

Des Moines, Iowa
January 11, 1951

A meeting of the State Board of Education was held in the Board's office in Des Moines, Iowa, on January 11, 1951.

PRESENT: Mr. Hamilton, Mrs. Houghton, Mrs. Kyseth, Mr. Loudon, Mr. Plock, Mr. Rider, Mr. Rupe, and Mr. Shull, members of the State Board of Education; Mr. Dancer and Mr. Gernetzky, members of the Finance Committee; Miss Lenihan, assistant secretary; President Hancher and Business Manager Ambrose, of the State University; President Friley and Business Manager Platt, of the Iowa State College; President Maucker and Business Manager Jennings, of the Iowa State Teachers College; Superintendent Spear and Business Manager Wynn, of the State Sanatorium; Superintendent Berg and Business Manager Geasland, of the Iowa School for the Deaf; and Superintendent Overbeay, of the Iowa School for the Blind.

ABSENT: None.

President Henry C. Shull in the chair; and David A. Dancer, secretary of the meeting.

GENERAL OR MISCELLANEOUS

The following business of a general or miscellaneous nature was transacted:

APPROVAL OF MINUTES - MEETING HELD DECEMBER 14-15, 1950. On motion, the minutes of the meeting that was held on December 14-15, 1950, were read, corrected, and approved.

COORDINATION OF EDUCATIONAL PROGRAMS - COMMITTEE ON EDUCATIONAL COORDINATION. Chapter II of the Report of a Survey of the State Institutions of Higher Learning, made under the direction of Dr. George D. Strayer, was given further consideration.

The following resolution was submitted:

WHEREAS, in Chapter 2 of the Report of a Survey of the State Institutions of Higher Learning, made under the direction of Dr. George D. Strayer, the recommendation was made that the State Board of Education extend its approval of a continuing interinstitutional committee at the highest level; and

January 11, 1951 - General or Miscellaneous

WHEREAS, it is advisable that the State Board of Education have effective and reliable means of securing expert advice on the complex problems of the relationships of teaching, research, and public service in the three higher institutions under its control; and

WHEREAS, on September 28, 1926, a standing survey committee was created composed of one member from the faculty of each institution, to assist the Board in the proper correlation of these institutions, and one member of the Board selected by the President, the Board member to have a vote and be chairman of the committee; and

WHEREAS, at a meeting held on January 10-11, 1945, the following named persons were appointed members of the standing survey committee (Correlative Committee):

Mrs. H. C. Houghton, Jr., chairman
E. T. Peterson, State University
Harold V. Gaskill, Iowa State College
M. J. Nelson, Iowa State Teachers College

NOW, THEREFORE, BE IT RESOLVED, that the standing survey committee created September 28, 1926, be discharged; and

BE IT FURTHER RESOLVED that the State Board of Education hereby authorizes and creates a continuing interinstitutional committee, to be known as the Committee on Education Coordination, for the study of such aspects of the relationships of the teaching, research and service programs of the institutions as may be referred to it by the Board or that may come to its attention from other sources from time to time; and

BE IT FURTHER RESOLVED that the membership of the Committee on Educational Coordination shall consist of one representative from the staff of each of the three higher institutions, appointed by the Board upon nomination of their respective presidents; and

BE IT FURTHER RESOLVED that the term of office of the members of the Committee on Educational Coordination shall be three years, but a member may be reappointed at the expiration of his term upon the nomination of the president of his institution; and a vacancy caused by death, resignation, or incapacity shall be filled for the remainder of the unexpired term by the Board appointment upon nomination of the appropriate president; and

BE IT FURTHER RESOLVED that the powers and duties of the Committee on Educational Coordination shall be as follows:

1. The Committee on Educational Coordination shall report directly to the Board at each regular meeting thereof, and its report shall, in each case in which Board action is considered desirable, embody its recommendations in form appropriate for such action, or be only factual if so directed by the Board.

In case of disagreement among the members of the Committee on Educational Coordination, majority and minority reports and recommendations may be submitted to the Board.

January 11, 1951 - General or Miscellaneous

2. In order that the presidents of the three institutions may be fully informed and may register agreement or disagreement with the terms of any report of the Committee at the Board meeting at which the report is to be presented, the Committee shall, not less than ten days prior to submission of a report to the Board, furnish a copy of the report to the presidents of the three higher institutions. When majority and minority reports are to be submitted to the Board, each president shall be furnished with a copy of both.

Mrs. Houghton moved that the foregoing resolution be adopted. The motion was seconded by Mr. Rupe and passed.

COMMITTEE ON EDUCATIONAL COORDINATION - MEMBERSHIP. Upon nomination of their presidents, the following named persons were appointed members of the Committee on Educational Coordination:

Harvey H. Davis, State University of Iowa
Harold V. Gaskill, Iowa State College
M. J. Nelson, Iowa State Teachers College

and the committee was directed to name its chairman.

EXECUTIVE SESSION. The Board resolved itself into executive session. The Board arose from executive session and resumed regular business.

FEDERAL OLD AGE AND SURVIVORS INSURANCE. At the meeting that was held on December 14-15, 1950, the Business Managers and Superintendents of the institutions were requested to study and consider Public Law 734, 81st Congress, which amends the Federal Social Security Act by extending the benefits of the Federal Old Age and Survivors Insurance program to employees of educational institutions, and to submit a report and recommendations to the Finance Committee.

