig would prepare a draft of a rehabilitation program to be incorporated in the Sanatorium which would justify a project and become a basis for establishing the degree of Federal participation.

Mr. Dancer stated that copies of the report of the meeting had been prepared by F. W. Pickworth, Director of the Division of Hospital Services of the State Department of Health, and had been mailed to Board members.

Upon the recommendation of the Building and Business Committee authority was granted for the filing of an application for a federal grant in order to provide facilities in Building 53 for rehabilitation activities for tuberculosis patients, subject to approval by the Budget and Financial Control Committee.

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POINTING, CAULKING AND WATERPROOFING BRICK BUILDINGS - ADDITIONAL WORK. The Building and Business Committee reported that on August 10, 1955, the Finance Committee authorized the State Sanatorium to secure quotations on a time and material basis for additional pointing, caulking and waterproofing brick buildings, and that the following quotations had been received:

William Sewell and Company, Iowa City, Iowa, \$5.18 per man hour for experienced men;

D. C. Taylor Company, Cedar Rapids, Iowa, \$19.25 an hour for two experienced men and a laborer, plus \$1.65 a gallon for waterproofing material.

Upon the recommendation of the Building and Business Committee the action taken by the Finance Committee was ratified, and the quotation submitted by William Sewell and Company of \$5.18 per man hour for experienced men was accepted, subject to approval by the Budget and Financial Control Committee.

POINTING, CAULKING AND WATERPROOFING BRICK BUILDINGS - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following project budget was approved for pointing, caulking and waterproofing brick buildings:

Funds available, appropriation 55th G. A.		
Balance in project account 7-2-4-5A-55 (allocated)	\$	24.00
Balance in control account 7-2-4-5-55 (unallocated)		<u>4,491.35</u>
Total available		\$4,515.35
Estimated cost of project		\$4,515.35

and the Secretary was authorized to request the Budget and Financial Control Committee to approve the project and allocate \$4,491.35 additional for pointing, caulking and waterproofing brick buildings.

ADDITION TO POWER PLANT AND EQUIPMENT. Upon the recommendation of the Building and Business Committee, the Secretary of the State Board of Regents was authorized to sign a contract with the Stanley Engineering Company for engineering services in connection with the Addition to Power Plant and Equipment. (See Board minutes of June 23-24, 1955.)

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LAUNDRY EQUIPMENT. Upon the recommendation of the Building and Business Committee the State Sanatorium was authorized to purchase an exhaust fan, as a part of the Laundry Equipment, at a cost of \$128.36, payment to be made from funds appropriated by the 51st General Assembly for Laundry Equipment, 3-1-14-19-51. (Also see Board minutes of April 14-15, 1955.)

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STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted the evening of September 8, 1955:

REPORT OF CHAIRMAN OF FACULTY COMMITTEE. Mr. Plock reported that under the rule regarding the transaction of business during the summer interim he had taken the following actions and that they had been approved by the Faculty Committee:

Resignations. Upon the recommendation of President Hancher the following resignations were accepted:

Jack Davies, associate professor in the Department of Anatomy, College of Medicine, effective September 15, 1955, to accept a position in the Washington University Medical School, St. Louis, Missouri.

Amy Frances Brown, associate professor of Medical Nursing, College of Nursing, effective October 1, 1955, to accept a position on the staff of Loyola University, Chicago, Illinois.

Ruby M. Smith, assistant professor in the Department of Home Economics, College of Liberal Arts, effective August 10, 1955, to accept a position as professor and head of the Department of Home Economics at the University of South Dakota.

Hansford Martin, assistant professor in the Department of English, College of Liberal Arts, effective July 26, 1955.

Eugene Levitt, research assistant professor in the Child Welfare Research Station, effective September 1, 1955, to accept a position at the Institute of Juvenile Research, Chicago, Illinois.

Willard Unsicker, assistant professor in the University High School, College of Education, effective with the close of the 1955 Summer Session, to accept a position with the San Diego County Public Schools System.

LeRoy H. Saxe, Jr., assistant professor in the Department of Zoology, College of Liberal Arts, effective August 20, 1955, to accept a position at the University of West Virginia.

Leaves of Absence. Upon the recommendation of President Hancher the following leaves of absence were granted:

Chester A. Phillips, professor emeritus and dean emeritus, Department of General Business and College of Commerce, for the academic year 1955-1956, without salary, to accept a position at Southern Illinois University, Carbondale, Illinois.

Grace Wormer, assistant director emeritus, University Libraries, from July 1, 1955, to June 30, 1956, without salary.

Ray B. West, Jr., professor in the Department of English, College of Liberal Arts, for the academic year 1955-1956, without salary or insurance programs, to accept a temporary position at the University of Oregon, Eugene, Oregon.

Mabel Snedaker, associate professor in the College of Education and the Extension Division, for the first semester 1955-1956, without salary, to serve as a special consultant in the College of Education at Wayne University and in the Detroit Public Schools.

Richard S. Westfall, assistant professor of History, College of Liberal Arts, for the first semester of 1955-1956, without salary, on account of illness.

Changes in Appointments and Salaries. Upon the recommendation of President Hancher the following changes in appointments and salaries were approved:

Robert L. Ebel, from associate professor in the College of Education and Director of Examination Service, to professor in the College of Education, director of Examination Service, and acting head of the Bureau of Educational Research, and salary increased from \$9,000 to \$9,500 a year, plus insurance programs, twelve months' basis, effective July 1, 1955, the salary to be payable as follows: Examination Service, \$3,200; College of Education, \$3,100; Bureau of Educational Research, \$3,200. (Promotion from associate professor to professor approved by Board June 24, 1955.)

Desmond L. Cook, from assistant director of Examination Service to associate director of Examination Service, and salary increased from \$4,000 to \$6,000 a year, plus insurance programs, twelve months' basis, effective July 1, 1955. (Salary increase approved by Board on June 24, 1955.)

Manford H. Kuhn, from associate professor to research associate professor in the Department of Sociology and Anthropology, College of Liberal Arts, for the first semester 1955-1956, at a salary for the period of \$3,400, plus insurance programs. (The salary stated is one-half his regular salary for the academic year.)

Donald Rhoades, from coordinator of Veterans Service and High School Services to associate director of Admissions, Office of the Registrar, without change in salary or insurance programs, effective August 15, 1955.

Dr. Dorothy Jean Arnold, assistant professor of Psychology, Department of Research and Teaching, and Psychopathic Hospital, salary increased from \$6,000 (P plus 50%) to \$6,500 (P plus 50%), plus insurance programs, twelve months' basis, effective July 1, 1955, the increase to be payable from L.15, F 700 (page 2.122.) (This is a correction of the 1955-1956 budget, the omission being an oversight.)

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George S. Peck, from associate professor in the Department of General Business, College of Commerce, to associate professor and acting head, Department of General Business, College of Commerce, for the academic year 1955-1956; and salary increased from \$6,250 to \$7,000 plus insurance programs, nine months' basis, the increase to be payable from A 333, Line 1.

Glen E. Clasen, from assistant superintendent of the University Hospitals to associate superintendent of the University Hospitals, without change in salary or insurance programs, effective September 1, 1955.

Charles C. Ingersoll, from assistant to the superintendent, University Hospitals, to assistant superintendent of the University Hospitals, without change in salary or insurance programs, effective September 1, 1955,

Douglas Williamson, from administrative assistant, University Hospitals, to assistant superintendent of the University Hospitals, without change in salary or insurance programs, effective September 1, 1955.

Dr. Robert C. Hickey, from associate professor in the Department of Surgery to associate professor in the Department of Surgery and assistant dean for Research, College of Medicine, without change in salary or insurance programs, effective July 1, 1955. (Assistant Dean for Research is a new position.)

Appointments. Upon the recommendation of President Hancher the following appointments were made:

Frank S. Hanlin, first assistant, Acquisition Department of the University Libraries, at a salary of \$5,000 a year, plus insurance programs, twelve months' basis, effective August 10, 1955.

Dr. Jack M. Martt, assistant professor in the Department of Internal Medicine, College of Medicine, for one year, at a salary of \$6,000 (P plus 50%), plus insurance programs, twelve months' basis, effective July 1, 1955.

Robert C. Murphy, assistant professor in the Department of Anatomy, College of Medicine, for one year, at a salary of \$5,600 plus insurance programs, twelve months' basis, effective September 15, 1955. (Vice Davies, resigned.)

Floy Eugenia Whitehead, professor (indefinite) and chairman (four years), Department of Home Economics, College of Liberal Arts, at a salary of \$8,000 a year, plus insurance programs, nine months' basis, effective September, 1955, salary payable: 1955-1956 Budget, \$7,500; transfer from A880, \$500.

Dr. Bernard Schwartz, research fellow in the Department of Ophthalmology, College of Medicine, for one year, at a salary of \$6,000 a year, twelve months' basis, effective July 1, 1955.

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Leonard J. Konopa, assistant professor in the Department of Marketing, College of Commerce, for one year, at a salary of \$5,500 plus insurance programs, nine months' basis, effective September, 1955.

Raymond E. Keller, coordinator of Veterans Service and High School Services, Office of the Registrar, at a salary of \$6,000 plus insurance programs, twelve months' basis, effective August 15, 1955, salary payable as follows: Line 6, A 039, \$1,143; Line 4, A 039, \$4,107; Total, \$5,250 for the period from August 15, 1955, to June 30, 1956.

Dr. Ernest A. Sahs, assistant professor in the Department of Clinical Operative Dentistry, College of Dentistry, for a three-year term, at a salary of \$8,000 a year, plus insurance programs, twelve months' basis, effective September 15, 1955.

Howard B. Moffitt, manager of Student Aid, Office of Student Affairs, Student Personnel Services, at a salary of \$4,800 a year, plus insurance programs, twelve months' basis, effective August 10, 1955.

Rex Montgomery, assistant professor in the Department of Biochemistry, College of Medicine, for a three-year term, at a salary of \$6,000 a year, plus insurance programs, twelve months' basis, effective November 1, 1955.

John E. Tatman, publications editor, News and Information Service, University Relations, at a salary of \$5,000 a year, plus insurance programs, twelve months' basis, effective August 29, 1955.

Margaret R. Morris, assistant professor in the Department of Physical Education for Women, College of Liberal Arts, temporary, for the academic year 1955-1956, at a salary of \$5,600 plus insurance programs, nine months' basis, payable from Line 6 of the budget of the Department of Physical Education for Women.

John Parker Dolch, assistant engineer on the Scoring Machine Project, Iowa Testing Programs, at a salary of \$6,750 a year, effective September 1, 1955, twelve months' basis, payable from funds of the Iowa Testing Program.

Ermina E. Busch, assistant director of the Educational Placement Office, College of Education, effective September 1, 1955, at a salary of \$5,000 a year, plus insurance programs, twelve months' basis.

Upon the recommendation of the Faculty Committee the report was approved and the actions of Mr. Plock during the summer interim were ratified.

LEAVE OF ABSENCE. Upon the recommendation of President Hancher and the Faculty Committee a leave of absence for the academic year 1955-1956, without salary or insurance programs, was granted to Ned L. Ashton, professor in the

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Department of Civil Engineering, College of Engineering, in order that he may continue special work in the Naval Research Laboratory, Washington, D. C.

CHANGES IN APPOINTMENTS AND SALARIES. Upon the recommendation of the Faculty Committee and President Hancher the following changes in appointments and salaries were made:

Dr. William K. Hamilton, promoted from assistant professor to associate professor (indefinite) in the Department of Surgery, College of Medicine, and salary increased from \$6,250 (P plus 55%) to \$7,000 (P plus 75%), effective September 1, 1955; his appointment to be changed from line 13 to line 8, vice Eastwood, Department of Surgery, Account A544.

Dr. Jack Moyers, assistant professor in the Department of Surgery, College of Medicine, salary increased from \$6,250 (P plus 55%) to \$6,500 (P plus 60%), effective September 1, 1955, the increase to be provided by a transfer of \$250 from line 13, Account A544, vice Hamilton.

Dr. Charles B. Pittinger, assistant professor in the Department of Surgery, College of Medicine, salary increased from \$6,250 (P plus 55%) to \$6,500 (P plus 60%), effective September 1, 1955, the increase to be provided by a transfer of \$250 from line 13, Account A 544, vice Hamilton.

APPOINTMENT. Upon the recommendation of the Faculty Committee and President Hancher, Dr. Kuang-han Chu was appointed acting associate professor for one year in the Department of Civil Engineering, College of Engineering, at a salary of \$5,800 a year, plus insurance programs, nine months' basis, effective September 19, 1955.

CHANGE IN FEE - UNIVERSITY HIGH SCHOOL - COLLEGE OF EDUCATION. Upon the recommendation of the Faculty Committee and President Hancher the following actions were taken relative to the fee charged in the University High School:

1. The fee for the resident pupils in the University High School, effective with the academic year 1955-1956, was increased from \$16.50 to \$20.00 per semester, and for non-resident pupils from \$50.00 to \$53.50 per semester, the increase of \$3.50 in each case to be deposited in the High School Activities Account No. Z 419 to be used for defraying the cost of extra-curricular programs.

2. The lump sum allocation of \$3,200 from the Student Activities Account was rescinded and, in lieu thereof, the total allocation of \$9.50 per pupil per semester was authorized to be allocated for the High School Activities Account.

3. The deposit of \$2.00 per year per pupil for books and 50¢ per pupil per year for lockers was rescinded, effective with the academic year 1955-1956.

UNIVERSITY MERIT AWARDS PLAN - AMENDMENT. Upon the recommendation of the Faculty Committee and President Hancher the first paragraph of the plan for granting University Merit Awards, which was adopted by the State Board of Regents at a meeting held on February 12, 1954, was amended by adding thereto the following: "with the understanding that when granting the University Merit Awards for freshmen the factor of need shall be given consideration."

The amended paragraph reads, as follows:

"University Merit Awards may be granted by the University Committee on Scholarships and Student Aid on the basis of academic achievement and citizenship, as follows, with the understanding that when granting the University Merit Awards for freshmen the factor of need shall be given consideration."

MEDICAL RESEARCH CENTER AND EQUIPMENT - AWARDING OF CONTRACTS. The Building and Business Committee reported that on July 21, 1955, a public hearing was held relative to the construction of the Medical Research Center; that no objections were filed and no objectors appeared; and that bids were received and opened. (See minutes of the meeting of the Finance Committee, July 21, 1955.)

Mr. Hageman stated that after a poll by letter on August 3, 1955, of the members of the State Board of Regents the contracts for the construction of the Medical Research Center were awarded to the low bidders, as follows, subject to approval by the Budget and Financial Control Committee, and that on August 9, 1955, the Budget and Financial Control Committee had approved the awards and allocated \$857,165.75 of the appropriation made for that purpose by the 55th General Assembly to the project:

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General construction contract, W. A. Klinger Company, Sioux City, Iowa, on the basis of that firm's bid as follows:

Base bid		\$695,272.00	
Less: Alternate #1	\$14,244.00		
Alternate #2	<u>3,400.00</u>	<u>17,644.00</u>	
Contract price			\$677,628.00

Mechanical contract, Carstens Brothers, Ackley, Iowa, on the basis of that firm's base bid 186,890.00

Electrical contract, Fandel Electric Company, Cedar Rapids, Iowa, on the basis of that firm's base bid 95,463.00

Elevator contract, R & O Elevator Company, Minneapolis, Minnesota, on the basis of that firm's base bid 25,562.00

Movable Partitions contract, Johns-Manville Sales Corporation, Des Moines, Iowa, on the basis of that firm's base bid 83,600.00

Total of five contracts \$1,069,143.00

On motion, the report was approved and the action awarding the contracts for the construction of the Medical Research Center was ratified.

