

Council Bluffs, Iowa
May 12 and 13, 1955

A meeting of the State Board of Education was held at the Iowa School for the Deaf, Council Bluffs, Iowa, on May 12 and 13, 1955.

PRESENT:

Members of the State Board of Education

Mrs. Archie	No session
Mrs. Brooks	All sessions
Mr. Fredricksen*	All sessions
Mr. Hagemann	No session
Mr. Hamilton	All sessions
Mr. Plock	All sessions
Mr. Rider	No session
Mr. Stevens	All sessions
Mr. Strawman	No session

Members of the Finance Committee

Mr. Dancer	All sessions
Mr. Gernetzky	All sessions
Mr. Walsh	All sessions.

State University of Iowa

President Hancher	All sessions
Business Manager Jolliffe	All sessions
Provost Davis	All sessions
Director Jordan	All sessions

Iowa State College

President Hilton	No session
Provost Jensen	All sessions
Business Manager Platt	All sessions

Iowa State Teachers College

President Maucker	All sessions
Business Manager Jennings	All sessions

Iowa School for the Deaf

Superintendent Berg	All sessions
Business Manager Geasland	All sessions

Iowa Braille and Sight-Saving School

Superintendent Overbeay	All sessions
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State Sanatorium

Superintendent Spear	All sessions
Business Manager Wynn	All sessions

Assistant Secretary Lenihan

All sessions

* Re-appointed, confirmed and certificate issued April 20, 1955.

May 12-13, 1955 - General or miscellaneous

The Board met at 10 a.m., May 12, 1955. Mr. Plock moved in the absence of President Rider that Mr. Hamilton act as chairman of the meeting. The motion was seconded and passed.

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on May 12, 1955:

APPROVAL OF MINUTES - MEETING OF FINANCE COMMITTEE. On motion, the minutes of the following meetings of the Finance Committee were approved:

State University	December, 1954
Iowa State College	November and December, 1954
Iowa State Teachers College	December, 1954
Iowa School for the Deaf	December, 1954
State Sanatorium	December, 1954, and January, 1955
Iowa Braille and Sight-Saving School	December, 1954

LEGISLATIVE REPORT. Mr. Walsh reported about legislation passed by the 56th General Assembly, and stated that a written report had been mailed to Board members and executives.

The Finance Committee was requested to prepare a summary of the legislation proposed by the State Board of Education, both major and minor, and of the bills passed by the 56th General Assembly and their effect on the state educational institutions, with the understanding that the summarized report is to be submitted to the Board for approval before it is distributed to interested groups. The summary is to include a statement of appropriations made for capital improvements at the state educational institutions, as follows: 10-year period, Iowa; 5-year period, Indiana.

May 12-13, 1955 - General or miscellaneous

APPROPRIATIONS GRANTED - 1955-1957. The Finance Committee reported that the 56th General Assembly had granted appropriations for each year of the biennium 1955-1957 as follows:

House File 586, Section 15 - Office of State Board of Education

For salary of secretary	\$ 7,000.00
For salary of chairman of Finance Committee	6,140.00
For salary of Finance Committee member	5,900.00
For salaries, support, maintenance and miscellaneous purposes	<u>41,815.00</u>
	\$60,855.00

Board members to receive a per diem of \$20.00 per day and shall not exceed \$7,200.00 per year for all members.

For institutional roads	<u>12,000.00</u>
Total for all purposes, annually	<u>\$72,855.00*</u>

*Sec. 52. No department or commission of state located in the City of Des Moines shall expend any funds for the publication or distribution of books or pamphlets or reports unless the publication thereof be expressly required by law or approved by the budget and financial control committee and the state printing board. A violation of this section shall constitute misfeasance in office.

House File 586, Section 53 - College of Medicine at Iowa City - Alcoholism.**

Sec. 53. *****, there is hereby appropriated from the liquor control act fund for each year of the biennium beginning July 1, 1955, and ending June 30, 1957, the sum of fifteen thousand dollars (\$15,000.00) to the College of Medicine at Iowa City, Iowa, which shall be allocated for a study of the problem of alcoholism within the state of Iowa, by such persons as the dean of the College of Medicine of said hospital shall designate; said dean shall prepare a report and recommendations thereon for the information of the 57th General Assembly; said dean shall make quarterly reports on such study to the budget and financial control committee for its information.

House File 582 - Institutions under the State Board of Education.

State University of Iowa	
Salaries, support, maintenance and miscellaneous purposes, to include \$350,000.00 for equipment	\$8,142,538.00
Repairs, replacements or alterations	300,000.00
Lakeside Laboratory, repairs, replacements, alterations or equipment	<u>3,000.00</u>
Total for the State University of Iowa, annually	\$8,445,538.00

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University Hospital

Salaries, support, maintenance and for medical and surgical treatment of indigent patients, to include 100,000.00 for equipment	\$3,916,222.00
Repairs, replacements or alterations	<u>166,000.00</u>
Total for University Hospital, annually	\$4,082,222.00

Psychopathic Hospital

Salaries, support, maintenance, and for the care, treatment and maintenance of committed and voluntary public patients therein, to include \$8,000.00 for equipment	\$ 415,000.00
Repairs, replacements or alterations	<u>12,000.00</u>
Total for Psychopathic Hospital, annually	\$ 427,000.00

Bacteriological Laboratory

Salaries, support, maintenance and miscellaneous purposes, to include \$17,500.00 for equipment, annually	\$ 218,940.00
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Hospital-School

Salaries, support, maintenance and miscellaneous purposes, to include \$15,000.00 for equipment	\$ 430,550.00
Repairs, replacements or alterations	<u>5,000.00</u>
Total for Hospital-School, annually	\$ 435,550.00

Iowa State College

Salaries, support, maintenance and miscellaneous purposes:	
Instruction and administration, to include \$249,000.00 for equipment	\$4,910,169.00
Research, to include \$73,500.00 for equipment	2,037,111.00
Extension, to include \$27,500.00 for equipment	1,034,783.00
Repairs, replacements or alterations	<u>300,000.00</u>
Total for Iowa State College, annually	\$8,282,063.00

Iowa State Teachers College

Salaries, support, maintenance and miscellaneous purposes, to include \$68,000.00 for equipment	\$2,783,930.00
Repairs, replacements or alterations	<u>140,000.00</u>
Total for Iowa State Teachers College, annually	\$2,923,930.00

Iowa School for the Deaf

Salaries, support, maintenance and miscellaneous purposes, to include \$10,000.00 for equipment	\$ 566,297.00
Repairs, replacements or alterations	<u>16,000.00</u>
Total for Iowa School for the Deaf, annually	\$ 582,297.00

Iowa Braille and Sight-Saving School

Salaries, support, maintenance and miscellaneous purposes, to include \$7,500.00 for equipment	\$ 337,380.00
Repairs, replacements or alterations	<u>15,000.00</u>
Total for Iowa Braille and Sight-Saving School	\$ 352,380.00

May 12-13, 1955 -- General or miscellaneous

State Sanatorium

Salaries, support, maintenance and miscellaneous purposes, to include \$36,600.00 for equipment	\$ 922,330.00
Repairs, replacements or alterations	57,000.00
Total for State Sanatorium, annually	\$ 979,330.00

Grand total of all appropriations for all purposes for all institutions under State Board of Education (except Capital) \$26,729,250.00

House File 588 - Capital Improvements and Repairs and Alterations.

State University of Iowa

Music	\$ 100,000.00
McBride	110,000.00
Laundry	150,000.00
Law annex and equipment	500,000.00
Utilities	340,000.00
Remodel vacated space	100,000.00
Steam services, repairs, replacements, alterations and equipment	120,000.00
Total for State University of Iowa, biennium	\$ 1,420,000.00

Iowa State College

Home economics addition	\$ 950,000.00
Beef cattle nutrition laboratory completion	73,500.00
Repairs, replacements, alterations, and equipment:	
a. Chemistry building	250,000.00
b. Marston hall	45,000.00
c. Veterinary research farm - sewage plant	11,000.00
d. Physical plant shops	10,000.00
e. Remodeling and rebuilding old horse barns for a ruminant digestion laboratory	50,000.00
f. Agricultural extension service, agricultural annex and Morrill hall	25,000.00
g. Meat laboratory	10,000.00
h. Veterinary	15,000.00
i. Mechanical engineering laboratories	40,000.00
j. Engineering experiment station laboratories	30,000.00
k. Engineering annex	15,000.00
l. Armory	150,000.00
Total for Iowa State College, biennium	\$ 1,674,500.00

Iowa State Teachers College

Section C of campus laboratory school and equipment	\$ 597,500.00
Incinerator	20,000.00
Total for Iowa State Teachers College, biennium	\$ 617,500.00

Iowa Braille and Sight-Saving School

Rewiring	\$ 30,000.00
Repair and rebuild eaves (Main Building)	35,000.00
Reinforce subbasement (Main Building)	40,000.00
Seats (Main Building - auditorium)	5,000.00
Total for Iowa Braille and Sight-Saving School, biennium	\$ 110,000.00

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Iowa School for the Deaf	
New primary school building and equipment	\$ 300,000.00
State Sanatorium	
Building 53 - kitchen, dining-room and patients' rooms	477,000.00
Addition to power plant and equipment	<u>261,750.00</u>
Total for State Sanatorium, biennium	\$ 738,750.00
Total for all institutions, biennium	<u><u>\$4,860,750.00</u></u>
State Historical Society of Iowa, erection of Centennial	
Building at Iowa City, contingent upon and to be supplemented	
by an additional \$100,000 raised by the society to be used	
in the construction of said building	(\$ 200,000.00)
University Hospital for the purpose of improving buildings	
to provide necessary equipment and facilities for obser-	
vation, diagnosis, care and treatment of emotionally dis-	
turbed or mentally retarded children and for the purpose	
of research, study, training of professional workers in	
respect to the care, treatment and training of such	
children	\$ 130,000.00
For salaries, support and maintenance	<u>30,000.00</u>
Total to University Hospital (Section 9, House File 588)	\$ 160,000.00**

**It was the consensus that an opinion should be secured from the Attorney General of Iowa regarding the following appropriations:

House File 586, Section 53, to the College of Medicine for study of alcoholism.

House File 588, Section 9, to the University Hospital for observation, diagnosis, care and treatment of emotionally disturbed or mentally retarded children.

COAL NEEDS FOR 1955-1956. Secretary Dancer reported that bids for coal needed for the institutions during the year 1955-1956 would be received and opened in the office of the State Board of Education, Des Moines, Iowa, at 1 p. m., June 15, 1955.

INSURANCE ON BUILDINGS AND CONTENTS. At the meeting of the State Board of Education held on April 15, 1955, the entire matter regarding insurance now carried and that which might be legally carried on buildings and contents was

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referred to the Business Managers Committee on Coordination for study and report back to the Board with recommendations.

The Business Managers of the State University, the Iowa State College, and the Iowa State Teachers College submitted reports of insurance carried. Consideration of the reports was deferred until a later meeting when Mr. Hagemann would be present.

IOWA COMMITTEE ON SECONDARY SCHOOL AND COLLEGE RELATIONS - SECONDARY SCHOOL VISITOR. At the meeting held on June 8-9, 1954, it was moved, seconded and passed that a secondary School Visitor be appointed for one year with the understanding that the whole program involved in the approval of non-public secondary schools would be studied during the year and a report submitted,

Secretary Dancer reported that on April 13, 1955, Ted McCarrel, Director of Admissions and Registrar of the State University, had written that the Iowa Committee on Secondary School and College Relations had been unable to find a qualified person for the position of Secondary School Visitor, and had requested that the authorization granted June 9, 1954, be continued for the year 1955-1956. On motion by Mr. Plock, seconded by Mr. Fredricksen, the request was granted.

IOWA COMMITTEE ON SECONDARY SCHOOL AND COLLEGE RELATIONS - DUTIES AND ACTIVITIES. Secretary Dancer was asked to make arrangements with the members of the Iowa Committee on Secondary School and College Relations to meet with the Board sometime during the Fall for a discussion about the duties and activities of the Committee.

CARL L. FREDRICKSEN - APPOINTMENT AS BOARD MEMBER. Secretary Dancer reported that the appointment of Carl L. Fredricksen as a member of the State Board of Education was confirmed by the Senate on April 20, 1955, and that a certificate

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was issued on that date for the unexpired term that will end June 30, 1957.