Secretary Dancer reported that on December 27, 1950, Oscar Strauss, Assistant Attorney General, wrote an opinion a part of which is as follows:

January 11, 1951 - General or Miscellaneous

"I would advise you that public employees now covered by the Iowa State Old Age and Survivors Insurance Act are not eligible to the benefits of the Federal Old Age and Survivors Insurance System as it now exists. This prohibition would include, of course, employees of the state educational institutions and employees of the Board of Education."

ESTABLISHMENT OF EXTENSION CENTERS. At the meeting that was held on March 15-16, 1950, President Hancher stated that the request for the establishment of extension centers had been given considerable thought, and he and President Price and E. T. Peterson, dean of the College of Education of the State University, discussed various questions relative to such extension centers; and, on motion, a special committee was appointed to explore the possibility of working out a joint in-service program, whereby the resources of the State University, the Iowa State College, and the Iowa State Teachers College could be combined.

It was moved that the special committee appointed on March 16, 1950, be discharged, and that the establishment of extension centers and the possibility of working out a joint in-service program be referred to the Committee on Educational Coordination. The motion was seconded and passed.

AMERICAN COUNCIL ON EDUCATION.- MEETING OF MEMBER ORGANIZATIONS. Mrs. Houghton and Mr. Plock were appointed delegates to the meeting of member organizations of the American Council on Education to be held in Washington, D. C., on January 19 and 20, 1951.

FINANCIAL REPORTS - BLUE BOOK. The quarterly financial reports (Blue Book) of the institutions were discussed, and it was suggested that if the reports could be completed early enough for distribution to the Board members by the 15th of the following month it would be very helpful.

January 11, 1951 - General or miscellaneous

STUDY OF UNIT COSTS. Consideration of plans for a study of unit costs was referred to the Finance Committee to discuss with the executives and business managers of the educational institutions, and report back to the Board.

RADIO PROGRAM. Mr. Gernetzky called attention to the fact that the State Board of Education would be responsible for the radio program sponsored by the Iowa Council for Better Education on February 3, 1951, between 9:00 and 9:30 a.m., and he outlined the program being planned.

SALARY INCREASES. On motion, all questions regarding salary increases for employees at the institutions under the supervision of the State Board of Education, and whether any funds are available now for that purpose or could be secured from the 54th General Assembly, were referred to the Finance Committee to investigate and report back to the Board. (See also institutional sections of these minutes for reports and recommendations of the executives.)

LEGISLATIVE ASKINGS - REVISIONS. The legislative askings for the biennium that will begin July 1, 1951, were discussed, and it was the consensus that because of developments since they were approved in September, 1950, the askings should be reviewed.

The executives and the Finance Committee were advised to reconsider the financial needs of the institutions, based on such factors as the decline in enrollments, loss of income, increased costs, and salary and wage increases, and to report back to the Board at the next meeting their recommendations for revising the askings.

January 11, 1951 - General or Miscellaneous

CIVIL DEFENSE. President Shull reported that in executive session President Hancher discussed the pilot course the State University is conducting for the training of civil defense workers and indicated that, upon the basis of the experience with this course, it was desirable to establish one center for civil defense training activities; that, on motion, the Board voted to designate the State University of Iowa as the center where civil defense training programs under the State Board of Education should be conducted, with the understanding that the Iowa State College would cooperate in the conduct of the courses to the extent that may be agreed upon between the State University and the Iowa State College; and that the State University was authorized to file a proposal with the Federal Civil Defense Administrator for the establishment at the State University of Iowa of the National Civil Defense College or one of the three civil defense technical training schools as authorized in the Federal Civil Defense Act of 1950.

On motion, the action taken in executive session was ratified.

NEXT MEETING. The next meeting of the State Board of Education will be held in Des Moines, Iowa, on February 8 and 9, 1951.

January 11, 1951

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted:

ADDITIONAL IMPROVEMENTS AT POWER PLANT - SWITCHGEAR. On motion, the recommendation of the Brown Engineering Company for switchgear improvements in the Power Plant was referred to the Building and Business Committee with power to act.

MAIN BUILDING - ELEVATOR. On motion, all matters regarding the installation of an elevator in the Main Building were referred to the Building and Business Committee with power to act.

BUDGET - REPORT. Superintendent Berg and Business Manager Geasland discussed the budget for the year 1950-1951, and stated that present indications were that all available funds for Salaries, Support and Maintenance would be needed to maintain the Iowa School for the Deaf until the end of the year, June 30, 1951, but that there would be no deficit, and no funds available now for salary increases from current income.