MEDICAL RESEARCH CENTER AND EQUIPMENT - FEDERAL GRANT. The Building and Business Committee reported that the United States Public Health Service had committed Federal Grants-in-Aid in the amount of \$435,743.56 to the Medical Research Center project, and that on August 12, 1955, David A. Dancer, Secretary of the State Board of Regents had signed a Memorandum of Agreement by and between the Surgeon General, Public Health Service (United States), the Iowa State Department of Health, and the State University of Iowa Hospitals. On motion, the report of the Building and Business Committee was approved, the federal grant was accepted, and the action of the Secretary of the State Board of Regents was ratified.

MEDICAL RESEARCH CENTER AND EQUIPMENT - TRANSFER OF FUNDS. The Building and Business Committee reported that as a result of a poll by letter on August 3, 1955, of the members of the State Board of Regents the following funds were

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transferred to the Medical Research Center and Equipment project:

Rockefeller Endowment Fund for Medical Research		
Principal Account	\$122,959.68	
Income Account	<u>9,000.32</u>	\$131,960.00
Unused Balance in the Rockefeller Endowment Fund Allocation for Animal Quarters and Cadaver Storage		4,000.00
National Fund for Medical Education		<u>33,999.87</u>
Total transferred		\$169,959.87

Upon the recommendation of the Building and Business Committee the report was approved and the action ratified.

MEDICAL RESEARCH CENTER AND EQUIPMENT - PROJECT BUDGET. The Building and Business Committee reported that as a result of a poll by letter on August 3, 1955, the State Board of Regents had approved the following Proposed Budget Summary for the Medical Research Center and Equipment, subject to approval by the Budget and Financial Control Committee, and that the Budget and Financial Control Committee had approved it on August 9, 1955:

Estimated Cost:

Construction contracts:

General	\$ 677,628	
Mechanical	186,890	
Electrical	95,463	
Elevator	25,562	
Partitions	<u>83,600</u>	

Total of awards, bids rec'd 7/21/55	\$1,069,143	
Cold Water Services, awarded 9/10/54	<u>20,214</u>	\$1,089,357.00

Equipment		263,500.00
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Installation of equipment		14,500.00
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Utilities:

Electric	25,000	
Sewer	7,500	
Gas	<u>25,000</u>	57,500.00

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Planning and supervision	48,766.00
Contingencies	<u>32,080.43</u>
Total estimated cost	\$1,505,703.43
Non-participable in Federal Grant	<u>20,214.00</u>
Net estimated cost participable in Federal Grant	\$1,485,489.43

Funds Available:

Appropriation, 55th General Assembly	\$ 900,000.00
Proposed grant from United States Public Health Service	435,743.56
Transfer from Rockefeller Endowment Fund for Medical Research	135,960.00
National Fund for Medical Education	<u>33,999.87</u>
Total funds available	\$1,505,703.43

The report of the Building and Business Committee was approved and the action taken as a result of a poll on August 3, 1955, was ratified.

MEDICAL LABORATORY - CADAVER STORAGE ROOM. The Building and Business Committee reported that on July 21, 1955, the Finance Committee held a public hearing and received and opened bids for the construction of a Cadaver Storage Room in the Medical Laboratory; and that as a result of a poll taken on August 1, 1955, of the members of the State Board of Regents the contract was awarded to the low bidder, the Paulson Construction Company, West Branch, Iowa, on the basis of that firm's base bid of \$27,700.00; the Secretary of the State Board of Regents was authorized to sign the contract, upon receipt of a satisfactory surety bond; and the following project budget was approved:

Estimated cost:

Planning and supervision	\$ 300.00
Construction contract	27,700.00
Contingencies	<u>1,700.00</u>
Total estimated cost	\$29,700.00

Funds available:

Allocation from Rockefeller Endowment Fund for Medical Research, approved by Board on 9/10/53 (Total allocation for improvement of Animal Quarters and Cadaver Storage, \$80,000.)	\$29,700.00
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Upon the recommendation of the Building and Business Committee the report was approved and the action ratified.

SEWERS. The Building and Business Committee reported that on August 4, 1955, with the approval of President Hancher, Business Manager Jolliffe had written as follows relative to Projects A and B, Sewers (See Board minutes of February 10-11, 1955):

"The work contracted for under Project A is complete. During the progress of the work obstructions were encountered which involved extra costs of \$600.00. Inasmuch as the work was done on a 'live sewer' there was no alternative but to clear the obstruction which could not be determined in advance. Permission is requested to pay these extra costs and to allocate this additional amount from funds appropriated by the 55th General Assembly for Sewers.

"The investigation performed on the sewer, as authorized under Project A indicates the necessity of reversing the direction of the flow at the junction of a tributary sewer and the main sewer. The estimated cost of this phase of the work is \$4,000. ~~*****~~Inasmuch as this work should be instigated immediately so as to avoid loss of work already accomplished, authority is requested to proceed with the work on the basis of a University purchase order, rather than by formal contract."

The Building and Business Committee reported further that, after a poll of the members by letter on August 16, 1955, it had taken the following actions, subject to approval by the Budget and Financial Control Committee:

1. Authorized the State University to proceed with the work of reversing the flow of the main east side sewer at a junction of a tributary sewer at an estimated cost of \$4,000.00.
2. Allocated \$4,600.00 from the appropriation made by the 55th General Assembly for Sewers at the State University to cover the additional cost of \$600.00 for removing obstructions and \$4,000.00 for reversing the flow of the main east side sewer at a junction. (This allocation is in addition to the \$5,000 allocated for the project on February 11, 1955.)

Upon the recommendation of the Building and Business Committee the report was approved and the action ratified.

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LAKESIDE LABORATORY -- DEVELOPMENT OF ROAD. President Hancher reported the possibility of the development by an outside group of a road on property of the Lakeside Laboratory, and that it might be necessary for the State of Iowa to oppose that action.

TENANT PROPERTY LEASES. Upon the recommendation of the Building and Business Committee and President Hancher, Mr. Hagemann moved that the Business Manager of the State University be authorized to cancel the following tenant property leases:

Ralph Appleby, 446 N. Riverside Drive, effective as of August 4, 1955
Jack and Elizabeth Davies, 408 Melrose Avenue, effective October 1, 1955
Wesley and Margaret Erbe, 30 Byington Road, effective August 1, 1955
Thomas and Ruby Ayers, 26 Byington Road, effective September 1, 1955

and execute leases as follows:

M. Dan and Treva Miller, 125 N. Clinton, 7/1/55 to 7/1/56, at \$105 a month
John P. and E. A. Dolch, 446 N. Riverside Drive, 8/22/55 to 9/1/56, at \$55 a month
Rex and Barbara Montgomery, 217 Grand, 11/1/55 to 9/1/56, at \$85 a month.
F. A. D. and Patricia Alexander, 408 Melrose, 10/1/55 to 9/1/56, at \$75 a month.

The motion was seconded by Mr. Fredricksen and on roll call the vote was, as follows:

Aye: Mrs. Archie, Mr. Fredricksen, Mr. Hagemann, Mr. Plock, Mr. Stevens, and Mr. Rider.

Nay: None.

Absent: Mrs. Brooks, Mr. Hamilton, and Mr. Strawman.

The chairman declared the motion passed.

PURCHASE OF PROPERTY - JOHN A. SCHNEIDER. Mr. Hagemann submitted the following resolution with the recommendation of the Building and Business Committee that it be adopted:

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WHEREAS, an unimproved lot located on the south side of Park Road between Riverside Drive and Park Street, Iowa City, Iowa, is needed for the use and benefit of the State University of Iowa; and

WHEREAS, the Business Manager of the State University has reported that the aforesaid property could be purchased at a price of \$2,500.00; now, therefore,

BE IT RESOLVED that, subject to approval of the Executive Council of Iowa, the following described property be purchased from the owner, John A. Schneider, at a price of \$2,500.00, to be paid from unused balances as of June 30, 1955, in the Dormitory and Dining Service Operations Fund, provided a good and merchantable title can be secured:

Commencing 260 feet east of the northwest corner of Block 5, in Parkside Addition to Iowa City, Iowa, according to the Recorded Plat thereof, thence south 275-7/12 feet, thence in a southeasterly direction 103 feet, more or less, to a point 284 feet south of the north line of said Block 5, thence north 100 feet, thence northwesterly 78 feet, parallel with the southerly line of tract herein described, thence north to the north line of said Block 5, thence west along said north line of Block 5, 25 feet to point of beginning, subject to all existing easements.

The property is approximately 14,500 square feet consisting of a north and south strip 25 feet wide and approximately 175 feet deep joined on the south by a rectangular piece 100 feet deep and 103 feet in width.

Mr. Hagemann moved that the foregoing resolution be adopted. The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Fredricksen, Mr. Hagemann, Mr. Plock, Mr. Stevens, and Mr. Rider.

Nay: None.

Absent: Mrs. Brooks, Mr. Hamilton, and Mr. Strawman.

The chairman declared the resolution adopted.

BURGE HALL - PLANS AND SPECIFICATIONS - INCREASED COST. At the meeting held on February 12, 1954, the State Board of Regents approved a recommendation for the construction of a New Women's Dormitory (Burge Hall), 600-bed capacity and dining facilities, at an estimated cost of \$2,900,000.00, including furnishings.

Mr. Hagemann, chairman of the Building and Business Committee, stated that the original estimate of cost, \$2,900,000.00, was for three units and dining

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room and kitchen space for four units, with no thought of expanded occupancy, and he submitted preliminary plans for three units with an expanded bed capacity of 921, provided by increasing the size of rooms, estimated to cost \$3,360,000.00. (Although the plans provide dining room and kitchen space for four units, only the cost of equipment for three units, an occupancy of 921, is included in the estimate.)

Upon the recommendation of the Building and Business Committee the preliminary plans for Burge Hall were approved, with the understanding that the University officials are to study and report back regarding the advisability of completing a fourth unit of the structure at this time, and the following preliminary project budget was adopted:

Estimated cost:

Planning and supervision	\$ 30,000	
Architect's fees	75,000	
Utilities	200,000	
Building construction (all contracts)	2,370,000	
Grading, landscaping, etc.	5,000	
Equipment and furnishings	650,000	
Contingencies	50,000	
	<u>\$2,380,000</u>	
Sales tax refunds, deduct	20,000	
Total estimated cost		\$3,360,000

Funds available:

Dormitory borrowings	\$3,360,000
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BURGE HALL - ARCHITECT - CONTRACT. At the meeting held on March 19, 1954, the contract for architectural services for the New Women's Dormitory (Burge Hall) was awarded to Charles Altfillisch, Decorah, Iowa, on his bid of a basic fee of 2.75% for the job, with the understanding that the Division of Planning and Construction of the State University would do the design and layout and specifications for the mechanical work, with Mr. Altfillisch to do the drafting and typing.

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Upon the recommendation of the Building and Business Committee, the contract with Charles Altfillisch for architectural services for Burge Hall was amended so as to include in the contract the preparation of plans and specifications for plumbing, air conditioning, heating, ventilation and electrical work, at an additional fee of 1/2%, thereby making the basic fee 3.25% for the job.

BOARD IN CONTROL OF ATHLETICS - PRACTICE FIELD FENCING AND METAL BUILDINGS - REPORT. The Building and Business Committee reported that the Board in Control of Athletics had reported actions, as follows, relative to Practice Field Fencing and Metal Buildings:

1. That bids had been received and opened on July 22, 1955.
2. That a contract had been awarded to the Cedar Rapids Steel Building Company, Cedar Rapids, Iowa, the low bidder on the basis of that firm's base bid of \$18,070.00.
3. That the following project budget had been approved:

Estimated cost:

Contract for fencing and metal buildings	\$18,070.00	
Miscellaneous expense and contingencies	<u>1,000.00</u>	
Total estimated cost		\$19,070.00

Funds available:

Previous allocation for fencing	\$13,220.00	
Transfer from allocation for practice field		
water lines	3,049.00	
Transfer from allocation for golf course fence	<u>2,801.00</u>	
Total funds available		\$19,070.00

Upon the recommendation of the Building and Business Committee the report of the Board in Control of Athletics was accepted.

BOARD IN CONTROL OF ATHLETICS - WELL AND PUMPING EQUIPMENT. The Building and Business Committee reported that the Board in Control of Athletics had authorized the construction of a well and the installation of pumping equipment for

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the practice fields and the recreational area in the vicinity of the stadium at an estimated cost of \$10,000.00, to be paid from athletic funds budgeted for major plant improvements, and had designated the Division of Planning and Construction as engineers for the project with instructions to proceed with the preparation of plans and specifications. (The project does not include distribution lines, which will be handled later.)

Upon the recommendation of the Building and Business Committee the report was accepted, and the allocation of \$10,000.00 for a well and pumping equipment for the practice fields and the recreational area in the vicinity of the stadium was approved.

BOARD IN CONTROL OF ATHLETICS - PUBLIC ADDRESS SYSTEM. The Building and Business Committee reported that the Board in Control of Athletics had authorized the purchase of a new public address system for the stadium and the field house, and had allocated \$2,500.00 for that purpose from the Athletic Plant Improvements budget.

Upon the recommendation of the Building and Business Committee the report was accepted and the allocation approved.

SEWERS - SEWER REPAIRS NEAR UNIVERSITY EXPERIMENTAL SCHOOLS. At the meeting held on February 11, 1955, the State Board of Education adopted a resolution authorizing the expenditure of \$35,000.00 for two sewer construction projects, the extent of Project B being dependent upon the findings under Project A.

Upon the recommendation of the Building and Business Committee, Mr. Hagemann moved that approximately 650 feet of the storm sewer on North Capital Street which runs past the University High School be repaired and replaced, at an

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estimated cost of \$25,400.00; that the following preliminary project budget be adopted and that the Secretary of the State Board of Regents be authorized to advertise for bids, all subject to approval by the Budget and Financial Control Committee:

Estimated cost, Sewer Project B:

Planning and supervision	\$ 500.00	
Repair and replacement of Capitol Street sewer	20,000.00	
Contingencies	<u>4,900.00</u>	
Total estimated cost		\$25,400.00

Funds available:

Appropriation for Sewers, 55th General Assembly	25,400.00
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The motion was seconded and passed.

STEAM DISTRIBUTION AND REPLACEMENTS - LOW PRESSURE STEAM MAIN FROM MEDICAL GROUP AREA TO CHILDREN'S HOSPITAL SERVICE ROOM. The Building and Business Committee reported that on August 23, 1955, the Finance Committee held a public hearing and received and opened bids for the construction of a Low Pressure Steam Main from the Medical Group Area to the Children's Hospital Service Room. (See also Board minutes of February 10-11, 1955.)

Upon the recommendation of the Building and Business Committee the contract for the Low Pressure Steam Main from the Medical Group Area to the Children's Hospital Service Room (Steam Distribution and Replacements) was awarded to the Ryan Plumbing and Heating Company, Davenport, Iowa, the low bidder, on the basis of that firm's bid, as follows:

Base bid	\$30,500.00
Add, 315 lineal feet of main at \$29 a foot	9,135.00
Add, extra double slip expansion joint	<u>1,550.00</u>
Contract price	\$41,185.00

and the secretary of the State Board of Regents was authorized to sign the

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contract when a satisfactory surety bond has been filed, subject to approval and the allocation of funds by the Budget and Financial Control Committee.

STEAM DISTRIBUTION AND REPLACEMENTS - LOW PRESSURE STEAM MAIN - CONNECTIONS AND REPAIR WORK WITHIN CHILDREN'S HOSPITAL SERVICE ROOM. Upon the recommendation of the Building and Business Committee the State University was authorized to proceed with the connections and repair work within the Children's Hospital Service Room, Low Pressure Steam Main, at an estimated cost of \$11,875.80, subject to the approval and allocation of funds by the Budget and Financial Control Committee.