(Mr. Fredricksen's previous appointment expired February 9, 1955.)

RETIREMENT PLAN - TEACHERS INSURANCE AND ANNUITY ASSOCIATION - INCREASE IN
MAXIMUM BASE. President Hancher submitted the following recommendation:

"The present retirement program of the State University provides a ceiling of \$6,000 as a base for the computation of premiums to the individual retirement annuity contracts of faculty and staff members. (See Board minutes of June 24, 1949.) Most universities, and especially those with whom we are in competition for personnel, use full salary as a base for the computation of premiums on retirement annuity contracts. Our plan, which is very good as far as it goes, represents a deviation from the normal pattern because of its low ceiling and places our people at a serious retirement disadvantage compared with their opposite numbers elsewhere.

"For some time I have felt it practically imperative to improve our plan in this respect. Increasingly we find that people whom we attempt to attract here make a point of our ceiling on retirement premiums and find it difficult to understand why we deviate from the normal pattern. Any improvement in our plan can occur only in conjunction with the availability of substantial funds for salary adjustments. The allocation of funds provided by recent appropriations would make this possible commencing July 1, 1955, if the Board would approve.

"It is also important to remember that the greatest disparity in income between our staff and those of other institutions occurs above the rank of associate professor, that is, at the rank of full professor and above, including heads of departments, deans and other high administrative officers. Adoption of the proposed recommendation would make a significant improvement in the situation of those people who have been neglected while adjustments were being made at the lower levels to cover mounting living costs.

"In my judgment the University and the State of Iowa can get far more benefits by applying the amount of money required for this proposal (approximately \$60,000) to an improvement in retirement benefits than by applying an equal sum to salary adjustments."

There was considerable discussion of the advisability of increasing the maximum salary base for computation of premiums on individual retirement annuity contracts of faculty and staff members of the State University, as well as on the contracts of employees of the Iowa State College and the Iowa State Teachers College; and the availability of funds for that purpose.

Mr. Plock moved that the ceiling of \$6,000 be increased to \$9,000 as a base for the computation of premiums on annuity contracts. The motion was seconded by Mr. Stevens; and the vote on the motion was deferred until May 13, 1955.

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EXECUTIVE SESSION. The Board met in executive session at 8 p. m. The Board arose from executive session, and the Chairman adjourned the meeting until 9 a. m., May 13, 1955.

May 13, 1955

The following business relating to general or miscellaneous matters was transacted on May 13, 1955:

RETIREMENT PLAN - TEACHERS INSURANCE AND ANNUITY ASSOCIATION - INCREASE IN MAXIMUM BASE. (See preceding minute, May 12, 1955.) It was the consensus that, with only five Board members present, a vote should not be taken on the motion made by Mr. Plock to increase to \$9,000 the base for computation of premiums on annuity contracts; and that prior to the June meeting President Hilton and President Maucker should confer with the representative committees of their faculties about the attitude of faculty members at the Iowa State College and the Iowa State Teachers College relative to increased premium payments on annuity contracts.

EXECUTIVE SESSION - REPORT OF SALARY INCREASES. Chairman Hamilton reported that in executive session on May 12, 1955, the State Board of Education increased salaries, effective July 1, 1955, as follows:

Dr. Virgil M. Hancher, President of the State University of Iowa, from \$18,500 to \$20,000 a year, twelve months' basis.

Dr. James H. Hilton, President of the Iowa State College, from \$18,500 to \$20,000 a year, twelve months' basis.

Dr. J. W. Maucker, President of the Iowa State Teachers College, from \$13,500 to \$15,000 a year, twelve months' basis.

Dr. W. M. Spear, Superintendent of the State Sanatorium, from \$9,500 to \$11,000 a year, twelve months' basis.

L. E. Berg, Superintendent of the Iowa School for the Deaf, from \$5,500 to \$6,500 a year, twelve months' basis.

D. W. Overbeay, Superintendent of the Iowa Braille and Sight-Saving School, from \$4,800 to \$5,500 a year, twelve months' basis.

May 12-13, 1955 - General or miscellaneous

Mr. Plock moved that the action taken in executive session be approved and ratified. The motion was seconded by Mrs. Brooks and passed;

COMMENCEMENTS. The dates of commencement at the institutions and the names of Board members who indicated they could be present are, as follows:

State University	June 10, 1955 - Mr. Stevens
Iowa State College	June 10, 1955 - Mr. Fredricksen
Iowa State Teachers College	June 3, 1955
Iowa School for the Deaf	June 3, 1955
Iowa Braille and Sight-Saving School	May 27, 1955

Mr. Hamilton indicated he would attend commencement exercises either at the State University or the Iowa State College, and board members not present are to be contacted about attending exercises at the other institutions.

NEXT MEETING. Mr. Plock moved that the next meeting of the State Board of Education be held at the Iowa State College, Ames, Iowa, on June 23 and 24, 1955. The motion was seconded by Mr. Fredricksen and passed.

May 12-13, 1955

IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on May 13, 1955:

BUDGET FOR 1955-1956. Superintendent Berg submitted the proposed budget of the Iowa School for the Deaf for the year 1955-1956, and stated that it had been approved by the Finance Committee.

Mr. Stevens moved that the budget of the Iowa School for the Deaf for the year 1955-1956 be adopted, and that the Finance Committee be authorized to approve minor changes and adjustments. The motion was seconded by Mr. Fredricksen and passed. (See Budgets, Volume 19.)

RAZING CONDEMNED APARTMENT BUILDING AND ERECTING DWELLING OF FOUR TWO-BEDROOM APARTMENTS - APARTMENT BUILDING. At the meeting held on April 15, 1955, the Business Manager of the Iowa School for the Deaf was authorized to secure tentative bids from contractors, who would use their own plans and specifications for the erection of a dwelling of four two-bedroom apartments, two duplexes, or four single houses.

Business Manager Geasland reported that quotations had been received from contractors for various types of housing. Mrs. Brooks moved that the Finance Committee study the quotations and plans and specifications submitted by contractors and report its recommendation to the Building and Business Committee for consideration and report to the Board. The motion was seconded by Mr. Fredricksen and passed.

VISIT TO SCHOOLS FOR THE DEAF - REPORT. At the meeting held on September 10, 1954, authority was granted for Arthur Weldon Walsh, member of the Finance Committee, to visit schools for the deaf in California for the purpose of studying their programs; and payment of his traveling expenses was authorized

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by the Executive Council.

Mr. Walsh stated that he had prepared a report dated April 5, 1955, of his visits to the Schools for the Deaf at Riverside and Berkeley, California, and that copies had been mailed to members of the Board.

SALARY INCREASE - SUPERINTENDENT BERG. (See general section of these minutes.)

May 12-13, 1955

IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on May 12, 1955:

BUDGET FOR 1954-1955 - INCREASE. Mr. Gernetzky reported that the Iowa Commission for the Blind will conduct a summer school for adult blind June 12 to July 23, 1955, at the Iowa Braille and Sight-Saving School and that, as usual, arrangements have been made whereby the School will pay the salaries and other expenses, estimated at \$4,420.00, and will be reimbursed by the Iowa Commission for the Blind, necessitating an increase in the budget. (See Finance Committee minutes of April 29, 1955.)

Mr. Fredricksen moved that the total of the budget of the Iowa Braille and Sight-Saving School for the year 1954-1955 be increased \$4,420.00. The motion was seconded by Mr. Stevens and passed. (This action does not increase the budget ceiling fixed by the 55th General Assembly.)

BUDGET FOR 1955-1956. Superintendent Overbeay submitted the proposed budget of the Iowa Braille and Sight-Saving School for the year 1955-1956, and stated that it had been approved by the Finance Committee.

Mr. Flock moved that the budget of the Iowa Braille and Sight-Saving School for the year 1955-1956 be adopted, and that the Finance Committee be authorized to approve minor changes and adjustments. The motion was seconded by Mr. Fredricksen and passed. (See Budgets, Volume 19.)

SUPERINTENDENT'S HOME AND FURNISHINGS - GRASS SEED. On motion, which was seconded and passed, Superintendent Overbeay was authorized to purchase blue grass and white clover seed at a cost of \$33.60 to seed the lawn, payment to be made from funds allocated for Driveway, Water Heater, and Miscellaneous-Superintendent's Home and Furnishings, Account 8-2-3A-55.

May 12-13, 1955 - Iowa Braille and Sight-Saving School

SUPERINTENDENT'S HOME AND FURNISHINGS - RUGS - BED. On motion, which was seconded and passed, authority was granted for the following, payment to be made from the appropriation made by the 55th General Assembly for Superintendent's Home and Furnishings:

Altering and laying rugs, Hepner Carpet and Rug Service, Cedar Rapids, Iowa,	\$98.65
1 #8052 natural finish bed, Iowa State Industries, Ft. Madison, Iowa	17.75

POWER PLANT BOILER, GENERATOR AND HEADER ROOM - DIVISION II, TURBINE-GENERATOR AND AUXILIARIES - ACCEPTANCE. Superintendent Overbeay stated that the Brown Engineering Company, Des Moines, Iowa, had reported that on April 14, 1955, satisfactory acceptance tests were made on the turbine-generator and auxiliaries in the Heating and Power Plant, and had recommended that the equipment be accepted from the contractor, the Commonwealth Electric Company.

Mr. Stevens moved that Division II, Turbine-Generator and Auxiliaries (appropriation for Power Plant Boiler, Generator and Header Room, 54th G. A.) be accepted as of this date, May 12, 1955, from the Commonwealth Electric Company and that final payment in accordance with the provisions of Chapter 573, 1954 Code of Iowa, be authorized. The motion was seconded by Mr. Fredricksen and passed.

SALARY INCREASE - SUPERINTENDENT. (See general section of these minutes.)

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STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on May 13, 1955:

SALARY INCREASE - SUPERINTENDENT SPEAR. (See general section of these minutes.)

May 12-13, 1955

STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on May 12, 1955:

RESIGNATIONS. Upon the recommendation of President Hancher the following resignations were accepted:

Harry H. Wade, professor and head of the Department of Accounting, College of Commerce, effective August 10, 1955.

W. A. Douglas Jackson, assistant professor in the Department of Geography, College of Liberal Arts, effective as of April 23, 1955, to accept a position at the University of Washington.

LEAVES OF ABSENCE. Upon the recommendation of President Hancher the following leaves of absence were granted:

Frank P. Schone, associate professor emeritus in the Department of Engineering Drawing, College of Engineering, an extension of one year of a leave of absence now in effect, without salary, to continue work with the Boeing Aircraft Company in Seattle, Washington.

Allen C. Tester, professor in the Department of Geology, College of Liberal Arts, an extension to September 1, 1956, of a leave now in effect, without salary or insurance programs, to complete regional stratigraphic studies of uranium deposits.

Warren O. Nelson, professor in the Department of Anatomy, College of Medicine, an extension to July 1, 1956, of a leave now in effect, without salary or insurance programs, to continue work with the Population Council of the Rockefeller Foundation.

Curt A. Zimansky, associate professor in the Department of English, College of Liberal Arts, for the school year 1955-1956 without salary or insurance, to accept a fellowship from the Ford Fund for the Advancement of Education.

Thomas Mabry, assistant professor in the Department of English, College of Liberal Arts, an extension to the end of the first semester 1955-1956 of a leave now in effect, without salary or insurance programs, to accept an appointment in connection with the Free Europe University in Exile.

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APPOINTMENTS. Upon the recommendation of President Hancher the following appointments were made:

Willard Wert Hartup, assistant professor in the Child Welfare Research Station for a three-year term, at a salary of \$6,000 plus insurance programs, twelve months' basis, effective September 1, 1955.

Lloyd A. Lovell, assistant professor in the Child Welfare Research Station for a three-year term, at a salary of \$5,800 plus insurance programs, twelve months' basis, effective September 1, 1955, salary payable as follows: A630, \$4,640; A738, \$1,160; total, \$5,800.

William G. Suter, assistant in charge of Athletic Relations, University Relations, Board in Control of Athletics, at a salary of \$8,000 plus insurance programs, twelve months' basis, effective June 1, 1955, salary payable as follows: Information Service, \$4,000; Board in Control of Athletics, \$4,000.