SCHOOL BUILDING - SWIMMING POOL ROOF - SWIMMING POOL - LOCKER ROOMS - REPAIRS. Secretary Dancer reported that on January 5, 1951, Order #620, the Committee on Retrenchment and Reform allocated \$16,172.10 from the Contingent Fund, Chapter 39, 53rd G.A. to pay the cost of repairs necessitated by the collapse of the swimming pool roof, as follows:

Contracts awarded:

Anderson Construction Company	
Repairs in Swimming Pool	\$ 9,077.00
Repairs in Locker Rooms	1,400.00
New York Plumbing and Heating Company	
Ventilating Unit, Swimming Pool	4,925.00
Architect's fees	<u>770.10</u>
	\$16,172.10

January 11, 1951

STATE UNIVERSITY

The following business pertaining to the State University was transacted:

SALARY AND WAGE INCREASES. At 10 o'clock a.m. the following representatives of the non-academic employees of the State University appeared before the Board and submitted a request for an increase in salary amounting to 20¢ an hour, effective as of January 1, 1951:

Representatives of non-academic employees:

George C. Parks
Paul Scannell
Louis Loria
Roy Ipsen

Others present:

Representatives of State Council
John Schoen
John W. Tawlks

Representative of State Federation of Labor
A. E. Finnessy

The representatives were informed that funds were not available for the salary increase requested, although both President Hancher and Business Manager Ambrose stated they felt the request was justified. Mr. Schoen then suggested that the State Board of Education request the 54th General Assembly for an appropriation for immediate salary increases, and for additional funds to continue the increases during the two-year period that will begin July 1, 1951. President Shull assured the representatives that the State Board of Education was sincerely interested in the welfare of the employees and would do what it could.

On motion, the matter of salary increases for academic and non-academic employees was referred to the Finance Committee to investigate and report back to the Board at the next meeting.

January 11, 1951 - State University

LEAVES OF ABSENCE. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following leaves of absence were granted:

Dr. Kenneth E. Wessels, associate professor and head of the Department of Pedodontics and Preventive Dentistry, College of Dentistry, for active duty with the Air Force effective as of January 8, 1951.

Margaret Deane, head counselor at Currier Hall, from January 20, 1951, to September 1, 1951, without salary.

APPOINTMENT. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, Dr. O. E. Wilson was appointed instructor in the Department of Orthodontics, vice Paul W. Greiwe, for the period from January 1, 1951, through June 30, 1951, at a salary rate of \$6,000 a year plus \$400 TIAA, twelve months' basis, the \$1,200 above the salary budgeted, plus the difference in TIAA, to be paid from unused salary item 5 in the Department of Clinical Crown and Bridge.

PROMOTION AND SALARY INCREASE. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, Dr. Robert Leighton was promoted from instructor to assistant professor for three years and acting head of the Department of Preventive Dentistry and Pedodontics, effective February 1, 1951, with a salary increase of \$50.00 a month (\$250 for the balance of the year 1950-1951 fiscal year, plus TIAA), to be paid from line 35, 1505, the unused salary balance of Dr. Wessels.

ELEMENTARY TEACHER TRAINING. On motion, matters relating to the expansion of elementary teacher training at the State University were referred to the Committee on Educational Coordination to study and report back to the Board.

January 11, 1951 - State University

LIBRARY BUILDING - GENERAL CONSTRUCTION CONTRACT - CHANGE ORDER. Upon the recommendation of the Building and Business Committee Change Order #4, dated December 21, 1950, covering a net addition of \$542.38 to the contract with The Weitz Company, Inc., for the general construction of the Library, was approved. The change order covers the following:

Increase in freight rate (Article 23 of Specifications)	add	\$807.09
Face brick (Article "Face Brick" of Specifications)	deduct	299.88
Black Board	add	35.17
	Net addition	<u>\$542.38</u>

REPORT OF BUILDING AND BUSINESS COMMITTEE - SUB-COMMITTEE MEETING DECEMBER 21, 1950. The Building and Business Committee submitted the following report:

A sub-committee of the Building and Business Committee met in the Old Capitol at the State University, Iowa City, Iowa, at 1:45 p.m., Thursday, December 21, 1950.

Present: Mr. Louden, member of the Committee; Mr. Gernetzky of the Finance Committee; President Hancher, Business Manager Ambrose, and Superintendent Horner, of the State University; and Charles Altfillisch, Architect.

Mr. Louden presided, and Mr. Gernetzky acted as secretary of the meeting.

The following business pertaining to the State University was transacted:

Hospital-School for Severely Handicapped Children - General Construction - Bids. On November 30, 1950, one bid was received and opened for the general construction of the Hospital-School for Severely Handicapped Children. The bid was rejected, and authority was granted to advertise for new bids. (See Building and Business Committee minutes of December 6, 1950, for sub-committee's report of November 30, 1950.)

At 2:00 p.m. the following bids for the general construction of the Hospital-School were opened and read:

January 11, 1951 - State University

	Kraus-Anderson Inc., Minneapo- lis, Minn.	Morehead Constr. Co., Cedar Rapids, Iowa	Jos.A.Bass Co. Minneapolis, Minn.
Certified Checks	\$ 37,500	\$ 34,500	\$ 50,000
BASE BID:	719,900	681,867	754,400
ADDITIONS			
Alt. #1. Alum. windows as spec.	+88,200	+84,865	+96,400
If Alt.#9 is accepted	+69,437	+71,448	+82,400
Alt. #2, Steel double hung windows	+74,069	+73,606	+82,900
If Alt. #9 is accepted	+59,348	+59,684	+67,300
Alt. #3. Alum. proj. windows	+50,221	+49,659	+57,300
If Alt. #9 is accepted	+42,343	+41,759	+47,900
Alt. #4 Steel proj. windows	+46,575	+46,812	+53,500
If Alt. #9 is accepted	+37,922	+38,802	+44,600
Alt. #5 Alum. awning type windows	+51,563	+50,967	+58,600
If Alt. #9 is accepted	+42,092	+42,149	+48,300
DEDUCTIONS			
Alt. #6 Asphalt tile in lieu of Vinatred	-25,400	-22,390	-22,700
Alt. #7 Omit painting of Waylite Block	- 8,000	- 9,255	- 5,200
Alt. #8 Transite in place of metal pans	- 1,600	- no bid	- 850
Alt. #9 Omit wing B entirely	-88,224	-81,756	-79,400
Alt. #10 1st Floor wing A unfinished	-28,713	-18,976	-24,300

The certified checks filed by Kraus-Anderson, Inc., and the Jos. A. Bass Company were returned; and the low bid submitted by the Morehead Construction Company was referred to the architect and officials of the State University, who were directed to analyze the bid and report back to the Building and Business Committee.