STEAM DISTRIBUTION AND REPLACEMENTS - LOW PRESSURE STEAM MAIN FROM MEDICAL GROUP AREA TO CHILDREN'S HOSPITAL SERVICE ROOM AND CONNECTIONS WITHIN THE SERVICE ROOM - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following project budget was adopted for the Low Pressure Steam Main from the Medical Group Area to the Children's Hospital Service Room and Connections and Repairs within the Service Room, subject to approval and allocation of funds by the Budget and Financial Control Committee:

Estimated cost:

Contract with Ryan Plumbing & Heating Company	\$41,185.00	
Connections and repair work	11,875.80	
Planning and contingencies	<u>2,629.00</u>	\$55,689.80

Funds available:

Allocation from appropriation for Steam Distribution and Replacements, 55th G.A.	\$55,389.80	
Estimated Sales Tax Refunds	<u>300.00</u>	\$55,689.80

STEAM DISTRIBUTION AND REPLACEMENTS - MEDICAL RESEARCH CENTER UTILITY IMPROVEMENTS, CONTRACT II. Upon the recommendation of the Building and Business Committee the following final project budget for the Medical Research Center Utility Improvements, Contract II (Steam Distribution and Replacements), was

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adopted, subject to approval by the Budget and Financial Control Committee and the allocation to the project of an additional \$2,350.45 from the appropriation made by the 55th General Assembly for Steam Distribution and Replacements:

Expense:

Contract with Ryan Plumbing and Heating Company	\$102,843.00	
Change Order #1 to contract (approved by Budget and Financial Control Committee 3/15/55)	1,890.45	
Planning and miscellaneous	<u>1,100.00</u>	
Total cost of project		\$105,833.45

Income:

Previous allocation from appropriation, 55th G.A.	\$102,843.00	
Estimated Sales Tax refunds	640.00	
Additional allocation from appropriation, 55th G.A.	<u>2,350.45</u>	
Total income		\$105,833.45

STEAM DISTRIBUTION AND REPLACEMENTS - MEDICAL RESEARCH CENTER UTILITY IMPROVEMENTS, CONTRACT III. Upon the recommendation of the Building and Business Committee the following final project budget for the Medical Research Center Utility Improvements, Contract III (Steam Distribution and Replacements), was adopted, subject to approval by the Budget and Financial Control Committee and the allocation to the project of an additional \$2,841.00 from the appropriation made by the 55th General Assembly for Steam Distribution and Replacements:

Expense:

Contract with Carstens Brothers	\$38,128.00	
Change Order #1, approved by Budget and Financial Control Committee 5/3/55	2,647.00	
Change Order #2, approved by Budget and Financial Control Committee 8/9/55	100.00	
Planning and miscellaneous	<u>400.00</u>	
Total cost of project		\$41,275.00

Income:

Previous allocation from appropriation, 55th G. A.	\$38,128.00	
Estimated Sales Tax refunds	306.00	
Additional allocation from appropriation, 55th G. A.	<u>2,841.00</u>	
Total income		\$41,275.00

MARGARET AMY SLAWSON ESTATE - BEQUEST - GILMAN A. AND LENA S. DREW MEMORIAL SCHOLARSHIP FUND. At the meeting held on October 23, 1953, the State Board of

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Regents accepted the terms and conditions of the bequest made in the Will of Margaret Amy Slawson, deceased, and the Business Manager of the State University was authorized, until otherwise instructed, to continue to contract with the Winter Haven Citrus Growers Association for the operation of the citrus groves included in the bequest for the benefit of the Gilman A. and Lena S. Drew Memorial Scholarship Fund. (See Board minutes of October 22-24, 1953, and May 13-14, 1954.)

The Building and Business Committee reported that the executor of the Estate of Margaret Amy Slawson had turned over to the State University, as of August 1, 1955, the two 20-acre tracts of citrus groves, and that deeds and abstracts would be delivered at a later date.

Upon the recommendation of the Building and Business Committee, the Business Manager of the State University was authorized to execute the following agreements on behalf of the State University, effective as of August 1, 1955:

1. Uniform Marketing Contract with the Florida Citrus Mutual, a membership agreement with a cooperative citrus growers association.
2. Members Crop Agreement with the Winter Haven Citrus Growers Association, an agreement for the processing and marketing of fruit.
3. Caretaking Agreement with the Winter Haven Citrus Growers Association, an agreement for the care of groves, including spraying, fertilizing, pruning, cultivation, etc.

SALE OF PROPERTY - PROPOSALS FROM RELIGIOUS GROUPS TO PURCHASE. The Building and Business Committee reported that religious groups had made proposals to purchase property owned for the use and benefit of the State University; and it was the consensus that no property should be sold.

DORMITORY FINANCING. The following University Dormitory Loan Agreement submitted by the Bankers Life Company and the Equitable Life Insurance Company of

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Iowa, covering a loan for

The conversion of the Quadrangle to a boarding dormitory
Purchase of land at 203 Halley Street
Alterations and repairs at the Dey House

was submitted:

THIS AGREEMENT, (hereinafter sometimes called University Dormitory Loan Agreement), made and entered into as of the _____ day of _____, 1955, by and between IOWA-DES MOINES NATIONAL BANK and CENTRAL NATIONAL BANK & TRUST COMPANY, both of Des Moines, Iowa, MERCHANTS NATIONAL BANK of Cedar Rapids, Iowa, and BANKERS LIFE COMPANY and EQUITABLE LIFE INSURANCE COMPANY OF IOWA, both of Des Moines, Iowa, all hereinafter collectively called the "Lenders" (the three first named being collectively called the "Banks", and the latter two called "Bankers" and "Equitable", respectively), as parties of the first part, and STATE BOARD OF REGENTS, of the State of Iowa, (formerly called STATE BOARD OF EDUCATION), hereinafter called the "Board", as party of the second part,

W I T N E S S E T H T H A T:

1. CERTAIN RECITALS; LOAN PROPOSAL

Pursuant to authorization contained in Iowa Code 1954, Chapter 262, and corresponding chapters of predecessor Codes, the Board has heretofore borrowed from the Lenders, other than Equitable, various sums of money for dormitory purposes at three of the institutions under its management and control, viz., State University of Iowa at Iowa City, Iowa State College at Ames and Iowa State Teachers College at Cedar Falls. The original loans participated in by all of the Lenders other than Equitable were evidenced by a Loan Agreement dated September 1, 1949, (hereinafter sometimes called "Loan Agreement"). The Loan Agreement provided for the refunding of dormitory indebtedness theretofore held by the Banks and for the lending of new moneys at all three of the above named institutions (therein and herein called the "Schools"). Said Loan Agreement has been utilized in the nature of a basic or master contract and has been amended and supplemented from time to time as additional loans and advances have been made or are being made currently for dormitory purposes at one or another of the Schools. A complete list of said documents, so far as dormitory loans at State University of Iowa are concerned, all of which were made and entered into by the Board and Lenders other than the Equitable, is as follows:

Loan Agreement dated September 1, 1949, and Amendment to Loan Agreement dated May 9, 1951, (together hereinafter sometimes called the Loan Agreement);

Supplemental Loan Agreement dated September 10, 1953, and Amendment to Supplemental Loan Agreement dated March 31, 1954, (together hereinafter sometimes called the "Supplement"); and

Second Supplemental Loan Agreement dated March 15, 1955,
(hereinafter sometimes called the "Second Supplement").

The Board now proposes to borrow from Bankers and Equitable and they, with the consent of the other Lenders, have committed themselves to lend to the Board up to the aggregate principal sum of Six Hundred Fifty-four Thousand Eight Hundred Dollars (\$654,800.00) (each to make a separate loan for one-half the amount) for additional dormitory facilities at the State University of Iowa, consisting of

- (a) The conversion of the Quadrangle to a boarding dormitory \$635,000.00
- (b) Purchase of land at 203 Halley Street 6,800.00
- (c) Alterations and repairs at the Dey house. 13,000.00

It is contemplated that further loans may be required for additional dormitory facilities at the Schools, and it is now deemed desirable to incorporate in this University Dormitory Loan Agreement those terms, conditions and restrictions which apply to all loans made by all the Lenders to the Board for dormitory purposes at the State University of Iowa, including existing loans, loans being made currently by Bankers and to be completed under the Second Supplement, the immediately proposed loans of \$654,800.00, and any future loans to which this agreement may be made applicable by later supplement or amendment entered into by the parties hereto. It is specifically intended hereby not to change the terms and provisions of the Loan Agreement of September 1, 1949, as amended and supplemented by the documents previously listed in this section, as the same now apply to the existing dormitory loans, or loans to be made pursuant thereto, but to restate and continue them in effect.

NOW, THEREFORE, it is agreed by and among the parties hereto as follows:

2. DESCRIPTION OF NOTES

- A. As of the date of this agreement the aggregate unpaid principal balance of the dormitory debt for facilities at State University of Iowa, which is held by the Banks, is \$475,000.00 evidenced by promissory notes of the Board dated June 30, 1952, due five years after date, bearing interest at $2\frac{1}{2}\%$ per annum, all issued pursuant to the Loan Agreement of September 1, 1949.

As of the date of this agreement the aggregate unpaid principal balance of the dormitory debt for facilities at State University of Iowa, which is held by Bankers, is \$1,517,755.00 consisting of promissory notes of the Board, as follows:

- i. Notes dated July 1, 1952, maturing twenty years after date, with five per cent of the principal amount thereof payable

each year on the anniversary date of the note, bearing interest at 3-1/8% per annum, all issued pursuant to the Loan Agreement of September 1, 1949;

- ii. Notes dated variously in 1953 and 1954, maturing on July 1 1974, with five per cent of the principal amount thereof payable each year on the anniversary date of the note, commencing on July 1, 1955, bearing interest at 3-3/4% per annum, all issued pursuant to the Supplement;
 - iii. Notes dated variously in 1955, maturing on July 1, 1986, with three and one-third per cent of the principal amount thereof payable each year on the anniversary date of the note, commencing on July 1, 1957, bearing interest at 3-1/4% per annum, all issued pursuant to the Second Supplement.
- B. The Board and Bankers hereby reaffirm and confirm and continue in effect the borrowing and lending agreement between them dated March 15, 1955, which has been commenced and is currently in process of performance for construction of dormitory facilities at State University of Iowa, as follows:

Addition to Hillcrest.	\$ 915,000.00
Quadrangle expansion	119,000.00
Hillcrest expansion.	47,000.00
Currier Hall expansion	79,500.00
Law Common expansion	13,000.00
Park Lawn conversion	60,000.00
Miscellaneous projects	<u>76,005.00</u>
	\$1,309,505.00

Promissory notes for advances of the proceeds of said loan are to be issued and delivered to Bankers as provided in the paragraph captioned "ISSUANCE OF NOTES" in the Second Supplement, which is made a part hereof by reference thereto as fully as if set out and rewritten herein.

- C. Bankers and Equitable agree (each for itself separately and not one for the other) to lend to the Board, and the Board agrees to borrow from them for acquisition of additional dormitory facilities at State University of Iowa, consisting of the conversion of the Quadrangle to a boarding dormitory, for purchase of land at 203 Halley Street and for alterations and repairs at the Dey house, up to the total amount of \$654,800.00 (each to make a separate loan for one-half the amount). Said loans are to be made against delivery to Bankers and Equitable, respectively, by the Board of its promissory notes, payable to the order of the respective Lender which will bear interest at the rate of three and five-eighths (3-5/8) per cent per annum before maturity, payable semi-annually on the first days of January and July in each year, commencing with the January 1 or July 1 next succeeding the date of the note, and each note maturing

on July 1, 1955, with three and one-third (3-1/3) per cent of the maximum principal amount thereof payable on July 1, 1956, and a like amount payable on the first day of July in each succeeding year thereafter until fully paid. Past due principal and interest under each of said notes shall bear interest at seven (7) per cent per annum and each said note shall bear a notation that it is issued under Iowa Code 1954, Chapter 262, and state the name of the school for which the debt was contracted and be substantially in the form of the specimen blank note annexed hereto as Exhibit 1, with appropriate insertions of dates, amounts, name of school, installment maturities and signature. Said borrowings shall be completed and the total loans closed on or before June 1, 1956, but the loan proceeds may be taken down during the progress of the work as needed and interest thereon will commence from the date of such advances. Take down of the loan proceeds will, so far as practicable, be made equally between Bankers and Equitable, and any adjustment necessary to equalize the loans between them will be made by rearrangement of notes or otherwise not later than the closing of the loans on or before June 1, 1956.

3. PREPAYMENT OR REDEMPTION PRIVILEGES:

The Board shall have the privilege of prepaying said indebtedness and the promissory notes evidencing the same in whole or in part at any time in any multiple of \$5,000.00 by a payment in excess of any principal payment required hereunder with accrued interest thereon to the date of prepayment and without premium; provided, however, that if any prepayment is being made at any time from or with funds derived from borrowing or refinancing or from sources used in anticipation of borrowing or refinancing, such prepayment shall include a premium on the principal amount being prepaid as follows:

- (a) With respect to the notes issued pursuant to the Loan Agreement of September 1, 1949, there shall be no premium, same having expired by lapse of time;
- (b) With respect to the notes issued pursuant to the Supplement (herein designated 3-3/4% notes due in 1974), the Second Supplement (herein designated 3-1/4% notes due in 1986), and this agreement (herein designated 3-5/8% notes due in 1985), the premium shall be calculated from date of completion of the total loan as part of which the notes were made, and shall be 3% if paid during the first year, 2 1/2% during the second year, 2% during the third year, 1 1/2% during the fourth year, 1% during the fifth year, and 1/2% during the sixth year, and at no premium thereafter.

Provided, however, that if, before the expiration of the sixth year last expiring as aforesaid, the Board shall determine to borrow additional money for the financing of dormitory facilities at State University of Iowa, and the Lenders shall decline to loan such additional funds

requested by the Board, and the Board shall certify in writing to the Lenders that it is necessary to redeem and pay off the entire dormitory indebtedness at the State University of Iowa originating under the Loan Agreement, the Supplement, the Second Supplement and this University Dormitory Loan Agreement before it can borrow the desired funds elsewhere, then and in that event the prepayment premiums as above stated shall not apply, and the Board may prepay the entire indebtedness for dormitory facilities at the State University of Iowa, with interest accrued thereon to the date of prepayment and without premium.

Any and all prepayments made hereunder shall be applied on the 3-1/8% notes due in 1972, and the 3-3/4% notes due in 1974, and the 3-1/4% notes due in 1986, and the 3-5/8% notes due in 1985, pro rata and in the proportion which the total notes of each interest rate then outstanding shall bear to the total of all such notes outstanding at the time of such prepayment, and any prepayment allocable to the 3-5/8% notes due in 1985 shall be divided equally between Bankers and Equitable.

4. PLEDGE OF REVENUES:

The Board agrees to maintain rentals for all of the dormitory properties at the State University of Iowa sufficient at all times to produce a net income adequate to service all of the dormitory indebtedness at the State University of Iowa at any time outstanding under the Loan Agreement, the Supplement, the Second Supplement and this University Dormitory Loan Agreement and the promissory notes evidencing the same, together with any and all renewals and extensions thereof and interest and any costs legally assessed in connection therewith. The Board hereby pledges the rents, profits and income from all of the presently existing dormitory properties at the State University of Iowa and from those dormitories or additions thereto or dormitory facilities which are to be constructed under the Second Supplement and which are to be constructed, acquired or provided from the proceeds loaned under this University Dormitory Loan Agreement as security for the payment of all the unpaid indebtedness at the State University of Iowa evidenced by the Loan Agreement, the Supplement, the Second Supplement and this University Dormitory Loan Agreement and the promissory notes evidencing the same, and any renewals and extensions thereof, and interest and costs as aforesaid, equally and ratably, without preference or priority of any part of said debt over any other part. The Board agrees that so long as any part of the total debt, either principal or interest or costs as aforesaid, shall remain unpaid, the presently existing dormitories at the State University of Iowa and those to be constructed under the Second Supplement and from the proceeds loaned under this University Dormitory Loan Agreement shall not be mortgaged unless such remaining debt is secured ratably and proportionately under the lien of any such mortgage.