CHANGE IN APPOINTMENT AND SALARY INCREASES. Upon the recommendation of President Hancher the following changes in appointment and salary increases were made:

Reuben S. Macy, appointment changed from X-ray technician, University Hospitals, to instructor in Radiography and chief technician for one year, and salary increased from \$5,000 to \$6,000 plus insurance programs, twelve months' basis, effective July 1, 1955, salary payable as follows: University Hospitals D581, \$5,500; Radiology Trust Fund, \$500; Total, \$6,000.

Dr. Wilber Miller, appointment changed from professor and head of the Department of Psychiatry, College of Medicine, and director of the Psychopathic Hospital, to professor in the Department of Psychiatry, College of Medicine, and director of the Psychopathic Hospital, without change in salary, insurance programs, or participation in the Psychopathic Compensation Plan, twelve months' basis, effective June 30, 1955.

Dr. Paul E. Huston, appointment changed from professor and assistant director of the Psychopathic Hospital to professor and head of the Department of Psychiatry and assistant director of the Psychopathic Hospital, and salary increased from \$8,500 (P + 100%) to \$10,500 (P + 100%), plus insurance programs, twelve months' basis, effective July 1, 1955.

Dr. Gladys Scott, appointment changed from professor (indefinite) to professor (indefinite) and chairman of the Department of Physical Education for Women, College of Liberal Arts, for a three-year term, effective September, 1955; salary to be submitted in the 1955-1956 budget of the State University.

Dr. Virgil M. Hancher, President of the State University. (See General section of these minutes.)

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ADMISSION REQUIREMENTS - COLLEGE OF DENTISTRY. Mr. Hamilton reported that prior to this meeting the Faculty Committee had approved the recommendation of President Hancher that all previous actions concerning admission to the College of Dentistry of the State University of Iowa be rescinded and that, in lieu thereof, new admission requirements submitted by President Hancher be adopted.

Mr. Plock moved that the Secretary of the State Board of Education be requested to submit the proposed admission requirements of the College of Dentistry of the State University of Iowa to the Attorney General for approval, in accordance with the provisions of Chapter 17A, Code of 1954. The motion was seconded by Mr. Fredricksen and passed.

PROPOSED BUDGET FOR 1955-1956 - SUMMARIES. President Hancher submitted the following summaries of the proposed budget of the State University for 1955-1956:

Fund A - Salaries, Support, Maintenance and Miscellaneous

	Budget <u>1954-55</u>	Est. Actual <u>1954-55</u>	Legislative Request <u>1955-56</u>	Proposed Budget <u>1955-56</u>
<u>Income:</u>				
State Appropriation	\$7,187,000	\$7,337,000	\$8,214,038	\$7,792,538
Student Fees	1,205,000	1,258,000	1,584,800	1,584,800
Government Contracts	50,000	70,000	40,000	70,000
Other income	50,000	45,000	50,000	45,000
Accounts Receivable	75,000	20,000		35,000
Balances Forward	<u>248,620</u>	<u>135,389</u>		
Total Available	<u>\$8,815,620*</u>	<u>\$8,865,389</u>	<u>\$9,888,838</u>	<u>\$9,527,338</u>
<u>Expense:</u>				
Budget Allocations	\$8,934,188	\$9,181,799	\$9,938,838	\$9,730,650
Contingent	131,432*		200,000	121,688
	(9,065,620)	(9,181,799)	(10,138,838)	(9,852,338)
Credits for lapses	<u>-250,000</u>	<u>-325,000</u>	<u>-250,000</u>	<u>-325,000</u>
Total	<u>\$8,815,620*</u>	<u>\$8,856,799</u>	<u>\$9,888,838</u>	<u>\$9,527,338**</u>

*This was increased \$80,795 during 1954-5 by Board action and by \$201,000 carried forward from 1953-54.

**\$60,000 over ceiling established by 56th G. A., when Equipment and Repairs, Replacements or Alterations, and Lakeside Laboratory are considered.

Fund A

Budget Allocations

	<u>Original Budget</u> 1954-55	<u>Legislative</u> <u>Request</u> 1955-56	<u>Proposed</u> <u>Allocations</u> 1955-56
Base Budget 1954-5	\$8,815,620	\$8,776,004	
Less: Contingent	<u>131,432</u>	<u>91,816</u>	
	8,684,188	8,684,188	
Estimated Lapses	<u>250,000</u>	<u>250,000</u>	
Gross Budget Allocations Base	8,934,188	8,934,188	\$8,934,188
 <u>Additions:</u>			
Recurring 1954-5 allocations from contingent			315,812 est.
Salary and wage adjustments	450,000		390,800**
Increase TIAA ceiling to full salary			60,000
Operation of new buildings	12,850		12,850
Research and Graduate College	275,000		*
Additional Staff and General Expense	93,000		*
College of Commerce	12,000		8,000
College of Education	30,000		
College of Pharmacy	9,000		9,000
College of Nursing	26,000		
College of Medicine	35,300		
College of Engineering	8,000		
College of Law	30,000		
New Program - Mortuary Science	23,500		
Contingent	<u>200,000</u>		<u>121,688</u>
		10,138,838	9,852,338
Less estimated credits for lapses	<u>250,000</u>		<u>325,000</u>
Net Budget		<u>\$9,888,838</u>	<u>\$9,527,338***</u>

*To some extent those proposals are covered by the recurring items carried forward.

**Average at 5%

***\$60,000 over ceiling established by 56th G. A. when Equipment, Repairs, Replacements or Alterations, and Lakeside Laboratory are considered.

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	Budget <u>1954-5</u>	Est. Actual <u>1954-5</u>	Legislative Request <u>1955-56</u>	Proposed Budget <u>1955-56</u>
University Equipment	\$339,200	\$339,200	\$487,500	\$350,000
University R. R. & A.	300,000	300,000	360,000	300,000
Lakeside Laboratory	3,300	3,300	3,500	3,000
University Hospital Equipment	197,500	197,500	134,000	100,000
University Hospital RR&A			166,000	166,000
Psychopathic Hospital Equipment	3,500	3,500	8,000	8,000
Psychopathic Hospital RR&A	14,900	14,759		
Bacteriological Laboratory Equip.	10,000	10,000	17,500	17,500
Bacteriological Laboratory RR&A				
Hospital School Equipment	---	---	15,000	15,000
Hospital School RR&A	---	---	5,000	5,000

*Excludes \$40,190.28 from 1951-53 biennium.

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University Hospitals
Fund A - Salaries, Support, Maintenance and Miscellaneous

	Budget <u>1954-55</u>	Est. Actual <u>1954-55</u>	Legislative Request <u>1955-56</u>	Proposed Budget <u>1955-56</u>
<u>Income:</u>				
State Appropriation	\$3,635,200	\$3,635,200	\$3,958,500	\$3,816,222
Patient Fees	1,593,500	1,858,500	1,880,000	2,090,500**
Other Income	<u>20,100</u>	<u>20,100</u>		
Total	<u>\$5,248,800</u>	<u>\$5,513,800*</u>	<u>\$5,838,500</u>	<u>\$5,906,722</u>
<u>Expense:</u>				
Budget Allocations	\$5,496,046	\$5,513,800	\$6,085,746	\$6,153,968
Credits for lapses	<u>-247,246</u>	<u>0</u>	<u>247,246</u>	<u>247,246</u>
Total	<u>\$5,248,800</u>	<u>\$5,513,800*</u>	<u>\$5,838,500</u>	<u>\$5,906,722***</u>

*Includes the following ceiling adjustments for needed service to paying patients: \$265,000 in 1954-55.

**This increase of \$210,500 reflects the additional available floor and increased rates approved from Feb. 1, 1955.

Budget Allocations

	Budget <u>1954-5</u>	Legislative Request	Proposed Budget <u>1955-56</u>
Gross Allocations	\$5,496,046		
Budget Base			
1st Ceiling increase	<u>85,000</u>		
	5,581,046		
Credits for lapses	<u>247,246</u>		
Base Budget	5,333,800	\$5,333,800	\$5,333,800
TIAA Adjustment			1,396
Salary & Wage Adj.		234,556	195,463*
Additional Personnel		165,144	
Additional supplies		80,000	351,063
Contingent		<u>25,000</u>	<u>25,000</u>
		<u>\$5,838,500</u>	<u>\$5,906,722***</u>

*Average of 5%

*** \$210,500 over ceiling established by 56th G. A. when Equipment and Repairs, Replacements or Alterations are considered.

Psychopathic Hospital

Fund A - Salaries, Support, Maintenance, etc.

	Budget <u>1954-55</u>	Est. Actual <u>1954-55</u>	Legislative Request <u>1955-56</u>	Proposed Budget <u>1955-56</u>
<u>Income:</u>				
State Appropriation	\$357,286	\$372,382	\$421,586	\$407,000
Patient Fees	61,714	61,714	59,214	59,150
Balances Forward	<u>7,000</u>	<u>13,477</u>		
Total	<u>\$426,000</u>	<u>\$447,573</u>	<u>\$480,800</u>	<u>\$466,150</u>
<u>Expense:</u>				
Budget Allocations	\$442,578	\$447,950	\$497,378	\$482,728
Credits for lapses	<u>16,578</u>	<u>8,700</u>	<u>16,578</u>	<u>16,578</u>
Total	<u>\$426,000</u>	<u>\$439,250</u>	<u>\$480,800</u>	<u>\$466,150</u>

Budget Allocations

	<u>1954-55</u>	Legislative Request	Proposed Budget <u>1955-56</u>
Base Budget	\$426,000	\$426,000	\$426,000
TIAA Adjustment			766
Salaries & Wage Adj.		21,000	18,261
New Positions		15,800	15,800
Added General Expenses		3,000	3,000
Research Funds		<u>15,000</u>	<u>2,323</u>
	<u>\$426,000</u>	<u>\$480,800</u>	<u>\$466,150</u>

*Average 5%

State Bacteriological Laboratory

Fund A - Salaries, Support, Maintenance, etc.

<u>Income:</u>	<u>Budget</u> <u>1954-55</u>	<u>Est. Actual</u> <u>1954-55</u>	<u>Legislative</u> <u>Request</u> <u>1955-56</u>	<u>Proposed</u> <u>Budget</u> <u>1955-56</u>
State Appropriation	\$188,300	\$188,300	\$206,581	\$201,440
Other Income	41,038	41,038	41,038	41,038
Balance Forward	_____	989	_____	_____
Total	<u>\$229,338</u>	<u>\$230,327</u>	<u>\$247,619</u>	<u>\$242,478</u>
 <u>Expenses:</u>				
Budget Allocations	<u>\$229,338</u>	<u>\$229,997</u>	<u>\$247,619</u>	<u>\$242,478</u>

Budget Allocations

	<u>1954-55</u>	<u>Legislative</u> <u>Request</u>	<u>Proposed Budget</u> <u>1955-56</u>
Base Budget	\$229,338	\$229,338	\$229,338
TIAA Adjustment			287
Salaries & Wage Adj.		10,281	8,567*
TPI Program		8,000	4,286**
	<u>\$229,338</u>	<u>\$247,619</u>	<u>\$242,478</u>

*Average 5%

** Contingent; the T.P.I. program is being handled by other agencies for the present.

Hospital School

Fund A - Salaries, Support, Maintenance, etc.

<u>Income:</u>	<u>Budget</u> <u>1954-55</u>	<u>Est. Actual</u> <u>1954-55</u>	<u>Legislative</u> <u>Request</u> <u>1955-56</u>	<u>Proposed</u> <u>Budget</u> <u>1955-56</u>
State Appropriation	\$ 293,900	\$ 370,800	\$ 415,550	\$ 415,550
Balances Forward	<u>60,000</u>	<u>5,811</u>	<u> </u>	<u> </u>
 Total	 <u>\$ 353,900</u>	 <u>\$ 376,611</u>	 <u>\$ 415,550</u>	 <u>\$ 415,550</u>
 <u>Expense:</u>				
Budget Allocations	<u>\$ 353,900</u>	<u>\$ 340,808</u>	<u>\$ 415,550</u>	<u>\$ 415,550</u>

Budget Allocations

	<u>1954-55</u>	<u>Legislative</u> <u>Request</u>	<u>Proposed Budget</u> <u>1955-56</u>
Base Budget	\$353,900	\$353,900	\$353,900
TIAA Adjustment			333
Salary & Wage Adj.		17,172	14,360*
Additional Staff		17,618	17,618
Additional Expense		26,860	26,860
Contingent			<u>2,479</u>
	 <u>\$353,900</u>	 <u>\$415,550</u>	 <u>\$415,550</u>

*Average 5%

Mrs. Brooks moved that President Hancher be authorized to proceed with the preparation of the detailed budget for the year 1955-1956 on the basis of the foregoing summaries, except for the items allocated for increased premium payments for TIAA*, with the understanding that the excess over one-half the ceiling established by the 56th General Assembly for General University Operation and the University Hospitals will be supported by an increase in estimated income, and with the further understanding that the budget is to be approved by the Finance Committee before it is submitted to the Board for adoption. The motion was seconded by Mr. Fredricksen and passed, with Mr. Plock not voting.