On motion, the report of the Building and Business Committee of its sub-committee meeting was approved and the action ratified.

HOSPITAL-SCHOOL FOR HANDICAPPED CHILDREN - AWARDING OF CONTRACTS. Mr. Loudon reported that on December 29, 1950, after polling other members of the Building and Business Committee, the contracts for the construction of the Hospital-School for Handicapped Children were awarded to the low bidders, as follows, subject to approval by the Committee on Retrenchment and Reform:

General Construction	Morehead Construction Company	\$604,676.00
Plumbing and Heating	Carstens Brothers	80,641.00
Electrical work	Cedar Rapids Electric Company	29,700.00
Temperature Control	Minneapolis-Honeywell Company	2,520.00

and that the secretary of the State Board of Education had been authorized to sign contracts with the successful bidders when satisfactory surety bonds were filed.

On motion, the report was approved and the action ratified.

January 11, 1951 - State University

LIBRARY BUILDING - LIGHTING AND WIRING COMPLETION - BIDS RECEIVED. The Building and Business Committee reported that on January 5, 1951, the following bids were received at the State University, Iowa City, Iowa, for Lighting and Wiring Completion for the Library Building:

<u>Name of Bidder</u>	<u>Certified Check</u>	<u>Base Bid</u>
Davenport Electric Contract Company Davenport, Iowa	\$ 900.00	\$ 17,600.00
Robbins Electric Company Moline, Illinois	1,100.00	21,311.00
Olds Electric Construction Company Davenport, Iowa	900.00	16,365.00
Russell Electric Company Iowa City, Iowa	925.00	18,226.00

LIBRARY BUILDING - LIGHTING AND WIRING COMPLETION - CONTRACT AWARDED. Upon the recommendation of the Building and Business Committee, the contract for the Lighting and Wiring Completion in the Library Building was awarded to the low bidder, the Olds Electric Construction Company, Davenport, Iowa, on the basis of that firm's base bid of \$16,365.00; and the secretary was authorized to sign the contract with the successful bidder when a satisfactory surety bond has been filed.

PURCHASE OF LAND - BOARD IN CONTROL OF ATHLETICS. Secretary Dancer reported that on December 11, 1950, the Executive Council of Iowa approved the action taken by the State Board of Education at the meeting held October 19-20, 1950, authorizing the Board in Control of Athletics of the State University of Iowa to purchase a tract of about 20 3/4 acres from the owner, Adolph Beranek, at a price of \$9,000 cash on delivery of deed and abstract.

January 11, 1950 - State University

PURCHASE OF LAND. Secretary Dancer reported that on January 2, 1951, the Executive Council of Iowa approved the action taken by the State Board of Education at a meeting held on December 14-15, 1950, authorizing the purchase of a portion of Lots 12 and 13, Manville Heights Addition, from Karl Kammermeyer, Iowa City, Iowa, at \$2,550.00, and the South 50 feet of Lots 7, 8 and 9, Block 1, Parkside Addition, from F. M. Broders, Iowa City, Iowa, at \$5,000.00.

GIFT - LAND. At the meeting held on March 15-16, 1950, the State Board of Education accepted, subject to approval by the Executive Council of Iowa, an anonymous gift to the State University of Iowa of 40 acres of unimproved land situated in Muscatine County about fifteen miles from Iowa City, Iowa, the purpose of the gift being to preserve the tract of land in its natural state to "serve as a wild-life refuge, bird sanctuary, forest preserve, and other educational and scientific purposes as the State University of Iowa may determine".

Secretary Dancer reported that on January 8, 1951, the Executive Council approved the request of the State Board of Education, in accordance with the provisions of Section 565.3, 1950 Code of Iowa, to accept as an outright gift a tract of natural forest land of approximately 40 acres located in Muscatine County, Iowa.

JOHN F. MURRAY ENDOWMENT FUND - REPORT. Secretary Dancer reported that an additional \$5,000.00 to apply on the principal account of the John F. Murray Endowment Fund had been received from the executors; and that the annual income from the fund had been estimated at \$3,495.00.

President Hancher reported that the John F. Murray Endowment Fund Committee created under the will of Bessie Dutton Murray to determine how the John F. Murray Endowment Fund should be expended, had met and had agreed on the following disposition of income during the current fiscal year:

January 11, 1951 - State University

1. That five John F. Murray Scholarships be established in a total of not to exceed \$234.00 each or the amount of the fees for the particular college of registration, whichever is the lesser. It was also agreed that two of these scholarships should be assigned to the College of Law and three to the College of Commerce and School of Journalism jointly, and that the scholars should be appointed by the President of the State University upon the nomination of the Dean of the College of Law for the law scholars and the Dean of the College of Commerce and the Director of the School of Journalism for the scholars in those areas.
2. It was agreed to set aside each year from the income of the endowment the sum of \$1,000.00 for the purpose of bringing to the campus a distinguished personality in the fields of law, commerce, or advertising for the purpose of giving at least one general public lecture and a series of conferences with students and others. It was agreed that the President of the State University should select the individual to be invited each year and that, insofar as possible, the lectureship would rotate among the three fields of law, advertising and commerce.
3. It was agreed that the question of other uses of the income of the fund should be given further study prior to the next meeting of the committee.