5. INSURANCE:

The Board agrees that so long as any indebtedness hereunder remains unpaid, it will maintain fire and extended coverage insurance on the dormitory properties at the State University of Iowa in an amount equal to their full insurable value, together with use and occupancy insurance on

each of such properties, in good and responsible insurance companies satisfactory to Lenders, and at the request of Lenders will submit evidence of the maintenance of such insurance and such other pertinent information with respect thereto as Lenders may desire.

6. ACCOUNTING RECORDS:

The Board agrees that so long as any of the debt hereunder remains unpaid, it will consistently maintain books and records prepared and kept in accordance with generally accepted principles of accounting, showing the operations and income and expenses of the dormitory properties at the State University of Iowa, and permit the Lenders or their authorized representatives to examine the same and inspect the properties at reasonable times and furnish the Lenders such reports in connection therewith and at such times as they may reasonably request.

7. DEFAULT:

In the event of default by the Board in the payment when due of any interest or principal payment to be made upon the indebtedness hereunder or promissory notes evidencing the same, or in the full compliance with any of the covenants or conditions hereunder to be kept by the Board, the Lenders may, individually, at their option, declare the remaining unpaid balance of the indebtedness owing to them and their said notes immediately due and payable.

8. MAINTENANCE:

The Board agrees to maintain and keep the dormitory properties at the State University of Iowa in good condition and repair and promptly to effect such repairs thereof as the Lenders may require.

9. MISCELLANEOUS:

- (a) The Board agrees that if any documentary or stamp taxes shall be payable or ruled to be payable in respect to this University Dormitory Loan Agreement or the promissory notes covered hereby under any statute, rule of law or regulation now existing or hereafter enacted, the Board will pay all such taxes, including penalty and interest if any, and will indemnify and hold the Lenders harmless against any liability with respect thereto.
- (b) The Board agrees to furnish to the Lenders duly certified copies of its Resolutions authorizing the execution of this University Dormitory Loan Agreement and the debt and pledge created hereby and the promissory notes evidencing such debt.
- (c) It is understood and agreed between all of the parties hereto that this University Dormitory Loan Agreement shall constitute and state the complete and entire agreement in so far as Equitable is concerned, it being understood that Equitable was not a party to the original loans participated in by all of the other Lenders, as set forth in Paragraph 1 hereof.

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- (d) This Agreement may be executed in any number of counterparts and each such counterpart when so executed shall for all purposes be deemed to be an original and all together shall constitute but one and the same agreement.

IN WITNESS WHEREOF the parties hereto have caused this University Dormitory Loan Agreement to be executed by their respective officers duly authorized for the purpose and their respective seals to be hereto affixed as of the day and year first above written.

Mr. Hagemann submitted the following resolution regarding the foregoing University Dormitory Loan Agreement and moved its adoption:

RESOLVED, that the University Dormitory Loan Agreement between the Iowa-Des Moines National Bank, the Central National Bank and Trust Company, the Merchants National Bank, the Bankers Life Company, and the Equitable Life Insurance Company of Iowa, and the State Board of Regents be approved and adopted; and

BE IT FURTHER RESOLVED, that the President and the Secretary of the State Board of Regents be and they are hereby authorized, empowered and directed to execute said University Dormitory Loan Agreement and deliver the same in any number of duly executed counterparts as the valid obligation of this Board; and that the promissory notes and any and all other instruments or actions necessary or proper to evidence and carry out the terms of said University Dormitory Loan Agreement may be executed and taken care of by the following:

Carl Gernetzky, Chairman, Finance Committee, State Board of Regents;
Arthur Weldon Walsh, Member, Finance Committee, State Board of Regents;
David A. Dancer, Secretary, Finance Committee, State Board of Regents;

and any action taken or document executed as herein provided shall be the valid obligation of this Board; and

BE IT FURTHER RESOLVED, that the Secretary and any other member of this Board be authorized to certify copies of this Resolution to whom it may concern.

The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Fredricksen, Mr. Hagemann, Mr. Plock, Mr. Rider,
and Mr. Stevens.

Nay: None.

Absent: Mrs. Brooks, Mr. Hamilton, and Mr. Strawman.

The chairman declared the resolution adopted.

SETTLEMENT OF UNIVERSITY HOSPITAL ACCOUNTS. Secretary Dancer reported that the Executive Council of Iowa had authorized settlement in full of University

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Hospital Accounts, as follows:

June 13, 1955	Dora A. Faulstick	\$563.73
July 25, 1955	Jess Elmer Francis, Oskaloosa, Iowa	295.50
August 8, 1955	Vera Jean Richardson, Keokuk, Iowa	360.00

LICENSE AGREEMENT - IOWA-ILLINOIS GAS AND ELECTRIC COMPANY. Secretary Dancer reported that on June 24, 1955, the Executive Council of Iowa approved the action taken by the State Board of Regents on June 24, 1955, granting a license to the Iowa-Illinois Gas and Electric Company to enter upon property owned for the use and benefit of the State University of Iowa. (See Board minutes of June 23-24, 1955.)

MANUAL OR FACSIMILE SIGNATURES. The following resolution was submitted:

RESOLVED, that the First National Bank, the Iowa State Bank and Trust Company, both located at Iowa City, Iowa, the Merchants National Bank, located at Cedar Rapids, Iowa, the Central National Bank and Trust Company and the Iowa-Des Moines National Bank, both located at Des Moines, Iowa, as designated depositories of the State University of Iowa be and they are hereby requested, authorized, and directed to honor checks, drafts, or other orders for payment of money drawn in the name of the State University of Iowa including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof when bearing or purporting to bear the manual or facsimile signatures of F. L. Hamborg, Treasurer and E. T. Jolliffe, Business Manager and Secretary; and the said banks shall be entitled to honor and to charge said State University of Iowa for such checks, drafts or other orders, regardless of by whom or by what means the actual or purported facsimile signatures thereon may have been affixed thereto, if such signatures resemble the facsimile specimens duly certified to or filed with the said banks by the Treasurer and the Business Manager of the State University of Iowa.

Mr. Hagemann moved that the foregoing resolution be adopted. The motion was seconded by Mr. Fredricksen and passed.

COAL FOR 1955-1956 - PRICE INCREASE - CANCELLATION OF CONTRACT. The Building and Business Committee reported that on September 6, 1955, the Consumers Consolidated Coal Company, Des Moines, Iowa, had written the State Board of Regents as follows:

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"We have a contract with you for furnishing coal to the State University of Iowa and have already furnished your requirements since July 1, 1955. We must have a price adjustment due to this nation wide wage increase, and we respectfully request that you grant us twenty-five cents (\$.25) per ton increase effective September 1st, 1955, and continue the contract to the expiration date."

Because the Attorney General of Iowa has ruled that the State Board of Regents has no authority to grant an increase in the price specified in a contract, the Secretary was instructed to notify the Consumers Consolidated Coal Company that the increase of 25¢ a ton for contracted coal could not be granted and, if the contract is cancelled, to advertise for bids for coal for the balance of the year 1955-1956.

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IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted the evening of September 8, 1955:

RESIGNATIONS. Upon the recommendation of the Faculty Committee the following resignations submitted by President Maucker were accepted:

Edmund D. Crosby, assistant professor of Industrial Arts, effective as of July 15, 1955, to join the industrial arts staff at Chicago Teachers College.

Dr. Elmer F. Ferneau, assistant professor of Education, effective as of August 5, 1955, to accept an appointment at Oklahoma A & M College.

Dr. Wallace Wesley, associate professor of Physical Education for Women, effective as of August 5, 1955, to join the staff at Illinois State Normal University.

Robert Hord, assistant professor of Piano, effective as of August 12, 1955, to join the staff of the University of Michigan.

LEAVE OF ABSENCE. Upon the recommendation of the Faculty Committee, Manford Sonstegard, associate professor of Teaching, was granted a leave of absence without salary for the 1955-1956 and 1956-1957 academic years, in order to accept an appointment for service with the United States Office of Education in the position of Education Advisor, Director of the Teachers College at Harar, Ethiopia. (See also Board minutes of June 23-24, 1955.)

APPOINTMENTS. Upon the recommendation of the Faculty Committee the following appointments submitted by President Maucker were made:

Charles Cacek, sports information assistant and temporary instructor in the Department of Physical Education for Men, effective as of August 10, 1955, at a salary of \$5,800.00 for the fiscal year of twelve months, plus contributions toward retirement and insurance.

Irene D. Groom, assistant professor of Education, at a salary of \$5,000.00 plus annuity and insurance for the 1955-1956 academic year.

Dr. Arthur L. Henze, assistant professor of Education, at a salary of \$5,250.00 plus annuity and insurance for the 1955-1956 academic year.

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Louis Henry Hoover, assistant professor of Education, at a salary of \$5,050.00 plus annuity and insurance for the 1955-1956 academic year.

Mrs. Jeannette R. Potter, associate professor of Physical Education for Women, at a salary of \$5,550.00 plus annuity and insurance for the 1955-1956 academic year.

Grace Van Ness, assistant professor of Physical Education for Women, temporary full-time for the 1955-1956 academic year, at a salary of \$5,100.00. (Miss Van Ness is eligible for emeritus status September 1, 1955.)

BUDGET CHANGE - ADDITIONAL POSITION IN EDUCATION. The appointment of Dr. Arthur L. Henze necessitated a budget change under the action taken by the Board on June 23, 1955, authorizing the appointment of additional instructors as needed during July, August and September to meet increased enrollments and the use of unallocated funds and increased fee income for that purpose.

CHANGE FROM QUARTER TO SEMESTER PLAN. Upon the recommendation of the Faculty Committee, the Iowa State Teachers College was authorized to change from the quarter plan to the semester plan of organization, effective at the beginning of the 1957 summer session. (See Board minutes of June 23-24, 1955.)

CHANGES IN STUDENT FEES. Upon the recommendation of the Building and Business Committee and President Maucker, the following changes in student fees were made, effective as of September 1, 1955:

1. The fee for nurses from Allen Memorial Hospital increased from \$63.00 to \$80.00 a quarter. (This recommendation was approved by the Chairman of the Building and Business Committee on July 27, 1955.)
2. Special Fees for Community Classes:
The minimum fee as stated in the college catalog, \$18.00 for undergraduates and \$22.50 for graduates, not to apply to community classes.

Fees for community classes to be based on \$1.00 per class meeting. No community classes to be organized for less than 10 meetings.

3. The fee for credit by examination increased from \$1.00 a quarter hour to \$2.00 a quarter hour. (\$3.00 a semester hour.)

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CURRICULUM CHANGES FOR 1956 CATALOG. At the meeting held on June 24, 1955, action on the following curriculum changes for the 1956 catalog was deferred:

1. Adoption of a graduate major in Industrial Arts.
2. New statements for the undergraduate major and minor in Industrial Arts.
3. Recommendations from the Department of Industrial Arts except "21.6, School Buildings - 3 hours", a new course which President Maucker stated had been deleted from the list.

Upon the recommendation of the Faculty Committee and the Interinstitutional Committee on Educational Coordination the foregoing curriculum changes for the 1956 catalog were adopted.

SPECIAL PROGRAM FOR VISITING EDUCATORS - CONTRACT WITH UNITED STATES OFFICE OF EDUCATION. Mr. Plock reported that during the summer interim, upon the recommendation of President Maucker, he had approved the request of the United States Office of Education that the Iowa State Teachers College establish a program for 13 students from Thailand and the Philippines, the Government to pay \$295.00 per student per quarter for the 1955 fall and the 1955-1956 winter quarters to cover the cost of tuition, extra curricular costs and local transportation, and the Iowa State Teachers College to furnish a coordinator on a half-time basis and to offer group seminars in educational philosophy, teacher education, and comparative education.

Upon the recommendation of the Faculty Committee the report was approved and the action ratified.

ENROLLMENT TRENDS. President Maucker reported that the enrollment for the 1955 summer session showed an increase of 14%, and that preliminary estimates indicated that the 1955-1956 enrollment would be from 2,900 to 3,000 students; and he stated that plans for staffing the college program and for student housing should be stepped up.

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FACULTY PERSONNEL TURNOVER - REPORT. President Maucker stated there had been considerable turnover of faculty personnel in recent months, replacements being approximately 12% of the total full time staff, or more than is desirable in the interest of stability and continuity of program; and he submitted an analysis of the losses of staff and replacement experience.

MANUAL OR FACSIMILE SIGNATURES. The following resolution was submitted:

RESOLVED, that the First National Bank and the Cedar Falls Trust and Savings Bank, both located at Cedar Falls, Iowa, and the Merchants National Bank located at Cedar Rapids, Iowa, as designated depositories of the Iowa State Teachers College be and they are hereby requested, authorized, and directed to honor checks, drafts, or other orders for payment of money drawn in the name of the Iowa State Teachers College including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof when bearing or purporting to bear the manual or facsimile signature of James L. Bailey, Treasurer; and the said banks shall be entitled to honor and to charge said Iowa State Teachers College for such checks, drafts or other orders, regardless of by whom or by what means the actual or purported facsimile signature thereon may have been affixed thereto, if such signature resembles the facsimile specimens duly certified to or filed with the said banks by the Treasurer of the Iowa State Teachers College.

Mr. Hagemann moved that the foregoing resolution be adopted. The motion was seconded by Mr. Fredricksen and passed.

ADDITION CONNECTING BAKER AND SEERLEY HALLS - BIDS - CONTRACT. The Building and Business Committee reported that on July 25, 1955, a public hearing was held relative to the construction of the Addition Connecting Baker and Seerley Halls; that no objections were filed and no objectors appeared; and that on August 10, 1955, bids were received and opened. (See Finance Committee minutes.)

Mr. Hagemann reported that, as a result of the poll by letter on August 17, 1955, the Building and Business Committee had awarded contracts for the construction of the Addition Connecting Baker and Seerley Halls to the low bidders, as follows:

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General construction contract, Henkel Construction Company, Mason City, Iowa, on the basis of that firm's bid, as follows:

Base bid	\$249,000.00	
Add Alt. 4	1,824.00	
Add Alt. 5	3,895.00	
Add Alt. 7	<u>3,856.00</u>	
Contract price		\$258,575.00

with the option to accept Alt. 1A, \$20,100; 1B, \$6,840; or 1C, \$6,060 within 21 days from August 17, 1955. These sums are in addition to the contract price.

Plumbing and heating contract, Young Heating Company, Waterloo, Iowa, on the basis of that firm's bid, as follows:

Base bid	\$ 46,050.00	
Add Alt. 2	<u>55.00</u>	
Contract price		\$ 46,050.00

Electrical contract Apex Electric Company, Waterloo, Iowa, on the basis of that firm's bid, as follows:

Base bid	\$ 11,433.00	
Add Alt. 2	<u>70.00</u>	
Contract price		\$ 11,503.00

On motion, the report was approved and the action of the Building and Business Committee was ratified.

ADDITION CONNECTING BAKER AND SEERLEY HALLS - GENERAL CONTRACT - CHANGE ORDER.

Upon the recommendation of the Building and Business Committee, Change Order #1 to the contract with Henkel Construction Company, Mason City, Iowa, for the general construction of the Addition Connecting Baker and Seerley Halls, covering the acceptance of Alternate 1B (aluminum projected windows) for an addition of \$6,840.00 to the contract price, was approved.