BUDGET, UNIVERSITY GENERAL HOSPITALS - CEILING INCREASE. President Hancher submitted the following letter dated May 6, 1955, written to him by Norman B. Nelson, M.D., Dean of the College of Medicine, and Glen E. Clasen, Assistant Superintendent of the University Hospitals:

The Finance Committee of the State Board of Education gave their approval in January of 1955 for the hospital to institute a revised Rate Schedule. This was believed necessary because the per diem cost of rendering care had gradually, over a period of years, reached a level in excess of per diem earnings.

Coincidental with the rate increase, and pending absolute proof of its effectiveness, we altered several patterns of normal operation in order to slow down our rate of expenditure. For the most part, these were not desirable long-range changes and we now request your permission to abandon them in favor of more progressive ones. In general, this will result in increased costs but not in costs higher than presently established income.

This matter has been discussed at length with the University Business Office and we share the belief that an increase in the Hospital's "ceiling" on expense should be requested. If approved, the distribution of expense and the source of funds to provide such increase would be as follows:

Increase in Expense

1. To finish projects in connection with the printing of a nursing procedure manual, a medical resident staff handbook, and to continue work in connection with major changes in the format of our hospital medical record.
 Increase Account D240 \$5,000

*See general section of these minutes.

2. Periodically we expand the employment of hourly student help in the Housekeeping Department to assist in over-all house-cleaning efforts in the remote areas of our 3 major buildings and 14 minor buildings. This includes window washing, roofs and areaways cleaned, as well as cleaning of tunnels and storage areas.
Increase Account D420 \$ 2,000
 3. We retarded to a slightly serious point our replacement of textiles, including bedding, other linen and professional as well as employee uniform replacement. We wish to restore this continuing program at a more adequate level.
Increase Account D430 10,000
 4. We lowered our standards in the daily use of linen in order to purchase less laundry service. It is not desirable that this be continued.
Increase Account D440 6,000
 5. We were unable to safely make any noteworthy economies in connection with expenditures for drugs and there is evidence that this account will be exhausted before the close of this fiscal year.
Increase Account D516 9,000
 6. We had started on the program of using pre-packaged sterile sets for giving intravenous fluids and blood transfusions to patients and we wish now to complete the conversion inasmuch as our present system is outmoded and, to a degree, hazardous. This is an area involving expendable supplies only.
Increase Account D630 20,000
 7. The increasing demand by the medical staff for X-Rays will deplete our supply of films and developing supplies before the end of the fiscal year 1954-55.
Increase Account D585 15,000
 8. We keep on hand a modest supply of X-Ray tubes which are valued between \$800 and \$1,200 each, to assure us of a quick replacement and the restoration of the X-Ray machine to immediate use. We have allowed our supply to become exhausted.
Increase Account D589 3,000
- Total Increase In Expense \$70,000

Increase in Income

After nine months of operation, two of which reflect the Rate Schedule changes, it is apparent that earnings in excess of budget will occur in the following categories:

D904 Other - Medical In-Patients	\$30,000
D914 Other - Medical Out-Patients	<u>40,000</u>
Total Excess Earnings	<u>\$70,000</u>

Your support of this request for "ceiling" increase will most certainly be appreciated.

Mrs. Brooks moved that the statutory ceiling established by Section 12, Chapter 6, 55th G. A., upon the budget of total expenditures for the University General Hospitals for the biennium 1953-1955 be increased an additional \$70,000, to \$11,245,748.46, in accordance with the foregoing report, with the understanding that a report is to be filed with the State Comptroller as provided by law. The motion was seconded by Mr. Fredricksen and passed, with Mr. Plock not voting. (See Board minutes of December 9-10, 1954.)

RIGHT-OF-WAY EASEMENT - IOWA-ILLINOIS GAS AND ELECTRIC COMPANY. At the meeting held on March 18, 1955, a right-of-way easement was granted to the Iowa-Illinois Gas and Electric Company, subject to approval by the Executive Council of Iowa.

Mr. Dancer stated that Oscar Strauss, Assistant Attorney General, is of the opinion that the agreement is not in proper form and that a license agreement is being prepared to be submitted to the Board and the Executive Council for approval.

PURCHASE OF PROPERTY - G. F. AND MARY SPIELHAGEN (NELLIE PAYNE PROPERTY). Secretary Dancer reported that on May 2, 1955, the Executive Council of Iowa approved the purchase of the G. F. and Mary Spielhagen property, at 203 Halley

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Street, Iowa City, Iowa, formerly the Nellie Payne property, at a price of \$6,800.00 to be paid from dormitory funds. (See Board minutes of April 15, 1955.)

BOILER GENERATOR - BOILER #6, PIPING - ACCEPTANCE. Business Manager Jolliffe reported that on April 12, 1955, Duane Nollsch for the State University and H. E. Wilson for the Winger Construction Company inspected Boiler #6 and found that the piping had been completed in accordance with the plans and specifications and contract documents.

Mr. Fredricksen moved that the piping work, Boiler #6, Boiler Generator, be accepted from the contractor, the Winger Construction Company, as of this date, May 12, 1955, and that final payment in accordance with the provisions of Chapter 573, 1954 Code of Iowa, be authorized. The motion was seconded by Mr. Stevens and passed.

IOWA MEMORIAL UNION, UNIT THREE - MECHANICAL - TEMPERATURE CONTROL - ELECTRICAL - ACCEPTANCE. Business Manager Jolliffe reported that on April 20, 1955, representatives of the State University and of contractors inspected the mechanical work, the temperature control work, and the electrical work in Unit Three of the Iowa Memorial Union and found that the contractors had completed the work in accordance with the plans and specifications and contract documents.

Mr. Fredricksen moved that the following work in connection with the construction of Unit Three of the Iowa Memorial Union be accepted from the contractors indicated as of this date, May 12, 1955, and that final payment in accordance with the provisions of Chapter 573, 1954 Code of Iowa, be authorized:

<u>Work</u>	<u>Contractor</u>
Mechanical	Conditioned Air Corporation
Temperature Control	Minneapolis-Honeywell Regulator Company
Electrical	Cedar Rapids Electric Supply Company

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The motion was seconded by Mr. Stevens and passed.

STEAM DISTRIBUTION AND REPLACEMENTS - RIVER TUNNEL PIPING - FINAL REPORT -
ADDITIONAL ALLOCATION. Business Manager Jolliffe submitted the following final
report on the River Tunnel Piping Project, Steam Distribution and Replacements:

	<u>Actual Cost</u>	<u>Allocation B & FC Comm.</u>	<u>Add. Alloc. Required</u>
Planning and supervision	\$ 280.73		
Ryan Plumbing & Heating Company contract	29,171.00		
Miscellaneous expense	37.59		
	<u>\$29,489.32</u>		
Less tax refunds	293.57		
Net total	<u>\$29,195.75</u>	\$29,171.00	\$ 24.75

On motion, which was seconded and passed, the Finance Committee was
authorized to request the Budget and Financial Control Committee for an alloca-
tion of an additional \$24.75 for the River Tunnel Piping Project from the
appropriation made by the 55th General Assembly for Steam Distribution and
Replacements.

STEAM DISTRIBUTION AND REPLACEMENTS - TUNNEL REPAIRS AT MECHANICAL ENGINEERING
LABORATORY - FINAL REPORT - ADDITIONAL ALLOCATION. Business Manager Jolliffe
submitted the following final report on the Tunnel Repairs at Mechanical Engin-
eering Laboratory, Steam Distribution and Replacements:

	<u>Actual Cost</u>	<u>Allocation B & FC Com.</u>	<u>Add. Alloc. Required</u>
Planning and supervision	\$ 510.61		
Ryan Plumbing & Heating Company contract, including 3 approved change orders	23,846.43		
Miscellaneous expense	37.89		
	<u>\$24,394.93</u>		
Less tax refunds	142.93		
Net total	<u>\$24,252.00</u>	\$23,618.88	\$ 633.12

On motion, which was seconded and passed, the Finance Committee was
authorized to request the Budget and Financial Control Committee for an allo-
cation of an additional \$633.12 for the Tunnel Repairs at Mechanical Engineer-

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ing Laboratory from the appropriation made by the 55th General Assembly for Steam Distribution and Replacements.

BURGE HALL - SITE - BIDS TO PURCHASE OR RAZE STRUCTURES. Mr. Stevens moved that, in order to clear the site for the construction of Burge Hall, authority be granted to advertise for bids to purchase or raze the structures now on the site; and that the entire matter be referred to the Finance Committee with power to act. The motion was seconded by Mr. Fredricksen and passed.

REMODELING TO IMPROVE CARE AND TREATMENT OF POLIO AND PEDIATRIC PATIENTS (GENERAL HOSPITAL ADDITION AND CHILDREN'S HOSPITAL REMODELING) - PLUMBING AND HEATING CONTRACT - CHANGE ORDER. Business Manager Jolliffe submitted Change Order #2, dated April 22, 1955, to the contract with Carstens Brothers, Ackley, Iowa, for the plumbing and heating work in the General Hospital Addition and Children's Hospital Remodeling (Remodeling to Improve Care and Treatment of Polio and Pediatric Patients), covering "Extra work required to complete all mechanical service connections to the General Hospital Addition in accordance with specifications attached to the Change Order" at an addition of \$8,546.00 to the contract price, and recommended that it be approved.

Mrs. Brooks moved that Change Order #2 to the contract with Carstens Brothers for the plumbing and heating work in the General Hospital Addition and Children's Hospital Remodeling be approved, subject to the approval and allocation of funds by the Budget and Financial Control Committee. The motion was seconded by Mr. Stevens and passed.

REMODELING TO IMPROVE CARE AND TREATMENT OF POLIO AND PEDIATRIC PATIENTS (GENERAL HOSPITAL ADDITION AND CHILDREN'S HOSPITAL REMODELING)- ELECTRICAL SERVICES. Mr. Fredricksen moved that the plans and specifications submitted

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by Business Manager Jolliffe for electrical services, General Hospital Addition and Children's Hospital Remodeling (Remodeling to Improve Care and Treatment of Polio and Pediatric Patients) be approved; and that the Secretary of the State Board of Education be authorized to publish the necessary notice of public hearing and to advertise for bids, subject to approval of the Budget and Financial Control Committee. The motion was seconded by Mrs. Brooks and passed. (The electrical services are estimated to cost \$9,000, and that item is included in the original budget for the project.)

BOARD IN CONTROL OF ATHLETICS - GOLF COURSE - LIGHTING FOR PRACTICE AREA AND DRIVING RANGE. At the meeting held on January 14, 1955, the Board in Control of Athletics was authorized to hold a public hearing and advertise for bids on Lighting for Practice Area and Driving Range, Golf Course, estimated to cost \$23,000 and to be paid from athletic funds.

Business Manager Jolliffe reported that at a public hearing held by the Board in Control of Athletics relative to the golf course project, Lighting for Practice Area and Driving Range, no objectors appeared and no objections were filed; that the following bids had been received:

<u>Bidder</u>	<u>Certified Check</u>	<u>Base Bid</u>
Cedar Rapids Electric Supply Company, Cedar Rapids, Iowa	\$1,335.00	\$24,680.00
Russell Electric, Iowa City, Iowa	1,350.00	25,000.00
Fandel Electric Company, Cedar Rapids, Iowa	1,500.00	28,448.00
Whiting Electric Company, Iowa City, Iowa	1,000.00	19,900.00*
Robbins Electric Company, Moline, Illinois	2,000.00	19,685.00

*Contractor submitted an alternate bid of \$18,900.00 on material of his own specification.

and that the Board in Control of Athletics had awarded the contract to the low bidder.