On motion, the report was approved and the action of the committee ratified.

INTERN QUARTERS AND STUDENT LOUNGE AND LOCKER ROOM - CONTRACTS. On November 14, 1950, bids for the Intern Quarters and Student Lounge and Locker Room in the Hospital were received and referred to University officials for analysis and recommendation as to the awarding of contracts. (See Board minutes of December 14-15, 1950.)

The Building and Business Committee reported that on November 24, 1950, contracts for the Intern Quarters and Student Lounge and Locker Rooms in the University Hospital had been awarded to the lowest bidders on the basis of the bids submitted on November 14, 1950, as follows:

<u>Contract</u>	<u>Contractor</u>	<u>Contract Price</u>
General Construction	M. D. McCreedy Construction Company	\$ 19,211.00
Plumbing and Heating	Boyd & Rummelhart Plumbing & Heating Company	23,682.57
Electrical	Robbins Electric Company	3,945.00

January 11, 1951 - State University

and that the secretary of the State Board of Education had been authorized to sign the contracts when satisfactory performance bonds had been filed.

On motion, the report was approved and the action ratified.

STEAM GENERATOR NO. 5 - CONTRACT MODIFICATIONS. Business Manager Ambrose recommended certain modifications in the contract with Carstens Brothers, Ackley, Iowa, for the installation of Steam Generator No. 5 in the heating and power plant, and the recommendations were referred to the Building and Business Committee with power to act.

January 11, 1951

ICWA STATE COLLEGE

The following business pertaining to the Iowa State College was transacted:

DEATH. President Friley reported the death of W. H. Stevenson, Vice Director Emeritus of the Agricultural Experiment Station.

APPOINTMENT. Upon the recommendation of President Friley and with the approval of the Faculty Committee, E. Wise Burroughs was appointed associate professor of Animal Husbandry at a salary of \$7,500 a year, plus annuity, twelve months' basis (\$1,500 Agriculture; \$3,000 Agricultural Experiment Station; \$3,000 Agricultural Extension), effective January 16, 1951.

SALARY ADJUSTMENTS - INSTITUTE FOR ATOMIC RESEARCH. President Friley recommended the following salary adjustments in the Institute for Atomic Research, effective as of January 1, 1951, and stated that with a few exceptions the increases recommended amount to approximately 10% of the present salary, and would be paid from funds of the Ames Laboratory of the Atomic Energy Commission, with the exception of approximately \$1,600 which would be paid from College funds:

Name	Position	Salary	
		From	To
H. A. Wilhelm	Associate Director and Professor	\$ 10,000	\$ 11,000
Bruce A. Rogers	Senior Metallurgist and Professor	7,000	7,700
Kenneth Walsh	Associate Chemist and Assistant Professor	5,000	5,500
Premo Chiotti	Associate Chemist and Assistant Professor	5,000	5,500
O. N. Carlson	Associate Chemist and Assistant Professor	5,000	5,500
Charles Goetz	Senior Chemist and professor and Head of the Chemistry Department	8,000	8,800
F. H. Spedding	Director and Professor	12,500	13,750
E. I. Fulmer	Assistant to Director and Professor	7,500	8,250
W. K. Plucknett	Associate Chemist and Assistant Professor	4,700	5,170
Harrison Shull	" " " "	5,000	5,500
Maurice Griffel	" " " "	5,000	5,500
Harry J. Svec	" " " "	5,000	5,500
Charles V. Banks	Associate Chemist and Associate Professor	6,000	6,600
Adolf F. Voigt	Assistant to Director and Associate Professor	6,500	7,150

January 11, 1951 - Iowa State College

<u>Name</u>	<u>Position</u>	<u>Salary</u>	
		<u>From</u>	<u>To</u>
Robert S. Hansen	Associate Chemist and Assistant Professor	\$5,200	\$6,600
Frederick R. Duke	Associate Chemist and Associate Professor	5,500	6,600
Don S. Martin	Associate Chemist and Associate Professor	6,000	6,600
Robert E. Rundle	Senior Chemist and Professor	7,000	7,700
Velmer A. Fassel	Associate Chemist and Assistant Professor	6,100	6,600
G. W. Fox	Sr. Physicist and Professor and Head Physics Department	9,000	9,900
L. J. Laslett	Associate Physicist and Associate Professor	6,500	7,150
Sam Legvold	Associate Physicist and Associate Professor	6,000	6,600
Glenn H. Miller	Associate Physicist and Assistant Professor	5,500	6,050
Erling Jensen	Associate Physicist and Associate Professor	6,000	6,600
W. C. Caldwell	Associate Physicist and Assistant Professor	5,500	6,050
G. C. Danielson	Associate Physicist and Associate Professor	6,400	7,040
D. J. Zaffarano	Associate Physicist and Associate Professor	6,000	6,600
J. K. Knipp	Sr. Physicist and Professor	7,000	7,700
J.M. Keller	Associate Physicist and Associate Professor	6,000	6,600
G. L. Bridger	Sr. Engineer and Professor and Head, Chemical Engr. Dept.	8,500	9,350
G. H. Beyer	Associate Engineer and Asst. Prof.	5,200	5,720
William Millard	Associate Engineer and Asst. Prof.	4,800	5,280
Willard E. Hauth, Jr.	Associate Engineer and Asst. Prof.	4,800	5,280
Glenn Murphy	Sr. Engineer and Professor	7,700	8,470
W. E. Dreeszen	Administrative Aide	5,440	5,984
Ray W. Fisher	Administrative Aide	5,240	5,764
A. E. Edwards	Administrative Aide	4,080	5,000
D. H. Ostermann	Asst. Purchasing Agent	5,200	5,500
I. A. Coleman	Supervisor of Shops	5,000	5,500