ADDITION CONNECTING BAKER AND SEERLEY HALLS - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following project budget was approved for the Addition Connecting Baker and Seerley Halls:

Estimated cost:

Construction contracts:		
General, contract price	\$258,575.00	
Change Order #1	<u>6,840.00</u>	
	\$265,415.00	
Less charge to Baker Hall repairs	<u>3,856.00</u>	\$261,559.00

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(Carried forward)	\$261,559.00
Plumbing and Heating	46,050.00
Electrical	<u>11,503.00</u>
Total construction contracts	\$319,112.00
Architects' fee, \$319,112 x 0.05	\$ 15,956.00
Less credit for preliminary sketches	<u>312.00</u>
	\$ 15,637.00
Equipment	28,751.00
Contingencies	<u>9,500.00</u>
Total project cost	\$373,000.00
<u>Funds available:</u>	
Dormitory borrowings	\$385,000.00

CAMPUS LABORATORY SCHOOL AND EQUIPMENT, UNIT C - CONTRACT WITH ARCHITECT - SUPPLEMENTAL AGREEMENT. Upon the recommendation of the Building and Business Committee the following supplemental agreement, dated September 8, 1955, by and between the State Board of Regents and Tinsley, Higgins, Lighter & Lyon of Des Moines, Iowa, successor to Tinsley, McBroom & Higgins, Architects, was approved:

WITNESSETH:

WHEREAS, the Iowa State Board of Education and Tinsley, McBroom and Higgins entered into an agreement on the thirtieth day of July in the year Nineteen Hundred and Forty-five, wherein the Architect agreed to perform professional services for a Campus Laboratory School located at Iowa State Teachers College, Cedar Falls, Iowa, and hereinafter called the Work, and

WHEREAS, the Owner has abandoned the erection of a portion of Work known as Section "C", for which the Architect performed services for which he has been paid by the Owner according to the terms of said Agreement, and

WHEREAS, the Owner now proposes to erect said Section "C" according to revised plans and specifications requiring further services by the Architect and for which the Owner has furnished preliminary sketches,

NOW, THEREFORE, the Owner and the Architect agree as follows:

1. Article 15 of said Agreement shall be deleted;
2. The Architect's fee for services on said Section "C" shall be four and one-half per cent of the cost of the Work instead of the fee of five per cent called for on Page 1 of said Agreement;

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3. All other provisions of said Agreement shall remain in force.

The Owner and the Architect hereby agree to the full performance of the covenants contained herein.

COMPLETION AND PAYMENT AND EQUIPPING CAMPUS LABORATORY SCHOOL, UNIT A - ALLOCATION OF FUNDS. Upon the recommendation of the Building and Business Committee, authority was granted to request the Budget and Financial Control Committee for the allocation of \$39,800 from the appropriation made by the 55th General Assembly, Completion and Payment and Equipping Campus Laboratory School, Unit A, to be expended as follows:

Library equipment	\$ 5,500.00	
Pianos for 3 music rooms	3,000.00	
Piano for auditorium	1,050.00	
Risers for auditorium stage	883.00	
Pupil seating and classroom storage	<u>7,767.00</u>	
Total equipment		\$18,200.00
Closing out construction accounts		<u>21,600.00</u>
Total allocation requested		\$39,800.00

VOCATIONAL WORK IN HOME ECONOMICS - REIMBURSEMENT FROM FEDERAL FUNDS. President Maucker reported about a meeting on August 23, 1955, with Wayne L. Pratt, Director of the Vocational Education Division of the State Department of Public Instruction, and that he had stated, assuming continuance by the federal government of the present appropriations and conditions of disbursement, there would be no decrease in the reimbursement to the Iowa State College if the State Board of Regents were to ask for reimbursement to the Iowa State Teachers College for such portions of the salaries of college staff members offering instruction in vocational home economics as are properly reimbursable under the various federal acts.

Upon the recommendation of the Building and Business Committee, the Iowa State Teachers College was authorized to request the federal government for proper reimbursement for vocational work in home economics.

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IOWA STATE COLLEGE

The following business relating to the Iowa State College was transacted on September 9, 1955:

RESIGNATIONS. Upon the recommendation of the Faculty Committee the following resignations submitted by President Hilton were accepted:

Sidney W. Fox, professor of Chemistry, effective September 15, 1955, to accept the directorship of Oceanographic Institute at Florida State University.

James P. McKean, professor of General Engineering, effective August 26, 1955, to enter private business.

William C. Paddock, professor of Botany and director of Tropical Research Center, Guatemala, effective as of January 31, 1955, due to the transfer of the project to FOA.

Faith Madden, associate professor of Household Equipment, effective as of July 25, 1955, because of marriage.

Dee Maier, associate professor and home economist at large, Agricultural Extension Service, effective as of August 18, 1955, to accept a position with the adult education program in Polk County.

Wayne R. Moore, associate professor of General Engineering, effective September 15, 1955, to accept a position in Operations Research as an Operations Analyst for the United States Air Force.

Lucille Rea, associate professor of Textiles and Clothing, Agricultural Extension Service, effective September 20, 1955, to become educational director, Simplicity Pattern Company, New York City.

Maurice Griffel, assistant professor and associate chemist, Institute for Atomic Research, effective as of August 3, 1955, to accept a position with Westinghouse Industrial Atomic Power Division, Pittsburgh.

Edward W. Jerger, assistant professor of Mechanical Engineering, effective as of July 21, 1955, to accept a position at the University of Notre Dame.

Lloyd D. Jones, assistant professor of the Iowa Veterinary Diagnostic Laboratory, effective as of August 31, 1955, to accept a position with the Corn States Serum Company.

Richard T. Othmer, assistant professor of Theoretical and Applied Mechanics, and associate engineer in the Institute for Atomic Research, effective as of June 30, 1955, to accept a position with Sandia Corporation, Albuquerque, New Mexico.

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Ralph L. Rollins, assistant professor of Civil Engineering, effective September 30, 1955, to accept a position in the Civil Engineering Department at the University of Utah.

Herbert W. Reuber, assistant professor of Veterinary Obstetrics and Radiology, effective as of August 31, 1955, in order to complete work for doctorate at the Iowa State College.

Charles E. Story, assistant professor of Animal Husbandry, effective September 15, 1955, to join a commercial organization.

Hazel N. Fox, instructor in Foods and Nutrition and associate in Home Economics, Agricultural Experiment Station, effective as of June 30, 1955, to accept a position with the University of Nebraska.

W. Hal Speers, county extension director of Monona County, Agricultural Extension Service, effective as of July 20, 1955, to accept a foreign assignment with the International Cooperation Administration.

Arthur M. Little, county youth assistant, Winneshiek County, Agricultural Extension Service, effective September 10, 1955, to work with the Farm Service Company.

Arthur W. Fort, post doctoral associate in the Institute for Atomic Research, effective as of August 11, 1955, to accept a position with the Department of Chemistry at the University of Kentucky.

Carl F. Lentz, associate in Chemistry in the Institute for Atomic Research, effective as of August 24, 1955, to accept a position with Westinghouse Atomic Power Division, Pittsburgh.

Richard E. Skochdopole, post doctoral associate in the Institute for Atomic Research, effective as of July 20, 1955, to accept employment with the Dow Chemical Company, Midland, Michigan.

Alvin A. Read, associate in the Institute for Atomic Research, effective September 15, 1955, to accept an assignment with the Electrical Engineering Department of the Iowa State College.

Gordon R. Winders, associate in the Institute for Atomic Research, effective as of July 31, 1955, to accept a position with Babcock & Wilcox, Atomic Energy Division, Akron, Ohio.

R. J. McVicker, associate in Poultry Husbandry, Agricultural Extension Service, effective September 30, 1955, to accept a position at Cornell University.

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LEAVES OF ABSENCE. Upon the recommendation of the Faculty Committee, the following requests for leaves of absence submitted by President Hilton were granted:

Theodore A. Bancroft, professor and head of Statistics, for the period September 1 through September 30, 1955, without salary, to assist with the FAO program in Mexico.

C. A. Black, professor of Agronomy (Soils), for the period September 16, 1955, through January 31, 1956, without salary, to accept a visiting professorship at Cornell University.

Paul G. Homeyer, professor of Statistics, for the period October 1, 1955, through November 30, 1955, without salary, to accept a FAO, United Nations Assignment in Mexico.

L. Jackson Laslett, professor of Physics and senior physicist in the Institute for Atomic Research, for the period September 28, 1955, through June 30, 1956, without salary, to work at the University of Illinois on the Midwest Accelerator Project. (Midwest University Research Association.)

R. H. Shaw, associate professor of Agronomy (Soils), for the period September 1, 1955, through September 15, 1955, without salary, to work with the Advisory Committee on Weather Control in Washington, D.C.

Carl Malone, professor of Economics and Sociology, Agricultural Extension Service, for the period July 5, 1955, through August 15, 1955, without salary, for personal reasons.

James E. Carson, assistant professor of Physics, for the period August 1, 1955, through August 28, 1955, without salary, to work on advanced degree at the University of Chicago.

Marvel Funk, county extension home economist, Washington County, Agricultural Extension Service, for the period July 26, 1955, through August 24, 1955 without salary, to tour Europe, visit places of interest, and observe agricultural practices.

Betty Swedberg, county extension home economist, Hamilton County, Agricultural Extension Service, for the period September 1 through September 22, 1955, without salary, to serve as a delegate to the World Conference of the Young Women's Christian Association in Paris, France, and to vacation in Europe.

Edward Sonder, post doctoral associate in Physics in the Institute for Atomic Research, for the period September 1 through September 5, 1955, without salary, for personal business reasons.

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Frank H. Spedding, director of the Institute for Atomic Research, for the period August 12, 1955, through September 7, 1955, with salary, to attend Atoms for Peace Conference in Geneva, Switzerland, at the request of the Atomic Energy Commission.

Harvey A. Wilhelm, associate director of the Institute for Atomic Research for the period August 12, 1955, through September 7, 1955, with salary, to attend Atoms for Peace Conference in Geneva, Switzerland, at the request of the Atomic Energy Commission.

SALARY INCREASES, PROMOTIONS AND TRANSFERS. Upon the recommendation of the Faculty Committee the following salary increases, promotions and transfers were made:

Tom A. Brindley, professor of Zoology and Entomology, Agricultural Experiment Station, salary increased from \$8,040 (\$4,020 AES; \$4,020 USDA), twelve months' basis (Civil Service), to \$8,645 (\$4,322.50 AES; \$4,322.50 USDA), twelve months' basis (Civil Service), effective as of July 1, 1955, to fulfill an agreement with the United States Department of Agriculture.

William C. Alsmeyer, associate professor of Civil Engineering, salary increased from \$6,000 (\$4,500 Engineering; \$1,500 Trusts & Specials), nine months' basis, plus annuity, to \$6,200 (\$4,650 Engineering; \$1,550 Trusts & Specials), nine months' basis, plus annuity, effective September 16, 1955.

Norman Strand, associate professor in the Statistical Laboratory, salary increased from \$7,440 (\$1,600 Stat. Lab'y; \$3,200 Trusts & Specials; \$2,640 USDA), twelve months' basis (Civil Service), to \$8,000 (\$1,600 Stat. Lab'y; \$3,300 Trusts & Specials; \$3,100 USDA), twelve months' basis, effective as of September 1, 1955, to fulfill an agreement with the United States Department of Agriculture.

Thamon E. Hazen, instructor in Agricultural Engineering, salary increased from \$4,700 (\$2,350 Agriculture; \$2,350 AES), eleven months' basis, to \$5,500 (\$2,750 Agriculture; \$2,750 AES) eleven months' basis, effective as of August 1, 1955.

Vaughn A. Seaton, instructor in the Iowa Veterinary Diagnostic Laboratory, salary increased from \$4,750 a year, twelve months' basis, to \$5,000 a year, twelve months' basis, effective as of July 1, 1955.

James G. Allen, assistant director of residence, salary adjusted from \$4,200 with quarters, twelve months' basis, to \$5,200 without quarters, twelve months' basis.

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Earl L. Lasley, from associate in Animal Husbandry, Agricultural Experiment Station, at a salary of \$5,600 (\$1,220 AES; \$2,400 Trusts & Specials; \$1,980 USDA), twelve months' basis, to assistant professor of Animal Husbandry, Agricultural Experiment Station, at a salary of \$7,000 (\$2,000 AES; \$5,000 USDA), twelve months' basis (Civil Service), effective September 16, 1955.

Wayne Rhinehart, from junior associate in Electronics Shop, Institute for Atomic Research, at a salary of \$5,520 a year, twelve months' basis, to associate in the Electronics Shop, Institute for Atomic Research, at a salary of \$5,700 a year, twelve months' basis, effective as of August 1, 1955. Mr. Rhinehart is assuming the leadership of the Electronics Shop.

Henry J. Hettel, from assistant in Chemistry, Institute for Atomic Research, at a salary of \$1,680 a year, twelve months' basis, to junior associate in Chemistry, Institute for Atomic Research, at a salary of \$5,100 a year twelve months' basis, effective as of June 16, 1955

Charles Coultas, from associate in Agronomy (Soils), Agricultural Experiment Station and Agricultural Extension Service, at a salary of \$4,800 (\$2,400 AES; \$2,400 Extension), twelve months' basis, to associate in Agronomy (Soils), Agricultural Experiment Station, and assistant county extension director, Shelby County, Agricultural Extension Service, at a salary of \$5,000 (\$2,500 AES; \$2,500 Extension), twelve months' basis, effective as of July 1, 1955.

Joseph Stritzel, associate in Agronomy (Soils), Agricultural Extension Service, salary increased from \$5,400 (\$2,600 Ext.; \$2,800 Supple-Soils Test Lab.), twelve months' basis (Civil Service), to \$5,400 (Ext.), twelve months' basis (Civil Service), effective as of August 1, 1955. Partial replacement in Agronomy (Soils) for Mr. Coultas.

Eugene J. Carroll, from assistant county extension director in training, Black Hawk County, Agricultural Extension Service, salary \$4,500, twelve months' basis (Civil Service), to assistant county extension director, Mitchell County, Agricultural Extension Service, salary \$5,000 (\$4,000 Ext.; \$1,000 County), twelve months' basis (Civil Service), effective as of August 1, 1955.

J. Craig Seeley, from county youth assistant, Benton County, Agricultural Extension Service, salary \$4,500 (\$3,000 Ext.; \$1,500 County), twelve months' basis (Civil Service), to county extension director, Benton County, Agricultural Extension Service, salary \$5,400 (\$2,900 Ext.; \$2,500 County), twelve months' basis (Civil Service), effective as of July 1, 1955.

Henry H. Albers, from associate professor of Industrial Administration, salary \$6,000, nine months' basis, plus annuity, to associate professor of Economics and Sociology, salary \$7,400, twelve months' basis, plus annuity, effective as of July 1, 1955.

William J. Zimmerman, from assistant professor in Veterinary Research Institute, salary \$5,600 (\$2,800 VRI; \$2,800 T&S-USPHS Trichinosis) twelve months' basis, plus annuity, to assistant professor, Veterinary Research Institute, salary \$5,600 (VRI), twelve months' basis, plus annuity, effective as of September 1, 1955. The contract with USPHS was not renewed, and it was necessary to adjust Dr. Zimmerman's status and salary.

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Floyd L. Herum, associate in Agricultural Engineering, Agricultural Experiment Station, salary \$5,000, (T&S--ARS Grain Storage), twelve months' basis, to \$5,000 (AES), twelve months' basis, effective as of July 1, 1955.

James W. Schwartz, assistant professor of Technical Journalism, salary \$3,100, half-time nine months' basis, plus annuity, to \$6,000, nine months' basis, plus annuity, effective September 16, 1955.