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Mr. Plock moved that the action of the Board in Control of Athletics awarding the contract for Lighting for Practice Area and Driving Range, Golf Course, to the Robbins Electric Company, Moline, Illinois, the low bidder, on the basis of that firm's bid of \$19,685.00, be approved. The motion was seconded by Mrs. Brooks and passed.

STEAM SERVICES - REPAIRS, REPLACEMENTS, ALTERATIONS, AND EQUIPMENT - FEED WATER SYSTEM REPAIRS, POWER PLANT - PLANS AND SPECIFICATIONS - PRELIMINARY BUDGET.

The following resolution was submitted:

WHEREAS, the 56th General Assembly made an appropriation of \$120,000 for Steam Services - Repairs, Replacements, Alterations, and Equipment, at the State University of Iowa; and,

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended, it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditures shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$120,000 for Feed Water System Repairs at the Power Plant is for the best interests of the state.

2. That the Division of Planning and Construction of the Physical Plant Department of the State University be designated as engineer for the project, and that the plans and specifications prepared by that Division for Feed Water System Repairs - Power Plant be approved.

3. That the following preliminary budget of funds appropriated by the 56th General Assembly for Steam Services - Repairs, Replacements, Alterations, and Equipment, be approved for Feed Water System Repairs - Power Plant:

Planning and supervision	\$ 4,000.00
Construction, equipment and installation	<u>116,000.00</u>
Total	\$120,000.00

4. That the Secretary of the State Board of Education be authorized to publish the necessary notice of public hearing and to advertise for bids for Feed Water System Repairs - Power Plant, subject to no commitment of funds prior to July 1, 1955.

5. That the Budget and Financial Control Committee be requested to approve the project, Feed Water System Repairs - Power Plant, the plans and

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specifications, and the preliminary project budget, and to authorize advertisement for bids.

Mr. Plock moved that the resolution be adopted. The motion was seconded by Mr. Fredricksen and passed.

BOARD IN CONTROL OF ATHLETICS - GOLF COURSE - TREES - ACCEPTANCE. Business Manager Jolliffe reported that on May 5, 1955, Robert Bruce Harris, Architect and Engineer for the Golf Course, had written as follows:

"Final inspection of the work under the above mentioned contract (Planting on Golf Course, F. D. Clavey Ravinia Nurseries) was made on April 29, 1955, by Mr. Alexander Potoroka for the University and Mr. Caldwell for the Contractor.

"It was found that the Contractor had carried out the contract according to the plans and specifications, and it is recommended to the Iowa State Board of Education that the work be accepted as complete."

Mr. Plock moved that the Planting on the Golf Course (trees) be accepted from the contractor, F. D. Clavey Ravinia Nurseries, as of this date, May 12, 1955, and that the Board in Control of Athletics be authorized to make final payment in accordance with the provisions of Chapter 573, 1954 Code of Iowa. The motion was seconded by Mr. Stevens and passed.

PROPERTY TO BE RAZED - HOUSE. Mr. Stevens moved that authority be granted to raze the house located at 326 Iowa Avenue, Iowa City, Iowa, because it is no longer safe for use. The motion was seconded by Mrs. Brooks and passed. (The house has been used by the Music Department.)

FEE WAIVER - SPEECH CLINIC. Business Manager Jolliffe reported that Robert Wallace, a permanent ward of the State of Iowa residing at the Iowa Annie Wittenmyer Home, Davenport, Iowa, would be enrolled at the State University of Iowa Speech Clinic during the 1955 Summer Session; and on motion by Mrs. Brooks, seconded by Mr. Fredricksen, authority was granted to waive the Speech Clinic fee of \$50.00 for Robert Wallace for the 1955 Summer Session.

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SETTLEMENT OF UNPAID ACCOUNT - MRS. DORA A. FAULSTICK - UNIVERSITY HOSPITAL.

Business Manager Jolliffe reported that Mrs. Dora Faulstick, Lone Rock, Iowa, has outstanding accounts as follows, and that both accounts have been listed with the Iowa City Adjustment Company for collection and they have not been too successful in collecting the balances:

Medical Services	\$ 45.00
University Hospitals	699.07

Mr. Jolliffe stated that Mrs. Faulstick is a semi-invalid and that Mr. Faulstick is limited in the type of work he can do because of a heart condition; that both are sixty years of age or over; and that their attorney has indicated that it is quite possible he could settle the accounts for \$600 or 80.64% of the total due.

Mr. Stevens moved that the Attorney General of Iowa be requested to secure the approval of the Executive Council for settlement of the University Hospital's portion of the account due from Mrs. Dora A. Faulstick for \$563.73. The motion was seconded by Mr. Plock and passed.

BOARD IN CONTROL OF ATHLETICS - PLANT IMPROVEMENT PROGRAM - STADIUM - PRACTICE FIELDS. At the meeting held on January 14, 1955, the State Board of Education approved the recommendation that authority be granted the Board in Control of Athletics to proceed with plans for the following Plant Improvement projects, among others, with the understanding that further authority would be requested for approval of project amounts, plans, advertisement for bids, and awarding of contracts: Stadium - dressing rooms; Practice Fields - fence, lights.

Upon the recommendation of Business Manager Jolliffe Mr. Fredricksen moved that the plans and specifications and estimates of costs for the following projects be approved:

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<u>Project</u>	<u>Estimated Cost</u>
Stadium:	
Renovate locker and dressing rooms and enlarge the between-half rooms at north end of Stadium	\$20,000.00
Practice Field:	
Fencing around practice fields	13,200.00
Lighting over practice fields	30,000.00

and that the Board in Control of Athletics be authorized to proceed, as follows:

Stadium, renovate locker and dressing rooms and enlarge the between-half rooms at north end of Stadium - work to be done by the Physical Plant Department of the State University.

Practice Fields, fencing - secure quotations, including installation, and issue a purchase order.

Practice Fields, lighting - publish a notice of public hearing and advertise for bids.

The motion was seconded by Mrs. Brooks and passed, with Mr. Stevens not voting.

BOARD IN CONTROL OF ATHLETICS - PLANT IMPROVEMENTS - BLEACHERS IN NORTH GYMNASIUM, FIELDHOUSE - WATER LINES FOR PRACTICE FIELDS. Upon the recommendation of Business Manager Jolliffe, Mr. Fredricksen moved that the following projects, the estimated costs, and the plans and specifications therefor be approved and that the Board in Control of Athletics be authorized to secure quotations and issue purchase orders, payment to be made from Athletic Funds: (Not included in projects recommended 1/14/55.)

Fieldhouse

Purchase and installation of folding bleachers to seat 624 in the north gymnasium in the Fieldhouse, estimated cost \$7,750.00

Practice Fields

Installation of water lines for four football practice fields at an estimated cost of \$7,500.

The motion was seconded by Mrs. Brooks and passed.

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IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on May 12, 1955:

ADDITION LINKING SEERLEY AND BAKER HALLS - ARCHITECTURAL SERVICES - CONTRACT.

Secretary Dancer submitted a proposed contract dated April 18, 1955, to be entered into with Dane D. Morgan and Associates, Burlington, Iowa, for architectural services for an Addition Linking Seerley and Baker Halls on a fee basis of 5% of the cost of construction, less a credit of 0.1% for preliminary sketches furnished by the owner, the estimated cost of construction mutually agreed upon being \$333,333.00 including utilities but exclusive of furniture, equipment and architect's fees. (The estimated cost of the project inclusive of furniture, equipment, utility extensions and architect's fees is \$385,000.)

Mr. Fredricksen moved that the proposed contract with Dane D. Morgan and Associates for architectural services for an Addition Linking Seerley and Baker Halls be approved, and that the Secretary of the State Board of Education be authorized to sign it. The motion was seconded by Mr. Stevens and passed.

ADDITION LINKING SEERLEY AND BAKER HALLS - PLANS AND SPECIFICATIONS. Carl R. Blum, of Dane D. Morgan and Associates, presented the preliminary plans for the Addition Linking Seerley and Baker Halls. Mr. Fredricksen moved that the preliminary plans be approved; that the architect be authorized to proceed with the preparation of final plans and specifications for the Addition Linking Seerley and Baker Halls. The motion was seconded by Mr. Plock and passed.

CAMPUS LABORATORY SCHOOL, UNIT B - COMPLETION OF GENERAL CONSTRUCTION - CONTRACT
On March 25, 1955, due to financial troubles, the Wildes Construction Company, Waterloo, Iowa, abandoned work on the general construction of the Campus Labor-

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atory School, Unit B; and on April 11, 1955, the Executive Council of Iowa approved the appointment by Dayton Countryman, Attorney General of Iowa, of Roland Merner, Attorney at Law, Cedar Falls, Iowa, as Special Assistant Attorney General to handle matters for the State Board of Education in connection with the continuance of the general construction work on Unit B, Campus Laboratory School. On April 15, 1955, the Board referred the matter to the Finance Committee and Business Manager Jennings to negotiate with the bond company, the United Pacific Insurance Company of Tacoma, Washington, for completion of the contract. (See Board minutes of April 14-15, 1955.)

At 1:30 p. m., May 12, 1955, Thomas H. McGregor, Claims Manager for the United Pacific Insurance Company, Roland Merner, Special Assistant Attorney General, and Frederick W. Mast, Executive Vice President of Jens Olesen & Sons Construction Company, met with the Board and Mr. McGregor presented the following proposed agreement to be entered into by and between the State Board of Education and the United Pacific Insurance Company:

WHEREAS a written contract was entered into on the 12th day of February, 1954, by and between Wildes Construction Company of Waterloo, Iowa, as Contractor, and the State Board of Education of the State of Iowa, as Owner, for the furnishing of all materials and the performing of all the general contract work for Section B, Campus Laboratory School, Iowa State Teachers College, Cedar Falls, Iowa, and as shown on the drawings and described in the specifications prepared by Tinsley, Higgins and Lighter, architects of Des Moines, Iowa, and

WHEREAS with the consent of said Wildes Construction Company by Chas. M. Young, its Receiver, and the consent of United Pacific Insurance Company of Tacoma, Washington, the surety on the Owner's Protective Bond executed February 12, 1954, and with the Wildes Construction Company being principal thereon, and the said State Board of Education being described as Owner therein, the said construction contract was terminated and cancelled by said Board on April 15, 1955, because of the failure of said contractor to continue to work on said project, and having abandoned the same, and

WHEREAS said United Pacific Insurance Company, hereinafter referred to as the bonding company, has given said Board its completion bond to guarantee the completion of said project as hereinafter set forth, a copy of which bond is by this reference made a part hereof, and

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WHEREAS the said bonding company and the State Board of Education are desirous that the work on said project be completed as promptly as possible, and at a minimum cost, and strictly in accordance with the original contract and as shown on the drawings and described in the specifications therewith, and

WHEREAS the said bonding company and the said Board have agreed that the best and most practical way to complete the contract and as economically as possible is for the Board to enter into a contract with Jens Olesen and Sons Construction Company (an Iowa corporation) with its principal place of business at Waterloo, Iowa, hereinafter referred to as the Contractor, for the completion of said project in accordance with the original contract, drawings and specifications and all of which said instruments by this reference are made a part of this agreement, and

WHEREAS the contract between the Board and the said Jens Olesen and Sons Construction Company, and covering the completion of the work, provides in substance that the contractor shall be paid for costs and materials plus a fee for its services with a maximum amount to be paid.

NOW THEREFORE, it is agreed by and between the Board and the bonding company as follows:

1- That all of the provisions of said Owner's Protective Bond given under date of February 12, 1954, to the Board shall remain in full force and effect.

2- That the bonding company consents to the Board entering into the said contract with the Jens Olesen and Sons Construction Company for the completion of the project notwithstanding any other procedure that may be provided in said original bond or in the original contract where the contractor is in default or has abandoned the work.

3- That the Board shall pay to the Contractor ninety per cent of the estimated work done and material furnished the preceding month as certified by the architects to the Board until the Board has expended the original contract price less the ten per cent of the payments previously made by the Board to the Wildes Construction Company and less ten percent of the estimate approved for payment under the contract with the present contractor.

4- The bonding company agrees that all materials on the job will be furnished to the Contractor without cost to it and that the Contractor may use without cost to it, any scaffolding and building equipment or machines on the ground belonging to the bonding company or which the bonding company controls.