On motion, the salary increases were granted as recommended.

TEMPORARY APPOINTMENT. Upon the recommendation of President Friley, P. C. Tang was appointed visiting associate professor in the Statistical Laboratory, from March 26, 1951, through June 30, 1951, at a salary of \$6,200.00 a year, twelve months' basis.

SALARY INCREASES - PROMOTIONS - TRANSFERS. Upon the recommendation of President Friley and with the approval of the Faculty Committee, the following salary increases, promotions, and transfers were made:

Adrian Daane, from junior chemist in the Institute for Atomic Research, at a salary of \$4,000 a year, twelve months' basis, to associate chemist and assistant professor in the Institute for Atomic Research, at a salary of \$5,500 a year, twelve months' basis, plus annuity, effective as of January 1, 1951.

January 11, 1951 - Iowa State College

David Peterson from junior chemist in the Institute for Atomic Research, at a salary of \$3,300 a year, twelve months' basis, to associate chemist and assistant professor in the Institute for Atomic Research, at a salary of \$5,500 a year, twelve months' basis, plus annuity, effective as of January 1, 1951.

Paul Porter, from junior chemist in the Institute for Atomic Research, at a salary of \$3,300 a year, twelve months' basis, to associate chemist in the Institute for Atomic Research, at a salary of \$5,500 a year, twelve months' basis, plus annuity, effective as of January 1, 1951.

James Wright, from junior chemist in the Institute for Atomic Research, at a salary of \$3,300 a year, twelve months' basis, to associate chemist in the Institute for Atomic Research, at a salary of \$5,500 a year, twelve months' basis, plus annuity, effective as of January 1, 1951.

Harold J. Montgomery, from county extension director, Story County, at a salary of \$5,300 a year, twelve months' basis, to county extension director, Johnson County, Agricultural Extension Service, at a salary of \$5,500 a year, twelve months' basis (Civil Service Annuity), effective February 1, 1951.

ELECTRICAL ENGINEERING BUILDING - PLUMBING AND HEATING - ACCEPTANCE. Business Manager Platt stated that on December 28, 1950, Ben W. Schaefer, Superintendent of the Physical Plant Department, reported that the plumbing and heating in the Electrical Engineering Building had been finally inspected and it was found that the contractor, Natkin and Company, had completed the work in accordance with the plans, specifications and contract documents.

Upon the recommendation of the Building and Business Committee, the plumbing and heating work in the Electrical Engineering Building was accepted from Natkin and Company as of this date, January 11, 1951, and payment of the final estimate in accordance with Chapter 573, 1950 Code of Iowa, was authorized.

SANITARY INTERCEPTOR SEWER - ACCEPTANCE. Business Manager Platt stated that on January 3, 1951, Ben W. Schaefer, Superintendent of the Physical Plant Department, reported that the Sanitary Interceptor Sewer had been finally inspected and it was found that the contractor, Arthur F. Mathis, West Des Moines, Iowa, had completed the work in accordance with the plans, specifications, and contract documents.

January 11, 1951 - Iowa State College

Upon the recommendation of the Building and Business Committee, the sanitary interceptor sewer was accepted from Arthur F. Mathis as of this date, January 11, 1951, and payment of the final estimate in accordance with Chapter 573, 1950 Code of Iowa, was authorized.

ANKENY FIELD STATION - EXCHANGE OF LAND. At the meeting on October 14-15, 1948, the State Board of Education authorized negotiations with Deere and Company to exchange an unimproved tract of 28.34 acres owned by the Iowa State College for a tract of 16.95 acres with three buildings located thereon, owned by Deere and Company.

Business Manager Platt reported that, in accordance with the requirements of the deed, application was made to the General Services Administration through the United States Office of Education for approval of the exchange of land; that on June 19, 1950, the General Services Administration ruled that, under statutory provisions authorizing the transfer of the property to the State of Iowa at a public benefit allowance, the exchange could be made only on the condition that the Iowa State College pay the unamortized portion of the public benefit allowance, estimated at approximately \$3,500.00; and that Deere and Company has offered to reimburse the Iowa State College for the full payment of the public benefit allowance in order to complete this exchange.