Raymond J. Jessen, professor of statistics, from \$9,160 (\$2,000 Sci.; \$2,860 AES; \$3,700 T&S; \$600 USDA), twelve months' basis (Civil Service) to \$9,160 (\$2,000 Sci.; \$2,860 AES; \$3,600 T&S; \$700 USDA), twelve months' basis, (Civil Service), effective as of September 1, 1955, to fulfill agreement with USDA.)

Oscar N. Carlson, assistant professor of Chemistry, and associate chemist, Institute for Atomic Research, salary \$7,700 (\$1,750 Sci.; \$5,950 IAR), twelve months' basis, plus annuity, to \$7,700 (IAR), twelve months' basis, plus annuity, effective as of July 1, 1955, to devote full time to research.

Premo Chiotti, associate professor and associate chemist, Institute for Atomic Research, from \$7,700 (IAR), twelve months' basis, plus annuity, to \$7,700 (\$1,750 Sci.; \$5,950 IAR), twelve months' basis, plus annuity, effective as of July 1, 1955. To assume duties of Dr. Carlson who was transferred to full-time research.

Roger R. Yoerger, assistant professor of Agricultural Engineering, \$3,000, half-time twelve months' basis, to \$6,000, twelve months' basis, plus annuity, effective as of August 1, 1955.

William J. Turner, associate in Agricultural Economics and Rural Sociology, Agricultural Extension Service, salary increased from \$5,600 (\$2,600 Ext.; \$3,000 Farm M'g't Ass'n), ten months' basis, to \$6,000 (\$2,600 Ext.; \$3,400 Farm M'g't Ass'n), twelve months' basis, effective as of July 1, 1955.

Robert M. Stewart, assistant professor of Physics, salary increased from \$6,400 (\$3,200 Sci; 3200 T&S), twelve months' basis, plus annuity, to \$7,200 (\$3,600 Sci; 3600 T&S), twelve months' basis, plus annuity, effective as of September 1, 1955.

Damaris Pease, assistant professor of Child Development, salary increased from \$5,000, nine months' basis, to \$6,300 (\$5,000 HE; \$1,300 T&S), twelve months' basis, plus annuity, effective as of August 1, 1955.

ADDITIONAL TIME. Upon the recommendation of the Faculty Committee the employment of the following persons for the additional time indicated was authorized:

Stephen J. Chamberlin, professor of Theoretical and Applied Mechanics, for period July 1, 1955 through August 31, 1955, at \$1,000. Additional services needed to help take care of teaching load in summer session.

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Herbert C. Cook, associate professor of History and Government, at a salary of \$375 for second summer session, effective July 25, 1955, through August 31, 1955, in order to take care of increased enrollment during second term.

Henry Gilman, professor of Chemistry, for period July 21, 1955, through August 28, 1955, at \$1,086.81, in order to work on Atomic Energy Commission project.

Maurice D. Helser, director of Student Affairs, for period July 1, 1955, through September 15, 1955, at a salary of \$1,000. Dean Helser was changed from an A to B base as of July 1, and this is to compensate him for additional work in Student Affairs for summer of 1955.

APPOINTMENT - REPORT. Mr. Plock reported that during the summer interim he had approved the appointment of Karl A. Fox as professor and head of the Department of Economics and Sociology, at a salary of \$11,400 (\$3,320 Agriculture; \$5,700 Science; \$1,190 AES; \$1,190 Extension), twelve months' basis, plus annuity, effective October 1, 1955. Upon the recommendation of the Faculty Committee the action of Mr. Plock was approved and ratified. (Replacement for W. G. Murray.)

APPOINTMENTS. Upon the recommendation of the Faculty Committee the following appointments submitted by President Hilton were made:

Lotte Arnrich, associate professor of Foods and Nutrition, at a salary of \$6,600 (\$2,200 HE; \$4,400 AES), twelve months' basis, plus annuity, effective September 16, 1955. (Replacement for Dr. Steele.)

Harold B. Ellis (Lt. Col., USA), associate professor of Military Science and Tactics, without salary, effective as of June 16, 1955. (Replacement for Major Graham.)

Lloyd R. Frederick, associate professor of Agronomy (Soils), at a salary of \$7,000 (\$5,250 Agriculture; \$1,750 AES), twelve months' basis, plus annuity, effective September 16, 1955. (Replacement for George Stanford.)

James F. Hill, (Cds., USN), associate professor of Naval Science and Tactics, without salary, effective as of July 1, 1955. (Replacement for Lt. Col. Seely.)

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Alfred H. Hausrath, associate professor of Theoretical and Applied Mechanics, at a salary of \$7,500 (\$3,750 Engineering; \$3,750 EES), twelve months' basis, plus annuity, effective September 16, 1955. (Replacement for Mr. Dove.)

Bruce R. Taylor, associate professor of Animal Husbandry, at a salary of \$7,800 (\$7,020 Agriculture; \$780 AES), twelve months' basis, plus annuity, effective as of September 1, 1955.

Thomas A. Barton, assistant professor of Landscape Architecture, at a salary of \$6,400 a year (\$5,000 Agriculture; \$1,400 AES), twelve months' basis, plus annuity, effective as of September 1, 1955. (Replacement for Donald Thiel.)

James M. Carrithers, assistant professor of Industrial Administration, at a salary of \$6,000 (\$5,250 Science; \$750 ISRI), nine months' basis, plus annuity, effective September 16, 1955. (Replacement for Warren Marley.)

Raymond Fahien, assistant professor of Chemical Engineering, at a salary of \$6,300 (\$3,150 Engineering; \$3,150 IAR), twelve months' basis, effective as of July 1, 1955.

Dean C. Foley, assistant professor of Botany and Plant Pathology, Agricultural Experiment Station, at a salary of \$5,200 a year, twelve months' basis, plus annuity, effective as of July 16, 1955. (Replacing Arthur Hooker.)

Bruce Gardner, assistant professor of Child Development, at a salary of \$7,000 (\$5,250 HE; \$1,750 AES), twelve months' basis, plus annuity, effective as of September 1, 1955. (Replacement for Elaine Porter.)

Harold W. Himes, assistant professor of Architecture, at a salary of \$5,000 a year, nine months' basis, effective September 16, 1955. (Replacement for Mr. Winterowd.)

George W. Ladd, assistant professor of Agricultural Economics and Rural Sociology, at a salary of \$6,500 (\$3,250 AES; \$3,250 Extension), twelve months' basis, plus annuity, effective September 16, 1955. (Replacement for Henry Homme.)

Ralph A. Luebben, assistant professor of Economics and Sociology, at a salary of \$5,000 (\$3,750 Science; \$1,250 ISRI), nine months' basis, plus annuity, effective September 16, 1955. (To fill vacancy.)

Alvin A. Read, assistant professor of Electrical Engineering, at a salary of \$4,500 a year, nine months' basis, plus annuity, effective September 16, 1955. (Replacement for Dr. Gade.)

James D. Riley, assistant professor of Mathematics, at a salary of \$5,000 a year, nine months' basis, plus annuity, effective September 16, 1955.

Margaret L. Ross, assistant professor of Foods and Nutrition, at a salary of \$6,300 (\$1,500 HE; \$4,800 AES), twelve months' basis, plus annuity, effective September 16, 1955. (Partial replacement for Hazel Fox and Florence Schoenleber.)

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Norman J. Hansen, associate in Forestry, Agricultural Experiment Station, at a salary of \$5,000 (Trusts & Specials), twelve months' basis, effective as of August 1, 1955. (Reappointment in line with policy regarding associates.)

Richard Kniseley, associate in Chemistry, Institute for Atomic Research, at a salary of \$5,100 a year, twelve months' basis, effective as of July 1, 1955. (Reappointment in line with policy regarding associates.)

Elaine N. McIntosh, associate in Animal Husbandry and Home Economics Research, Agricultural Experiment Station, at a salary of \$5,000 (\$2,500 AH; \$2,500 HE), twelve months' basis, effective September 16, 1955.

Arthur E. Molln, associate in Animal Husbandry, Agricultural Experiment Station, at a salary of \$5,400 (\$1,400 AES; \$4,000 USDA), twelve months' basis, effective as of August 1, 1955. (Replacement for Mr. Lasley.)

Paul R. Nixon, associate in Agricultural Engineering, Agricultural Experiment Station, at a salary of \$5,333 a year, twelve months' basis, effective as of July 1, 1955.

Malcolm A. Rougvie, associate in the Institute for Atomic Research, at a salary of \$5,000 (\$2,000 IARMA; \$3,000 Trusts & Specials), twelve months' basis, effective September 1, 1955.

Frederick P. Stephan, associate in Agricultural Engineering, Agricultural Experiment Station, at a salary of \$5,000 a year, twelve months' basis, effective as of July 1, 1955. (Reappointment is in line with policy regarding associates.)

Richard W. Laity, post doctoral associate in Chemistry, Institute for Atomic Research, at a salary of \$5,400 a year, twelve months' basis, effective as of July 1, 1955. (Reappointment is in line with policy regarding associates.)

Richard Skochdopole, post doctoral associate in Chemistry, Institute for Atomic Research, at a salary of \$6,000 a year, twelve months' basis, effective as of July 1, 1955. (Reappointment is in line with policy regarding associates.)

James M. Brewer, instructor in Veterinary Obstetrics and Radiology, at a salary of \$5,000 a year, twelve months' basis, effective as of August 1, 1955. (To fill a vacancy.)

Gerald J. McGrane, county extension director, Dubuque County, Agricultural Extension Service, at a salary of \$5,800 (\$2,900 Extension; \$2,900 County), twelve months' basis, effective as of August 1, 1955.

John Rydel, county extension director, Monona County, Agricultural Extension Service, at a salary of \$5,100 (\$2,900 Extension; \$2,200 County), twelve months' basis, effective as of September 6, 1955.

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Harry E. Crim, assistant county extension director, Taylor County, Agricultural Extension Service, at a salary of \$5,000 a year, twelve months' basis, effective as of July 1, 1955.

Fred W. Schlachter, building construction inspector, at a salary of \$5,240 (\$2,620 Westgate; \$2,620 VRI), twelve months' basis (E), effective as of July 1, 1955. (This is to establish Mr. Schlachter's assignment to various building projects.)

Charles H. Hageman, administrative assistant, Department of Chemistry, at a salary of \$5,000 a year, twelve months' basis (E), effective as of August 15, 1955. (Replacement for Thomas Ryan.)

H. Lewis Jones, assistant plumbing foreman, Physical Plant Department, at a salary of \$5,200 a year, twelve months' basis (E), effective as of July 1, 1955. (Has been employed for some years, usually on hourly basis.)

Harry E. Shrake, assistant electric foreman, Physical Plant Department, at a salary of \$5,200 a year, twelve months' basis (E), effective as of July 1, 1955. (Has been employed on hourly basis. This will establish him on appointment.)

Tosio Kitagawa, visiting professor of Statistics, at a salary of \$1,500 (\$1,125 Science; \$375 Statistical Lab'y), effective September 16, 1955, through December 15, 1955.

Sterling R. Olsen, visiting professor of Agronomy (Soils), at a salary of \$9,000 (\$3,100 Agriculture; \$5,900 AES), effective September 16, 1955, through December 15, 1955. (Replacement for C. A. Black who will be on leave.)

DEATHS. President Hilton reported deaths as follows:

Mark Brosier, supervisor of Firemen's Training, Engineering Extension Service, on August 3, 1955.

Martin Osam, laboratory assistant, Mechanical Engineering, on August 2, 1955.

Frank Boelk, janitor, Physical Plant, on August 16, 1955.

BUDGET CORRECTIONS - AGRICULTURAL EXTENSION SERVICE. The Faculty Committee reported that President Hilton had stated that, due to the reorganization of county extension boards (56th General Assembly), it was not possible to accurately report the salaries for many of the county extension directors, county extension home economists, and county youth assistants until after the county reorganization was completed after July 1, 1955, and had reported adjustments in the salaries for county extension employees, all on twelve months' basis, as follows:

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<u>Name</u>	<u>County</u>	<u>From</u> <u>Total</u>	<u>Ext.</u>	<u>County</u>	<u>To</u> <u>Total</u>	<u>Ext.</u>	<u>County</u>	<u>Civil</u> <u>Service</u>
<u>County Extension Directors</u>								
Phillip J. Baird	Henry	\$5500	3000	2500	\$5400	3000	2400	Yes
Paul Barger	Black Hawk	7000	3400	3600	7100	3400	3700	Yes
Jerry Beery	Adams	5200	3100	2100	5000	3100	1900	No
Wayne P. Canine	Greene	5600	2900	2700	5700	2900	2800	Yes
Harry E. Codlin	Cass	6400	2900	3500	6300	2900	3400	Yes
William P. Corkery	Lucas	5200	3000	2200	5300	3000	2300	No
Harold L. Craig	Muscatine	6100	3100	3000	6200	3200	3000	Yes
Robert N. Dowling	Lee	5500	3000	2500	5600	3000	2600	Yes
Paul Duea	Shelby	5700	3200	2500	5600	3200	2400	No
S. L. Dunn	Montgomery	6500	3000	3400	6000	3000	3000	Yes
Steve A. Evans	Clarke	5800	4000	1800	5500	4000	1500	Yes
Richard H. Franklin	Cerro Gordo	5900	3000	2900	6000	3000	3000	No
Norman Goodwin	Clinton	6800	3100	3700	6700	3100	3600	Yes
Howard A. Hamilton	Cedar	7200	2900	4300	7500	2900	4600	Yes
John Henderson	Jackson	5600	2900	2700	5800	2900	2900	Yes
Paul Henderson	Hancock	6000	3000	3000	5900	2900	3000	Yes
C. E. Herriott	Linn	6500	2900	3600	6700	2900	3800	Yes
James C. Hodges	Des Moines	5200	3000	2200	5500	3000	2500	Yes
J. Clifford Johnson	W. Pott.	7300	2900	4400	7200	2900	4300	Yes
Forrest J. Kohrt	Cherokee	6200	3300	2900	6000	3300	2700	Yes
Fred G. Lasley	Appanoose	5400	3100	2300	5300	3100	2200	Yes
Kenneth Littlefield	Sac	6300	3200	3100	6400	3200	3200	Yes
John H. Longstreet	O'Brien	5700	3000	2700	5800	3000	2800	No
Frank P. Lown	Emmet	5800	3000	2800	5900	3000	2900	No
Roy F. McAllister	Jefferson	4900	2900	2000	5200	2900	2300	Yes

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<u>Name</u>	<u>County</u>	<u>From Total</u>	<u>Ext.</u>	<u>County</u>	<u>To Total</u>	<u>Ext.</u>	<u>County</u>	<u>Civil Service</u>
County Extension Directors (continued)								
Richard W. Mathews	Bremer	\$5500	3000	2500	\$5650	3000	2650	No
A. Daniel Merrick	Madison	5200	3200	2000	5100	3200	1900	Yes
Arvid Miller	Decatur	5600	3200	2400	5200	3200	2000	Yes
H. J. Montgomery	Johnson	6400	3000	3400	6500	3000	3500	Yes
J.I. Partridge	Buchanan	6300	3100	3200	6400	3100	3300	Yes
Paul N. Payne	Howard	6100	3000	3100	6300	3000	3300	Yes
Kyle Peterson	Crawford	5500	3000	2500	5300	2900	2400	Yes
George W. Ramsey	Floyd	5500	3000	2500	5800	3000	2800	No
Warren D. Raney	Fremont	6200	3000	3200	6300	3000	3300	Yes
Wilfred G. Reist	Warren	5400	3100	2300	5200	3000	2200	Yes
J. R. Rukgaber	Wapello	6000	3100	2900	5900	3100	2800	No
William H. St.Clair	Worth	5800	3000	2800	5900	3000	2900	Yes
Roger Sandage	Poweshiek	5500	2900	2600	5800	2900	2900	Yes
Donald A. Shirk	Keokuk	5400	3000	2400	5100	2800	2300	Yes
Dale M. Studt	Marion	5400	3200	2200	5300	3200	2100	Yes
Russell Swenson	E. Pott.	5900	3100	2800	6000	3100	2900	Yes
Richard Thuma	Union	5400	3200	2200	5500	3200	2300	Yes
J. R. Underwood	Scott	6500	3000	3500	6600	3000	3600	Yes
E. J. Weigle	Winneshiek	7000	3000	4000	7300	3000	4300	Yes
Ivan A. Wikner	Butler	5000	2900	2100	5200	2900	2300	Yes
Spencer G. Williams	Chickasaw	5500	3100	2400	5600	3100	2500	Yes
D. H. Zentmire	Iowa	6200	3100	3100	6300	3100	3200	Yes
<u>Assistant County Extension Director</u>								
Jimmy Miller	Clinton	4800	3100	1700	5000	3100	1900	Yes

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<u>Name</u>	<u>County</u>	<u>From Total</u>	<u>Ext.</u>	<u>County</u>	<u>To Total</u>	<u>Ext.</u>	<u>County</u>	<u>Civil Service</u>
<u>County Extension Home Economists</u>								
Belva Covey	Jasper	\$5200	3200	2000	\$5300	3200	2100	No
Helene Dilger	Mahaska	5400	3700	1700	5200	3700	1500	Yes
Helen Tucker	Jones	5000	3100	1900	5100	3100	2000	Yes
Verla Ulish	Webster	4800	3100	1700	5000	3100	1900	No
Helen Whittington	Clinton	5900	3400	2500	5700	3400	2300	Yes
Lettie E. Zuber	Scott	5300	3100	2200	5500	3100	2400	Yes
<u>County Youth Assistants</u>								
Ron Aronson	Polk	4700	3200	1500	5000	3200	1800	Yes
Arthur M. Little	Winneshiek	4700	3100	1600	5000	3100	1900	No

Upon the recommendation of the Faculty Committee, the foregoing adjustments in the salaries for county extension employees were approved.