5- Before the Board has exhausted the funds available for payment to the Contractor, it shall request from the Contractor an estimate of the approximate amount required to complete the project in accordance with the contract. Such statement shall show the basis used by the Contractor for arriving at an estimate and shall be checked by the architects. The architects shall then certify to the bonding company and the Board the amount that in their judgment is required to complete the project and the bonding company shall pay to the Board that amount. The Board shall hold the same for the sole purpose of paying the Contractor in accordance with the terms of the contract. If the amount so paid is in excess of the amount required, the excess shall be returned to

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the bonding company and if it is less than the amount required, the bonding company shall pay such deficiency to the Board for payment to the Contractor in accordance with the terms of the contract. Such deficiency shall be paid to the Board when the bonding company is furnished with a certificate by the architects recommending payment of money to the Contractor. The estimate furnished by the architects to the bonding company shall be a conservative one and without providing for unforeseen contingencies. If the Board is prevented from using the available unexpended balance of the contract price for payment to the Contractor on account of injunction, court action or any other legal cause, the architects shall immediately furnish the bonding company with the estimated cost of completion and the bonding company shall pay the same to the Board as herein provided.

6- It is contemplated that the contractor will have to be on the job for several months before it would be able to furnish a reasonably accurate estimate as to the cost of completing the improvements. It is also contemplated that during that time, the Board will have sufficient funds with which to pay the monthly payments to the Contractor as provided in the contract. If for any reason the Contractor is unable to make a reasonably accurate estimate of the cost of completing the improvement prior to the time that the Board expends the funds available for completing the improvement, the architects shall send to the bonding company and the Board monthly certificates of the amounts to be paid to the Contractor and the bonding company shall forthwith on receipt of such certificates pay the amount thereof to the Board for payment to the Contractor.

7- The Board shall hold the ten percent retained by it for thirty days after the completion and acceptance of the project and then distribute the same as is by law provided.

8- The Board shall have the right to pay the Contractor in accordance with the terms of its contract with it regardless of whether the bonding company makes the payments to the Board as herein provided and such payments shall not release the bonding company from the liability to pay to the Board such sums as herein provided.

9- The bonding company also agrees to pay to the Board such sums as it may be required to pay to the Board's architects for such additional and reasonable fees as they may have for services rendered in connection with the project on account of the default of Wildes and the entering into new contracts with the present contractor and in connection with the work on the project.

10- Said bonding company agrees to pay to the Board upon notice and certification as herein provided and for payment to the Contractor any and all sums necessary to carry out the provisions of the said contract entered into between the Board and said Contractor as provided herein and of even date herewith.

11- The bonding company shall also pay to the Board such reasonable amounts as the Board has or will pay to the Clerk of the Works in connection with the said project.

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12- It is finally understood and agreed that this agreement is entered into for the sole purpose of completing the construction of said building and that nothing herein contained shall release the bonding company from its obligation to the Board and the suppliers of labor and materials under the bonding company's bond covering the Wildes Construction Company contract.

IN WITNESS WHEREOF said parties have executed this agreement in quadruplicate this 12th day of May, 1955.

Mr. Plock moved that, upon the recommendation of Roland Merner, Special Assistant Attorney General, the foregoing agreement with the United Pacific Insurance Company be approved and the Secretary of the State Board of Education be authorized to sign it, as well as the contract by and between the State Board of Education, Jense Olesen & Sons Construction Company of Waterloo, Iowa, and the United Pacific Insurance Company of Tacoma, Washington, for the completion of the general construction contract for Unit B, Campus Laboratory School. The motion was seconded by Mr. Fredricksen and passed.

May 13, 1955

The following business relating to the Iowa State Teachers College was transacted on May 13, 1955:

APPOINTMENT. Upon the recommendation of President Maucker, Dr. Leland L. Wilson was appointed assistant professor of Chemistry and Physical Science at a salary of \$5,200, plus annuity and insurance, for the 1955-1956 academic year.

LEAVE OF ABSENCE. Upon the recommendation of President Maucker, Mrs. Leta Harmon, instructor in Teaching, was granted a leave of absence without salary for the 1955-1956 and 1956-1957 academic years, in order to accept an appointment to work with the Foreign Operations Administration Mission in the Republic of Panama as a consultant in elementary education. (See all Board minutes of February 10-11, 1955.)

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RESIGNATION. Upon the recommendation of President Maucker, the resignation of Dr. Robert Strain, assistant professor of Economic, effective September 1, 1955, was accepted. Dr. Strain will join the staff of the University of Akron as head of the Department of Economics.

GRADUATE FEES - CATALOG STATEMENT. Upon the recommendation of President Maucker the fee for graduate students was increased from \$53 to \$65 per quarter, effective with the beginning of the 1956 summer session, and the following statement to be substituted for the statement now found under the heading "Student Fees" on page 41 of the January, 1955, issue of the Iowa State Teachers College catalog was approved:

Undergraduate Fees: Fees for undergraduate students are \$53 per quarter and the same fees apply to the 8-week summer session. Those who are permitted to enroll for less than 9 hours may pay at the rate of \$6 per quarter hour, with a minimum fee of \$18.

Graduate Fees: Fees for all students who have earned a bachelor's degree are \$65 per quarter with the same fees applying to the 8-week summer session. Graduate students who enroll for limited schedules may pay at the rate of \$7.50 per quarter hour with a minimum fee of \$22.50.

All fees are assessed by the office of the registrar and are paid at the office of the business manager. Student fees, dormitory room rent, board and music fees are payable at the time of enrollment.

The fee for late enrollment of all students is \$2. The fee for persons enrolled as visitors is \$6 per week except that persons wishing to audit one or more courses for an entire session without credit pay the same fees as those enrolled for credit. Other fees are indicated below. All fees are subject to change by the State Board of Education.

If a student withdraws from the college during any quarter of the academic year, the student fee is refunded as follows: If the student has been in attendance 2 days or less, 100 per cent of the fee is refunded; 3 to 5 days, 90 per cent; 6 to 10 days, 80 per cent; 11 to 15 days, 70 per cent; 16 to 20 days, 60 per cent; 21 to 25 days, 50 per cent; 26 to 30 days, 40 per cent. If a student has been in attendance six weeks or more, there is no refund.

During the summer session, a student who has been in attendance 2 days or less is allowed a 100 per cent refund. If the student has been in attendance 3 or 4 days, the refund is 90 per cent; 5 to 8 days, 80 per cent; 9 or 10 days, 70 per cent; 11 to 14 days, 60 per cent; 15 to 17 days, 50 per cent; 18 to 20

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days, 40 per cent. If a student is in attendance four weeks or more, there is no refund.

GRADUATE ASSISTANTSHIPS. At the meeting held on November 30, 1951, the State Board of Education approved the establishment at the Iowa State Teachers College of graduate assistantships with a stipend of not more than \$750 for the academic year and remission of \$29 of the quarterly fees for each of the four successive quarters.

President Maucker submitted the following recommendations:

1. That the graduate assistantships carry stipends of not more than \$900 for the academic year and remission of \$42 of the quarterly fee for each of the three academic quarters and the preceding or following summer session.
2. That there be established a different type of assistantship, to be known as the research assistantship, carrying a stipend between \$900 and \$1,500, the exact amount to be determined in each instance by the Dean of Instruction and the head of the department concerned, plus remission of \$42 of the quarterly fee for three academic quarters and the preceding or following summer session.

The academic load the research assistant would be permitted to carry would be adjusted in terms of the stipend allowed and the research tasks assigned.

President Maucker stated that the purpose of the research assistantship is to raise the quality of graduate instruction at the Iowa State Teachers College by enabling the College to attract a limited number of outstanding graduate students capable of doing high caliber research work; that it is assumed not more than three research assistantships would be awarded in any one academic year; and that inclusion of only one in the 1955-1956 budget is contemplated.

On motion, which was seconded and passed, the foregoing recommendations regarding graduate assistantships were adopted,

VOCATIONAL WORK IN HOME ECONOMICS. President Maucker reported that the State Board of Public Instruction had approved the preparation by the Iowa State Teachers College of teachers for certification in vocational home economics,

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effective with the beginning of the academic year 1955-1956. (See Board minutes of March 17-18, 1955, General Section.)

ENROLLMENT OUTLOOK. President Maucker made a brief oral report about the enrollment outlook.

LEASE - BILLMAN FARM. Mr. Fredricksen moved that the Secretary of the State Board of Education be authorized to execute a lease with Claus Johnson, R.F.D. 2, Cedar Falls, Iowa, for approximately 33 acres of crop land known as the Billman farm and described as follows: the Northwest quarter of the Northeast quarter of Section 23, Township 89 North, Range 14 West of the 5th P. M., Black Hawk County, Iowa, except that part thereof conveyed to Black Hawk County, Iowa, for road purposes, for the period April 1, 1955, to February 28, 1956, the owner to furnish one-half the seed and the fertilizer and pay one-half the combining cost and receive one-half the crop delivered at market, Cedar Falls, Iowa. The motion was seconded by Mrs. Brooks and on roll call the vote was as follows:

Aye: Mrs. Brooks, Mr. Fredricksen, Mr. Hamilton, Mr. Plock, and Mr. Stevens.

Nay: None.

Absent: Mrs. Archie, Mr. Hagemann, Mr. Rider, and Mr. Strawman.

The chairman declared the motion passed.

LEASE - PASTURE LAND. Mr. Fredricksen moved that the Secretary of the State Board of Education be authorized to execute a lease dated May 10, 1955, with P. Sherman Erickson, Cedar Falls, Iowa, covering approximately four acres of pasture land lying between 19th and 22nd streets along the creek, bounded by highway #58 on the west and extending about three blocks east from highway #58, Black Hawk County, Iowa, for the period May 10, 1955, to September 30, 1955, at

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a cash rental of \$25.00 to be paid by July 1, 1955. The motion was seconded by

Mr. Stevens and on roll call the vote was as follows:

Aye: Mrs. Brooks, Mr. Fredricksen, Mr. Hamilton, Mr. Plock, and Mr. Stevens.

Nay: None.

Absent: Mrs. Archie, Mr. Hagemann, Mr. Rider, and Mr. Strawman.

The chairman declared the motion passed.

BUDGET FOR 1955-1956. President Maucker submitted the following estimate of expenditures for general operation of the Iowa State Teachers College for the year 1955-1956:

Administration:

Salaries and wages	\$231,657	
Other expenses	38,350	
Equipment	<u>5,450</u>	\$ 275,457

General Administrative:

Salaries and wages	83,237	
Other expenses	68,700	
Equipment	<u>3,950</u>	155,887

Instruction:

Salaries and wages	1,750,489	
Other expenses	124,465	
Equipment	<u>27,850</u>	1,902,804

Organized Research:

Salaries and wages	24,959	
Other expenses	7,500	
Equipment	<u>300</u>	32,759

Extension Service:

Salaries and wages	94,705	
Other expenses	36,200	
Equipment	<u>4,450</u>	135,355

Library:

Salaries and wages	65,497	
Other expenses	42,285	
Equipment	<u>1,000</u>	108,782

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Operation of Physical Plant:

Salaries and wages	\$ 348,394	
Other expenses	156,450	
Equipment	<u>25,000</u>	\$ 529,844

Contingency 19,880

TOTAL proposed budget expenditures (1/2 ceiling established
by 56th General Assembly for biennium) \$3,160,768

Mrs. Brooks moved that the foregoing estimate of expenditures for the general operation of the Iowa State Teachers College for the year 1955-1956 be approved and that President Maucker be authorized to proceed with the preparation of the detailed budget on that basis, with the understanding that it is to be approved by the Finance Committee before it is submitted to the Board for adoption. The motion was seconded by Mr. Fredricksen and passed.

STORAGE COAL. Secretary Dancer reported that bids for storage coal for the Iowa State Teachers College will be received and opened on May 24, 1955, in the Board's Office in Des Moines, Iowa. On motion, which was seconded and passed, the Finance Committee was authorized to award a contract if satisfactory bids are received.

TREASURER - DEPOSITORY BANKS. Mr. Fredricksen moved that the Treasurer of the Iowa State Teachers College be authorized to transfer the active account of the College from the Merchants National Bank, Cedar Rapids, Iowa, to either the Cedar Falls Trust and Savings Bank or the First National Bank, Cedar Falls, Iowa, or to both banks, with the understanding that the escrow deposited by the bank or banks will be increased to the maximum amount of funds to be on deposit at any time, and that the details regarding the transfer of the account be referred to the Finance Committee with power to act. The motion was seconded by Mr. Plock and passed.