It was moved that, subject to approval by the Executive Council of Iowa, clear and unencumbered title to the 28.34 acre tract, described as follows:

Beginning at a point on North line of Section Twenty-seven (27) in Township Eighty (80) North, Range Twenty-four (24), West of the 5th P.M. in Polk County, Iowa, on Quarter Section line; and 1081.6 feet East of North Quarter Corner of Section Twenty-seven (27); thence North at right angles 500 feet; thence diagonally Northeasterly 1582.4 feet; thence South parallel to West Line of said tract 1427.9 feet to the North line of Section Twenty-seven (27); thence West 1280.8 feet along Section Line to point of beginning.

be acquired by the payment of the unamortized public benefit allowance of ap-

January 11, 1951 - Iowa State College

proximately \$3,500.00, the funds to be furnished by Deere and Company; and that then the aforesaid tract be exchanged for a tract of 16.95 acres owned by Deere and Company and described as follows:

Beginning at a point 400 feet North of center Section Twenty-seven (27) in Township Eighty (80) North, Range Twenty-four (24), West of the 5th P. M. in Polk County, Iowa, on Quarter Section Line; thence North 1542.3 feet along Quarter Section Line; thence East 416 feet; thence North 700 feet to a point on said North Section Line 400 feet East of North Quarter Corner of Section Twenty-seven (27); thence West 617.6 feet along Section Line; thence South 2056.6 feet; thence diagonally Southeasterly $48^{\circ} 12'$ to left 272.9 feet to point of beginning.

The motion was seconded and, on roll call, the vote was as follows:

Aye: Mrs. Houghton, Mrs. Kyseth, Mr. Hamilton, Mr. Louden, Mr. Plock, Mr. Rider, and Mr. Shull.

Nay: None.

Absent: Mr. Rupe.

The chairman declared the motion passed.

EASEMENTS. Secretary Dancer reported that on January 8, 1951, the Executive Council approved easements granted by the State Board of Education at the meeting held October 19-20, 1951, as follows:

1. Southern Iowa Pasture Improvement Project, Decatur County - Clarke Electric Cooperative, Inc.
2. Southern Iowa Pasture Improvement Demonstration Project, Van Buren County, - Southeastern Iowa Cooperative Electric Association.

BUILDING AND BUSINESS COMMITTEE - REPORT. The Building and Business Committee submitted the following report:

Business Manager Platt, Superintendent Schaefer, and Design Engineer Nichols, all of the Iowa State College, met in Beardshear Hall, Iowa State College, Ames, Iowa, at 2 p.m., Friday, December 22, 1950.

Mr. Platt presided, and Mr. Schaefer acted as secretary of the meeting.

January 11, 1951 - Iowa State College

The following business pertaining to the Iowa State College was transacted:

Friley Hall Addition - Cold Storage Rooms (Cooler Rooms and Refrigeration Equipment) - Bids. The following bids for the construction of Cold Storage Rooms in Friley Hall Addition were received and opened:

<u>Bidder</u>	<u>Certified Check</u>	<u>Price</u>	<u>Completion Date</u>
James Refrigeration Company Mason City, Iowa	\$ 1,250.00	\$ 26,590.00	April 1
Service Sales Refrigeration Company Des Moines, Iowa	1,250.00	24,718.66 -220.39 (Sales Tax)	April 1
Taylor Refrigeration Company Des Moines, Iowa	1,250.00	24,350.00	April
York Products Des Moines, Iowa	1,250.00	24,679.00	April 1

The bidders were advised that the bids would be analyzed and a report and recommendation submitted to the Building and Business Committee.

On motion, the report was approved and the action ratified.

FRILEY HALL ADDITION - COLD STORAGE ROOMS - PUBLIC HEARING. The Building and Business Committee reported that a public hearing about the construction of Cold Storage Rooms in the Addition to Friley Hall was held in Beardshear Hall, Iowa State College, Ames, Iowa, at 11 a.m., Saturday, December 23, 1950, with Business Manager Platt and Superintendent Schaefer present; and that no objectors appeared and no objections were filed.

FRILEY HALL ADDITION - COLD STORAGE ROOMS - CONTRACT AWARDED. The Building and Business Committee reported that on December 26, 1950, the contract for the construction of cold storage rooms in the Friley Hall Addition was awarded to the Taylor Refrigeration Company, Des Moines, Iowa, the low bidder, on the basis of that firm's base bid of \$24,350.00; and the secretary was authorized to sign a contract when a satisfactory surety bond has been filed.

January 11, 1951 - Iowa State College

On motion, the report was approved and the action ratified.

ADDITION TO SCIENCE BUILDING - VETERINARY DIAGNOSTIC LABORATORY - BIDS.

Secretary Dancer reported that February 8, 1951, had been selected as the date for opening bids for the construction of the Addition to the Science Building and the Veterinary Diagnostic Laboratory.

SALARY INCREASES. Salary increases for employees at the Iowa State College were discussed, and President Friley indicated that an increase of approximately 10% should be granted.

January 11, 1951

IOWA STATE TEACHERS COLLEGE

The following business pertaining to the Iowa State Teachers College was transacted:

SALARY AND WAGE INCREASES. Salary and wage increases for employees at the Iowa State Teachers College were discussed, and President Maucker indicated that \$150,000 additional, annually, would be needed in order to grant the increase in salaries and wages he thought was justified.

GRADUATE WORK. President Maucker recommended that the Iowa State Teachers College be authorized to offer graduate work leading to the Master's Degree in education designed specifically for school personnel, beginning with the summer session of 1952.

On motion, the recommendation was referred to the Committee on Educational Coordination to make an immediate study of proposed program and to submit a factual report to the Board at the next meeting.