REMODELING OF MILITARY STABLES - ACCEPTANCE OF WORK. The Building and Business Committee reported that the Remodeling of the Military Stables had been finally inspected by Ben W. Schaefer, Superintendent of the Physical Plant Department of the Iowa State College, and that he had found the following contractors had completed the work indicated in accordance with the plans and specifications and contract documents:

W. A. Klinger Company	General Construction
Bishop Welding Service	Plumbing and Heating

Upon the recommendation of the Building and Business Committee the work done in Remodeling of the Military Stables by the W. A. Klinger Company and the Bishop Welding Service was accepted as of this date, September 9, 1955, and payment of the final estimates in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

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WESTGATE DORMITORY - ACCEPTANCE OF WORK. The Building and Business Committee reported that the work done under the contract for the general construction of Westgate Dormitory had been inspected by Brooks-Borg, Architects, and Ben W. Schaefer, Superintendent of the Physical Plant Department of the Iowa State College, and that they had found that the contractor, James Thompson & Sons, had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the general construction work of Westgate Dormitory was accepted from James Thompson & Sons, contractor, as of this date, September 9, 1955, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

FRILEY-HUGHES DORMITORY ADDITION - SURFACING BEYER COURT AND PARKING AREA - PUBLIC HEARING - BIDS - CONTRACT. The Building and Business Committee reported that on August 10, 1955, the Finance Committee held a public hearing regarding the Surfacing of Beyer Court and Parking Area, Friley-Hughes Dormitory Addition; that no objections were filed and no objectors appeared; that bids were received and opened; and that after a poll by telephone on August 11, 1955, the contract had been awarded to the low bidder, W. A. Klinger Company, Sioux City, Iowa, on the basis of that firm's bid of \$31,889.50, and the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory surety bond has been filed.

On motion, the report of the Building and Business Committee was approved and the action ratified.

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ARMORY - ARMORY REMODELING - PUBLIC HEARING - BIDS - CONTRACT. The Building and Business Committee reported that on August 16, 1955, the Finance Committee held a public hearing regarding the Armory Remodeling; that no objections were filed and no objectors appeared; and that bids were received and opened for structural steel seating and stairways. (See Finance Committee minutes.)

Upon the recommendation of the Building and Business Committee the contract for structural steel seating and stairways, Armory Remodeling, was awarded to the Pittsburgh-Des Moines Steel Company, Des Moines, Iowa, the low bidder, on the basis of that firm's base bid of \$80,340.00, subject to approval by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory surety bond has been filed.

STORM SEWER EXTENSIONS - ADDITIONAL WORK. Upon the recommendation of the Building and Business Committee authority was granted for the work done by the Physical Plant Department at a cost of \$2,475.41, in addition to that covered by the contract with Garold Clark, Bagley, Iowa, in order to complete the Storm Sewer Extensions project.

STORM SEWER EXTENSIONS - FINAL BUDGET - ALLOCATION OF FUNDS. Upon the recommendation of the Building and Business Committee the following final project budget for the Storm Sewer Extensions was approved and the Secretary was instructed to request the Budget and Financial Control Committee to allocate an additional \$2,291.62 to the project from the appropriation made by the 55th General Assembly for Storm Sewer Extensions:

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Expense:

Contract with Garold Clark	\$25,431.38	
Change Order #1 to contract, add	479.00	
Change Order #2 to contract, add	<u>548.00</u>	
Total contract		\$26,458.38
Physical Plant Department work		2,475.41
Architect's fees and miscellaneous costs		<u>1,312.06</u>
Total expense		\$30,245.85

Funds Available:

Appropriation made by 55th G.A.		30,000.00
Allocated previously	\$27,708.38	
Allocation requested	<u>2,291.62</u>	
	\$30,000.00	
Sales tax refunds		<u>245.85</u>
Total funds available		\$30,245.85

LINDEN HALL - BIDDING DATE. The Building and Business Committee reported that because of complaints by some contractors about the lack of time allowed for preparing their bids for the construction of Linden Hall, the date for receiving and opening bids had been extended from September 2, 1955, to September 16, 1955. On motion, the action of the Building and Business Committee was approved.

MARRIED STUDENT HOUSING - FINANCING - PRELIMINARY PLANS. The Building and Business Committee reported that on August 22, 1955, and on September 6, 1955, Business Manager Platt and Director of Residence Halls Schilletter, of the Iowa State College, and Secretary Dancer had conferred with representatives of the Bankers Life Company about financing for married student housing at the Iowa State College.

Upon the recommendation of the Building and Business Committee, the College officials were instructed to continue with their study of plans and the estimates of cost for married student housing, and report back with preliminary plans developed by the College that include the suggestions made by the Bankers Life Company.

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HOUSING PROBLEM IN GENERAL. President Hilton submitted a memorandum dated August 15, 1955, about student housing at the Iowa State College and discussed the data relative to housing capacity as compared to projected enrollment, as well as the advisability of speeding up the program to complete a men's dormitory for 300 in 1957 instead of in 1958, as previously suggested.

Upon the recommendation of the Building and Business Committee the officials of the Iowa State College and the members of the Finance Committee were authorized to confer with representatives of the banks and insurance companies regarding financing and, if the reaction of the lenders is favorable, to proceed with the preparation of preliminary plans for a men's dormitory.

ANKENY FARM - BEEF CATTLE SHED. Upon the recommendation of the Building and Business Committee authority was granted for the construction of a beef cattle shed, 144' x 24', with paved lots, fencing, feeding equipment, etc., at an estimated cost of \$8,500, to be paid from federal funds, with the understanding that the construction work will be done by Ankeny Farm forces.

ANKENY FARM - WATER LINE EXTENSION. Upon the recommendation of the Building and Business Committee authority was granted for the extension of the water main on the Ankeny Farm from its present terminus near the east boundary of the John Deere property easterly to Highway 69 by either of the following plans, the cost thereof to be paid from a grant made for that purpose by the Committee for Agricultural Development:

To enter into an agreement with Paul Manning whereby he would construct an 8" line through the College property in order to provide service to his sales pavilion and would pay one-half of the estimated cost of \$21,400.00, and then turn ownership of the line over to the Iowa State College.

The Iowa State College to construct a 4" line for its own use at approximately the same cost to the College as one-half the cost of the 8" line would be.

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CHEMISTRY BUILDING REPAIRS, REPLACEMENTS ALTERATIONS AND EQUIPMENT - ARCHITECTURAL SERVICES - CONTRACT. The Building and Business Committee reported that Brooks-Borg, Architects for the Chemistry Building Repairs, Replacements, Alterations and Equipment, had requested that the fee for architectural services be increased from 5%, as previously agreed upon, to 6% because little or no details used in the first Chemistry Building project could be adapted to this project and as much original work would be required as for the first project, on which a 6% fee was allowed; and, upon the recommendation of the Building and Business Committee, the request was not granted.

1955-1956 BUDGET - CEILING INCREASE. The Faculty Committee submitted the request of President Hilton for approval of an increase of \$311,095.36 in the 1955-1956 budget ceiling, necessitated by additional federal funds provided to the Agricultural Experiment Station by federal appropriations and the additional staff required to meet the enrollment in excess of the estimates for 1955, and summarized as follows:

Budget ceiling for biennium	\$24,045,550.00
Less R. R. & A.	<u>600,000.00</u>
S. S. & M. ceiling for biennium	\$23,445,550.00
S. S. & M. budgeted as approved	11,722,775.00
Proposed budget increases:	
General College-Instruction & Administration	\$ 65,000.00
Research - Agricultural Experiment Station (Federal funds)	99,056.76
Extension - Agriculture & Home Economics (Federal funds)	<u>147,038.60</u>
Total budget increase	<u>311,095.36</u>
Revised S. S. & M. budget, 1955-56	\$12,033,870.36
R. R. & A., 1955-56	<u>300,000.00</u>
Revised total budget, 1955-56	\$12,333,870.36

Mr. Plock moved that the increase in the 1955-1956 budget ceiling be approved and that a report be filed with the State Comptroller in accordance with Section 13 of House File 582, 56th General Assembly. The motion was seconded by Mr. Strawman and passed.

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ANKENY FARM - GAS SERVICE - AGREEMENT BETWEEN NORTHERN NATURAL GAS COMPANY AND IOWA POWER AND LIGHT COMPANY. The following proposed agreement was submitted:

(See Board minutes of May 12-13, 1955.)

This agreement made and entered into this _____ day of _____, 1955, by and between Northern Natural Gas Company, a corporation (Northern), Iowa Power and Light Company, a corporation (Ipalco), and the State of Iowa (State),

Witnesseth that

Whereas, State has granted unto Northern a License to construct a natural gas pipeline across portions of Sections 26 and 27 in Township 80, Range 24, Polk County, Iowa, and pursuant to the authority granted in such License, Northern has constructed a natural gas pipeline across such premises, and

Whereas, as a part of the consideration for the grant of right-of-way, Northern agreed in said License to construct for State the necessary service line to provide natural gas service to Building No. 35 which is located upon State's premises, and further agreed to make natural gas available at the main line for service to Building No. 35 at the rates and upon the terms established by Northern, and

Whereas, pursuant to such arrangement, Northern has constructed for State the service line to Building No. 35 and is prepared and willing to render natural gas service to such building, and

Whereas, Ipalco has expressed a desire to render retail natural gas service from its existing facilities to State for use in its buildings (including Building No. 35) situated upon said Sections 26 and 27 described in the License, and is willing to undertake all of Northern's obligations and responsibilities relating to natural gas service as are expressed or contained in said License, and

Whereas, Paragraph 6 of said License provides as follows:

6. That the Licensee upon written application by the Licensor or an appropriate subdivision thereof, will make a tap or taps in the natural gas pipeline constructed upon the above described premises and will make natural gas available at such tap or taps for use upon the above described premises only and not for resale; the natural gas to be taken hereunder shall be measured by a meter furnished by Licensee and shall be furnished at the rates and upon the terms as may from time to time be established by Licensee or its successor.

and

Whereas, Northern is willing to permit Ipalco to render retail natural gas service on the above described premises of State, subject to the terms, provisions and conditons hereinafter set forth, and

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Whereas, State is willing to have Ipalco assume the performance of the obligations relating to gas service set forth in said License and is willing, in such event, to release Northern from the performance of such obligations, and

Whereas, the meter, regulator and connection established by Northern at the junction of the main line of Northern and service line of State referred to above are no longer required in the service of natural gas to State, and Northern desires and Ipalco and State are willing that such meter, regulator and connection no longer be maintained by Northern and that such facilities may, at Northern's option, be removed,

Now, therefore, in consideration of the mutual promises herein contained it is agreed as follows:

1. Ipalco will undertake all the obligations and will assume all of the responsibilities relating to providing gas service to State on the premises described in the aforementioned License (including the delivery of natural gas for use in Building No. 35) and which are, by the terms of such License imposed upon Northern.

2. In the event additional main line delivery points are established on State's premises as provided for in said License, Ipalco will reimburse Northern for the costs of meters, regulators and all other materials installed, together with all expenses incurred in their installation.

3. The volumes of gas so delivered to Ipalco for resale and delivery to State shall be purchased by Ipalco under Northern's CD-1 Rate Schedule and within its presently effective contract demand. The meter or meters at the main line and through which deliveries are made to Ipalco shall be read by Ipalco and the readings reported monthly to Northern.

4. Northern is relieved from the obligation of maintaining its meter, regulator and connections situated at the junction of its main line and the service line of State and such facilities, at Northern's option, may be removed.

5. In the event the aforescribed License is terminated, the obligation of Northern to deliver gas to Ipalco for resale and delivery to State for use in its buildings situated upon said Sections 25 and 26 may, at Northern's option, be terminated coincidentally with the termination of such License.

6. Ipalco shall hold harmless, indemnify and defend Northern from and against any and all liability, loss, claim, cause of action, damage and expense by reason of damages, accidents or other injury to persons or property caused by or growing out of Ipalco's service of natural gas on State's premises.

In Witness Whereof, the parties hereto have caused this Agreement to be duly executed in duplicate by their proper officers thereto duly authorized.

Mr. Hagemann moved that the foregoing agreement be approved, subject to approval by the Executive Council of Iowa, and that the Secretary of the State Board of Regents be authorized to sign it. The motion was seconded by Mr.

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Fredricksen and on roll call the vote was as follows:

Aye: Mrs. Archie, Mrs. Brooks, Mr. Fredricksen, Mr. Hagemann,
Mr. Plock, Mr. Stevens, Mr. Strawman and Mr. Rider.

Nay: None.

Absent: Mr. Hamilton.

The chairman declared the motion passed.

BEEF CATTLE NUTRITION LABORATORY - ELECTRIC SERVICE. Upon the recommendation of the Building and Business Committee the Iowa State College was authorized to enter into a contract with the Greene County Rural Electric Cooperative for furnishing electric service to the Beef Cattle Nutrition Laboratory at the following rate:

For a connected load of 75 KVA. Minimum monthly charge, \$73.50.
Rates: first 1460 KWH, 5¢; next 900 KWH, 2¢; and all over 2360 KWH, 1 3/4¢.

PROPERTY - RAZING OF BUILDINGS. Upon the recommendation of the Building and Business Committee authority was granted to raze the following listed buildings and remove them from the inventory of buildings of the Iowa State College:

	<u>Book Value</u>
Beef Cattle Nutrition Farm	
Frame garage	\$ 100.00
Frame storage house	50.00
Tile silo	800.00
Beech Avenue Farm (Animal Husbandry)	
Feeding barn and silo	4,600.00
Muscatine Island Experimental Farm	
Tool house	288.00

STATE OF NEBRASKA - CONTRACT - STUDENTS IN THE DIVISION OF VETERINARY MEDICINE.