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SALE OF ISOLATION HOUSE - BIDS. Business Manager Jennings reported that at 2 p. m., May 3, 1955, bids for the purchase and removal within 15 days after May 15, 1955, of the Isolation House located on the campus of the Iowa State Teachers College were received and opened, as follows:

M. R. Shreve	\$108.00 (At least 40 days for removal)
North Cedar Nazarene Church (Rev. P. H. Varce)	101.00

Mr. Plock moved that the Isolation House be sold to the North Cedar Nazarene Church on the basis of the bid of \$101.00 submitted by Reverend P. H. Varce, since the Church plans to remove the house within the stipulated fifteen days. The motion was seconded by Mr. Stevens and passed.

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IOWA STATE COLLEGE

The following business relating to the Iowa State College was transacted on May 13, 1955:

RESIGNATIONS. Upon the recommendation of Provost Jensen the following resignations were accepted :

George Sprugel, Jr., assistant professor of Zoology and Entomology, effective June 30, 1955. (Dr. Sprugel has been on military leave for several years and has decided to remain in his present assignment.)

C. W. Daley, county extension director of Buena Vista County, Agricultural Extension Service, effective May 31, 1955, to accept a position with the Equitable Life Insurance Company of Iowa.

Eldon J. Hans, county extension director, Mahaska County, Agricultural Extension Service, effective as of April 30, 1955, to enter the feed business.

C. Y. Cannon, professor of Animal Husbandry (Dairy Husbandry), effective as of April 4, 1955, to continue with the Foreign Operations Administration program in Beirut, Lebanon.

LEAVES OF ABSENCE. Upon the recommendation of Provost Jensen the following leaves of absence were granted:

Joseph K. Walkup, professor and head of General Engineering, from September 1, 1955, through June 30, 1956, without salary, to accept an offer of the DuPont Company to participate in a "Year in Industry" program for engineering professors.

A. W. Nordskog, professor of Poultry Husbandry, for the period July 16, 1955, through September 15, 1955, without salary, to assist Mr. Art Heisdorf, Kirkland, Washington, with his commercial poultry breeding operation.

Earl O. Heady, professor of Economics and Sociology, for the period March 16, 1956, through June 15, 1956, without salary, to serve as a visiting professor at Harvard University during the sabbatical leave of Professor J. Kenneth Galbraith, of that institution.

Murl McDonald, professor in Agricultural Extension Service, for the period April 1, 1955, through June 30, 1955, without salary, for personal reasons.

Martin B. Wilk, assistant professor of Statistics, for the period July 1, 1955, through June 30, 1956, without salary, in order to conduct research at Princeton University.

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Edward S. Allen, professor of Mathematics, for the period September 16, 1955, through December 15, 1955, without salary, for travel in Europe and to attend various mathematical meetings in England and on the continent.

Howard H. Hines, assistant professor of Economics and Sociology, for the period September 16, 1955, through June 15, 1956, without salary, in order to accept a visiting professorship at the University of California, Berkeley.

Jewel B. Graham, assistant professor of Foods and Nutrition, Agricultural Extension Service, for the period June 20, 1955, through June 30, 1955, without salary, in addition to her regular vacation time in order to take a trip to Europe and to observe living conditions, agriculture and home economics programs in the several countries.

SALARY INCREASE AND TRANSFER. Upon the recommendation of Provost Jensen, Glen B. Anderson was transferred from county extension director, Humboldt County, Agricultural Extension Service, at a salary of \$4,900 (\$2,900 Extension; \$2,000 County), twelve months' basis (Civil Service), to county extension director, Clay County, Agricultural Extension Service, at a salary of \$5,800 (\$2,900 Extension; \$2,900 County), twelve months' basis (Civil Service), effective as of May 1, 1955. (Replacement for Jasper M. Risdal.)

APPOINTMENTS. Upon the recommendation of Provost Jensen the following appointments were made:

James E. Carson, assistant professor of Physics, at a salary of \$6,000 a year, twelve months' basis, plus annuity, effective June 1, 1955.

Arthur H. Johnson, county extension director, Mahaska County, Agricultural Extension Service, at a salary of \$6,000 (\$2,900 Extension; \$3,100 County), twelve months' basis, effective June 15, 1955. (Replacement for Eldon J. Hans.)

John Lemish, assistant professor of Geology, at a salary of \$5,500 a year, twelve months' basis, plus annuity, effective July 1, 1955.

DEATH. Provost Jensen reported the death on April 26, 1955, of Thomas J. Collins, janitor in the Physical Plant Department.

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HONORARY DEGREES. Upon the recommendation of Provost Jensen authority was granted for conferring honorary degrees, as follows, at the June 10, 1955, commencement:

Almon Homer Fuller	Doctor of Engineering
Bernard Wernick Hammer	Doctor of Agriculture

PROPOSED BUDGET FOR 1955-1956 - SUMMARIES. Provost Jensen submitted the following summaries of the proposed budget of the Iowa State College for the year 1955-1956:

PROPOSED BUDGET 1955-56

ESTIMATED FUNDS AVAILABLE

	<u>Estimated 1954-55</u>	<u>Estimated 1955-56</u>
State Appropriations	\$ 7,036,478	\$ 7,982,063*
Federal Funds	1,305,712	1,595,712
Endowment Income	20,000	20,000
Student Fees	1,100,000	1,600,000
Sales and Miscellaneous Income	337,500	325,000
Overhead Collections	175,000	200,000
Estimated Balance Forward	<u>222,000</u>	<u> </u>
Total	\$10,196,690	\$11,722,775
State Appropriations, R.R.&A.	<u>600,000**</u>	<u>300,000</u>
GRAND TOTAL - AVAILABLE FUNDS	<u>\$10,796,690</u>	<u>\$12,022,775***</u>

* Includes \$350,000 Equipment

** Includes \$300,000 Equipment

*** One-half of ceiling established by 56th General Assembly for biennium.

ALLOCATION OF AVAILABLE FUNDS

	Budget <u>1954-55</u>	Adjusted Budget <u>1954-55</u>	Proposed <u>1955-56</u>
1. GENERAL COLLEGE OPERATION (INSTRUCTION AND ADMINISTRATION)			
State Appropriations	\$ 4,531,501	\$ 4,531,501	\$ 4,910,169
Federal Funds	126,000	126,000	114,000
Endowment Income	20,000	20,000	20,000
Student Fees	1,100,000	1,100,000	1,600,000
Sales and Miscellaneous	237,000	237,000	225,000
Overhead	113,256	113,256	200,000
Balance Forward	<u>121,126</u>	<u>121,126</u>	<u>---</u>
	\$ 6,248,883	\$ 6,248,883	\$ 7,069,169
2. RESEARCH			
State Appropriations	\$ 1,601,875	\$ 1,601,875	\$ 2,037,111
Federal Funds	276,366	379,161	378,366
Sales and Miscellaneous	80,500	80,500	80,000
Overhead	<u>61,744</u>	<u>61,744</u>	<u>---</u>
	\$ 2,020,485	\$ 2,123,280	\$ 2,495,477
3. EXTENSION			
State Appropriations	\$ 903,102	\$ 903,102	\$ 1,034,783
Federal Funds	903,346	1,093,237	1,103,346
Sales and Miscellaneous	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
	\$ 1,826,448	\$ 2,016,339	\$ 2,158,129
4. CONTINGENT			
Balance Forward	\$ 45,662	\$ 84,950	--
TOTAL	\$10,141,478	\$10,473,452	\$11,722,775
5. REPAIRS, REPLACEMENTS, ALTERATIONS & EQUIPMENT*	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ 300,000</u>
GRAND TOTAL OF BUDGET	\$10,741,478	\$11,073,452	\$12,022,775**

*Equipment excluded, 1955-56.

**One-half of ceiling established by 56th General Assembly for the biennium.

PROPOSED INTERNAL ALLOCATIONS 1955-56

	Budget <u>1954-55</u>	Budget As Adjusted <u>1954-55</u>	Proposed Budget <u>1955-56</u>
<u>GENERAL COLLEGE OPERATION</u> <u>(INSTRUCTION AND ADMINISTRATION)</u>			
1. Instruction	(\$ 4,415,515)	No change	(4,800,553)
(a) Agriculture	908,191	"	980,398
(b) Engineering	755,488	"	857,088
(c) Home Economics	529,650	"	590,639
(d) Science	1,730,494	"	1,872,622
(e) Veterinary Medicine	323,771	"	355,459
(f) Junior College	33,015	"	---
(g) Graduate College	29,683	"	30,955
(h) Short Courses	21,872	"	23,392
(i) Summer Quarter	83,351	"	90,000
2. Library	219,972	"	224,314
3. Administration	492,682	"	460,968
4. General Expense	(246,065)	"	(358,275)
(a) Student Services	---	"	83,732
(b) Radio	80,793	"	103,155
(c) Information Service	102,170	"	106,027
(d) Other General Expense	63,102	"	65,361
5. Physical Plant	874,649	"	923,905
6. Unallocated	---	"	52,154
7. Equipment	---	"	249,000
	<u>\$6,248,883</u>	<u>\$ 6,248,883</u>	<u>\$ 7,069,169</u>
<u>RESEARCH</u>			
1. Agr. Experiment Station	\$1,490,240	\$ 1,593,035	\$ 1,821,607
2. Engr. Experiment Station	126,245	No change	157,548
3. Industrial Science Res. Institute	117,000	"	128,310
4. Veterinary Research Institute	170,000	"	191,612
5. Institute for Atomic Research	83,000	"	85,000
6. Statistical Laboratory	34,000	"	35,500
7. Unallocated	---	"	2,400
8. Equipment	---	"	73,500
	<u>\$2,020,485</u>	<u>\$ 2,123,280</u>	<u>\$ 2,495,477</u>
<u>EXTENSION</u>			
1. Agriculture & Home Economics	\$ 1,738,346	\$ 1,928,237	\$ 2,026,654
2. Engineering	88,102	No change	103,975
3. Equipment	---	"	27,500
	<u>\$ 1,826,448</u>	<u>\$ 2,016,339</u>	<u>\$ 2,158,129</u>
<u>CONTINGENT</u>			
	<u>45,662</u>	<u>84,950</u>	<u>---</u>
Total S.S.& M.	\$10,141,478	\$10,473,452	\$11,722,775
R.R.A. & E.*	<u>600,000</u>	<u>600,000</u>	<u>300,000</u>
TOTAL BUDGET	<u>\$10,741,478</u>	<u>\$11,073,452</u>	<u>\$12,022,775</u>

* Equipment excluded, 1955-56

ALLOCATION OF EQUIPMENT FUNDS

1955-56

	Budget <u>1954-55</u>	Proposed <u>1955-56</u>
Division of Agriculture	\$ 31,000	\$ 36,000
Division of Engineering	32,000	36,000
Division of Home Economics	10,000	12,500
Division of Science	35,000	40,000
Division of Veterinary Medicine	10,000	12,000
Administrative and General	25,000	25,000
Microscope Fund	10,000	12,500
Library Books	<u>67,000</u>	<u>75,000</u>
Total General College	\$ 220,000	\$ 249,000
Agricultural Experiment Station	\$ 30,000	\$ 47,500
Engineering Experiment Station	5,000	7,500
Veterinary Research Institute	10,000	11,000
Other Research Agencies	<u>5,000</u>	<u>7,500</u>
Total Research	\$ 50,000	\$ 73,500
Agriculture & Home Economics Extension	\$ 25,000	\$ 22,500
Engineering Extension	<u>5,000</u>	<u>5,000</u>
Total Extension	\$ 30,000	\$ 27,500
GRAND TOTAL	<u>\$ 300,000</u>	<u>\$ 350,000</u>

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Mr. Fredricksen moved that President Hilton be authorized to proceed with the preparation of the detailed budget of the Iowa State College for the year 1955-1956 on the basis of the foregoing summaries, with the understanding that the budget is to be approved by the Finance Committee before it is submitted to the Board for adoption. The motion was seconded by Mrs. Brooks and passed.