RADIO STATION. At a meeting of the State Board of Education held on September 13, 1949, President Price stated that a Waterloo radio station might be purchased if the Board thought it advisable for the Iowa State Teachers College to establish its own station. The special committee to which the matter was referred reported on January 17, 1950, that it was of the opinion that Radio Station KAYX could be purchased for \$50,000.00. On the question "Shall Radio Station KAYX be purchased?" the vote was negative.

President Maucker recommended that funds for the purchase of radio station KBOK, Waterloo, Iowa, be requested of the 54th General Assembly as a supplemental Capital Improvement request. On motion, the recommendation was referred to Mr. Rider, Mr. Plock, and Mr. Rupe to investigate and report back to the Board at the next meeting.

January 11, 1951 - Iowa State Teachers College

COAL CONTRACT - CANCELLATION. President Maucker recommended cancellation of the contract with the University Avenue Coal Company for furnishing coal to the Iowa State Teachers College during the year that will end June 30, 1951, because the coal being furnished is not satisfactory and, according to tests made, does not comply with the specifications upon which the bid was filed and the contract awarded.

Mr. Verne Smith, of the University Avenue Coal Company, met with the Board explained the problems, and gave assurance that coal of a suitable quality could be furnished, although to supply the coal preferred by the Iowa State Teachers College it would be necessary for the University Avenue Coal Company to charge a higher price.

On motion, the entire matter was referred to the Building and Business Committee with power to act.

The Building and Business Committee reported back that Secretary Dancer had been authorized to notify the University Avenue Coal Company that the Board could not accept the offer to substitute coal at a price higher than the contract price and that the contract dated June 30, 1950, had been canceled; and that Secretary Dancer also had been authorized to advertise for bids for coal for the Iowa State Teachers College for the balance of the year.

On motion, the report of the Building and Business Committee was approved and the action ratified.

DORMITORY FOR WOMEN - KITCHEN AND REFRIGERATION EQUIPMENT.- PUBLIC HEARING.

The Building and Business Committee reported that on January 9, 1951, at 1 p.m., a public hearing was held in the office of the President of the Iowa State Teachers College, Cedar Falls, Iowa, regarding the kitchen and refrigeration equipment for the new Dormitory for Women; and that no objections were filed and no objectors appeared.

January 11, 1951 - Iowa State Teachers College

DORMITORY FOR WOMEN - KITCHEN AND REFRIGERATION EQUIPMENT - BIDS. The Building and Business Committee reported that at 2 p.m., January 9, 1950, the following bids for kitchen and refrigeration equipment for the new Dormitory for Women were received and opened in the Office of the President of the Iowa State Teachers College in the presence of President Maucker, Business Manager Jennings, Superintendent Cole, of the Iowa State Teachers College; Mr. Gernetzky and Mr. Dancer, members of the Finance Committee; and George A. Spooner, Architect:

Kitchen Equipment

Bidder	Certified Check	Base Bid	Alt. #1	Alt. #2
Hockenberg Fixture Supply Company Des Moines, Iowa	\$1,800.00	\$33,200.00	- \$ 450.00	- \$ 1,133.40
Beadle Equipment Company Minneapolis, Minnesota	2,000.00	39,000.00	- 550.00	- 1,250.00
Albert Pick & Company, Inc. Chicago, Illinois	2,020.80	40,416.00	- 537.00	- 1,053.00
Bolton & Hay Des Moines, Iowa	2,050.00	40,762.57	- 796.40	- 1,801.20

Refrigeration Equipment

Herbert Engineering Company	97.40	1,948.00	+144.80
York Products	90.00	1,738.00	+ 54.00
James Refrigeration Company	91.25	1,820.00	+ 60.00

DORMITORY FOR WOMEN - KITCHEN AND REFRIGERATION EQUIPMENT - CONTRACTS. Upon the recommendation of the Building and Business Committee, the contracts for the kitchen and the refrigeration equipment for the Dormitory for Women were awarded to the low bidders on the basis of the base bids, as follows:

Kitchen Equipment contract	Hockenberg Fixture Supply Company	\$33,200.00
Refrigeration Equipment	York Products	1,738.00

January 11, 1951 - Iowa State Teachers College

and the secretary was authorized to sign contracts with the successful bidders when satisfactory surety bonds have been filed. Dormitory and Food Service funds will be used to pay the cost of the contracts.

DORMITORY FOR WOMEN - GENERAL CONTRACT.- CHANGE ORDER. Upon the recommendation of the Building and Business Committee, Change Order #6 to the contract with the Wildes Construction Company for the general construction of the Dormitory for Women, was approved. The change order provides for the omission of all lettering in the cast stone above the main entrance, at a deduction from the contract price of \$30.00.

January 11, 1951

IOWA SCHOOL FOR THE BLIND

The following business pertaining to the Iowa School for the Blind was transacted:

DORMITORY FOR BOYS - FURNITURE. Secretary Dancer reported that January 15, 1951 had been selected as the date for opening quotations on furniture for the new dormitory for boys.

DORMITORY FOR BOYS - PAINTING. Superintendent Overbeay recommended that the plastered walls and ceilings in the new dormitory for boys be painted. On motion, the recommendation was referred to the Building and Business Committee with power to act.

Adjourned.

David A. Dancer
David A. Dancer, Secretary