The Faculty Committee submitted the following proposed agreement to be entered into by and between the Iowa State College and the University of Nebraska for

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the training of students from Nebraska in the Division of Veterinary Medicine at the Iowa State College and reported that, in recommending its approval, President Hilton had stated that two students would be enrolled for the year 1955-1956 under the terms of the agreement:

This agreement entered into this 25th day of August, 1955 between Iowa State College of Ames, Iowa, hereinafter referred to as the "training institution", and the University of Nebraska of Lincoln, Nebraska, hereinafter referred to as the "paying institution".

DURATION - This agreement shall extend for a period of ten (10) years from September 1, 1955, unless terminated by mutual written agreement or by the giving of one hundred eighty (180) days written notice prior to any September 1 of any year by either party, and subject to appropriation of sufficient funds by the Nebraska legislature.

CONSIDERATION - In consideration of the training made available by the training institution the paying institution agrees to pay for each citizen of Nebraska enrolled under this program in the School of Veterinary Medicine of the training institution for each academic year of training the sum of twelve hundred dollars (\$1200), four hundred (\$400) each quarter. Such payments not to be subject to refund and to be considered to be in lieu of the ordinary non-resident differential fee. The training institution will bill the paying institution immediately following the opening of each academic quarter.

ADMISSIONS - It is agreed by the parties hereto that the training institution will accept each year not more than ten (10) new students for training in its School of Veterinary Medicine who are residents of the State of Nebraska. All such trainees must have met all entrance requirements of said training institution and must pay fees equal to the fees charged Iowa residents by the training institution.

It is understood by the parties, however, that the training institution will advise the paying institution not later than July 1 of each year the maximum number of new trainees, if any less than ten (10) which said training institution will accept the following September for such veterinary medicine training, it being understood that once a student is accepted for training under this agreement the training institution will continue to accept such student for training so long as the paying institution and said trainees continue to pay the considerations provided above. It is also understood that no new trainees will be accepted under this agreement to the exclusion of eligible residents of the State of Iowa.

STATUS OF TRAINEES - It is understood that trainees entering the School of Veterinary Medicine at the training institution under the terms of this agreement will be subject to all of the entrance requirements and all rules and regulations of the training institution; and, if dismissed from the training institution for academic or disciplinary reasons, the training institution will be presumed nevertheless to have made training available for such student under this agreement.

This agreement entered into as of the date last above written by and between the parties hereto.

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Upon the recommendation of the Faculty Committee the foregoing agreement was approved and the President of the Iowa State College was authorized to sign it.

DORMITORY FINANCING - FOURTH SUPPLEMENTAL LOAN AGREEMENT - HOME MANAGEMENT DUPLEX. The following Fourth Supplemental Loan Agreement submitted by the Bankers Life Company, covering a loan for the construction of a Home Management Duplex at the Iowa State College, was submitted:

This Fourth Supplement (hereinafter called "Fourth Supplement") dated as of the ___ day of _____, 1955, to that certain Loan Agreement dated as of the 1st day of September, 1949 and Amendment thereto dated as of the 9th day of May, 1951, (together hereinafter called the Loan Agreement), Supplemental Loan Agreement dated as of the 10th day of September, 1953 and Amendment thereto dated as of the 31st day of March, 1954 (together hereinafter called the Supplement). Second Supplemental Loan Agreement dated as of the 15th day of March, 1955, (hereinafter called the Second Supplement) and Third Supplemental Loan Agreement dated as of the 15th day of April, 1955 (hereinafter called the Third Supplement), all made and entered into by and between IOWA-DES MOINES NATIONAL BANK and CENTRAL NATIONAL BANK AND TRUST COMPANY, both of Des Moines, Iowa; MERCHANTS NATIONAL BANK of Cedar Rapids, Iowa, and BANKERS LIFE COMPANY of Des Moines, Iowa; collectively called the "Lenders", (the three first named being collectively called the "Banks"), as parties of the first part, and STATE BOARD OF REGENTS, of the State of Iowa, (formerly called STATE BOARD OF EDUCATION) hereinafter called the "Board", as party of the second part,

WITNESSETH THAT:

WHEREAS the dormitory construction program and the refunding and refinancing of the dormitory indebtedness in connection therewith as contemplated under the above-mentioned Loan Agreement have been completed; and said indebtedness has been distributed among the Lenders, and maturity of the debt held by the Banks has been extended, and the interest rate thereon increased, so that as of the date of this Agreement the aggregate unpaid principal balance of the debt held by the Banks was \$1,250,000.00 evidenced by promissory notes of the Board dated June 30, 1952, due five years after date, bearing interest at 2 1/2% per annum, and the aggregate unpaid principal balance of the debt held by Bankers Life Company was \$1,063,730.00 evidenced by promissory notes of the Board dated July 1, 1952, maturing twenty (20) years after date, with five per cent (5%) of the principal amount thereof payable each year on the anniversary date of the note, bearing interest at 3 1/8% per annum; and

WHEREAS the dormitory construction program contemplated under the above-mentioned Supplement has also been completed so that as of the date of this agreement the aggregate unpaid principal balance of the debt held by the Banks under the above-mentioned Supplement was \$150,000.00 evidenced by promissory notes of the Board due June 30, 1957, bearing interest at 2 3/4% per annum,

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and the aggregate unpaid principal balance of the debt held by Bankers Life Company under the above-mentioned supplement was \$548,750.00 evidenced by promissory notes of the Board dated variously in 1953 and 1954, maturing on July 1, 1974, with five per cent (5%) of the principal amount thereof payable each year on the anniversary of the note, bearing interest at 3 3/4% per annum; and

WHEREAS the dormitory construction program contemplated under the above-mentioned Second Supplement has been commenced so that as of the date of this Agreement the aggregate unpaid principal balance of the debt held by Bankers Life Company under the above-mentioned Second Supplement was \$1,194,505.00 evidenced by promissory notes of the Board dated at various dates in 1955, maturing on July 1, 1986 with three and one-third per cent (3 1/3%) of the principal amount thereof payable each year on the anniversary of the note, bearing interest at 3 1/4% per annum; and

WHEREAS the dormitory construction program contemplated under the above-mentioned Third Supplement dated as of April 15, 1955 has not yet progressed to the point of taking down any of the loan proceeds or execution of any of the 3 3/8% notes evidencing the loan to be made under said Third Supplement; and

WHEREAS the Board has proposed to borrow from Bankers Life Company and the latter, with consent of the other lenders, has committed itself to lend to the Board for construction of additional dormitory facilities, namely,

For home management duplex at Iowa State College at
Ames, Iowa \$125,000.00

on terms and conditions hereinafter stated;

NOW, THEREFORE, it is agreed by and among the parties hereto as follows:

ISSUANCE OF NOTES: Bankers Life Company agrees, for itself and not for the other lenders, to lend to the Board and the Board agrees to borrow from Bankers Life Company, for the above-recited purpose, up to the total amount of \$125,000.00 for Iowa State College. Said loans are to be made against delivery to Bankers Life Company by the Board of its promissory notes, each payable to the order of Bankers Life Company, bearing interest from date at the rate of three and five eighths per cent (3 5/8%) per annum before maturity, payable semi-annually on the first days of January and July in each year, commencing with the January 1 or July 1 next succeeding the date of the note, and each note maturing on July 1, 1986, with three and one-third per cent (3 1/3%) of the principal amount thereof payable on July 1, 1957, and a like amount payable on the first day of July in each succeeding year thereafter until fully paid. Past due principal and interest under each of said notes shall bear interest at seven per cent (7%) per annum and each said note shall bear a notation that it is issued under Iowa Code 1954, Chapter 262, and be substantially in the form of the specimen blank note annexed hereto as Exhibit 1, with appropriate insertions of dates, amounts, installment maturities and signature. Said borrowings shall be completed and the total loans closed on or before October 1, 1956, but the loan proceeds may be taken down during the progress of construction as needed and interest thereon will commence from the date of such advances.

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PREPAYMENT OR REDEMPTION PRIVILEGES: The "PREPAYMENT OR REDEMPTION PRIVILEGES" expressed under that caption in the Loan Agreement shall remain applicable to the existing dormitory indebtedness originating thereunder and shall also apply to the dormitory indebtedness originating under the Supplement, Second Supplement, Third Supplement and this Fourth Supplement, except that with respect to the indebtedness originating under the several supplements other than this Fourth Supplement; if any prepayment is being made at any time from or with funds derived from borrowing or refinancing or from sources used in anticipation of borrowing or refinancing, such prepayment shall include a premium on the principal amount being prepaid as provided in the respective Supplement applicable thereto and if any such prepayment is being made on the indebtedness originating under this Fourth Supplement such prepayment shall include a premium on the principal amount being prepaid of 3% if paid during the first year after completion of the total loan under this Fourth Supplement, 2½% during the second year, 2% during the third year, 1½% during the fourth year, 1% during the fifth year, ½% during the sixth year, and at no premium thereafter. Provided, however, that if, before the expiration of the sixth year aforesaid, the Board shall determine to borrow additional money for the financing of dormitory facilities at one or more of the Schools, and the Lenders shall decline to loan such additional funds requested by the Board, and the Board shall certify in writing to Bankers Life Company that it is necessary to redeem and pay off the entire dormitory indebtedness originating under the Loan Agreement, Supplement, Second Supplement, Third Supplement, and this Fourth Supplement before it can borrow the desired funds elsewhere, then and in that event the prepayment premiums as above stated shall not apply and the Board may prepay said entire indebtedness with interest accrued thereon to the date of prepayment, and without premium.

PLEDGE OF REVENUES: The paragraph of the Loan Agreement which is captioned "PLEDGE OF REVENUES" is hereby amended to read as follows:

"The Board agrees to maintain rentals for all of the dormitory properties at the schools sufficient at all times to produce a net income adequate to service all of the dormitory indebtedness at any time outstanding under the Loan Agreement, Supplement, Second Supplement, Third Supplement and this Fourth Supplement, and the promissory notes evidencing the same, together with any and all renewals and extensions thereof, and interest and any costs legally assessed in connection therewith. The Board hereby pledges the rents, profits and income from all of the presently existing dormitory properties at the schools and from those dormitories or additions thereto which are to be constructed from the proceeds loaned under the Third Supplement and this Fourth Supplement as security for the payment of all of the unpaid indebtedness evidenced by the Loan Agreement, Supplement, Second Supplement, Third Supplement and this Fourth Supplement, and the promissory notes and any renewals and extensions thereof and interest and costs as aforesaid, equally and ratably, without preference or priority of any part of said debt over any other part. It is understood and agreed by all parties hereto, in accordance with Iowa Code 1954, Section 262.40 that the dormitories at each of the schools shall be considered as a unit and the rents, profits and income available for dormitory purposes at one school shall not be used to discharge obligations created for dormitories at another school. The Board agrees that so long as any part of the total debt, either principal or interest or costs as aforesaid shall remain unpaid, the presently

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existing dormitories at the schools and those to be constructed from the proceeds loaned under the Third Supplement and this Fourth Supplement shall not be mortgaged unless such remaining debt is secured ratably and proportionately under the lien of any such mortgage."

COVENANTS AND DEFAULT: The covenants of the Loan Agreement captioned "INSURANCE" and "ACCOUNTING RECORDS" and the provision captioned "DEFAULT" shall apply to the indebtedness created under this Fourth Supplement as well as to the existing indebtedness under the Loan Agreement, Supplement, Second Supplement and Third Supplement without distinction and the same as if the whole constituted indebtedness created under the Loan Agreement.

MISCELLANEOUS: The first paragraph of the Loan Agreement under the caption "MISCELLANEOUS", conditioning the obligation of the parties for the loans thereunder upon the Board's decision to proceed with construction, is deleted as no longer applicable. The remaining paragraphs under said caption of the Loan Agreement shall apply with equal force and effect to this Fourth Supplement and the loans made hereunder.

IN WITNESS WHEREOF the parties hereto have caused this Fourth Supplement to be executed by their respective officers duly authorized for the purpose and their respective seals to be hereto affixed as of the day and year first above written.

Mr. Hagemann submitted the following resolution regarding the foregoing Fourth Supplemental Loan Agreement and moved its adoption:

RESOLVED, that the Fourth Supplemental Loan Agreement between the Iowa-Des Moines National Bank, the Central National Bank & Trust Company, the Merchants National Bank, and the Bankers Life Company, and the State Board of Regents be approved and adopted; and

BE IT FURTHER RESOLVED, that the President and the Secretary of the State Board of Regents be and they are hereby authorized, empowered and directed to execute said Fourth Supplemental Loan Agreement and deliver the same in any number of duly executed counterparts as the valid obligation of this Board; and that the promissory notes and any and all other instruments or actions necessary or proper to evidence and carry out the terms of said Fourth Supplemental Loan Agreement may be executed and taken by any one of the following:

Carl Gernetzky, Chairman, Finance Committee, State Board of Regents;
Arthur Weldon Walsh, Member, Finance Committee, State Board of Regents;
David A. Dancer, Secretary, Finance Committee, State Board of Regents;

and any action taken or document executed as herein provided shall be the valid obligation of this Board; and

BE IT FURTHER RESOLVED, that the Secretary and any other member of this Board be authorized to certify copies of this Resolution to whom it may concern.

The motion was seconded and passed, and the chairman declared the resolution adopted.

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IOWA STATE COLLEGE PRESS BUILDING ADDITION - REPORT OF CONTRACTS AWARDED. The Building and Business Committee reported that on August 3, 1955, the Iowa State College Press, Inc., had received and opened bids for the construction of an Addition to the Iowa State College Press Building and had awarded the contracts to the low bidders, as follows:

General Construction	James Thompson & Sons	\$148,700.00
Plumbing and Heating	Wolin Plumbing & Heating Company	31,272.00
Electrical wiring	Fitz Electric Company	16,900.00

On motion, the report was accepted.

ANKENY FARM - DUPLEX RESIDENCE. Upon the recommendation of the Building and Business Committee authority was granted for the remodeling of Building K, Ankeny Farm, into a duplex for the housing of farm labor with the understanding that the cost, estimated at \$12,000.00, is to be paid from federal or gift funds; and N. H. Curry, professor in the Department of Agricultural Engineering, was designated as architect to prepare the plans and specifications.

MANUAL OR FACSIMILE SIGNATURE. The following resolution was submitted:

RESOLVED, that the Ames Trust and Savings Bank, the College Savings Bank, the Union-Story Trust and Savings Bank, all located at Ames, Iowa, the Merchants National Bank located at Cedar Rapids, Iowa, the Central National Bank and Trust Company and the Iowa-Des Moines National Bank located at Des Moines, Iowa, as designated depositories of the Iowa State College of Agriculture and Mechanic Arts be and they are hereby requested, authorized, and directed to honor checks, drafts, or other orders for payment of money drawn in the name of the Iowa State College of Agriculture and Mechanic Arts including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof when bearing or purporting to bear the manual or facsimile signature of J. F. Hall, Treasurer; and the said banks shall be entitled to honor and to charge said Iowa State College of Agriculture and Mechanic Arts for such checks, drafts or other orders, regardless of by whom or by what means the actual or purported facsimile signature thereon may have been affixed thereto, if such signature resembles the facsimile specimens duly certified to or filed with the said banks by the Treasurer of the Iowa State College of Agriculture and Mechanic Arts.

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Mr. Hagemann moved that the foregoing resolution be adopted. The motion was seconded by Mr. Fredricksen and passed.

ADJOURNMENT. The meeting adjourned at 4 p.m., September 9, 1955.


David A. Dancer, Secretary