LINCOLNWAY WIDENING. At the meeting held on June 8-9, 1954, the report and recommendations made to President Hilton by a special committee appointed to work with the officials of the City of Ames and the Iowa State Highway Commission regarding the proposed plan for the widening of Lincolnway were discussed, and President Hilton stated that additional information would be submitted to the Board at a later meeting. (See also Board minutes of May 13-14, 1954.)

Business Manager Platt submitted recommendations on the general plan for Lincolnway Widening, as developed by the joint committee of the City of Ames, the Iowa State Highway Commission, and the Iowa State College. Mrs. Brooks moved that the recommendations be referred to the Finance Committee to study and report back to the Board. The motion was seconded by Mr. Plock and passed.

REMODELING OF MILITARY STABLES, UNIT A - ACCEPTANCE OF OPTION - CHANGE ORDERS. At the meeting held on February 10-11, 1955, Business Manager Platt was authorized to make arrangements with the contractors for the Remodeling of Military Stables for options to add Unit A to their contracts after July 1, 1955, payment to be made from funds to be appropriated by the 56th General Assembly for Repairs, Replacements and Alterations, the estimated cost of adding Unit A on the basis of the bids submitted February 8, 1955, being \$22,764.00.

Business Manager Platt reported anticipated balances in the appropriation made by the 55th General Assembly for Repairs, Replacements and Alterations. Upon the recommendation of Business Manager Platt the options to cover Unit A,

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Remodeling of Military Stables, were accepted, as follows:

General contract	W. A. Klinger Company	\$12,122
Plumbing and heating contract	Bishop Welding Company	5,842
Electric wiring	Physical Plant Department	2,000
Painting	Physical Plant Department	2,800

and authority was granted to issue change orders to the contracts with W. A. Klinger Company and the Bishop Welding Company for the Remodeling of Military Stables, Unit B, covering the additional work for the remodeling of Unit A with the understanding that payment is to be made from funds appropriated by the 55th or the 56th General Assembly for Repairs, Replacements and Alterations.

BEEF CATTLE NUTRITION BARN AND LABORATORY - OPTIONS FOR DEFERRED PORTION OF WORK - ACCEPTANCE - CHANGE ORDERS. At the meeting held on February 10-11, 1955, the Board awarded contracts for the construction of the Beef Cattle Nutrition Barn and Laboratory which contained options to May 1, 1955, adding to the contracts deferred portions of the project, provided additional funds were appropriated by the 56th General Assembly for that purpose. (See Board minutes of February 10 and 11, 1955.)

The following resolution was submitted:

WHEREAS, the 56th General Assembly appropriated \$73,500 for the Beef Cattle Nutrition Laboratory Completion; and

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$73,500 to complete the deferred portion of the Beef Cattle Nutrition Barn and Laboratory project is for the best interests of the state.
2. That the options covering the following items omitted from the contracts awarded at the meeting held on February 10-11, 1955, be accepted and authority granted to issue change orders to the contracts, subject to approval by the Budget and Financial Control Committee:

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Laboratory Unit, Spencer Construction Company - General Construction Contract

Change Order 1, accepting option for the following additional work:

Alt. 1, Hoist	\$6,758.00	
Alt. 2, Laboratory Equipment for Section 39	1,500.00	
Alt. 3, Lighting for Section 40	<u>350.00</u>	
Total addition to contract price		\$8,608.00

Cattle Housing Unit

Ringland-Johnson, Inc. - General Construction Contract

Change Order 1, accepting option for the following additional work:

Alt. 1B1, concrete floors in 26 sections at \$650 each, a net addition to the contract price of	\$	16,900.00
Physical Plant Department - Plumbing and Heating work		
Additional drains, at a net additional cost of	\$	1,040.00

3. That authority be granted for the following extra work and for issuing change orders to contractors, as indicated, subject to approval by the Budget and Financial Control Committee:

Cattle Housing Unit

Ringland-Johnson, Inc. - General Construction Contract

Change Order #2, for extra work to deepen footings in order to get below sewer, at a net addition to contract price of \$ 670.00

Best Electric Company - Electrical Contract

Change Order #1, extra electric service to building to connect it with Laboratory Section, at a net addition to contract price of \$ 150.00

4. That the Budget and Financial Control Committee be requested to approve the foregoing change orders, with the understanding that no funds will be committed prior to July 1, 1955.

Mr. Fredricksen moved that the foregoing resolution be adopted. The motion was seconded by Mr. Stevens and passed.

RENTAL RATES - PAMMEL COURT. Mr. Stevens moved that Pammel Court rental rates be increased as follows, effective September 1, 1955, to meet the increased cost of tuition payments to the Independent School District of Ames and the increased cost of maintenance and repairs:

	<u>From present</u> <u>rate per month</u>	<u>To proposed</u> <u>rate per month</u>
Students, all units, unfurnished	\$20.00	\$23.00
Staff, 1 bedroom, unfurnished	30.00	33.00
Staff, 2 bedroom, unfurnished	34.00	37.00
Lots for private trailers	7.00	9.00
Furnished units, \$3.00 additional for 1 bedroom units and \$4.00 additional for 2 bedroom units.		

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The motion was seconded by Mrs. Brooks and passed.

PAMMEL COURT LEGISLATIVE COUNCIL - HOUSING FOR MARRIED STUDENTS. Secretary Dancer reported that he had received the following letter, dated May 6, 1955, signed by Kenneth D. Cargill by direction of The Pammel Court Legislative Council:

"In a recent meeting with the Iowa State College Director of Residence, Dr. J. C. Schilletter, a serious problem has been brought to the attention of the Pammel Court Legislative Council. As presented by Dr. Schilletter, the problem is this:

"Iowa State College is expecting an enrollment of five hundred additional married students in the fall of 1955. Dr. Schilletter estimates that after the present waiting list of applicants has been admitted to Pammel Court there will be only seventy housing units available for the five hundred expected additional married students. The housing in Ames proper, being in the crowded condition it is, leaves little room for any more students. What is to be done?

"We realize that there is little that can be done to immediately alleviate the problem. The Council feels, however, that as the married student is here to stay, consideration should be given to augmenting housing in Pammel Court. The Council feels, too, that the addition should be in the form of a permanent type of dwelling. As Pammel Court residents have contributed a large amount of money to the college residence building fund, we feel it is the duty of the Board of Education to give our housing problem equal consideration with that of the unmarried student.

"We would like to see construction on a new group of dwellings started as soon as possible. By building one hundred units now and three hundred more by 1960, Pammel Court would have approximately 1,300 units with which to meet the demands expected at that time."

Business Manager Platt reported that plans are being formulated for additional married student housing.

ARMORY - ARMORY REMODELING. The following resolution was submitted:

WHEREAS, the 56th General Assembly appropriated \$150,000 for Armory - Repairs, Replacements, Alterations, and Equipment; and,

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interest of the state; now, therefore,

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BE IT RESOLVED:

1. That the expenditure of \$150,000 for remodeling the Armory on the campus of the Iowa State College is for the best interest of the state.
2. That preliminary plans prepared by the staff of the Iowa State College be approved, and that the selection of an architect be authorized.
3. That the project will consist of repairs, replacements, alterations and equipment for the Armory designed primarily to improve the facilities for accommodating large crowds for commencements, convocations, concerts, farm group meetings, basketball, etc.; will involve repairing the present roof, installing a concrete floor, constructing permanent balconies, providing movable stage facilities, revamping exits and entrances, improving lighting, ventilating, heating and acoustics, and complete interior redecorating; will provide a seating capacity of 8,000 to 8,500, on the basis of preliminary plans; and that it is expected contracts will be awarded for roof repairs, general construction, plumbing, heating and ventilating, electrical work, folding bleachers, and stage equipment, on the basis of the following estimated costs:

Architect's fees, miscellaneous costs, and contingencies	\$ 10,000
Construction and equipment costs	140,000

4. That the Budget and Financial Control Committee be requested to approve the project on the basis of the description and estimate of cost.

Mr. Fredricksen moved that the resolution be adopted. The motion was seconded by Mr. Stevens and passed.

CHEMISTRY BUILDING - BUILDING REHABILITATION AND LABORATORY EQUIPMENT REPLACEMENTS. The following resolution was submitted:

WHEREAS, the 56th General Assembly appropriated \$250,000 for Chemistry Building - Repairs, Replacements, Alterations and Equipment; and,

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interest of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$250,000 for the Chemistry Building Rehabilitation and Replacement of Laboratory Equipment, Iowa State College, is for the best interest of the state.
2. That the project be approved on the basis of the following description and estimate of cost:

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General building repairs and rehabilitation including the replacement of laboratory benches and other laboratory furniture where necessary. In the laboratories the work will consist of removing old asphalt floors and replacing them with cement topping; repairing plaster; replacing piping for hot and cold water, distilled water, gas, air, and drainage; adding electrical services where needed; removing old laboratory benches, hoods, etc. and replacing with new ones; repairing ventilating system; repairing heating system, installing fluorescent lighting, window shades and redecorating. In the classrooms the work will be similar, except less extensive as to the replacement of Laboratory and services. The following is a listing of the rooms proposed to be rehabilitated under this project:

Basement - Rooms 85D, 85E, and 85F. Complete rehabilitation as described above except that present lighting is satisfactory.

Second Floor - Rooms 219, 221-231, 290, 291, 288A, 288B, 288C, 293, 295, 296-7, 299. In general this is the area vacated by Geology. Rooms 288A, 293 and 295 are to be combined to provide one large classroom. Room 299 is to have some temporary partitions removed so that it will become a medium-sized class and seminar room. The balance of the rooms in this group are to be laboratory rooms and will require the complete rehabilitation as described above.

Third Floor - Rooms 320, 322, 331. These rooms require a complete rehabilitation for use as laboratories.

On the basis of costs of similar work in the Chemistry Building now under way with an appropriation made by the 55th General Assembly, it is estimated that project costs will be:

Construction and equipment costs	\$235,000
Architect's fees, supervision, legal costs and contingencies	15,000

3. That Brooks-Borg, Des Moines, Iowa, be employed as architects for the project on a fee basis of 5%. (That firm has furnished architectural services for the previous work on the project.)

4. That the Budget and Financial Control Committee be requested to approve the project on the basis of the description and the estimate of cost.

Mr. Fredricksen moved that the resolution be adopted. The motion was seconded by Mr. Stevens and passed.

DAIRY CATTLE NUTRITION BARN AND LABORATORY - ELECTRICAL WORK - ACCEPTANCE.

Business Manager Platt reported that the electrical work in the Dairy Cattle

Nutrition Barn and Laboratory had been inspected by Ben W. Schaefer, Superintendent-

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ent of the Physical Plant Department of the Iowa State College, who had reported that the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of Business Manager Platt, the electrical work in the Dairy Cattle Nutrition Barn and Laboratory was accepted as of this date, May 13, 1955, from the contractor, the Fitz Electric Company, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

WOI-TV - NETWORK AFFILIATION - CONTRACT. Richard B. Hull, Director of WOI-TV, appeared before the State Board of Education and reported that the National Broadcasting Company had entered into a contract with WHO-TV, Des Moines, Iowa, and that the Columbia Broadcasting Company would contract with KRNT-TV, Des Moines, Iowa. Director Hull recommended that WOI-TV continue its relationship with the American Broadcasting Company, and that authority be granted to negotiate an extension of the contract with that firm for its network programs with an effective date of July 1, 1955.

Mr. Plock moved that the Iowa State College be authorized to enter into a contract with the American Broadcasting Company for network affiliation, WOI-TV, which would not conflict with the policy of the State Board of Education as laid down in the minutes of January 16-17, 1950. The motion was seconded by Mr. Stevens and passed.

ANKENY FARM - GAS HEATING CONTRACT. Business Manager Platt made the following recommendations relative to contracts for gas for heating purposes at the Ankeny Farm:

1. That authority be granted for the execution of a contract with the Iowa Power and Light Company for supplying gas at standard rates established for the Des Moines area for heating building 35, Ankeny Farm.

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2. That the Northern Natural Gas Company (Peoples Gas Company Division) be released from its obligation under its license to supply gas for Building 35, Ankeny Farm.

Mr. Fredricksen moved that the recommendations be adopted. The motion was seconded by Mrs. Brooks and passed.

ADJOURNMENT. The meeting adjourned at one-thirty p. m., May 13, 1955.

David A. Dancer
David A. Dancer, Secretary